

Continuing Dependent Student Instruction Letter

To apply for financial aid for **2018-2019** school year:

- Complete the renewal **FAFSA** at www.fafsa.gov by following the on-screen instructions. Need assistance? Click on **“CHAT”** link to chat online with a customer service representative or call **1-800-433-3243**.
- Be sure to include Faulkner University’s school code (**001003**) as one of your college choices in Step 6. To simplify the process of your financial data, we recommend you use the **IRS DATA RETRIEVAL TOOL** when completing the income tax portion of the **FAFSA**. If unable to use the **DATA RETRIEVAL TOOL**, a **2016 Tax Return Transcript** can be obtained at www.irs.gov, under the Tools Heading, click “Get a tax transcript,” click “Get Transcript ONLINE.” Make sure to request the “IRS Tax Return Transcript” and **NOT** the “IRS Tax Account Transcript.”
- After you complete the **FAFSA**, access our school website www.faulkner.edu. Select **Quick Links**, select **Tuition/Financial Aid**. From the left side bar, select **Financial Aid Forms**, go to **Annual forms** to print and complete the following **2018-2019** forms:
 - a. Alabama Student Grant Program Application (if you have been a resident of Alabama for the past 12 months)
 - b. Documentation of Alabama Residency: list of accepted proofs for State Grant. If you received the state grant for **2017-2018**, you do not have to provide the five proofs again for **2018-2019**.
 - c. Loan Information Sheet
 - d. Federal Work Study Application

If you are selected for verification, we will notify you of other documents we will need.

Mail all correspondence and forms to:

Faulkner University
Financial Aid Office
5345 Atlanta Hwy
Montgomery, AL 36109
Fax #: 334-386-7201 Email: faid@faulkner.edu

To apply for a parent **PLUS** loan for 2018-2019, go to www.studentloans.gov and complete the **PLUS LOAN APPLICATION**. This must be done for all returning students to receive a parent loan.

10/27/16