



Faulkner University

A Christian University





Undergraduate Catalog 2008 – 2010

Faulkner University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate, baccalaureate, master's and juris doctor degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Faulkner University.

Questions related to admissions, policies, programs, procedures and/or practices of Faulkner University should be directed to the University's relevant offices, catalogs, publications, or web sites.



Campus Locations

Faulkner University (Montgomery Campus)

5345 Atlanta Highway
Montgomery, AL 36109-3398
(334) 272-5820 or (800) 879-9816

Faulkner University (Birmingham Campus)

2200 Riverchase Center
Birmingham, AL 35244
(205) 879-5588

Faulkner University (Huntsville Campus)

420 Wynn Drive
Huntsville, AL 35806
(256) 830-2626

Faulkner University (Mobile Campus)

3943 Airport Boulevard
Mobile, AL 36608
(251) 380-9090

FROM THE PRESIDENT

The cornerstone of Faulkner University is the combination of its academic excellence and spiritual commitment. The university has a distinguished faculty, a supportive administration, and an outstanding student body. Together these elements create an ideal educational and spiritual atmosphere.

At Faulkner University, we are interested in what an education helps students to be as well as what it helps them to do. Our commitment to the highest Christian ideals extends to the individual, family, church, community, nation, vocation and profession.

We the faculty, staff and administration desire to offer an academic challenge, to develop intellectual curiosity and to enhance leadership and talents. Most of all, we strongly encourage the pursuit of spiritual maturity to glorify the kingdom of God.

I hope that your study of this catalog will cause you to consider the many opportunities available at Faulkner University to help you pursue your academic, spiritual, and career goals.



Dr. Billy D. Hilyer
President

LEGAL STATEMENTS

University-Student Agreement

And the Role of Catalogs, the Student Handbook and Supplementary Publications

The Faulkner University Undergraduate Catalog sets forth general academic policy and specific undergraduate academic policy. The university also publishes separate Graduate Catalogs, which describe masters' and juris doctor programs; and a Student Handbook, along with supplementary publications for various programs, which

While the provisions of this catalog will ordinarily be applied as stated, the University reserves the right to change any provision listed in this catalog, including but not limited to academic requirements for graduation without actual notice to individual students. Every effort will be made to keep students advised of any such changes. Information on changes will be available in the Office of the Registrar and/or the Office of the Vice President for Academics. Information on changes will be available in the Office of the Registrar and/or the Office of the Vice President for Academics. It is important that each student be aware of his or her individual responsibility to keep apprised of current graduation requirements for the student's respective degree program.

All students must read and follow the rules and regulations as presented in the Student Handbook. The handbook contains the Conduct Regulations, penalties for failure to comply, grievance procedures, and a statement on student rights. Failure to follow the Conduct Regulations contained in the handbook can result in disciplinary action including suspension and expulsion from the University. The Student Handbook, as amended from time to time, is incorporated in this Catalog by reference for all purposes.

Students agree that any and all claims (in tort, contract or otherwise) asserted by them against Faulkner University or its employees that arise in any way whatsoever out of their relationship with Faulkner as students or former students will be governed either by applicable Federal law or by the local laws (both decisional and statutory) of the State of Alabama, except that Alabama's choice of law or conflict of laws provisions will not be applicable.

Students agree that any and all claims (in tort, contract or otherwise) asserted against them by Faulkner University or its employees that arise in any way whatsoever out of their relationship with Faulkner as students or former students will be governed either by applicable Federal law or by the local laws (both decisional and statutory) of the State of Alabama, except that Alabama's choice of law or conflict of laws provisions will not be applicable.

Students agree that any civil action they commence against Faulkner University or its employees that arise in any way whatsoever out of their relationship with Faulkner University as students or former students can be heard only by a state or federal court sited in Alabama.

Students agree to submit to the personal jurisdiction of the State of Alabama in the case of any civil action instituted against them by Faulkner University or its employees that arises in any way whatsoever out of their relationship with Faulkner as students or former students.

The Faulkner University Undergraduate Catalog, Graduate Catalogs, Student Handbook and other handbooks or guides are available on the University's website at www.faulkner.edu.

University-Student Agreement

Student Rights and Responsibilities

Universities and colleges exist for the transmission of knowledge, skills, and dispositions for the general well-being of Society. A key commitment of the University is to the preservation and perpetuation of the principles of a democratic society, individual freedom, a government of law, the American spirit of community service, and personal responsibility. As a Christian liberal arts university, Faulkner accomplishes this through open inquiry, investigation, and engagement to promote knowledge, professionalism, critical thinking, leadership, lifelong learning, and service to others. In this light, Faulkner University has established the following mission and vision driven student rights and responsibilities to create a caring Christian environment for the development of the whole person.

Student Rights

Students have a right to:

1. Learn in a caring Christian environment.
2. Participate in all areas and activities of the University, free from any form of discrimination, including harassment, on the basis of race, color, national or ethnic origin, religion, sex, disability, age, or veteran status in accordance with the University's Articles of Incorporation and applicable federal and state laws.
3. Participate in a free exchange of ideas within the mission, vision, and core values of the University.

4. Personal privacy within the mission, vision, and core values of the University except as otherwise provided the University's policies, regulations, or procedures and those provided by law.
5. Receive or access the University Catalog, Student Handbook, University Calendar or other relevant program handbooks via the University website (www.faulkner.edu).
6. Access modifications, enhancements, additions, or alterations to the regulations, policies and procedures to the University Catalog, Student Handbook, University Calendar and relevant program handbooks in a reasonable time frame via the University website (www.faulkner.edu).

Student Responsibilities

Students have a responsibility to:

1. Uphold the principles of personal and moral integrity contained within the Bible and exemplified by Christ.
2. Foster the creation of a caring Christian environment.
3. Foster the character traits of trustworthiness, respect, responsibility, fairness, caring, and citizenship within others and myself.
4. Respect and observe the personal privacy of others within the mission, vision, and core values of the University except as otherwise provided the University's policies, regulations, or procedures and those provided by law.
5. Respect the rights and property of others, including other students, the faculty and the administration.
6. Recognize that student actions reflect upon the individuals involved and upon the entire university community.
7. Know, and adhere to and abide by the regulations, policies and procedures in the current University Catalog, Student Handbook, and relevant program handbooks.
8. Know the modifications, enhancements, additions, or alterations to the regulations, policies and procedures to the current University Catalog, Student Handbook, and relevant program handbooks posted on the University website (www.faulkner.edu).
9. Know the University calendar including critical events and deadlines.
10. To read and review all mail—electronic and otherwise—from the University.

Postsecondary Student Rights under Family Education Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all educational institutions that receive funds under an applicable program of the U.S. Department of Education. FERPA affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student's education records within 45 days of the day the University receives a request for access.
2. The right to request the amendment of the student's education records that the student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. FERPA authorizes the disclosure of certain information about students in the absence of their consent. This information is known as "directory information" and includes the following: student's name, place of birth, major field of study, participation in officially recognized activities and sports, dates of attendance, degrees and awards received, and weight and height of athletes on an intercollegiate team sponsored by the University. By this provision students and parents are hereby given notice of the categories of information that the University has designated "directory information" and that such information will be provided without consent of either students or parents UNLESS the parent, student or guardian informs the Registrar in writing that some or all of such information should not be released without their prior consent.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA.
5. The right to obtain a copy of Faulkner University's student records policy. This policy is available in the Office of the Registrar.

Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973

Faulkner University complies with Section 504 of the Rehabilitation Act of 1973 and the applicable provisions Americans with Disabilities Act of 1990 (The University does consider itself a religious institution that falls within the exemption regarding public accommodation provisions that Title III of the ADA provides for such institutions.) Most campus buildings are equipped for and accessible to handicapped persons. Class schedules are arranged and other measures taken when necessary to provide reasonable accommodation to students with disabilities. New construction is in full compliance with the Act.

Nondiscrimination Statement

Faulkner University does not discriminate on the basis of race, color, national or ethnic origin, age, gender, marital status, veteran status or disability in connection with its educational policies, admissions, financial aid, educational programs, or activities to those who meet its admission criteria and are willing to uphold its values as stated in the Conduct Regulations.

Faulkner University is a church-affiliated liberal arts institution committed to employing a highly qualified and diverse administration, faculty and staff, which reflects the University's religious traditions, values, affiliation, and purpose. Thus, the institution invites individuals affiliated with the Churches of Christ to submit applications regardless of race, color, national or ethnic origin, age, gender, marital status, veteran status or disability. Faulkner University does not discriminate on the basis of race, color, national or ethnic origin, age, gender, marital status, or disability in connection with its employment practices. However, Faulkner University exercises a preference in employment for those qualified applicants who are members of the Churches of Christ whose lifestyles are consistent with the mission of the University and with the beliefs and values of the Churches of Christ. The religious tenets followed by the University may also in certain situations limit or impact the employment of women in certain cases, for example, as teachers or professors in its College of Biblical Studies.

Based upon this commitment, Faulkner University follows the principle of nondiscrimination and operates within applicable federal and state laws prohibiting discrimination. As a recipient of federal financial assistance, Faulkner is required by Title IX of the Educational Amendments of 1972, as amended, not to discriminate on the basis of sex in its admissions policies, treatment of students, employment practices or educational programs except as required by religious tenets of the Churches of Christ. Faulkner has an Equal Opportunity Plan available upon request in the Office of Human Resources. Inquiries concerning the application of federal and state laws or regulations may be referred to the Office of Human Resources.

Athletic Participation Rates and Financial Support Data

Information regarding Faulkner's athletic participation rates and financial support data is available to students, prospective students, and the public upon request. Copies of the report are available in the Athletic Director's Office.

Harassment on the Basis of a Protected Characteristic

Harassment on the basis of any federal or state protected characteristic (race, color, national origin, religion, age, disability) will not be tolerated by the University. It subverts the mission of the University and threatens the careers, educational experience and well being of students, faculty and staff. This catalog incorporates by reference as if fully set out herein the Harassment Policy of Faulkner University, a copy of which can be found as an appendix to the Student Handbook.

Students who wish to make a complaint about discriminatory conduct on the basis of a protected characteristic, including harassment or sexual harassment, should file a complaint pursuant to the Student Complaints and Conflict Resolution policy set forth in the Student Handbook.

Smoking and Weapons

Smoking or other use of tobacco on university properties or in university facilities and vehicles is prohibited. Faulkner University prohibits possession, use, and transportation on university properties of any dangerous or potentially dangerous weapons, including fixed-blade knives, shotguns, rifles, handguns, bows and arrows, crossbows, brass knuckles, air guns, swords, and fireworks or explosive devices

Campus Security Policy and Campus Crime Statistics Act

Faulkner University complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, which requires the compilation and dissemination of certain crime data and security. Campus Crime Statistics are posted on the University web site.

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INTRODUCING FAULKNER UNIVERSITY

HISTORY, MISSION, VISION AND CORE VALUES

Mission

The mission of Faulkner University is to glorify God through education of the whole person, emphasizing integrity of character in a caring Christian environment where every individual matters every day.

Overview of Institution and Characteristics

Faulkner University is a private church-affiliated liberal arts based institution in the tradition of American higher education. In this tradition, Faulkner seeks to educate the whole person in preparation for success in a pluralistic democratic society. Faulkner follows the Christian liberal arts tradition of open inquiry, investigation, and engagement to promote knowledge, professionalism, critical thinking, leadership, lifelong learning, and service to others.

Faulkner University's campuses primarily serve four metropolitan communities—Montgomery, Birmingham, Huntsville, and Mobile—within Alabama. The four communities are all urban environments with contiguous suburban and rural areas. The four communities are classified as metropolitan statistical areas (MSA) by the U. S. Census Bureau.

History

Faulkner University is a multi-campus, co-educational private, Christian institution of higher education offering, associate degrees, baccalaureate and master degrees to prepare students for professions or advanced studies in Bible, liberal arts and sciences, business, professional, and career education. Through its Jones School of Law, it offers the juris doctor in jurisprudence.

Founded as a two-year Bible college in 1942, Faulkner has evolved into an independent, co-educational institution in the Christian liberal arts tradition. Faulkner has grown from a small seminary based institution to a university with four academic divisions on the Montgomery campus—the Alabama Christian College of Arts and Sciences, Harris College of Business and Executive Education, Thomas Goode Jones School of Law, and the V.P. Black College of Biblical Studies—and three extended campuses in Birmingham, Huntsville, and Mobile. Faulkner has three academic research and outreach centers—the Center for Dispute Resolution, the Cloverdale Center for Family Strengths, and the Scholars Council/Institute for Faith and Learning. The cornerstone and distinctive characteristic of Faulkner is the infusion of Christian ethics, morals, values, and concern for others throughout the entire institution. As an institution and faculty, we focus on conveying the knowledge to empower the pursuit of personal goals and life-roles and to enable daily life as productive Christians and citizens of a pluralistic democratic society. Our commitment to Christian ethical ideals extends to the individual, family, church, community, nation, vocation, and profession. Our interest is not only in what an education helps students to be in their lives, but also what an education helps them to do with their lives.

Vision and Basic Commitments

The vision of Faulkner is based on the pursuit of academic excellence with a sense of responsibility to use one's gifts for the service of others and the benefit of society. The University seeks to promote the intellectual and ethical lives of its students, helping to prepare them for productive careers as well as for meaningful personal lives and positive contributions to human progress. Faulkner's curricular and co-curricular programs are designed to educate the whole person through development of intellectual, moral, spiritual, physical, emotional and social qualities. Faulkner aims to promote the contemporary Christian mission of the service of faith and the promotion of equality and justice. As a Christian institution, Faulkner welcomes all who share in its vision and quest as reflected in the five goals and commitments.

Faulkner University is committed, in all of its policies and practices, to certain basic principles:

1. **To Christ:** Faulkner University is, first and foremost, a *Christian* university. Its environment, its policies, and its practices reflect this primary commitment, bringing every thought and activity into obedience to Christ. 2 Corinthians 10:5

2. **To the Bible:** Faulkner University embraces the Bible as the inspired word of God. Every aspect of the curriculum and every program or activity is consistent with Biblical truth and practice. John 10:35; 2 Timothy 3:16
3. **To the Individual:** Faulkner University acknowledges that every person is created in the image of God. Therefore, Faulkner University emphasizes the importance of the individual. Faulkner University is a place where every person matters every day, and where education is directed to the whole person, with loving and caring attention to the formation of Godly character within the student. Genesis 1:27
4. **To Excellence in Higher Education:** Faulkner University provides excellent preparation in all its programs, enabling its graduates to compete successfully in their chosen pursuits. Ecclesiastes 9:10; Colossians 3:23
5. **To American Ideals:** Faulkner University is committed to the preservation and perpetuation of the principles of a democratic society, individual freedom, a government of law, the American spirit of community service, and personal responsibility. Articles of Incorporation, June 5, 1942

Core Values

Faulkner University was founded and continues to exist on the principles of first century Christianity. The University's statement of these Christian principles and core values is summarized as follows:

"God is God, Jesus Christ is Savior and Lord, the Bible is God's inerrant and authoritative revelation of Himself and His will, the church is God's redeemed people seeking in all things to please Him. To this Faulkner University is wholeheartedly committed."

Conceptual Framework: I Can Soar

Faulkner University has developed a conceptual framework—*I Can Soar*—that guides the curricular, co-curricular, and extra-curricular programs of the University. The conceptual framework captures the essence of Faulkner's mission and vision to glorify God and convey His glory in the world. *I Can Soar* builds upon the tremendous legacy of the University's founders by developing an understanding of Christianity's role in personal, family, and work life and the expression of this understanding through Christian service. *I Can Soar* is based upon the concept bridging learning and service through curricular and co-curricular requirements. *I Can Soar* will require students to complete specific academic content across the curriculum and to engage in meaningful service activities while pursuing their degree. *I Can Soar* enhances and augments the Faulkner Experience and the legacy of Faulkner's founders, alumni, supporters, faculty, and staff.

I Can Soar is driven by the mission, vision, and core values of the institution. *I Can Soar* consists of three key elements—intellect, character, and service—that together foster the development of the whole person. The three elements of the conceptual framework complement each other and function in an additive process—Intellect + Character + Service or I + C + S—to create the Faulkner Experience. The relevance of the three elements is reflected in the words of Martin Luther King, Jr.

"The function of education, therefore, is to teach one to think intensively and to think critically. But education which stops with efficiency may prove the greatest menace to society. The most dangerous criminal may be the man gifted with reason, but with no morals...We must remember that intelligence is not enough. Intelligence plus character--that is the goal of true education." King, Jr., M. L. (January-February 1947). The purpose of education. Maroon Tiger:

The following excerpts from the Bible reflect Biblical foundations for the three elements:

"But those who wait on the LORD will find new strength. They will fly high on wings like eagles. They will run and not grow weary. They will walk and not faint." Isaiah 40:31

"Jesus replied, '...The Lord our God is the one and only Lord. You must love the Lord your God with all your heart, all your soul, and all your mind.' This is the first and greatest commandment. A second is equally important: 'Love your neighbor as yourself.' All the other commandments and all

the demands of the prophets are based on these two commandments." Matthew 22:37-40; Mark 12:29-31; Luke 10:25-29, cf Deuteronomy 6:4-6; Leviticus 19:8

"For as he thinketh in his heart, so he..." Proverbs 23:7

"A cord of three strands is not quickly broken" Ecclesiastes 4:12

ACCREDITATION

Faulkner University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate, baccalaureate, master's and juris doctor degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Faulkner University.

Questions related to admissions, policies, programs, procedures and/or practices of Faulkner University should be directed to the University's relevant offices, catalogs, publications, or web sites.

Specialized Accreditation

Education

The Department of Education at Faulkner University is accredited by the National Council for Accreditation of Teacher Education (NCATE), www.ncate.org. This accreditation covers initial teacher preparation programs at the Montgomery.

Legal Studies

The Legal Studies Program offered by the main campus in Montgomery, Alabama is approved by the American Bar Association. Students graduating with a Legal Studies degree from the Montgomery campus will receive an ABA-approved paralegal certificate along with their Legal Studies degree.

AFFILIATION AND NONDISCRIMINATION STATEMENT

Faulkner University is a private, Christian university affiliated with the nondenominational Churches of Christ through its Board of Trustees, administration, and faculty. Students of all religious backgrounds or no religious background are welcomed, with the understanding that the rules governing their conduct will be based on Christian principles.

Faulkner University does not discriminate on the basis of race, color, national or ethnic origin, or age. In a manner consistent with applicable laws and regulations, it does not discriminate on the basis of sex or disability in the administration of its educational policies, programs, and activities, except where required by specific religious tenets held by Faulkner University and its controlling body.

SCOPE

Faulkner University offers associate, baccalaureate, masters' and juris doctor degree programs. Enrollment consists of traditional dormitory and commuting students as well as nontraditional and evening students.

CAMPUSES

Montgomery Campus

The Alabama Christian College of Arts and Sciences (ACCAS) provides a core curriculum of liberal arts for all undergraduate degree programs as a foundation upon which subsequent learning is based. It also offers associate and baccalaureate and master's degrees in certain liberal arts disciplines. The graduate programs are described in the University's Graduate Catalog.

The Harris College of Business and Executive Education (HBCEE) offers programs designed to prepare leaders for roles in the business community and the free enterprise system. It offers associate, baccalaureate, and master's degrees in various areas of business and executive education. The graduate programs are described in the University's Graduate Catalog.

The V. P. Black College of Biblical Studies (VPBCBS) provides all Faulkner students instruction in the Bible. Bible majors are prepared for leadership roles in Churches of Christ. It offers Bachelor of Arts, Bachelor of Science, and Master of Arts degrees in Biblical studies. The graduate programs are described in the University's Graduate Catalog.

The Thomas Goode Jones School of Law (TGJSL) offers the juris doctor degree. The TGJSL program is described in a separate catalog.

EXTENDED CAMPUSES

The campuses in Birmingham, Huntsville, and Mobile offer associate degrees and their enrollment is composed of adult students such as working professionals who are seeking to enhance employability and job-related skills. Programs at these campuses are offered both day and evening.

PHYSICAL FACILITIES

Faulkner University's Montgomery campus is located on the Atlanta Highway near the intersection of Interstate 85 and Eastern Boulevard. It has a large campus convenient to shopping malls, theatres, restaurants, and churches.

E. L. Cullom Rotunda houses administrative offices, a large auditorium and classrooms.

Gus Nichols Library houses the University's major collection of books, serials, and digital, film, and other media.

Joe B. Greer Hall provides space for the office of the Dean of Alabama Christian College of Arts and Sciences, the department of Criminal Justice and Legal Studies, and the department of Social and Behavioral Sciences. The building includes a classroom and a computer lab.

Leonard Johnson Hall is the home to the Department of Education with classroom, computer, the education curriculum lab, and office facilities for faculty and staff.

Linda Y. Brooks Hall provides spacious facilities for classrooms for science and other disciplines, laboratories for biology, chemistry, physics, and criminalistics are located here. Brooks Hall also houses faculty offices and the Instructional Support Lab.

Pop Myers Fine Arts Center provides an auditorium, stage, practice rooms, classrooms, choral rooms, storage rooms and faculty offices for the Department of Fine Arts and for the Great Books Honors College. It also serves as home for the Faulkner University's Dinner Theatre.

The **Jones School of Law Building** houses the law school, its administrative offices, classrooms, faculty offices, and law library.

Harris Hall is home to the Harris College of Business and Executive Education. It houses classrooms, computer labs, faculty offices, the admissions office, and administrative suites, including those of the President and the Dean of Business.

Harris-Parker Hall houses V. P. Black School of Biblical Studies and the Cloverdale Center for Family Strengths. It includes classrooms, a computer lab, faculty and other offices, and administrative suites including the office of the Dean of Biblical Studies. Its large atrium and Lester Chapel are frequently used for special events.

Tine W. Davis Gymnasium and the adjacent **Freeman-Harris Multiplex** house offices, classrooms, and other facilities for the Physical Education Department, Intercollegiate Athletics, and Student Activities. The Multiplex includes three athletic courts, weight rooms, dressing rooms, a jogging track, racquetball courts, an aerobics room, game and television rooms, and *The Grille*.

Lamar Harrison Field provides the grounds, stands, and related facilities for Faulkner's baseball team. **Leopold D. Lee Family Fieldhouse** provides a locker room, training facilities, offices, meeting rooms, and laundry facilities for the football team. The **Softball Complex** is located near the gymnasium and is used for intercollegiate as well as intramural competition. The five acre **Dalraida Athletic Complex** provides space for **Soccer Teams** and other groups.

Eagle Center, west of the Rotunda, houses the **J. L. Perry Cafeteria**, the **Mailroom**, the **University Bookstore**, and student lounges.

Burton, Baldwin and Davis Dormitories furnish housing for male students. Each room has phone and cable TV hook-ups and wireless Internet access. Each dormitory includes a television lounge and a coin laundry. Davis Dormitory houses a wired computer lab. Rooms meeting ADA requirements are available upon request.

The three-story **Margaret Harris Dormitory** furnishes housing for female students. Each room has phone and cable TV hook-ups and wireless Internet access. The common area includes a wired computer lab, a large lounge, a kitchen, a coin laundry, and a television room. Rooms meeting ADA requirements are also available upon request.

Harrison Apartments furnish housing for upper level students in four three-story buildings. Each four-bedroom suite has a kitchen, living room, and washer and dryer. Each bedroom has connections for telephone, cable television, and wired Internet/intranet service. The four apartment buildings share a wired computer lab.

Birmingham Campus

Faulkner University's Birmingham campus is conveniently located at 2200 Riverchase Parkway between US 31 and I65S about a mile south of the Galleria. Access is from US31 or I65. The campus has instructional space, laboratory space, resource room, technology and learning resource rooms as well as administrative offices.

Huntsville Campus

Faulkner University's Huntsville campus is located at 420 Wynn Drive near the intersection of Interstate 575 and Old Madison Pike NW. The campus has instructional space, laboratory space, library, technology and learning resource rooms as well as administrative offices.

Mobile Campus

Faulkner University's Huntsville campus is located at 3943 Airport Boulevard, one mile west of I65 near the intersection of Airport Blvd and University Ave. The campus has instructional space, laboratory space, library, technology and learning resource rooms as well as administrative offices.

STUDENT LIFE

STUDENT LIFE

In planning the educational experience for its students, Faulkner University gives attention to the quality of environment, activities, and associations outside the classroom as well as in the classroom. Student Life plays a key role in supporting the mission, vision, core values, and conceptual framework of the institution. Faulkner embraces the effect that Student Life has on the development of the whole person and the creation of a caring Christian environment. Student Life works in conjunction with Academic Life to achieve the curricular, co-curricular and extracurricular objectives of the University. Student life and activities are shaped to aid not only the intellectual but also the spiritual, social, personal and cultural development of the participants. The Student Life programs, services and activities include the Student Government Association, social clubs, academic organizations, academic/professional honor societies, performance groups/organizations, special interest groups, student publications, campus ministries, intramural sports, concerts, Jamboree and many more. Due to the nature of some educational programs of the University, the following guidelines and activities listed in this section may or may not apply to all student service areas.

The Montgomery Campus

Faulkner University's main campus is located in Montgomery, the capital city of Alabama. Its location is 164 miles southwest of Atlanta, 92 miles south of Birmingham, and 155 miles north of Mobile and the Gulf of Mexico. Approximately one-third of the population of the United States lives within a 600-mile radius of Montgomery. The U.S. Census Bureau estimates the population of Montgomery's Combined Statistical Area to be over 417,000. The climate in Montgomery allows an average of eight hours of sunshine daily and temperature averages of 49 in winter and 82 in summer.

Montgomery employers include state and local governments, Maxwell-Gunter Air Force Base, and large companies like Baptist Health, Alfa Insurance, and Hyundai. Local businesses near the campus seek students for part-time employment.

Sports enthusiasts enjoy Lagoon Park's seventeen tennis courts, eighteen-hole golf course, and a five-field softball complex, minutes away from Faulkner's campus. Riverwalk Stadium hosts the AA Montgomery Biscuits baseball team. The state Coliseum accommodates the State Fair and other events.

Local performance venues include Montgomery Performing Arts Centre, Davis Theatre for the Performing Arts, the Riverwalk Amphitheater, and the highly acclaimed Alabama Shakespeare Festival. Cultural and historical centers include state capitol complex, civil rights museums, and the Montgomery Museum of Fine Arts. Performance groups include the Montgomery Symphony Orchestra, the Montgomery Ballet, and the Faulkner Dinner Theater.

RELIGIOUS LIFE

Faulkner University is first and foremost a Christian institution whose mission emphasizes the development of the whole person in a Christian environment. Faulkner University was founded on Biblical principles and is based on the conviction that the Bible is the revealed word of God. The faculty and administration have created curricular, co-curricular, and extracurricular programs and experiences to facilitate the spiritual and religious life of the University. The objective of these programs and experiences is to provide a spiritual atmosphere that draws students into a deeper spiritual life and a stronger daily Christian walk. These programs and experiences include the Christian Cultural Heritage curriculum, Chapel programs, Institute for Faith and Academy programs, residence hall devotions, campus-wide devotionals, religious clubs, Bible lectureship, mission trips, community outreach programs, and other special events. Many campus religious activities afford opportunities to gain deeper insight into God's word. These activities include required Bible classes and daily chapel, dorm devotions, all-campus devotionals, religious clubs, the annual Bible lectureship and campaign opportunities. A number of Montgomery churches provide programs designed especially for students of the University. Instructional and administrative functions of the

University are guided by a commitment to Biblical truth. For more extensive discussion of religious and spiritual life please consult the Student Handbook.

Chapel

Faulkner University has conducted daily chapel services on the Montgomery campus since it was established in 1942. The Chapel programs allow an organized daily devotion for worshipping God and fellowshiping with Christians. The Chapel programs are designed to complement the curricular and co-curricular goals of Faulkner. The Chapel programs foster the development of the whole person and provide students Biblical, inspirational, educational, informative, and/or entertaining materials. As an integral part of the Faulkner Experience, Chapel is frequently mentioned by alumni as one of the fondest memories of Faulkner. Chapel attendance is required of all full-time students attending day class, all residential students, faculty and staff on the Montgomery campus. Chapel is open to all students, faculty, staff, friends, family members and other visitors who wish to worship. Chapel is a period of worship and all attendees are expected to conduct themselves in a reverent manner.

Students, faculty, and staff gather every class day for chapel on Faulkner's main campus. Chapel services allow time to worship God and to gain strength from being together with other Christians in a reverent atmosphere. The assembly includes announcements and sometimes brief programs of an informative, inspirational, or entertaining nature. Chapel is a vital part of communication and promotes a sense of community responsibility which is essential in the total program of Christian education. Full-time day students must attend chapel and conduct themselves in a manner appropriate for worship.

The Chapel program is held at 10:00 AM during the week on the Montgomery campus (Monday through Thursday). Each Chapel consists of a period of worship usually consisting of Scripture reading(s), corporate prayer(s), corporate singing and a devotional presentation. The period of worship creates a reverent atmosphere for praising God and examining His Word. To facilitate the curricular and co-curricular goals of Faulkner some Chapel will also consist of special presentations that are inspirational, educational, informative, and/or entertaining. Each Chapel also consists of announcements relevant to students.

Annual Bible Lectureship

The Annual Bible Lectureship is an extension of the V. P. Black College of Biblical Studies of Faulkner University. The Annual Bible Lectureship provides students, ministers, faculty, administration, staff, alumni, and other friends of Faulkner University to hear lectures on carefully selected themes by recognized ministers and gospel preachers. The Annual Bible Lectureship, is conducted during the first full week of March, draws visitors from around the world to Faulkner for this time spiritual enrichment, friendship renewal and fellowship. Students are encouraged to participate in the lectureship as their schedule permits. Students are strongly encouraged to attend the evening events. Biblical studies majors are required to attend the Annual Bible Lectureship.

Institute for Faith and Academy

The Institute for Faith and Academy (IFA) is an arm of the Scholar's Council at Faulkner University. The Institute's purpose is to promote the understanding of how the Christian faith informs academic disciples and the development of critical and reflective thinking skills to examine the intersection of faith and academics. IFA hosts world renowned lecturers, book readings, discussion groups and conferences. IFA also publishes the Journal of Faith and Academy.

Lester Chapel Bible Readings

Lester Chapel Bible Readings represent a very recent addition to Faulkner's compendium of spiritual offerings. Each morning and evening (Monday thru Thursday) readings in the Old and New Testaments are conducted in the Lester Chapel of the Harris-Parker Building to inculcate in the University community the value of Scripture as an essential ingredient of the daily routine.

Religious Service Groups

Faulkner University offers several opportunities for students to engage in religious service groups including the Faulkner Near East Society, Pi Tau Epsilon (missions club) and Pi Sigma Delta (Bible club), sponsored by the Bible faculty, exist to enhance the training of Bible majors and to prepare interested students for greater Christian service in domestic and international missions. Through domestic and cross-cultural ministry experiences, service projects, and resource speakers, and in conjunction with and demonstration by faculty and staff, members gain understanding and develop skills in their respective church roles.

Ministries, Missions, Devotionals, and Special Events

The worship of God and fellowship with other Christians are vital for spiritual growth and development. Faulkner University encourages all students identify a local area church of Christ and to establish an affiliation with a congregation. In addition to local church involvement, Faulkner encourages student to become involved with Christian service opportunities in specialized ministries such as area campus ministries, Inner-City Ministries, Adullam House, Agape, Family Promise, 100X Missions, Save-a-Life, assisted living/residential facilities and Woman-to-Woman.

Faulkner encourages students to become students of God's Word. Students gather in pairs and small groups for exploration of the Bible. Faulkner also facilitates devotional periods on the Montgomery campus in the residence facilities, Lester Chapel and other venues on campus. These devotionals have been a Faulkner tradition for many years, and have become one of the most cherished memories of alumni.

Faulkner students have other opportunities for spiritual and service events throughout the year. These opportunities include special events such as Relay for Life, blood drives, Habitat for Humanity, Ministries and Christmas boxes. Students also have opportunity to hear guest lecturers on moral and spiritual themes including V. P Black, Arlam Carr, Jr., Peter Creeft, Artur Davis, Richard Gamble, Fred Gray, Sr., Mike Huckabee, Alan Keyes, Leland Ryken, Bruce Thornton and J. C. Watts. The University encourages students to explore these opportunities to put their knowledge and faith into action through Christian service.

STUDENT ORGANIZATIONS

Faulkner University offers a wide array of clubs and organizations to meet the interests and needs of students. Students are encouraged to take advantage of the opportunities the clubs, organizations and societies provide for academic challenge, social connections, and spiritual growth. For more extensive discussion of religious and spiritual life please consult the Student Handbook.

Student Government Association

The Student Government Association (SGA) is comprised of undergraduate students in the University. All registered students at Faulkner University are members of the SGA and subject to the SGA's rules and regulations. The association is headed by an executive council which consists of four six officers and two representatives from each class. A cabinet of students appointed by the SGA president is in charge of specific committees. These committees are responsible for the activities of the association. The Student Government Association exists to provide close cooperation and communication among the students, the administration and the faculty, and to provide a systematic plan of participation in the responsibilities of the University. The SGA sponsors on-campus social activities and off-campus retreats, assists in planning special activities, studies campus problems and makes recommendations to the faculty and the administration on a wide range of subjects relating to the University and to student welfare.

Social Clubs

Social clubs at Faulkner University are an important part of student life. Every student who wants to be in a club is assured of receiving an invitation to join. The ten social clubs regularly engaging in sports activities, service projects, and outings, the clubs are organized to provide students with a wholesome social life and opportunities to develop leadership abilities and cooperative attitudes. A

highlight of each year is Jamboree, a spring production of music and theatre in which clubs participate. The performances are planned, produced, performed and financed by the social clubs.

Student Publications

The student publications at Faulkner University are *The Spire*, the student newspaper; *The Sheaf*, the yearbook, and *Images in Ink*, the literary magazine. Any student enrolled at Faulkner may be a staff member for these publications. Scholarships are available for newspaper editor and yearbook editor.

Performing Groups

A number of performing groups exist to provide opportunities for student aesthetic expression and to exhibit that talent to Faulkner University patrons and the public.

University Chorus is open to all students through audition. It performs throughout the year primarily for churches. An on-campus concert and a spring tour highlight each performing year.

Faulkner Singers is a small ensemble performing music more appropriate for a smaller choral group. Membership is determined by audition.

Cornerstone A Cappella Quartet travels as singing ambassadors for the school. They work through the Admissions Office promoting Faulkner University and Christian education. For booking information, contact the Admissions Office.

University Band, made up of students with appropriate instrumental skills, performs at various events on campus and throughout the community.

Pied Pipers, sponsored by the Fine Arts Department, performs by invitation in Montgomery and surrounding areas and on campus for special events. The troupe emphasizes creativity and use of imagination through children's stories, songs, and games. Membership is by audition.

Faulkner University Dinner Theatre, an extension of the University's music and theatre programs, provides a practical laboratory for developing skills learned in the classroom. It gives students performance experience needed to succeed in the professional theatre or in graduate study. The Dinner Theatre features a variety of plays and musicals, usually four shows during the academic year and three during the summer. The Dinner Theatre provides a creative outlet for students from all disciplines, and well as for community volunteers. It creates regular opportunities for the community to visit Faulkner.

Special Interest Groups

Special interest clubs and organizations provide students with the opportunity to join others with similar interests, talents, or skills. These clubs and organizations offer a range of opportunities including service to Faulkner and the Faulkner community. The current special interest clubs and organizations are the Faulkner Film Society, and F.O.R.C.E.

Athletics

Faulkner University seeks to provide an excellent program of athletics, including a strong tradition of intramural sports and a growing reputation in intercollegiate athletics. A comprehensive program of **intramural activities** such as football, volleyball, basketball, kickball, softball, soccer, and individual competitions are available for both men and women. The program provides an opportunity for every individual, regardless of ability, to enjoy a variety of sports activities in a Christian environment. Intercollegiate athletics are an important part of student life at Faulkner University. Faulkner fields **intercollegiate teams** in Men's Basketball, Baseball, Football, Men's Golf, Women's Softball, Men's Soccer, Women's Soccer, and Women's Volleyball. Faulkner also fields intercollegiate club teams in Bass Fishing and Cheerleading. Men's teams represent the University in soccer, football, basketball, baseball, and golf. Women's teams represent the University in soccer, volleyball, and softball. Faulkner is a member of the National Association of Intercollegiate Athletics (NAIA), the Southern States Athletic Conference (SSAC) and the Mid-South Conference (MSC).

Academic Organizations and Honor Societies

Academic based organizations provide students with an interest or major in a particular area to pursue opportunities for socializing, service, research, travel, and learning. Outstanding students are also invited to join academic honors societies according to standards established by each group. Other academically oriented groups are open to all interested students. The current academic organizations and honor societies Groups represented at Faulkner are:

Alpha Chi National College Honor Society
Alpha Phi Sigma National Criminal Justice Honor Society
Alpha Psi Omega National Theatre Honor Society
Beta Gamma Sigma International Business Honor Society
Kappa Delta Pi International Honor Society in Education
Kappa Mu Epsilon National Mathematics Honor Society
Lambda Epsilon Chi National Legal Studies Honor Society
Phi Alpha Theta National History Honor Society
Sigma Tau Delta International National English Honor Society
Chi Psi Sigma Counseling, Psychology and Sociology Club
Faulkner Near East Society
Pi Sigma Delta Bible Club
Pi Tau Epsilon Missions Club
Institute for Faith and Academy
Student Alabama Education Association

CONDUCT REGULATIONS

Faulkner University aims to establish in its students high standards of conduct, individual responsibility, and a sense of the worth and dignity of the individual. Firm, reasonable, and sympathetic discipline helps to accomplish this aim. In matters pertaining to personal conduct, students are expected to behave as responsible citizens in a Christian community. A student's application for admission constitutes acceptance of the objectives and regulations of the University. The University reserves the right to dismiss a student whenever, in its judgment, the general welfare of the University seems to require such action. In all cases, careful attention is given to ensure that University procedures are followed when is provided to all students who are charged with violating any University regulation.

General Student Conduct Expectations

Faulkner University expects students to live and conduct themselves in a manner consistent with Biblical principles. These principles are conveyed throughout the Bible and are reflected in the following passages:

Rejoice in the Lord always. I will say it again: Rejoice! Let your gentleness be evident to all. The Lord is near. Do not be anxious about anything, but in everything, by prayer and petition, with thanksgiving, present your requests to God. And the peace of God, which transcends all understanding, will guard your hearts and your minds in Christ Jesus. Finally, brothers, whatever is true, whatever is noble, whatever is right, whatever is pure, whatever is lovely, whatever is admirable—if anything is excellent or praiseworthy—think about such things. Whatever you have learned or received or heard from me, or seen in me—put it into practice. And the God of peace will be with you. Philippians 4:4-9

Therefore, as God's chosen people, holy and dearly loved, clothe yourselves with compassion, kindness, humility, gentleness and patience. Bear with each other and forgive whatever grievances you may have against one another. Forgive as the Lord forgave you. And over all these virtues put on love, which binds them all together in perfect unity. Let the peace of Christ rule in your hearts, since as members of one body you were called to peace. And be thankful. Let the word of Christ dwell in you richly as you teach and admonish one another with all wisdom, and as you sing psalms, hymns and spiritual songs with gratitude in your hearts to God. And whatever you do, whether in word or deed, do it

all in the name of the Lord Jesus, giving thanks to God the Father through him.
Colossians 3:12-17

The pursuit of excellence in Christian behavior or action is a visible sign of spiritual growth and development. The courtesy and good manners of a Christian conduct are an expression of inward and personal strength of character.

The University expects students to exhibit behaviors or actions consistent with Biblical principles and the University's policy, procedures, principles or regulations at all times while a student at Faulkner and/or participating in any University sanctioned event on or off premises. Detailed conduct regulations appear in the Student Handbook, published on the University's web site. Representative of these are the following:

- Students must abide by published dress and grooming codes.
- Resident students under 20 years of age are subject to curfew.
- The University prohibits the use of tobacco, alcohol, or controlled or illegal drugs in any form on any Faulkner campus.
- All full-time students attending day class on the Montgomery campus and all resident students, must attend daily chapel.
- All student vehicles must be registered with Campus Security.
- Students take part in athletics or other activities at their own risk. The University bears responsibility only when an accident or illness is due to University negligence.
- Suspension or other serious disciplinary action may result from the following, on or off campus: possession or consumption of alcoholic beverages; illegal use or possession of drugs; stealing; cheating; sexual immorality; assault; profanity; vulgarity; gambling; dishonesty; hazing; possession and use of firearms, fireworks, or explosive chemicals; or attendance at any establishment or event at which the principal purpose is known to be dancing or the sale and/or consumption of alcoholic beverages. This list is representative, and not necessarily comprehensive.

STUDENT RESOURCES

Student Success

Students face a variety of issues that affect their ability to succeed in college. The Department of Student Success (DSS) serves as a central point of contact to assist students with these issues. The DSS works with students to access or connect to services across the University such as Career Development, Counseling, Admissions & Records, Financial Aid, Student Support Services, Assessment and other student services. The DSS also assists students in connecting to academic departments, programs and divisions. The DSS's focus is on helping students transition to college, stay enrolled and attain a degree. The DSS works with the Director of iStart to support the freshman year experience. The DSS also works with the Program Coordinator for Counseling and Psychology in Social and Behavioral Science to coordinate the student development course College Edge (FA 1300). Students may contact the DSS with any needs, issues, concerns and questions at success@faulkner.edu or by visiting the University website.

STUDENT RESOURCES

University Health Center

The University Health Center provides a Registered Nurse (RN) to assist students with basic health care needs. The University Health Center provides the following services:

1. Nursing care and patient counseling
2. Health promotion and well-being services such as blood pressure checks and temperature checks.
3. Basic treatment of minor cuts, minor sprains, flu, cold, and other minor illnesses.

4. Referrals and assistance in making appointments with a physician, nurse practitioner, physician assistant or other healthcare provider for other treatments and care. Note: All fees associated with these providers or services are the sole responsibility of the student.
5. Referrals and assistance in making appointments with a health care center, facility, or hospital for other treatments and care. Note: All fees associated with these providers or services are the sole responsibility of the student.

University Counseling Center

The University Counseling Center provides confidential counseling services for personal, emotional, social, and mental health concerns that students may experience while attending Faulkner. The University Counseling Center services are available by appointment for all Faulkner students. The University Counseling Center will make referrals to community mental health providers when the needs of the student cannot be met by the University Counseling Center.

Career Placement Center

The Career Placement Center provides programs, services, and activities to support the career, professional, and employment goals of students. The Career Placement Center provides career fairs, workshops, employer contacts, and job search tools to support the career success of students.

Residence Life

Faulkner University provides dormitory and apartment living on the Montgomery campus. All undergraduate students under the age of 21 and enrolled full-time at the Montgomery campus are required to live in University housing. The exceptions to this rule are married students, a student living with their parents or guardians or students with enough academic credits to be classified as a senior. Any other exceptions must be approved by the Dean of Students. Any student living off campus must provide a local address to the office of the Dean of Students. Faulkner University residences are patrolled by campus security and monitored by security cameras 24 hours-a-day. Each dormitory is staffed by a full time Dormitory Supervisor and several part time Resident Assistants. All dormitory residents must purchase meal plans. On-campus living arrangements must be made each semester and generally cannot be changed during the term. Faulkner University currently is unable to provide on-campus housing for part-time students, students over the age of 25, married students, students with families, students enrolled in an Adult program, or students enrolled in the Law School.

Student Activities

Faulkner University offers a wide range of extracurricular programs and activities for students. These activities include devotionals, intramural sports, Jamboree, Homecoming, (in)Formal, social events, concerts and special events. The student activities are open to all currently enrolled Faulkner students and the majority of events occur on the Montgomery campus.

Campus Security

Campus Security oversees the safety and security of Faulkner University facilities. Faulkner University provides protective services to all Faulkner campuses. The Campus Security Officers (CSO) patrol the campuses to ensure that any and all criminal violations and breaches are duly noted and appropriate action is taken. CSOs are responsible for locking and unlocking campus facilities as requested by authorized personnel. The CSOs will also provide an escort to students, faculty or staff when available. Please consult the University website and Student Handbook for more details.

University Postal Service

Faulkner University provides basic postal services to on-campus residents such as a mailbox for sending and receiving mail via the United States Postal Service. The University Mailroom, adjacent to the J. L. Perry Cafeteria, provides additional fee-based postal services such as USPS stamps, special delivery options, UPS services, and FEDEX services. All campus residents must reserve a mailbox. The student's return address should be on each letter mailed and should include the

student's name, box number and Faulkner University, 5345 Atlanta Highway, Montgomery, Alabama 36109-3398.

Academic Records

Postsecondary Student Rights under Family Education Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all educational institutions that receive funds under an applicable program of the U.S. Department of Education. FERPA affords students certain rights with respect to their education records. These rights include:

- The right to inspect and review the student's education records within 45 days of the day the University receives a request for access.

A student should submit to the registrar, dean, head of the academic department, or other appropriate official, a written request that identifies the record(s) the student wishes to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

- The right to request the amendment of the student's education records that the student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

A student who wishes to ask the University to amend a record must complete the Educational Record Amendment and Appeal Form (ERAAF) and submit form to the University Custodian of Educational Records – the University Registrar – to initiate a review of the record. The ERAAF requires the student to clearly identify the part of the record the student wants changed, specify why it should be changed, and provide all requested documentation for the change.

If the University decides not to amend the record as requested, the University will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

- The right to provide written consent before the University discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

The University discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted as its agent to provide a service instead of using University employees or officials (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the University.

In addition, the University reserves the right to release and publish directory information without consent, such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance, as required by § 99.37 of the regulations. Student has the right to restrict disclosure/release of directory information to third-parties by completing the Request to Restrict Directory Information form available from the Registrar or the University's website.

- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

University Student Records Policy

In accordance with relevant federal and state laws and guidelines Faulkner University has established clear policies for the handling of all student related records. Students enrolled at Faulkner will have an educational record created that constitutes their academic record or transcript. The academic record is subject to the aforementioned FERPA policies. Students may also have non-academic records maintained by the University. The access to these records may be subject to federal and state laws other than FERPA. The identified custodians for these records should be contacted for questions about access to these records. Academic records containing admissions and matriculation information, transcripts, scholarship records, and other essential data are maintained by the Registrar. The student has the right to request a copy of any materials contained in the record. A duplicating fee will be assessed.

Policy of Educational Record

The University's Educational record policy is in compliance with the *Postsecondary Student Rights under FERPA* previously detailed. In addition the following policies and procedures apply to a student's educational record.

Policy for Copies of Educational Record

A student may request either an official or unofficial copy of their educational record (Transcript) via the Transcript Request Form (TRF). A student must complete the TRF and submit the signed form with payment by mail, fax or hand-delivery to the Registrar's Office on any Faulkner campus. Faulkner University will only send official transcripts via this form when specifically requested by the student.

Procedure to Inspect Student Records

A student may inspect and review their student records upon request to the appropriate record custodian. A student must complete the Student Record Inspection Request Form and submit the signed form with any required payment by mail, fax or hand-delivery to the relevant record custodian on any Faulkner campus.

- Submit to the record custodian, or appropriate University staff personnel, a written request which identifies as precisely as possible the record(s) the student wishes to inspect.
- The record custodian or an appropriate University staff person will make the needed arrangements for access as promptly as possible. The student will be notified of the time and place where the records may be inspected. Access must be given in 45 days or less from the receipt of the request.
- When a record contains information about more than one student, the student may inspect and review only the documents, which relate to his or her record.

Rights of the University to Refuse Access

Faulkner University reserves the right to refuse permission for a student to inspect the following records:

1. The financial statement of the student's parents.
2. Letters and statements of recommendation for which the student waived his or her right of access, or which were placed in file before January 1, 1975.
3. Records connected with an application to attend Faulkner University if the application was denied.

4. Those records which are excluded from the Family Education Rights and Privacy Acts (FERPA) definition of education records.

Refusal to Provide Copies

Faulkner University reserves the right to deny transcripts or copies of records not required to be made available by the FERPA in any of the following situations:

1. The student lives within commuting distance of Faulkner.
2. The student has an unpaid financial obligation to the University.
3. There is an unresolved disciplinary action against the student.

Grades, reports of excessive absences from class, and other information relating to the current status of a student may only be released to a parent or guardian if the student is a dependent as defined and claimed on Federal income tax return or the student submits a signed release form granting permission to release information. This procedure may be followed until such time as the Registrar is informed, in writing, that the student is no longer a dependent. Grade reports and transcripts will not be released for any student until all financial obligations have been satisfied.

Academic Resources

Faulkner University provides several services to support student learning and success. These services are designed to provide students access to information resources, skills training and learning tools in a variety of formats. These services include Instructional Support Services and Computer Resources and Laboratories. Learning support services are also provided through the Center for Special Services, Academic Advising, iStart and University Library Services. Students in some degree programs also have access to several discipline specific Academic Resource Rooms.

Computer Resources and Laboratories

Faulkner provides a variety of computer resources to promote the academic success and to enhance the campus life of students. Students have a variety of means and opportunities to access computer resources and laboratories including the internet, on-campus Wi-Fi, libraries and learning resource centers. The computers in laboratories, libraries and learning resource centers are for instructional and general student use. These computers provide access to academic and course related software and resources as well as non-academic or personal resources. These computers are available during the operating hours of each facility.

University Library System

Gus Nichols Library System (GNLS) is the major academic resource for Faulkner University with extensive collections of academic books and journals, special collections, and links to networked information resources in various electronic formats. The GNLS consists of the following the Gus Nichols Library, the Education Curriculum Resource Room and Laboratory, the F. Furman Kearley Library Collection, the George H. Jones Law Library, and three Technology and Learning Resource Rooms. The GNLS provides students with an integrated catalog and access to the resources of each library or collection (<http://innopac.faulkner.edu>). The GNLS libraries feature special collections in education, law, ministry and theology. For more information or to access the resources of the GNLS visit the GNLS website at <http://www.faulkner.edu/libraries.asp>.

The GNLS's web-based catalog (<http://innopac.faulkner.edu>) provides information about the collection including: circulation status of books and other circulating items; videos and other audiovisual materials; journal holdings and electronic books. The GNLS provides access to resources, databases, electronic journals and electronic books through subscription services and consortia agreements. The GNLS consortia agreements provide access to the resources of the Alabama Virtual Library (AVL); Christian College Librarians Association (CCLA);, Montgomery Area Libraries Catalog (MALCAT), which is through Montgomery Higher Education (MHE);, Network of Alabama Academic Libraries (NAAL);, Online Computer Library Center (OCLC) and Southeastern Library Network (SOLINET). The GNLS also has reciprocal agreements with libraries across the state including Alabama A&M University (Huntsville), Alabama State University (Montgomery), Alabama Public Service Library Service (Montgomery), Athens State University (Athens), Auburn University at Montgomery (Montgomery), Birmingham Public Library (Research level library,

Birmingham), Huntingdon College (Montgomery), Mobile Public Library (Research level library, Mobile), Samford University (Birmingham), Troy State University at Montgomery (Montgomery), and the University of Mobile (Mobile).

Instructional Support Services

Faulkner's Instructional Support Services provide students with academic assistance, information and support in most areas of academic study. Included in the Instructional Support Services are the Instructional Support Lab, the Writing Center, Tutoring Services and Learning Support Rooms.

Instructional Support Lab

Faulkner University provides the Instructional Support Lab for use by any Faulkner student. The major goal of the Instructional Support Lab is to be of academic assistance to the Faulkner student. In order to meet this goal, one-on-one tutoring in math and English, audio/video instruction, and computer-assisted instruction in math, English, and sciences are provided. The Instructional Support Lab also houses the Writing Lab, a one-on-one tutoring service established by the English department, to aid students in improving writing skills. The lab is equipped with computers that are networked campus wide, and may also be used for typing research papers, resumes and other writing assignments. The lab is open for study by individuals or groups. In addition to computer support, the lab is also used by instructors to administer make-up tests and for other assignments. Instructors may reserve the lab for class time. Lab personnel are also responsible for administering all math and English placement tests. The Instructional Support Lab serves as an open CLEP testing center. CLEP tests are administered twice monthly throughout the year and are available to the public as well as all Faulkner students. The Instructional Support Lab is located Brooks Hall. The scheduled hours of operation are posted for student convenience and may vary by semester to accommodate the largest possible number of students. Faulkner students are encouraged to become acquainted with the lab early in the semester so that the maximum use can be made of the services available. All services with the exception of CLEP testing are free of charge.

Writing Center

Faulkner University's Writing Center is housed within the Instructional Support Lab in Brooks Hall at Faulkner's main campus and provides students with tutoring in English Composition and English grammar. Tutors can help students generate ideas for compositions or organize method and style according to the particular assignment, as well as help analyze the students' papers to point any grammatical inefficiencies or errors or weaknesses in purpose, clarity, organization, style, mechanics, and/or the incorporation of any source material. The Center has approximately 3-5 tutors during a given semester, and tutors are well qualified and typically the students' peers. The Writing Center Director is also available for additional assistance. Free to all Faulkner students, the Center is also primarily a tool for students in Faulkner's two sections of remedial English: EH 0301 and EH 0302. Remedial students are required to attend an hour of tutoring each week, at least thirty minutes with the tutor and thirty minutes working on the computer under the supervision of the tutor. Students in EH 0301 or EH 0302 are assigned one scheduled meeting time and can sign up for one additional slot based on availability. Non-remedial students seeking tutoring can sign up for two assigned meeting times a week. Walk-ins are allowed and accepted or rejected based on tutor availability. As it continues to expand, the Writing Center will also have resources available on line.

Tutoring

The Center for Special Services coordinates the Student Support Services program that provides academic support to all Faulkner students. The Student Support Services program at Faulkner University offers free tutoring to all students with an academic need. Students experiencing difficulty in an academic course of study can apply for tutoring services. Student Support Services works with students on an individual basis to help them acquire the academic assistance they need through tutors, computer-based instruction, video instruction, etc. For more information consult the Center for Special Services section of this handbook.

Learning Support Rooms

Faulkner's Instructional Support Services coordinates a learning support room on each extended campus. The Learning Support Rooms provide students with access to videos and reference materials on academic skills, study skills, writing, mathematics and science.

Center for Special Services

The Center for Special Services provides programs and services to support the academic success of students and to facilitate the educational access for students with disabilities. The Center for Special Services is located on the Montgomery campus, but serves all Faulkner campuses and students. The Center for Special Services consists of Student Support Services and Disability Services—Project Key. Students with an academic need and/or disability may contact the Center for Special Services (334-386-7185) for more information or with any questions.

Student Support Services

The Student Support Services program provides academic support to all Faulkner students. Any student demonstrating an academic need is eligible for our services. Student Support Services works closely with other University offices to provide students with tools for a successful college experience. Students may be referred by faculty, but any student with academic needs may request assistance from Student Support Services. Student Support Services works with students on an individual basis to help them acquire the academic assistance they need through tutors, computer-based instruction, video instruction, etc.

The Student Support Services program at Faulkner University offers free tutoring to all students with academic needs. Students experiencing difficulty in an academic course of study can apply for tutoring services. Tutoring will be provided by peer tutors recommended by the faculty with a strong academic background in the subject matter and good communication skills. Students interested in becoming tutors should contact the **Center for Special Services** at 386-7185. A newsletter and calendar of events is distributed to participants.

Students needing assistance with academic skills such as test-taking tactics, overcoming test anxiety, and study skills may receive video instruction in these areas. Academic skills videos are housed in the Instructional Support Lab on the Montgomery campus and may be checked out to any campus. Students in need of tutoring in math or English may also contact the Writing Center and the Mathematics specialist in the **Instructional Support Lab** on the Montgomery campus. (386-7294)

Students interested in learning more about Student Support Services may contact the Student Support Services Director at (334) 386-7294 or 1-800-879-9816 ext. 7294 or the Coordinator of Tutoring Services at (334) 386-7185 or 1-800-879-9816 ext. 7185.

Disability Services: Project Key

Faulkner University is committed to creating an inclusive environment. It is the goal of Project Key staff to apply this philosophy to individuals with disabilities so that they may be full participants in the Faulkner community. Project Key is a program provided by Faulkner University to promote academic program access, a structured plan of advisement, and academic support and counseling services that are tailored to the unique needs of students with disabilities. Project Key serves as the central contact point and service provider for all students with disabilities at Faulkner University including: Harris College of Business, V.P. Black School of Biblical Studies, Alabama Christian College of Arts and Sciences, Jones School of Law and all Extended Campuses. Project Key seeks to ensure equal access for students with physical, psychological, sensory and cognitive disabilities (learning disabilities, attention deficit disorder, etc.). Services are available to students who have been determined by Project Key to have documented disabilities. Services are designed for each student according to individual needs and are provided at no cost to the student. The staff at Project Key works closely with Student Support Services personnel and other services to meet a wide range of student needs and to provide an atmosphere of warmth and concern for students. Students are responsible for informing the University of their need for accommodations and services.

Resources for Faulkner Students with Disabilities

Decisions about accommodations for students with disabilities are made on an individual basis based on the student's diagnosis and documentation. Students may download documentation guidelines from the University website at www.faulkner.edu/services/success/pk.asp. Project Key serves the following categories of disabilities:

- Learning Disabilities
- Attention Deficit/Hyperactive Disorder
- Psychological Disabilities
- Mobility Disabilities
- Chronic Health Disorders
- Low Vision or Blindness
- Deaf or Hard of Hearing

Current or prospective students may obtain more information and/or schedule an appointment with Pat Morrow, Director of Project Key, by calling 334-386-7185 or emailing pmorrow@faulkner.edu.

Educational Talent Search

Educational Talent Search is a program funded by the U.S. Department of Education located on the campus of Faulkner University. The program's objectives are to serve students of grades six through twelve from Montgomery, Elmore, Autauga, and Lawrence Counties, at their schools, with services that are designed to help them graduate from high school and to continue in some type of postsecondary education. Included in these services are Financial Aid Workshops, ACT Workshops, Career Assessments and Workshops, college visits, cultural trips and other types of classroom presentations and individual counseling that will help them to overcome barriers that will enable them to enroll in an institution of higher education. The program also serves high school dropouts by helping them get their G.E.D., postsecondary dropouts to reenter school and high school graduates to enroll in a postsecondary institution.

Veterans Support

Veterans' information, including assistance in securing Veterans Administration Educational Benefits for military service veterans and dependents, is available. The university V.A. representative is responsible for enrollment certification of veterans and dependents, for reports to the Veterans Administration Regional Office and for liaison between the Veterans Administration Regional Office and the University.

ADMISSIONS

GENERAL ADMISSION REQUIREMENTS

Regular undergraduate admission is granted to qualified high school graduates who score 18 or above on the American College Test (ACT) or 1290 (M+V+W) or higher on the Scholastic Aptitude Test (SAT) of the College Entrance Examination Board. The only applicants accepted without having taken the ACT or SAT are those who have been out of high school for five or more years. A qualified high school graduate is one who has completed a minimum of 15 units (three in English; nine in such academic subject areas as mathematics, science, social science and foreign language; and the remaining three in other courses) with a C average. Applicants who have not completed high school may be admitted on the basis of the General Education Development Test (GED). The minimum composite score acceptable is 45 and the minimum acceptable score on the individual tests is 35.

ADMISSION TO TRADITIONAL PROGRAMS

Admission to Faulkner University is dependent upon previous education, character, and the desire to attend a Christian university. Those applicants who qualify for admission are accepted without regard to race, religion, gender, handicap, or national origin. All students who apply to Faulkner University must be willing to uphold the values and ideals of the University.

Prospective students and their parents are invited and encouraged to visit the campus. Admissions counselors are glad to arrange for overnight student guests to stay in university dormitories when space permits. Campus tours, class visitations, and conferences with professors may be arranged at the convenience of visitors.

The Admissions Office for traditional programs is open weekdays 8:00 - 5:00 and at other times by appointment. For further information concerning admission to Faulkner University, contact the Director of Admissions, Faulkner University, 5345 Atlanta Highway, Montgomery, Alabama 36109-3398, or at 334-386-7200 or 1-800-879-9816, or by email at admissions@faulkner.edu.

Conditional Admission

Applicants who do not meet general admission requirements, but who are judged to have potential for success may apply for conditional admission. See Academic Regulations, below, for an explanation of conditional admission.

Admission of Home School Students

Students who fulfill high school requirements through home schooling must satisfy all admission standards set by the University, i.e., ACT/SAT scores, high school units, etc. Homeschool transcripts must be certified by the local homeschool group leader.

Dual Enrollment for High School Students

Qualified high school students may enroll in approved university classes, concurrently with their high school enrollment. To qualify, a student must be at least a high school sophomore, have a cumulative 3.0 GPA or an ACT composite score of 22, and must submit a letter of recommendation from a high school counselor, principal, or homeschool group leader.

Admission of Transfer Students

Faulkner University admits students who wish to transfer from other accredited colleges and universities. The transfer applicant must not be under suspension for any reason from another college. Official transcripts from all schools attended, including high school, must be received directly from the institution by Faulkner University. Copies of transcripts issued to students are not acceptable. Specific information on the transfer of credits may be found in the section on Academic Regulations. Prospective transferees should contact the Admissions Office for assistance in facilitating a smooth transfer.

Readmission of Former Students

Students who have not attended Faulkner University for five years must reapply through the Admissions Office. Former students who return after shorter absences need not reapply. They may begin the registration process by contacting their academic advisors. The Registrar's Office can help former students identify their advisors. Returning students must submit official transcripts

from any schools attended during any absence from Faulkner. The transcripts must show the student to be in good standing. Students returning after an absence of one academic year will be governed by the academic programs and degree requirements in the current catalog.

Admission of Transient Students

Transient status is available to students regularly enrolled, in good standing, at other colleges and universities who desire to attend Faulkner University for one term. Transient students must bring official forms from the Registrar's Office of the institution in which the student is regularly enrolled. This form must state that the student is in good standing and has permission from the other school to study as a transient student at Faulkner.

Admission of Non-Degree Track Students

Individuals who do not wish to work toward a degree or from Faulkner University, or who wish to take courses on a non-credit basis, may apply for admission as special students. It is possible for one to apply and be admitted to a degree program after a period of enrollment as a special student, but work done for non-credit will not normally be accepted for credit. Arrangements must be approved by the Vice President for Academics or the Registrar to receive credit.

Steps in the Admissions Procedure for Traditional Programs

To gain admission to Faulkner University, applicants must have on file the following:

1. Application Form - This form may be obtained from the Admissions Office.
2. Fees - All applications must be accompanied by a nonrefundable application fee and, if university housing is requested, a housing reservation fee.
3. Reference Forms - Upon receipt of the application, reference forms are mailed to the applicant to be given to qualified persons (non-family) to evaluate the applicant. The completed reference forms must be returned to the University by the evaluator.
4. Transcripts - Applicants must request that official copies of their high school transcripts be sent directly to the Admissions Office. Transfer students must also have official transcripts sent by the Registrar of each college/university previously attended.
5. ACT or SAT Score - Applicants must submit official copies of their ACT or SAT scores.

Application for Financial Aid is a separate process handled by a different office. See Financial Aid section of this catalog for details.

Steps in the Admission of International Students

Faulkner University welcomes international students into our traditional program. Many international students find our campus to be a comfortable environment where transition into a new culture is a wonderful experience. International students must complete the following steps for applying to Faulkner University:

1. Complete an application for admission. The \$10.00 application fee (non-refundable) may be paid on-line.
2. Complete affidavit for financial support.
3. Affidavit of Support Form (I-134 form).
4. Affidavit letter from the sponsor (if applicable).
5. Send an original statement from an officer of the bank or other financial institution giving the following details regarding your personal account or your sponsor's account: the date the account was opened, total amount deposited for the past year, present balance.
6. Provide a recommendation letter from your previous (or current) school.
7. Provide certified, translated transcript(s) of previous education training from all schools outside the United States. Transcripts must be certified through either Lisano International or World Education Services. Students should request the document-by-document report for the high school diploma/completion certificate, and the course-by-course report for college transcripts.
8. Provide an acceptable documentation of English proficiency or a standardized test.
9. Students from countries where English is not the native language is required to take the Test of English as a Foreign Language (TOEFL). **Official TOEFL Score Reports** are required for admission to the Undergraduate and Graduate programs and may be ordered from

Educational Testing Services (ETS). The code number for Faulkner University is 1034. The minimum TOEFL requirements for admission are:

TOEFL			
Program	Paper-based	Computer-based	Internet-based
Undergraduate	450	133	45
Graduate	500	200	70

10. Students may also provide documentation of the completion of an appropriate ESL program at a language center located in the United States.
11. Students from countries where English is the native language will be required to submit appropriate scores for the ACT or the SAT.
12. Submit a deposit of \$5,000 US. Pursuant to U. S. Department of Homeland Security regulations the deposit must be received prior to the issuance of an I-20. These funds will be applied to your account and will not be applicable toward any of your school expenses while you are here. It would be used for travel should you become sick or have to return home early for any reason. Upon your graduation from Faulkner, or if you transfer from Faulkner, these funds will be refunded to you.

Application Review

After international students complete the six (6) application steps (Faulkner Application Form, affidavits, recommendations, transcripts, documentation of English proficiency/standardized test, and deposit) Faulkner will review the materials and consider the request for admission. If the review determines that the applicant has met the institution's admission requirements for international students, then Faulkner will send a letter of acceptance to the student and issue an I-20. The I-20 will allow you to interview for the visa. Actual time that individual students are allowed to remain in the U.S. will vary.

After the I-20 is issued, if you should for any reason not be able to come to the U.S. and attend Faulkner, a \$500 processing fee will be deducted from your deposit and the remaining funds will be sent back to you.

Prospective and current international students are responsible for staying informed of the United States Department of Homeland Security and regulations for the International Student and Exchange Visitor Program (SEVP). It is your responsibility to obtain your visa, file your I-901 form and pay the mandatory SEVIS fee, and make any necessary travel arrangements.

Please direct any questions or comments to admissions@faulkner.edu.

ADMISSION TO ADULT PROGRAMS

Admission to Faulkner University is dependent upon previous education, character, and the desire to attend a Christian university. Those applicants who qualify for admission are accepted without regard to race, religion, gender, handicap, or national origin. All students who apply to Faulkner University must be willing to uphold the values and ideals of the University.

Regular Adult undergraduate admission is granted to qualified high school graduates who meet the criteria to be classified as an adult student. Applicants who meet at least one of the following criteria may be classified as adult students : (a) at least 24 years of age, or (b) married, or (c) a parent, or (d) employed fulltime. A qualified high school graduate for adult applicants is one who has completed a high school curriculum and received a regular high school diploma, or has completed the General Education Development Test (GED) and received an minimum composite score of 45 and a minimum score on the individual tests of 35. Admission for adult students is handled by the Office of Graduate and Adult Enrollment.

Admission to adult programs can be obtained for one term based on unofficial transcripts. However, all official transcripts and required documents for completion of the academic file must be received by the end of the first term. Non-compliant students will be withdrawn and may not resume studies until their file is completed.

The Adult and Graduate Admissions Office representatives for adult programs are available on each Faulkner campus during regular business hours and at other times by appointment. For further information concerning admission as an adult student to Faulkner University, contact the Adult and Graduate Admissions, Faulkner University, 5345 Atlanta Highway, Montgomery, Alabama 36109-3398, or at 334-386-7200 or 1-800-879-9816, or visit the Faulkner campus nearby.

Admission to Executive and Professional Programs

Admission to Faulkner University is dependent upon previous education, character, and the desire to attend a Christian university. Those applicants who qualify for admission are accepted without regard to race, religion, gender, handicap, or national origin. All students who apply to Faulkner University must be willing to uphold the values and ideals of the University.

Applicants for admission to the Executive Bachelor of Business Administration (BBA), Management of Human Resources (MHR), and Bachelor of Science in Criminal Justice (BCJ) programs must meet the specific admission requirements as described elsewhere in this catalog. Application for admission to these programs is made through the Office of Graduate and Adult Enrollment.

STUDENT ACCOUNTS

CURRENT TUITION AND FEES

The cost of tuition, room, board, fees and other charges are printed in the FINANCIAL INFORMATION supplement. This supplement is available online and can be accessed at <http://www.faulkner.edu/SharedMedia/business/0809tuitionrates.pdf>. For certain adult programs, program brochures outline special financial policies and associated tuition and fees for those programs. The university reserves the right to adjust rates at any time before the student incurs charges.

PAYMENT POLICIES

All charges are due at registration. Registration is not complete until business office approval is granted.

Checks for tuition and fees must be made payable to Faulkner University and must identify the student for whom the payment is made. Faulkner University accepts MasterCard, Visa, Discover, and American Express. Books and supplies are available from Follett Bookstore on campus, and must be purchased separately.

A fee is assessed for each returned check. If a student has checks returned, subsequent payments must be in cash or money order.

Students may apply to defer a portion of their balance for each term. The remaining balance after down payment and confirmed financial aid may be divided into equal installments. For certain adult programs, special deferred payment arrangements are outlined in the program brochure. In order to defer payment, students must do the following:

1. Make the required down payment due at registration.
2. Maintain a satisfactory credit record.

For traditional students, an interest fee of 1.5% monthly will be added to any unpaid balance not covered by financial aid. A late payment fee is assessed for each late payment.

Students who are delinquent with payments may not be allowed to continue in classes, or register for future classes. Once a student separates from Faulkner University with an unpaid balance, his or her account is considered in default.

Third Party Reimbursement

Funds Paid Directly to the University. Students whose accounts will be paid directly to the University by a third-party sponsor, such as a company, church, the military or other organization, must submit acceptable written commitment to the University. The university may defer payment of the reimbursement amount until funds are received from the third party. Any amount not covered by the third party must be paid by the student. A deferment fee will be charged. If the student's bill remains unpaid contrary to terms of the third-party agreement, continued enrollment may be delayed until suitable arrangements are made. The student is ultimately responsible for the timely payment of the account. Third party reimbursement must be received by the University no later than 60 days after completion of term. If funds are not received on time the student is responsible for remaining balance due.

Funds Paid Directly to the Student. Students whose accounts will be paid directly to the student must follow the guidelines for deferred payments listed under Payment Policies in this catalog. A deferment fee is charged. The student must remain current in order to remain enrolled. The student remains responsible for all charges associated with attending Faulkner.

Past Due Balances

In the event a balance remains after the close of the term in which charges were incurred, an interest charge of 1.5% monthly will be added to the unpaid balance. This interest charge will continue monthly until the balance is paid in full. Any outstanding balance from a previous term must be paid before enrolling for the next term. Delinquent accounts may be placed with a collection agency and are subject to legal action. If, after a student leaves Faulkner, an obligation is

due that requires an outside collection agency, the responsible party agrees to pay the collection agency fees, court costs, and attorney fees for collecting the balance.

Course Change Charges

Students must add or drop courses according to university academic policies. A course change fee is charged for each add or drop transaction. In the event the student incurs additional charges through adding of classes or through other adjustments, the resulting additional balance due must be paid immediately or in accordance with the deferment arrangement approved for that student.

Refund Policies

Tuition refunds are made in accordance with the schedule below only after the student notifies the Registrar's Office of the intention to drop or withdraw. Room and board charges may be refunded after the student ID is returned to the Dean of Students Office. Room and board refunds will be based on the prorated period of occupancy during each term of residency. **All other fees and charges are non-refundable.**

If charges have been paid by check, refunds are not made until the check has cleared the bank. In addition, refunds are not made until the conclusion of the published refund period as described in the following Refund Schedule.

REFUND SCHEDULES																			
<p>Refund Policy for TRADITIONAL Programs</p> <table border="1"> <thead> <tr> <th><u>Drop/Withdrawal</u></th> <th><u>Refund</u></th> </tr> </thead> <tbody> <tr> <td>Through 2nd week</td> <td>100% less \$110*</td> </tr> <tr> <td>Through 4th week</td> <td>50%</td> </tr> <tr> <td>After 4th week</td> <td>0%</td> </tr> </tbody> </table>		<u>Drop/Withdrawal</u>	<u>Refund</u>	Through 2 nd week	100% less \$110*	Through 4 th week	50%	After 4 th week	0%	<p>Refund Policy for ADULT, Extended Campuses, BCJ, and BBA Programs</p> <table border="1"> <thead> <tr> <th><u>Drop/Withdrawal</u></th> <th><u>Refund</u></th> </tr> </thead> <tbody> <tr> <td>Within 1st week</td> <td>100% less \$110*</td> </tr> <tr> <td>Within 2nd week</td> <td>50%</td> </tr> <tr> <td>After 2nd week</td> <td>0%</td> </tr> </tbody> </table>		<u>Drop/Withdrawal</u>	<u>Refund</u>	Within 1 st week	100% less \$110*	Within 2 nd week	50%	After 2 nd week	0%
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*Administrative Fee																			

Registration is considered a contract binding on the student. If the student officially notifies Faulkner University of withdrawal, the withdrawal date is the date, as determined by the institution, that the student began the withdrawal process or otherwise provided official notification to Registrar's Office in writing or orally, of intent to withdraw. If withdrawal results from misconduct, the institution is under no obligation to make any refunds. Scholarships will be adjusted at the same rate tuition is refunded however no combination of awards may result in a refund of more than 100% of student's total charges.

Students receiving financial aid should consult with the Financial Aid Office concerning the **possible effect of withdrawal or change in course load**. Any remaining balance on account must be paid at the time of withdrawal or dismissal.

Security Interest in Student Records

Diplomas, grades, transcripts or other reports are not released until all accounts, current or otherwise, have been settled in agreement with university policy as outlined above. Faulkner University retains such documents as security for these obligations until they are satisfied.

FINANCIAL AID

STUDENT FINANCIAL AID

The financial aid offered by Faulkner University consists of a combination of federal, state and institutional funds designed to help our students cover their cost of education. Institutional scholarships are available to those eligible full-time students who apply early and meet certain qualifications. You should talk with your admissions counselor concerning the availability of scholarships and the qualifications. Under no circumstances may institutional aid be awarded beyond the amount needed to satisfy the student's account. Financial aid is awarded based on availability, so apply early and secure your financial aid for the upcoming school year.

Policy for Awarding Aid

Federal and State funded awards are governed by applicable government regulations. The majority of federal aid is based on financial need with the exception of Unsubsidized Stafford loans. State aid is awarded to all eligible state residents. Also, members of the Alabama National Guard may be eligible for Alabama National Guard Educational Assistance Program funds. Students must begin attendance in all courses for which they are registered to establish financial aid eligibility each term. Non-attendance in one or more courses may result in a reduction or denial of financial aid.

Financial Aid Entrance and Exit Interviews

First time borrowers of federal Stafford loans must complete an entrance interview form prior to applying for their loan. Before graduation or transferring from Faulkner University, an exit interview form must be completed by all students who take out a Perkins and/or federal Stafford loan. The maximum time that an undergraduate student may be eligible to receive Federal Title IV funds may not extend beyond 150% of the published length of his/her program of study. The number of hours a transfer student earns at each institution will be included in calculating the timeframe toward completion of a degree at Faulkner. Transfer students who have a large number of transfer credit hours should review their records carefully to anticipate any future problems with satisfactory progress.

Appeal Process

Student aid recipients who have lost eligibility for financial aid may appeal in writing to the Director of Financial Aid, if there are extenuating circumstances relative to their case. If denied by the Director of Financial Aid, they may then appeal to the Vice President of Student Services. Students whose appeals are approved will continue to be reviewed each semester/quarter until they meet the standards again.

Satisfactory Progress Policy for Financial Aid Eligibility (Effective Fall Term 1999)

Hours Attempted	Cumulative GPA	Completion Rate
0 – 29	1.75	70%
30 – 59	1.90	75%
60 - >	2.00	80%

1. In keeping with Federal requirements, each student's academic record will be reviewed at least once per academic year. A student's academic year will consist of two semesters or three quarters, depending on the program of enrollment. At the time of review, the student must meet the standard in the table above that matches his/her total hours attempted, including transfer hours accepted by the Registrar's office.
2. Students in the two year or four year programs will be subject to Probation following the completion of one semester or two quarters at Faulkner University.
3. BBA and MHR students, due to their programs being only 3 terms in length, will be subject to Probation following the first Semester of the BBA or MHR program. Any student simultaneously enrolled in more than one program will be subject to the guidelines for the predominant program.
4. Attempted hours will include all hours appearing on the official academic transcripts as attempted, including transfer credits. This includes all letter grades, WP's, WF's, I's, NC's and any other course for which the student was charged and began attendance.
5. Any student placed on Probation will have one term of continued Financial Aid in which to achieve the academic criteria appropriate for the hours attempted at the end of the term of probation. Failure to do so subjects such a student to Financial Aid Suspension.

6. Any extension of Financial Aid Probation beyond one term must be requested by the student in writing and must be approved by the Financial Aid Director.

Satisfactory Progress Policy for Institutional Financial Aid

For institutional scholarships, the academic year consists of Fall and Spring semesters. A student's record is reviewed after Spring semester only. Institutional scholarships do not have probationary period. Once lost, they cannot be reinstated.

However, a request for Financial Aid probation for one term can be requested by the student in writing and must be approved by the Director of Financial Aid.

Scholarships for Traditional Students That Require a Specific GPA to Retain

ACT (full tuition)	3.5	President's List	3.9
ACT (\$5000)	3.4	Jr. College Transfer	3.0
ACT (\$3500)	3.2	Academic Excellence	3.2
ACT (\$2500)	3.0	National Merit Finalist	3.5

Refund Policy and Financial Aid

This policy only relates to the students who totally withdraw from school.

If the student officially notifies Faulkner University of his or her withdrawal, the withdrawal date is the date, as determined by the institution, that the student either began the withdrawal process or otherwise provided official notification to the school, in writing or orally, of his or her intent to withdraw. If the student drops out without notifying Faulkner University, then the student's withdrawal date is the midpoint of the payment period.

In order to determine whether Title IV funds must be returned, Faulkner must first determine the percentage of the payment period the student completed. If the student completed more than 60% of the period, then he or she earned 100% of the aid for the period. If the student completed 60% or less of the period, then the percentage of the period completed is the percentage of aid earned. The percentage is determined by dividing the days attended in the period by the total days in the period, excluding scheduled breaks of at least 5 days in length.

From this percentage, the University determines how much Title IV aid has been earned for the period and the University retains this amount. The remaining percentage (unearned) of Title IV aid is returned to different programs. The earned aid is determined from all awarded aid for which the student established eligibility as of the withdrawal date and which may be late disbursed under cash management and program regulations. Once the school's share of unearned funds is determined, then the student must return the difference between the amount of unearned aid and the amount that Faulkner University must return.

ACADEMICS

ENROLLMENT

Orientation

All entering full-time students on the Montgomery campus who have completed fewer than 13 semester hours must complete the University's orientation program during the first semester of enrollment. Students who earn credit by examination are not exempt from this orientation. Transfer students with more than 12 semester hours are encouraged to attend the orientation program. The University's orientation program is comprised of iStart and Freshman Experience (FE 1111)

iStart

All entering full-time students on the Montgomery campus who have completed fewer than 13 semester hours must attend a iStart prior to beginning the fall semester. iStart is offered the week prior to the beginning of fall semester in conjunction with Freshman Experience (FE 1111). iStart is the cornerstone of the services and programs provided by Faulkner to assist freshmen in adapting to university life and to Faulkner University. iStart provides new students the knowledge of Faulkner and university life to begin the path to intellectual, moral, spiritual, physical, emotional and social growth and development. iStart emphasizes and introduces new students to the skills for success in academic life, student life and religious life. iStart also provides new students to forge friendships with other new students and student mentors. iStart is led by faculty members, so new students become acquainted with the instructors and advisors they will have at Faulkner. iStart allows new students to orient to college life without the pressures of the first few days of classes.

Freshman Experience

All beginning freshmen enrolling in traditional programs on the Montgomery campus of Faulkner **must take Freshman Experience (FE 1111)**. Freshman Experience exists primarily to better orient Faulkner's new students through a structured program emphasizing academic and personal success. The one-semester-hour class is required of all incoming freshmen. Transfer students with less than 12 hours are also required to attend. Freshman Experience is offered in conjunction with iStart each fall as a week-long class with six follow-up sessions during the first six weeks of the fall term. Freshman Experience topics include the phases of college life, academic course planning, scheduling, academic policies and procedures, and University policies and procedures. Students also learn about student and academic organizations on campus, service projects, clubs, student association, and other activities and opportunities for involvement at Faulkner For students entering the University at other times, an alternate format semester long course is offered that student's complete during the first semester of enrollment.

Academic Placement

Placement Testing

Upon entering Faulkner University, all students in traditional programs who do not meet the University's general admission standards must take a placement test English (writing). All students entering traditional programs are placed in math courses based upon their ACT/SAT math scores, but may choose to take the math placement test as a means of improving math placement. The purpose of the tests, as the name suggests, is to provide guidance in placing students in the proper courses according to their needs. Recommendations will then be made, according to the scores, as to which course the student must take in these areas. If developmental courses are required, the student **must** take these courses the first semester of college studies. The student will not be allowed, under any circumstances, to enroll in any higher level English or math course until satisfactory completion of the lower level course has been attained. Any student who fails to take the placement test will be automatically placed in developmental course(s) in that area. Students may take placement tests only one time. Exceptions will **only** be made with the approval of the Dean of the College of Arts and Sciences. Placement tests will be given prior to registration in the fall and spring semesters and only with special permission may they be taken during the first week of the semester. Placement tests must be taken before a student will be allowed to register for classes.

Developmental Studies

The developmental studies program is made up of special courses designed to strengthen critical areas identified as needing support as determined by Faulkner's placement tests. These tests are given at the beginning of the student's initial semester at Faulkner University. The primary objective of this program is to enhance the chances for academic success in the University experience. A student taking more than one developmental class in a semester may take no more than 13 semester hours credit. Required courses of developmental studies are as follows.

1. A student needing two developmental courses will enroll in EH 0301 or 0302 Fundamentals of Reading and Writing, MH 0305 Fundamentals of Algebra, a Bible course, and FA 1300 College Edge. First semester freshmen must also register for Freshman Experience.
2. A student needing only one development course will enroll in the prescribed course, a Bible course, and other courses as determined by the academic advisor.
3. A student failing to pass a developmental course with a grade of C or above must take the course *again the next semester enrolled*, every semester until passing each course with a C or above. Developmental courses (those beginning with 0) are for institutional credit only and will not satisfy the graduation requirements for any degree program.

Registration

Registration dates are announced on the official Academic Calendar and on the University's web site. New students register during summer orientation or on the two business days before classes begin. Returning students pre-register each semester for the following semester, or on the two business days before classes begin. Students who register late will pay a late registration fee. Students may not register after the fifth business day of each term.

Academic Advising

It is the responsibility of students to plan their academic programs and to ensure that they meet degree requirements. However, students are assigned faculty advisors to assist in planning. Students who have not declared majors are assigned advisors from the general faculty. Students with declared majors are assigned advisors from the department of their major. Students desiring a minor must inform their advisors as soon as possible so that they can receive appropriate scheduling. A minor is not to be confused with an emphasis or concentration in a liberal arts degree.

Course Numbers

The University uses a four-digit course numbering system. The first digit shows the level of the course, the second digit shows the semester hours of credit, and the last two digits identify specific courses. For example, BI 1311 is a freshman level course that carries 3 semester hours of credit. BI 2202 is a sophomore level course that carries 2 semester hours of credit. The basic unit of credit is the semester hour. One semester hour of credit represents 700-750 minutes of classroom lecture or discussion.

Course Load

A student must be enrolled in 12 semester hours each term to be classified as a full-time student. Only full-time students are eligible for honors or scholarship assistance during that semester. A student on academic probation may not register for more than 15 credit hours except with the approval of the appropriate college dean. A student with less than a B average (less than 3.0 GPA) may not register for more than 18 hours except with the approval of the appropriate college dean. A student with a B average (3.0 GPA or above) may register for a maximum of 19 hours.

Audits

Students may audit courses with the consent of the instructor and the dean of the respective school and upon payment of an audit fee. This fee is not refundable for any reason. Audit status may be changed to credit status only within the first four weeks of the semester and upon payment of the difference between the audit fee and the regular tuition.

Seminars

A seminar may be offered by an appropriately qualified faculty member if approved by the dean of the appropriate college or school of the University. A request for a seminar may be initiated by a qualified faculty member or a student, but it must enroll a minimum number of students specified by the appropriate dean for the class to be offered. The proposal for the seminar, stating its full particulars, must be submitted to the appropriate dean on a form available from that dean's office.

Independent Studies

It may be necessary at times to provide courses of study for students outside of the regularly scheduled classroom experiences to meet particular requirements for transfer and/or graduation. Selected courses listed in the current catalog, not offered on the semester schedule of classes, may be taken as an independent study with the permission of the instructor involved and the dean of the college or school which offers the course. A request for independent study is available through the appropriate dean's office. Independent studies are normally taught on a one-to-one basis with scheduled meetings arranged between the faculty member and the student involved. Independent studies are normally available only to seniors who need the course for graduation. Exceptions can be made for students with less than senior standing only in cases of extreme emergency. No student will be allowed to take more than two courses of independent/individual study in his/her total program at Faulkner University. Exceptions must have the approval of the Dean of the appropriate college.

Changes in Class Schedules

Additions to Class Schedules

In order to **add** a class to a schedule, a student must have his faculty advisor complete and sign the Add Form. The student must take this form to the Registrar's Office before the fifth day of the semester. A fee is charged for each Add form processed, except in the case where the student must choose another class due to the cancellation of a class for which the student had been registered.

Withdrawals from Classes

A student may **drop** a course or **withdraw** from school (drop all courses) *without academic penalty* through the date identified in the Academic Calendar of each program as the **"last day to drop a class with a W."** The "last day to drop a class with a W" for traditional programs is normally the Friday of the third week following mid-term exams. During this period of time a student may drop a course by completing a drop form and securing the appropriate signatures. Drop forms are available in the Registrar's Office, and must be returned before the time noted above. A student withdrawing from school (all courses) must obtain a withdrawal form from the Registrar's Office and must secure all signatures indicated on the form. **All drops/withdrawals after the published "last day to withdraw with a W" will result in a grade of F**, which will adversely affect the grade point average. A student has not officially withdrawn from a class or from school until the proper forms have been filed with the appropriate offices. In addition, tuition is charged, or refunded, according to the appropriate program Refund Policy in this catalog.

CLASS ATTENDANCE

Regular class attendance by all students is a requirement of the University. Class attendance is an academic matter, and excessive absences result in academic penalty. **A grade of F will be recorded for any class in which the student's absences exceed 25% of the total class meetings for that course. All absences for whatever reason count toward the 25% rule.** Instructors may allow students to make up work missed because of because of a serious illness of the student, or because of a death in his or her family. Students who are absent because they are away from campus to represent the University may make up work only if such absence is approved in writing by the appropriate dean's office, or by the Vice President for Academics. When a student is allowed to make up a specific test or assignment because of an absence, the absence still counts toward the 25% rule. Any exceptions to this rule must be approved in writing by the appropriate dean's office, or by the Vice President for Academics.

GRADES AND GRADE POINT AVERAGES

The following symbols (grades) are used to record the achievement and quality of the work of students in each course:

Grade Symbols And Quality Points (QP) Per Hour Calculated In GPA				Grade Symbols Not Calculated In GPA	
Scale*	Grade	Significance	QP*	Grade	Significance
90 & up	A	Excellent or Outstanding	4	* I	Incomplete
80 - 89	B	Good or Superior	3	* W	Withdrawn
70 - 79	C	Satisfactory or Average	2	P	Passing; no reference to achievement
60 - 69	D	Low Passing	1	NC	No credit
Below 60	F	Failure	0	AU	Audit
* <u>Unless a syllabus specifies otherwise</u> , the scale in this chart is the understood university grading scale.					

* **The grade of I** (Incomplete) indicates that some requirement of the course is not yet complete. It is only given for reasons which in the judgment of the instructor have been unavoidable. An I which has not been changed to a permanent grade by the last day of classes of the following term automatically becomes an F. It is the responsibility of the student to initiate steps with the instructor to have an I changed before this deadline. **The grade of W** (Withdrawn) is given only when a student withdraws before the announced withdrawal deadline. Those who withdraw after the announced deadline **will receive grades of F**. See notes above.

Appealing a Grade

If a student does not understand the reason for a grade, it is the student's responsibility to consult the instructor of the course about the grade. If after such consultation the student does not agree with the basis on which the grade was assigned, the student may initiate an appeal according to the procedures given below. The burden of proof will rest with the student. There are four stages of appeal available to a student, and they must be followed sequentially. Stages Two through Four must be completed during the term immediately following the term in which the grade was assigned unless an extension is authorized by the Vice President for Academic Affairs. At the completion of each stage of the appeal, the student is to be notified of the decision in writing.

Stage One : An appeal must be initiated within 14 working days after the posting of grades for the term for which the grade was awarded. The student should petition the instructor in writing, giving salient reasons for the grade appeal. The student should retain a copy of the written appeal for personal records.

Stage Two: If the student is not satisfied after review by the instructor, the student shall consult the department chair or appropriate director and submit a copy of the written appeal. The department chair or director will attempt to resolve the grade appeal. The chair will meet with the instructor and may consult with other persons who have relevant information.

Stage Three: If all efforts to resolve the grade appeal at the departmental level are unsuccessful, the student may submit the written appeal to the dean of the appropriate college. The dean will examine the appeal and other pertinent materials submitted by the student. The dean will meet with the instructor and also may request from the instructor materials deemed relevant. In an attempt to resolve the grade appeal, the dean may interview the student, instructor, and others who may have pertinent information.

Stage Four: If all efforts to resolve the grade appeal at the college level are unsuccessful, the student may submit the written appeal to the Vice President for Academic Affairs. The Vice President will examine the appeal and other pertinent materials submitted by the student. The Vice President will meet with the instructor and also may request materials deemed relevant. In an attempt to resolve the grade appeal, the Vice President may interview the student, instructor, and others who may have pertinent information.

Retaking Courses

Students may retake courses to improve grades. The student may register for the course when it again appears on the class schedule, paying full tuition costs, and after consultation with the academic advisor. When a course is retaken the last grade earned is the grade used to calculate GPA. The previous grade remains on the transcript, but is not used to calculate GPA. Exceptions to this rule are grades of W and NC, which carry no credit. However, calculation of GPA for graduation honors and awards uses the original course grade, not the later repeat course grade.

Classification of Students

Dual Enrolled Students: Superior students taking university courses while still in high school.

Freshmen: Students who have earned 0 - 29 semester hours of credit.

Sophomores: Students who have earned 30 - 59 hours of semester credit.

Juniors: Students who have earned 60 - 89 semester hours of credit.

Seniors: Students who have earned 90 or more semester hours of credit.

Non-Matriculating Students: Students not working toward a degree at Faulkner University, including transient students or noncredit students.

Grade Point Average

A student's grade point average (GPA) is determined by dividing the total quality points earned for a term by the total quality hours earned in the same term. Term and cumulative grade point averages are recorded on the permanent academic record and on the term grade reports. These averages are used to determine term honors, academic probation and suspension, renewal of academic scholarships, and eligibility for degrees.

Academic Standing

Each student has the right to continue an education at Faulkner University as long as there is satisfactory academic progress and compliance with the regulations of the University. *The student's academic progress is measured in terms of cumulative grade point average which is computed at the end of each term.* To remain in good standing academically, a student must attain a cumulative grade point average as follows:

A freshman must maintain a GPA of at least 1.5.

A sophomore must maintain a GPA of at least 1.75.

A junior must maintain a GPA of at least 2.0.

A senior must maintain a GPA of at least 2.0.

Academic Probation and Suspension

A student who fails to meet the GPA standards above is placed on **Academic Probation**, warning that a second consecutive term with a GPA below the standard above results in Academic Suspension. **Academic Suspension** means a student may not enroll for one full term. *However, no student, regardless of cumulative GPA, will be suspended at the end of any term in which he attains a GPA of 2.0 or higher.* A student may be reinstated after one term of suspension, but remains on probation. If the student does not meet the GPA standard above during the first term of reinstatement, the student is placed on **Second Academic Suspension**. A student on Second Academic Suspension may not enroll for the next two semesters, and reinstatement after that time is at the discretion of the Admissions Committee, the Dean of the respective College, and the Academic Vice President.

The academic standards above establish *GPA requirements for continued attendance* at Faulkner University. The Financial Aid section of this catalog describes different academic requirements for continuing to receive Financial Aid. Specific academic programs and extra-curricular activities also have additional GPA requirements.

Academic Honors

For full-time students, term grade reports and transcripts will recognize exceptional academic accomplishment as indicated in the charts below. Calculations for *graduation* honors use original grades for any courses retaken and include grades from all institutions attended.

Per Term Honors	
Honor	GPA
President's List	3.900 - 4.000
Dean's List	3.500 - 3.899
Honor Roll	3.000 - 3.499

Graduation Honors	
GPA for Traditional Programs	
Summa cum laude	3.900 and above
Magna cum laude	3.650 – 3.899
Cum laude	3.500 – 3.899
GPA for BBA BCJ MHR Programs	
With Honors	3.75 or higher

Grade Reports

Final grades are posted online and accessible only with student ID and password. Official notice of academic honors, probation or suspension is indicated on the grade report. A confirmation letter may follow. Midterm grades are mailed to traditional students at their home addresses.

TRANSFER CREDIT

Students transferring from regionally accredited colleges and universities may transfer credit under the following conditions.

1. The school that awarded credit must mail official transcripts directly to Faulkner University.
2. The course must be equivalent to a course in the student's curriculum at Faulkner.
3. The grade for any transferred course must be a C or better, except as follows.
4. A student may *request* dean's approval for transferring particular courses with grades of D *if* the student transfers with an overall GPA of 2.0 (C) or better.
5. Students may not transfer D credit in their majors.
6. Students may transfer no more than 68 semester hours from two-year institutions.
7. Transfer students must earn credit in residency at Faulkner as follows.
8. Students must earn at least 25% of hours in residency to receive associates' degrees.
9. Students must earn at least 25% of hours in residency to receive bachelors' degrees.
10. To receive bachelors' degrees, students must earn 60 hours at the senior college level.

A student already enrolled at Faulkner University may take a course at another institution and transfer that credit to Faulkner University under the following conditions.

1. The student must have a cumulative grade point average of 2.0 (C).
2. The student must obtain written permission from the dean of the respective school prior to taking the course.
3. Grade points for courses taken at other institutions will not be used to compute the student's cumulative grade point average at Faulkner University unless Faulkner has a cross-enrollment agreement with the school.

Nontraditional Credit

Credit from schools without regional accreditation

Faulkner University does not accept credit from institutions not accredited by the Commission on Colleges of a regional accrediting agency such as the Southern Association of Colleges and Schools (SACS). Exceptions may be made for transferees from institutions with whom Faulkner University has negotiated special matriculation agreements.

Credit *may* be accepted from schools recognized by other accrediting agencies, including the Commission on Vocational and Technical Schools of SACS, according to the following policies:

1. A student may transfer no more than 15 semester hours from such schools.
2. A student must earn at least a 2.0 GPA on the first 12 Faulkner hours for such transfer.
3. A student may be required to take examinations to validate such credit.
4. A student must have a dean's approval for such credit to meet requirements of a major.

Credit for standardized tests and experiential credit

A maximum of 60 hours of credit earned by CLEP/DANTES, military service training, and extra-institutional learning may be accepted in fulfillment of the requirements for the bachelor's degree (A

maximum of 20 hours may be accepted from CLEP/DANTES; a maximum of 15 hrs. from technical colleges). Military educational experiences are evaluated in keeping with the recommendations of the Office of Educational Credits and the Guide to Evaluation of Educational Experiences in the Armed Services. Credits for CLEP classes are awarded in keeping with the recommendations of the Commission on Educational Credits of the American Council on Education. The student should contact the Dean of the appropriate college to ascertain the Faulkner course(s) for which they will be granted credit. Faulkner University also grants credit for courses successfully completed in the Advanced Placement Program of the College Entrance Examination Board. Unless otherwise indicated by policy, for scores of 5, 4, and 3, the semester hours of credit awarded for AP are those allowed for the corresponding freshman course(s) at Faulkner University.

Faulkner – Auburn Montgomery – Huntingdon Cross Enrollment Agreement

In keeping with the desire to provide a complete and flexible educational opportunity for students in the Montgomery area, Faulkner has agreed to a cross enrollment arrangement with Huntingdon College and Auburn Montgomery. Under this agreement it is possible for a student enrolled at Faulkner to have access to courses offered either at Huntingdon or Auburn Montgomery. Specifics of the agreement for cross-enrollment between the three institutions are as follows:

1. Full-time students officially registered and enrolled at Faulkner, Huntingdon, or Auburn Montgomery may cross enroll in the other institution one regular course during a given term. Courses are limited to a 4 semester hour course or a 5-quarter hour course.
2. All academic courses of either institution are subject to cross enrollment.
3. The cross enrollment student will be obligated to pay the host institution all laboratory fees and other special charges normally made for certain courses.
4. Cross enrollment must occur during coinciding terms. If the enrollment status at the home institution changes during the term, the student may remain enrolled at the host institution by paying all normal tuition and fees retroactive to the beginning of the term.
5. Students will be cross enrolled only upon approval of their dean and upon presentation of cross enrollment permission forms to the registrar at the host institution.
6. Cross enrolled students are subject to all other rules and regulations of the host institution.
7. At the request of the student, the registrar of the host institution will forward all grades of cross enrolled students to the registrar of the home institution at the end of each term.

**DEGREES OFFERED IN THE
ALABAMA CHRISTIAN COLLEGE OF ARTS AND SCIENCES**

University Wide

Associate of Arts (General)
Associate of Science (General)

College of Arts and Sciences

Computer Sciences

Associate of Science
Informatics
Computer Science and Information Science
Bachelor of Science
Computer Science
Computer Science and Information Science
Informatics

Criminal Justice & Legal Studies

Associate of Science
Criminal Justice
Criminalistics
Legal Studies
Bachelor of Science
Criminal Justice (Traditional Program)
Legal Studies
Bachelor of Criminal Justice (Professional Program)

Education

Bachelor of Science
Elementary Education
Physical Education
Bachelor of Arts
Biology
Biology (General Science)
History
History (General Social Science)
English
Mathematics
Theater

English

Bachelor of Arts
English
English (Creative Writing)
English (Journalism)
English (Rhetoric/Composition)

Fine Arts

Bachelor of Arts
Music
Music Theater
Theater (General)
Theater (Performance)
Theater (Technical)

Humanities

Bachelor of Arts
Liberal Arts
Liberal Arts (Pre-Medical)

Mathematics

Bachelor of Arts in Mathematics
Bachelor of Science in Mathematics

Physical Education & Sports Management

Bachelor of Science in Sports Management

Natural and Physical Sciences

Bachelor of Arts
Biology (General)
Bachelor of Science
Biology (General)
Biology (Pre-Medical/Dental)
Biology (Pre-Optometry)
Biology (Pre-Veterinary)
Biology (Pre- Physical Therapy)

Social & Behavioral Science

Social Science Offerings
Bachelor of Arts
History
Social Science (Pre-Law)
Social Science (Political Science)
Bachelor of Science
History
Social Science (Pre-Law)
Social Science (Political Science)
Behavioral Science Offerings
Bachelor of Arts
Counseling
Psychology
Social Science
Bachelor of Science
Counseling
Psychology
Social Science

Master's Degrees: Criminal Justice, Education, Liberal Arts. See Master's Catalog.

**DEGREES OFFERED IN THE
HARRIS COLLEGE OF BUSINESS AND EXECUTIVE EDUCATION**

Traditional Degrees

Bachelor of Science

Business Administration (General)
Business Administration (Bus. Info. Systems)
Business Administration (Finance)
Business Administration (Management)
Management
Business Information Systems
Business Information Systems (E-Commerce)
Information Systems and Technology

Associate of Science

*Business Administration
*Business Information Systems
**Offered only at Extended Campuses*

Executive Degrees

Bachelor of Business Administration (BBA)
BS in Mgt of Human Resources (MHR)
Master's Degree (See Master's Catalog.)
Master of Science in Management

**DEGREES OFFERED IN THE
V.P. BLACK COLLEGE OF BIBLICAL STUDIES**

Bachelor of Arts

Biblical Text Track
Biblical Languages Track
Missions Track
Ministry Track
Youth and Family Ministry Track

Second Major in Vocational Christian Ministry

Requires primary major outside the College of Biblical Studies and at least 33 semester hours in Biblical Studies

Master of Arts in Biblical Studies

(See Master's Catalog.)

Major Tracks:

Old Testament
New Testament
Ministry
Missions
Youth and Family Ministry

DEGREE OFFERED IN THE JONES SCHOOL OF LAW

(See Law School Catalog.)

Juris Doctor

GRADUATION REQUIREMENTS

FOR ASSOCIATE DEGREES

1. In the first month of the semester during which the student expects to complete the requirements for graduation the student must file with the Registrar an Application for Graduation, and pay a graduation fee.
2. The student must complete all the courses required under the Core Curriculum Component, unless a waiver or substitution is recommended by the appropriate college dean, and approved by the academic vice president.
3. The student must complete an approved program of study, meeting all requirements listed for the program. Any exceptions must be approved in writing by the dean of the appropriate college.
4. The student must earn a 2.0 GPA or better on all work attempted at Faulkner University, and on all work attempted within the major field of study.
5. The student must earn a 2.0 GPA or better for a minimum of 60 semester hours for any associate degree program.
6. The student must complete at least 25% of the course work applicable to the degree with Faulkner University.
7. The student must complete final degree requirements in residence except by special prior approval by the academic vice president.
8. No more than one-half of the credit applied to any degree may be earned from extra-institutional programs such as correspondence or College-Level Examination Program. Credits from these sources that exceed one-fourth of the degree must be recommended by the appropriate dean and approved by the academic vice president. Some programs may not permit this much extra-institutional credit.
9. The student must complete an assessment of general education learning (currently the MAPP – Measure of Academic Proficiency and Progress) upon accumulating between 55 to 75 semester hours of credit.
10. No student may participate in graduation exercises who has not completed **all degree requirements** prior to the date of the graduation exercise.
11. All of the above relate to fulfillment of academic requirements. Students must also ensure that all **financial and other obligations** are met prior to participating in graduation.

FOR BACHELOR DEGREES

1. In the first month of the semester during which the student expects to complete the requirements for graduation the student must file with the Registrar an Application for Graduation, and pay a graduation fee.
2. The student must complete all the courses required under the Core Curriculum Component for the degree program, unless a waiver or substitution is recommended by the appropriate college dean, and approved by the academic vice president.
3. The student must complete an approved program of study meeting all requirements for the program, with any exceptions approved in writing by dean of the appropriate college.
4. No more than 45 hours in the major subject, excluding Core Curriculum hours, may count toward graduation, except for the Bible major, which requires 63 hours in Bible.
5. At least one-half of the hours required for the major or area of concentration must be in upper-division courses.
6. Students receiving the Bachelor of Arts degree must complete two semesters in a college level foreign language.
7. In order to graduate with a minor a student complete at least 18 hours in the minor discipline, with at least 6 of these hours in upper-division courses. Some minors, including Bible, require more than 18 hours. The program section of the catalog gives specifics.
8. The student must earn a 2.0 GPA or better on all work attempted at Faulkner University and on all work attempted within his or her major field of study.
9. The student must earn a 2.0 GPA or better for a minimum of 120 semester hours, including 48 hours in upper division (3000-4000) courses.

10. The student must complete at least 25% of the course work applicable to the degree with Faulkner University.
11. The student must complete the senior year in residence. In cases with extreme circumstances, the academic vice president may waive this requirement.
12. The student must earn at least 60 semester hours in a senior college or institution with an approved third-year program.
13. No more than one-fourth of the credit applied to the degree may be earned from extra-institutional programs such as correspondence or College-Level Examination Program. Credits from these sources that exceed one-fourth of the degree must be recommended by the appropriate dean and approved by the academic vice president. Some programs may not allow this much extra-institutional credit.
14. The student must take all standardized, comprehensive, or departmental tests that are announced at the beginning of the academic year.
15. The student must complete an assessment of general education learning (currently the MAPP – Measure of Academic Proficiency and Progress) upon accumulating between 55 to 75 semester hours of credit.
16. Candidates for the baccalaureate degree **must** take an Exit Exam in their major field during the semester they anticipate graduation, as prescribed by their department.
17. Students must also ensure that all **financial and other obligations** are met prior to participating in graduation.

Second Bachelor's Degree

Rarely is it in the best interests of the student to work toward a second bachelor's degree. A student may find that it is advantageous to take courses in a second field at the undergraduate level, but if a degree objective is sought, most often the student will find that a graduate degree can be earned while getting the additional coursework.

A student who has completed a bachelor's degree may, however, be allowed to receive a second bachelor's degree at Faulkner University provided he or she completes all requirements for the second degree and a minimum of 24 hours beyond the requirements for the first degree. The major for the second degree shall be distinct from that of the first. The second degree is not to be confused with a double major in which case only one degree is granted. The recommendation of the dean of the respective college is required to pursue a second degree.

Institutional Requirements for All Students and Programs

Faulkner University has the following requirements for all student and programs:

Any student who has completed 55 to 75 semester hours of course work must complete an assessment of general education learning. Faulkner currently administers the MAPP (Measure of Academic Proficiency and Progress) as the measure of general education learning.

Any student who completes a degree must complete an assessment of major field learning. The academic departments in conjunction with the Center for Assessment, Research and Evaluation select the major field examination.

UNIVERSITY CORE CURRICULUM

The Faulkner University curriculum consists of core course requirements and professional studies course requirements. The University's Core curriculum requirements are designed to provide broad liberal arts based knowledge, skills and dispositions. The University's Core is also designed to support the mission, vision, core values and conceptual framework of Faulkner.

The University's Core and the professional studies requirements are structured to promote the development of literacy in a particular area of study. The curriculum's promotion of literacy supports the acquisition of knowledge, skills and dispositions or in other words Intellect, Character and Service. The University's curriculum consists of Christian Cultural Heritage Literacy, Cultural Heritage Literacy, Mathematical and Scientific Literacy, Information and Communication Literacy, Personal and Social Literacy and Professional Literacy.

Christian Cultural Heritage Literacy

The Christian Cultural Heritage Literacy component of the core is designed to develop Biblical knowledge and an understanding of the cultural heritage of Christianity. The Christian Cultural Heritage Literacy curriculum required of all Faulkner students promotes the development of literacy in the Biblical and Christian faith knowledge, skills and dispositions.

Christian Cultural Heritage Literacy curriculum consists of lower level and upper level Biblical Studies requirements and electives. The lower level requirements consist of the Life of Christ (BI 1211/1311), Book of Acts (BI 1214/1314), Pentateuch (BI 2202/2302) and a lower level Biblical Studies elective. The upper level requirements consist of Marriage and Family Relations (BI 3311), Christian Cultural Heritage (BI 4311) and two upper level Biblical Studies electives.

Through the Christian Cultural Heritage curriculum, Faulkner students will complete a minimum eight courses in Biblical Studies. Students are required to register for a minimum of one Biblical Studies course within every 15 hours attempted. Students are encouraged to enroll in additional Biblical Studies courses to enhance their knowledge and promote spiritual development.

Cultural Heritage Literacy

The Cultural Heritage Literacy component of the core is designed to develop cultural knowledge and an understanding of the cultural heritage of Christianity. The Cultural Heritage Literacy curriculum required of all Faulkner students promotes the development of literacy in the humanities, western culture, history, American culture and government, and Christian culture knowledge, skills, and dispositions.

Cultural Heritage Literacy curriculum consists of lower level requirements addressing the humanities, history and culture. The lower level requirements consist of the Western Cultural Heritage Series (HU 1310, HU 1320 and HU 2310) and American Cultural Heritage (HY 2320). The Cultural Heritage Literacy curriculum works in conjunction with the combination of the Christian Cultural Heritage Literacy curriculum to promote the development of broad based knowledge, skills and dispositions.

Mathematical and Scientific Literacy

The Mathematical and Scientific Literacy component of the core is designed to develop mathematical and scientific knowledge and understanding. The Mathematical and Scientific Literacy curriculum required of all Faulkner students promotes the development of literacy in mathematical and scientific knowledge, skills, and dispositions.

Mathematical and Scientific Literacy curriculum consists of lower level requirements addressing the mathematics, natural sciences and physical sciences. The lower level requirements consist of a mathematics course, a natural science course, a physical science course and science laboratory course. The specific mathematics, natural sciences, and physical sciences courses will vary by degree program. The mathematics requirement consists of Finite Mathematics (MH 1338), Pre-calculus Algebra (MH 1340) or Calculus I (MH 1451). For the natural science requirement students select a course in biology based on their degree plan. For the physical science requirement students select a course in chemistry, physics or physical science based on their degree plan. For

the science laboratory requirement students select a companion course to either the natural science or physical science course on their degree plan.

Information and Communication Literacy

The Information and Communication Literacy component of the core is designed to develop information and communication knowledge and understanding. The Information and Communication Literacy curriculum required of all Faulkner students promotes the development of literacy in compositional (writing), verbal/oral (speech), and technology knowledge, skills, and dispositions.

Information and Communication Literacy curriculum consists of lower level requirements addressing the composition, communication and technology. The compositional requirements consist of English Composition I (EH 1301) and English Composition II (EH 1302). The communication requirements vary by program, but consist of Speech Communication (EH 1303) and a literature course in English or American Literature (EH 2301, EH 2303 and EH 2304). The technology requirement varies by degree program, but consists of one course in computer and technology applications (CA 1302, CS 2305, CSIS 2305, ED 2325, HY 2300 or INF 1300).

Personal and Social Literacy

The Personal and Social Literacy component of the core is designed to develop personal and social knowledge and understanding. The Personal and Social Literacy curriculum required of all Faulkner students promotes the development of literacy in physical health and social sciences knowledge, skills, and dispositions.

Personal and Social Literacy curriculum consists of lower level requirements addressing the physical health and social or behavioral science communication and technology. The physical health requirements consist of Lifetime Fitness (PE 1300) and two physical activity elective courses. The social or behavioral science requirement varies by degree program, but consists of one course from Psychology (PY 1310), Criminal Justice (CJ 1300), Counseling (COU 2320), Sociology (SY 2328), American Government (PS 2308) or Economics (BA 2303). The Personal and Social Literacy curriculum also includes the University's freshmen experience course (FE 1100).

Professional Literacy

The Professional Literacy component of the curriculum is designed to develop knowledge and understanding in a major field of study. The Professional Literacy curriculum required by each degree program promotes the development of literacy in professional knowledge, skills, and dispositions. The Professional Literacy curriculum in each degree program consists of departmental requirements, major field requirements, experiential requirements and electives. The total number of hours and courses will vary according to the student's major and degree plan.

Associate Degree Core

The University core curriculum consists of the following minimum requirements for the associate level programs are:

Christian Cultural Heritage Literacy¹ 8-12 Semester Hours

BI 1211/1311	Life of Christ
BI 1214/1314	Book of Acts
BI 2202/2302	Pentateuch
Bible elective	a lower level course

All students must also complete an additional lower level (1000 or 2000) course in Biblical Studies. In several degree programs, this course is specified. In other degree programs, this course may be selected by the student based upon personal interest.

Cultural Heritage Literacy 12 Semester Hours

HU 1310	Western Cultural Heritage I
HU 1320	Western Cultural Heritage II
HU 2310	Western Cultural Heritage III
HY 2320	American Cultural Heritage

Mathematical and Scientific Literacy 10 Semester Hours

Mathematics Requirement—one course from the following:

MH 1338.....	Finite Mathematics
MH 1340.....	Pre-calculus Algebra
MH 1451.....	Calculus I

Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course:

CHM 1300.....	Chemistry and Society (recommended for non-science majors)
CHM 1311.....	General Chemistry I
CHM 1312.....	General Chemistry II
PHY 1304.....	Principles of Physical Science I
PHY 1305.....	Principles of Physical Science II
PHY 2311.....	University Physics I
PHY 2312.....	University Physics II

Natural Science Requirement—one course from Biology:

BIO 1300.....	Perspectives in Biology (recommended for non-science majors)
BIO 1301.....	Principles of Biology I
BIO 1302.....	Principles of Biology II
BIO 2320.....	Man and his Environment (recommended for non-science majors)

Scientific Laboratory Requirement—one scientific laboratory companion course for either the course taken for the Physical Science requirement or the Natural Science requirement (e.g. PHY 1104, 1105, 2111, 2112; CHM 1100, 1111, 1112; BIO 1100, 1101, 1102, 2120) Students enrolled in associate level adult degree programs are not required to take a laboratory course

Information and Communication Literacy 15 Semester Hours

The required elements and minimums are:

Composition and Literature: The following courses are required of all students:

EH 1301.....	English Composition I
EH 1302.....	English Composition II

And one of the following:

EH 2301.....	Survey of English Literature I
EH 2303.....	Survey of American Literature I
EH 2304.....	Survey of American Literature II

Communication: The following course is required of all students.

EH 1303.....	Speech Communication
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Technology: One of the following courses is required, depending on degree plan.

CA 1302.....	Computer Applications
CS 2305.....	Intro to Computer Science & Programming
CSIS 2305.....	Introduction to Computer Programming
ED 2325.....	Technology in the Classroom (required for teacher certification)
INF 1300.....	Information Research and Strategies
HY 2300.....	Computers in the Social Sciences

Personal and Social Literacy 7 Semester Hours

The required elements and minimums are:

Required Courses

PE 1300.....	Lifetime Fitness
FE 1100.....	Freshman Experience

Social Science Elective: One of the following, depending on degree program.

BA 2303.....	Macroeconomics
CJ 1300.....	Introduction to Criminal Justice
COU 2320.....	Introduction to Counseling
SY 2328.....	Introduction to Sociology
PY 1310.....	Introduction to Psychology
PS 2308.....	Introduction to American Constitutional Government

Total Core Curriculum hours required = 52–56 Semester Hours

Baccalaureate Degree Core

The University core curriculum consists of the following minimum requirements for the baccalaureate level programs are:

Christian Cultural Heritage Literacy¹ 18-24 Semester Hours

BI 1211/1311	Life of Christ
BI 1214/1314	Book of Acts
BI 2202/2302	Pentateuch
Bible elective	a lower level course

Upper Level Courses

BI 3311	Marriage and Family
BI 4311	Christian Cultural Heritage
Bible elective	Two upper level textual courses

Bible Electives: All students must also complete a lower level (1000 or 2000) elective course and two upper level (3000 or 4000) textual courses in Biblical Studies. In several degree programs, these courses are specified. In other degree programs, courses may be selected by the student based upon personal interest.

Cultural Heritage Literacy 12 Semester Hours

HU 1310	Western Cultural Heritage I
HU 1320	Western Cultural Heritage II
HU 2310	Western Cultural Heritage III
HY 2320	American Cultural Heritage

Mathematical and Scientific Literacy 10 Semester Hours

The required elements and minimums are:

Mathematics Requirement—one course from the following:

MH 1338	Finite Mathematics
MH 1340	Pre-calculus Algebra
MH 1451	Calculus I

Physical Sci. Requirement: a Physical Science, Chemistry, or Physics course:

CHM 1300	Chemistry and Society (recommended for non-science majors)
CHM 1311	General Chemistry I
CHM 1312	General Chemistry II
PHY 1304	Principles of Physical Science I
PHY 1305	Principles of Physical Science II
PHY 2311	University Physics I
PHY 2312	University Physics II

Natural Science Requirement—one course from Biology:

BIO 1300	Perspectives in Biology (recommended for non-science majors)
BIO 1301	Principles of Biology I
BIO 1302	Principles of Biology II
BIO 2320	Man and his Environment (recommended for non-science majors)

Scientific Laboratory Requirement—one scientific laboratory companion course for either the course taken for the Physical Science requirement or the Natural Science requirement (e.g. PHY 1104, 1105, 2111, 2112; CHM 1100, 1111, 1112; BIO 1100, 1101, 1102, 2120)

Information and Communication Literacy 15 Semester Hours

The required elements and minimums are:

Composition and Literature: The following courses are required of all students:

EH 1301	English Composition I
EH 1302	English Composition II

And one of the following:

EH 2301	Survey of English Literature I
EH 2303	Survey of American Literature I
EH 2304	Survey of American Literature II

Communication: The following course is required of all students.

EH 1303	Speech Communication
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Technology: One of the following courses is required, depending on degree plan.

CA 1302	Computer Applications
CS 2305	Intro to Computer Science & Programming
CSIS 2305.....	Introduction to Computer Programming
ED 2325	Technology in the Classroom (required for teacher certification)
INF 1300	Information Research and Strategies
HY 2300	Computers in the Social Sciences

Personal and Social Literacy 9 Semester Hours

The required elements and minimums are:

Required Courses

PE 1300	Lifetime Fitness
FE 1100.....	Freshman Experience

Elective Courses

PE Activity Electives: The student must complete two activity courses.

Social Science Elective: One of the following, depending on degree program.

BA 2303.....	Macroeconomics
CJ 1300	Introduction to Criminal Justice
COU 2320	Introduction to Counseling
SY 2328.....	Introduction to Sociology
PY 1310.....	Introduction to Psychology
PS 2308	Introduction to American Constitutional Government

Total Core Curriculum hours required = 64–70 Semester Hours

Notes

¹A student must take at least one Bible course in each academic year in which the student is enrolled at least half-time. A student must include a Bible class in every 15 hours of credit earned. A student may not postpone taking a Bible class until a future term. A student may schedule an extra Bible class in a previous semester, or in the summer. This is sometimes necessary for juniors or seniors to schedule other required courses. Credit for Bible classes ranges from 17-24 semester hours because some Bible courses are offered for either 2 or 3 hours credit. The Biblical Studies section of this catalog gives more detail. A student who enrolls at Faulkner University as a freshman, and who remains to earn an associates degree, must take four (4) Bible courses, typically one in each full-time semester. A student who enrolls at Faulkner University as a freshman, and who remains to earn an baccalaureate degree, must take 8 Bible courses, typically one in each full-time semester.

UNIVERSITY-WIDE STUDENT SUCCESS COURSES

University-wide courses are offered in support of student success and development across the University. The courses in these areas are components of the University's Student Success and I-Start programs.

Faulkner Course (FA)

University-wide courses are offered in support of student success and development across the University. FA courses are overseen by the Behavioral Sciences area of the Department of Social and Behavioral Sciences

1300 The College Edge: Success in Academics

The College Edge focuses on practical strategies to help students--both traditional and non-traditional--progress from pre-college, through college and onto careers, through the discussion of a wide variety of topics such as study skills, working in groups, making presentations, conducting meetings, working with professors and communication. This course is part of the University's Student Success program and may be deemed a required for some students. Each student who is required to take this course must pass the course or repeat the course until it is passed. This course may also be taken as a general elective course but cannot count for a psychology, counseling, sociology, criminal justice or other social science requirement in any program including BBA, BCJ, and MHR. (Offered every semester).

Freshman Experience Course (FE)

University-wide orientation courses are offered in support of student success and development across the University. FE courses are overseen by the Director of I-Start.

1111 The Freshman Experience

The Freshman Experience focuses the orientation of new students to Faulkner University and university life as a college student. The purpose of the class is to provide new students with academic and life skills necessary for college success. Faculty members from all disciplines lead the classes that are taught in such a way as to incorporate various teaching styles and to utilize a variety of speakers and extra-curricular activities. Course objectives include sessions on campus resources, study skills, time management, personal relationships, money management, health and wellness, and academic advising. This course is part of the University's Student Success program is required of all new students or students with less than 15 hours of transfer credit. This course is taken as a general elective course but cannot count for a psychology, counseling, sociology, criminal justice or other social science requirement in any program including BBA, BCJ, and MHR. Prerequisites: None. (Offered every semester).

COLLEGE OF BIBLICAL STUDIES

THE V. P. BLACK COLLEGE OF BIBLICAL STUDIES

The Bible is the heart of the curriculum at Faulkner University, and all courses in the University are taught in the light of the teaching of the Bible. The Bible is accepted and taught as the inspired, authoritative and all-sufficient word of God. By precept and example, training for dedicated Christian service is emphasized in and out of the classroom. The faculty in the College of Biblical Studies underscores the opportunities for trained Christian servants and the importance of exemplary lives.

The College of Biblical Studies exists to serve the students of the University as a whole. Every student takes a course in the College of Biblical Studies each semester. Every student must take a Bible course within every fifteen hours enrolled. All students who do not major in Biblical Studies must take the following courses in Biblical Studies.

Lower Level Courses

The first three courses listed must be taken during the student's first four semesters at Faulkner.

BI 1211/1311	Life of Christ
BI 1214/1314	Book of Acts
BI 2202/2302	Pentateuch
Bible elective	a lower level course

Upper Level Courses

BI 3311	Marriage and Family
BI 4311	Christian Cultural Heritage
Bible elective	Two upper level textual courses

Requirements for students who major in Biblical Studies are detailed in appropriate sections below.

The College of Biblical Studies also exists to educate preachers and teachers of the gospel, elders and deacons, youth ministers, missionaries and other church workers. The College of Biblical Studies offers a Bachelor of Arts degree with tracks in Biblical Text, Biblical Languages, Missions, Ministry, and Youth and Family Ministry. These degree tracks are designed for those who plan to devote themselves to full-time service in the church. In addition, a secondary major in Vocational Christian Ministry (designed to complement a primary major in another field of study) and a minor in Biblical Studies are also offered. The College of Biblical Studies also offers a Master of Arts in Biblical Studies, described in a separate graduate programs catalog.

The College of Biblical Studies curriculum is divided into four fields of study: Textual, Doctrinal, Historical and Practical. The balance between the fields in the degree requirements is designed to provide a well-rounded and functional undergraduate education in Biblical Studies.

Admission to V. P. Black College of Biblical Studies

Application for admission to the V. P. Black College of Biblical Studies may be made on acceptance as a student at Faulkner University. To be eligible for admission to the V. P. Black College of Biblical Studies a student must meet the following requirements:

1. Satisfactory interview with a committee of the faculty of the V. P. Black College of Biblical Studies.
2. Recommendations certifying good moral character from three persons unrelated to the applicants, including at least one religious leader.
3. Enrollment in Elementary New Testament Greek or Elementary Biblical Hebrew is recommended as early as possible. Bible majors and Vocational Christian Ministry majors must take Bible classes for 3 semester hours credit.

Retention in Biblical Studies

To be eligible for retention in the V. P. Black College of Biblical Studies the student must meet the following requirements:

1. Maintain an average of 2.50 in all Bible courses.
2. Continue an exemplary moral life and show evidence of moral and spiritual growth.
3. Maintain active participatory membership in a local church.

An admitted student who does not continue to meet program requirements will be placed on probation for one semester. If the deficiency is not removed within the probationary semester the student will be subject to suspension.

Graduation Requirements in Biblical Studies

To graduate from the V. P. Black College of Biblical Studies the student must meet these requirements:

1. Admission to the V. P. Black College of Biblical Studies and satisfactory progress therein for at least two semesters (30 semester hours).
2. Fulfillment of all degree plan elements with a GPA of at least 2.50 on all Bible classes.
3. Completion of "Bible Content" examination.
4. Successful exit interview.
5. Completion of all institutional requirements for graduation (filing of all necessary forms including application for graduation, clearance by Business Office, exit interview with Financial Aid Office if required, etc.).

Core Curriculum for All Tracks in the College of Biblical Studies

Biblical Literacy	12
(BI 1311, 1314, 2302, 3311)	
Cultural Heritage Literacy	12
(HU 1310, 1320, 2310, HY 2320)	
Mathematics and Scientific Literacy	10
(MH 1338 or higher, CHM 1300, BIO 1300, 1100)	
Information and Communication Literacy	15
(EH 1301, 1302, EH 2301 or 2303 or 2304, EH 1303, CA 1302 or BI 1303)	
Personal and Social Literacy	9
(PE 1300, PE X1XX & X1XX [PE Activity Electives], PY 1300, FE 1111)	
Total Core Hours Required	58

BIBLICAL STUDIES DEGREE TRACKS

BACHELOR OF ARTS IN BIBLICAL STUDIES: Biblical Text Track

The track in Biblical Text is designed to provide students with the knowledge and skills necessary for serious study and research in the Biblical text. This major is also designed to provide a solid academic foundation for graduate study in Biblical Studies.

Core Curriculum	58
<u>Bible Requirements for the Biblical Text Track (75 hours)</u>	
Common Bible Requirements (all Biblical Studies Tracks)	9
BI 2309 Orientation to Biblical Studies	
BI 3319 Biblical Interpretation	
BI 3345 Introduction to World Missions	
Biblical Text Major Requirements	9
BI 3342 Sermon Preparation and Delivery	
BI 4320 Critical Introduction to the Old Testament	
BI 4321 Critical Introduction to the New Testament	
Textual Requirements	18
Doctrinal Requirements	6
Historical Requirements	9
Practical Requirements	12
Biblical Language Requirements	12
(BI 1301, 1302, 2305, & 2306) or (BI 3301, 3302, 4344 & 4346)	
Total Hours for Biblical Text Track	75
Total Hours Required for Graduation	133

UPPER LEVEL COURSES: At least 48 hours of the 75 hours required in Bible must be taken from upper level courses. Eighteen of the Textual hours must also be taken from upper level courses.

BACHELOR OF ARTS IN BIBLICAL STUDIES: Biblical Languages Track

The track in Biblical Languages is designed to provide students with the ability to read the Hebrew, Aramaic and Greek languages, as well as facilitating the development of the knowledge and skills necessary for academic study and research in them. This major is also designed to provide a solid academic foundation for graduate stude in both the Old and New Testaments.

Core Curriculum 58

Bible Requirements for the Biblical Languages Track (75 hours)

Common Bible Requirements for all Biblical Studies Tracks 9

- BI 2309 Orientation to Biblical Studies
- BI 3319 Biblical Interpretation
- BI 3345 Introduction to World Missions

Biblical Languages Track Requirements 24

- BI 1301 Elementary New Testament Greek I
- BI 1302 Elementary New Testament Greek II
- BI 2305 Selected Readings from the Greek New Testament I
- BI 2306 Selected Readings from the Greek New Testament II
- BI 3301 Elementary Biblical Hebrew I
- BI 3302 Elementary Biblical Hebrew II
- BI 4344 Selected Readings from the Hebrew Old Testament
- BI 4346 Elementary Biblical Aramaic

Textual Requirements 21

- BI 3342 Sermon Preparation and Delivery
- BI 4320 Critical Introduction to the Old Testament
- BI 4321 Critical Introduction to the New Testament
- 12 additional *upper level* textual hours

Doctrinal Requirements 6

Historical Requirements 9

Practical Requirements 6

Total Hours for Biblical Languages Track 75

Total Hours Required for Graduation 133

UPPER LEVEL COURSES: At least 48 hours of the 75 hours required in Bible must be taken from upper level courses. Eighteen of the Textual hours must also be taken from upper level courses.

BACHELOR OF ARTS IN BIBLICAL STUDIES: Missions Track

The track in Missions is designed to prepare graduates to be effective communicators of the gospel in both foreign and domestic fields in a variety of cultures.

Core Curriculum 58

Bible Requirements for the Missions Track (75 hours)

Common Bible Requirements (all Biblical Studies Tracks) 9

- BI 2309 Orientation to Biblical Studies
- BI 3319 Biblical Interpretation
- BI 3345 Introduction to World Missions

Missions Track Requirements 18

- BI 2332 The Christian in the 21st Century
- BI 3304 History of Christian Missions
- BI 3342 Sermon Preparation and Delivery
- BI 3360 Church Growth Principles
- BI 4301 Missionary Anthropology
- BI 4302 Missions Practicum or BI 3307 Cross-Cultural Missions Campaign

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Textual Requirements	21
Doctrinal Requirements	6
Historical Requirements	9
Upper Level Bible Text Electives	6
Biblical Language Requirements (BI 1301 & 1302) or (BI 3301 & 3302).....	6
Total Hours for Missions Track	75
Total Hours Required for Graduation	133

UPPER LEVEL COURSES: At least 48 of the 75 hours required in Bible must be taken from upper level courses. Eighteen of the Textual hours must also be taken from upper level courses.

BACHELOR OF ARTS IN BIBLICAL STUDIES: Ministry Track

The track in Ministry is designed to prepare students to be effective expositors and communicators of the Word of God, especially from the pulpit.

Core Curriculum	58
<u>Bible Requirements for the Ministry Track (75 hours)</u>	
Common Bible Requirements (all Biblical Studies Tracks).....	9
BI 2309 Orientation to Biblical Studies	
BI 3319 Biblical Interpretation	
BI 3345 Introduction to World Missions	
Ministry Major Requirement	15
BI 2322 The Preacher and His Work	
BI 3342 Sermon Preparation and Delivery	
BI 3356 Expository Preaching	
BI 4341 Preaching From the Psalms/Prophets or BI 4342 Advanced Preaching	
BI 4343 Practicum in Preaching	
Textual Requirements	21
Doctrinal Requirements	6
Historical Requirements	9
Upper Level Bible Text Electives	9
Biblical Language Requirements (BI 1301 & 1302) or (BI 3301 & 3302).....	6
Total Hours for Ministry Track.....	75
Total Hours Required for Graduation	133

UPPER LEVEL COURSES: At least 48 of the 75 required hours in Bible must be taken from upper level courses. Eighteen of the Textual hours must also be taken from upper level courses.

BACHELOR OF ARTS IN BIBLICAL STUDIES: Youth & Family Ministry Track

The track in Youth and Family Ministry is designed to equip graduates with the necessary knowledge and relational skills to effectively meet the needs of today's church families.

Core Curriculum	58
<u>Bible Requirements for the Youth and Family Ministry Track (75 hours)</u>	
Common Bible Requirements (all Biblical Studies Tracks).....	9
BI 2309 Orientation to Biblical Studies	
BI 3319 Biblical Interpretation	
BI 3345 Introduction to World Missions	
Youth and Family Ministry Track Requirements	21
FY 2301 Introduction to Youth Ministry	
BI 2320 Introduction to Counseling Theories	
FY 2330 Parent-Child Relationships	
FY 3310 Childhood and Adolescence	
FY 3313 Human Sexuality	
FY 3330 Youth and Family Ministry in the Local Church	
FY 4390 Field Work	

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Textual Requirements	21
Doctrinal Requirements	6
Historical Requirements	9
Upper Level Bible Text Electives	3
Biblical Language Requirements (BI 1301 & 1302) or (BI 3301 & 3302).....	6
Total Hours for Youth and Family Ministry Track	75
Total Hours Required for Graduation	133

UPPER LEVEL COURSES: At least 48 of the 75 hours required in Bible must be taken from upper level courses. Eighteen of the Textual hours must also be taken from upper level courses.

Second Major in Vocational Christian Ministry

The second major in Vocational Christian Ministry is designed to equip Christians to better fulfill their calling to serve Jesus Christ through their vocations. **A primary major outside the College of Biblical Studies is required.** Faulkner students take Bible courses every full-time semester, completing 17-24 hours in Bible as a part of their regular course load. With careful planning and use of the Bible electives in the Bible core curriculum, a student can satisfy the requirements for the second major in Vocational Ministry with only three additional courses beyond the normal Bible core requirement. **Note: This major requires at least 33 hours in Biblical Studies. Students considering this second major should Bible courses for 3 semester hours credit.**

Bible Core:	Required Courses In VCM Major:	
BI 1311 The Life of Christ	BI 2309 Biblical Orientation	Practicum: BI 3307 or
BI 1314 the Book of Acts	BI 3320 Vocational Christian Ministry	BI 4302 or BI 4332
BI 2302 The Pentateuch	BI 3319 Biblical Interpretation	6 hrs: Upper Level
BI 3311 Marriage/ Family Rel.	BI 3345 Intro to World Missions	Bible Text

REQUIREMENTS FOR A MINOR IN BIBLICAL STUDIES

A minor in Bible requires at least 33 semester hours from the College of Biblical Studies with at least 12 semester hours in upper level courses. **(Note: Students planning to minor in Biblical Studies should take all Bible courses for 3 semester hours.)** The student's program should be planned with, and have the written approval of, the Dean of the College of Biblical Studies.

BIBLICAL STUDIES MAJORS IN GREAT BOOKS

Biblical Studies majors enrolled in the Great Books Honors College who have completed GB I-IV may fulfill their contract obligation by selecting any 2 upper level courses in their major, with agreement from professors and the Honors College. See Great Books section of this catalog.

Courses in Bible (BI)

2309 Orientation to Biblical Studies

An introduction to the Biblical Studies program and its various fields, to ministry uses of the major in Biblical Studies, and to tools and facilities for research in the field. *Required of all Biblical Studies majors in the sophomore year.*

4311 Christian Cultural Heritage

An exploration of Christian Cultural Heritage as it relates to the student's major field of study. *(Required of all graduating students in their senior year except students majoring in Biblical Studies)*

TEXTUAL FIELD

OLD TESTAMENT

1391 Introduction to the Books of the Old Testament

An overview of each book in the Old Testament, studying the following for each book: author-ship, date, purpose, brief outline, expanded outline, how the book fits into the overall scheme of redemption, and its usage in the New Testament. *Adult/Executive Program students only.*

2202/2302 The Pentateuch

A study of the first five books of the Old Testament in the light of their time.

2203/2303 The Conquest Through the Divided Kingdom

History of the Hebrew nation from the time of Joshua through the period of the kings: their conflicts, struggles, periods of faithfulness and unfaithfulness, strengths and weaknesses.

2307 Survey of the Old Testament

A survey of the Old Testament designed to give the adult/executive an overview of this section of the scriptures. *Adult/Executive Program students only*

3236/3336 The Minor Prophets

The books of the twelve minor prophets in their historical contexts with emphasis on the contents of each prophetic book.

3239/3339 Ezra, Nehemiah, Esther

An exegetical interpretation of Ezra, Nehemiah, and Esther in their historical context.

3275/3375 Survey of the Women of the Old Testament (Women only)

A brief historical study of the Old Testament. Selected passages related to women are given special attention in order to teach the message of the Old Testament for women then and now.

3301 Elementary Biblical Hebrew I

A study of elementary Biblical Hebrew with special attention to grammar, syntax and vocabulary. Reading of simple prose sections of the Hebrew Bible.

3302 Elementary Biblical Hebrew II

A continuation of BI 3301. *Prerequisite: BI 3301*

4215/4315 The Devotional and Wisdom Literature of the Old Testament

Salient characteristics of the devotional and wisdom literature of the Old Testament; major themes of Job, Proverbs, Ecclesiastes and the Song of Solomon; special attention to selected passages.

4222/4322 Isaiah

An in-depth study of the book of Isaiah with emphasis on its author, historical setting, unity and message to its eighth century B.C. readers, giving special attention to its Messianic prophecies.

4223/4323 Jeremiah and Lamentations

An in-depth study of the books of Jeremiah and Lamentations in their historical settings with emphasis on their content and on the role of the prophet in the tumultuous years preceding and during the overthrow of Judah by Babylon.

4224/4324 Ezekiel and Daniel

An in-depth study of the books of Ezekiel and Daniel in their historical settings with emphasis on the content and teachings of each book.

4320 Critical Introduction to the Old Testament

A study of the canonicity, authorship, date, purpose, and setting of each book of the Old Testament. Critical problems will be addressed.

4344 Selected Readings from the Hebrew Old Testament

Selected readings in the Hebrew Bible with special attention to syntax and vocabulary building. *Prerequisites: BI 3301 and 3302*

4346 Biblical Aramaic

A study of elementary Biblical Aramaic with specific attention to grammar, syntax and vocabulary building. An introduction to the syntax of the language followed by reading of the Aramaic portion of the Hebrew Bible (Genesis 31:47; Jeremiah 10:11; Ezra 4:8-6:18; 7:12-26; Daniel 2:4b-7:28). *Prerequisites: BI 3301, BI 3302, and BI 4344*

NEW TESTAMENT

1211/1311 The Life of Christ

Based upon Matthew, Mark, Luke and John, the life of Christ studied with special consideration to His life being exemplary, His teachings normative, and His atonement for sin and subsequent resurrection the chief end of His first coming.

1214/1314 The Book of Acts

The establishment of the church and its emergence and growth in the Greco-Roman world of the first century A.D.

1301 Elementary New Testament Greek I

Elements of New Testament Greek with emphasis on grammar, syntax and vocabulary.

1302 Elementary New Testament Greek II

A continuation of B! 1301. *Prerequisite: B! 1301*

2305 Selected Readings from the Greek New Testament I

Readings of the less difficult sections of the Greek New Testament. *Prerequisite: B! 1301 and 1302*

2306 Selected Readings from the Greek New Testament II

Readings of more difficult sections of the Greek New Testament. Special attention is given to advanced grammar, syntax, and vocabulary. *Prerequisite: B! 1301, 1302 and 2305.*

2308 Survey of the New Testament

A survey of the New Testament designed to give the adult/executive an overview of this section of the scriptures. *Adult/Executive program students only.*

2391 Introduction to the Books of the New Testament

An overview of each book in the New Testament, studying the following for each book: author-ship, date, purpose, brief outline, expanded outline, and how the book fits into the overall scheme of redemption. *Adult/Executive Program students only.*

3226/3326 I and II Corinthians

The founding of the church in Corinth will be studied, and also an exposition of the Corinthian letters in light of their historical context.

3227/3327 Prison Epistles

Ephesians, Colossians, Philippians, and Philemon will be studied in light of their authorship, audience, purpose, and date with special attention to their texts in their historical setting and their significance for today.

3234/3334 The General and Johannine Epistles

A study of the books of James, I & II Peter, Jude, and the Johannine (John's) Epistles with historical backgrounds and expositions of their texts.

3238/3338 The Gospel of Matthew

An in-depth exposition of Matthew with an emphasis on its Jewish background.

3240/3340 The Gospel of John

An in-depth exposition of the fourth gospel with an emphasis on the major Johannine themes and symbols.

3249/3349 Galatians, I & II Thessalonians

An exegetical study of Galatians and I & II Thessalonians in their historical context.

3250/3350 I & II Timothy, Titus

An exegetical and practical study of I & II Timothy and Titus with emphasis on the work of the evangelist and the qualifications and work of elders and deacons.

3285/3385 The Survey of Women of the New Testament (Women Only)

A brief survey of the New Testament. Selected passages related to women give special attention to teaching the message of the New Testament for women then and now.

4226/4326 The Epistle to the Romans

An exposition of the text of the epistle with a study of background and introductory materials.

4229/4329 The Epistle to the Hebrews

An in-depth exegesis of the epistle will be conducted based upon its context and text with special consideration to its theme.

4235/4335 Exposition of the Book of Revelation

A study of the book of Revelation in its historical milieu, the characteristics of the book, and its message for its day and for all time.

4321 Critical Introduction to the New Testament

A study of the canonicity, authorship, date, purpose, and setting of each book of the New Testament. Critical problems will be addressed.

DOCTRINAL FIELD**1312 The Case for Christianity I**

Historical evidences, as well as other evidences, establishing the validity of Christianity will be studied. *Adult/Executive Program students only.*

1313 The Case for Christianity II

A continuation of BI 1312. Adult/Executive Program students only.

2315 Christianity and Humanism

A comparative study of the worldviews of Christianity and humanism with their implications for Christian faith and practice.

2319/4319 Christian Ethics

Ethical conduct in the light of Bible teaching will be studied. Some of the more relevant ethical issues of our day will be studied from a Biblical perspective: abortion, euthanasia, war, genetic engineering with all of its facets, and similar matters. *BI 2319 for Adult/Executive program students only. BI 4319 for upper division credit and requires additional work.*

2321 Scheme of Redemption

A general survey of God's plan for the redemption of mankind. Special attention will be given to the gradual unfolding of God's plan from all eternity throughout the history of man. The connective story of the Bible will be emphasized.

3315 Religious Cults

A study of the origins and doctrines of the primary religious cults of our day.

3316 Contemporary Religious Thought

A study of doctrines and movements characteristic of contemporary evangelical Christianity.

3317 Great Doctrines of the Bible

The doctrines of God, Christ, the Holy Spirit, inspiration, sin, salvation, the Church, the Christian life and the last things as revealed in the Bible.

3319 Biblical Interpretation

A study of the principles of Bible interpretation and techniques and methods of Bible study, with strong emphasis being given on how to establish Biblical authority. *Required of all Biblical Studies majors.*

3323 Contemporary Issues in the Church

A study of current controversial issues.

3390 The Inspiration and Authority of the Bible

A consideration of the characteristics of the Bible, which demonstrate it to be the inspired, inerrant and authoritative word of God, and an examination of how readers should receive it authoritatively.

4330 The Biblical Doctrine of the Church

An in-depth exposition of biblical teachings regarding the church with special emphasis on the nature, organization and worship of the church.

4336 Christian Evidences

Evidences for the validity of the Christian faith as expressed in the Bible, in related materials and in the experience of men.

4337 Biblical Doctrines of Last Things

The end-time of all things according to the teachings of the Bible concerning the second coming of Christ, the intermediate state of the dead, the resurrection of the dead, the final judgment, eternal punishment, and heaven.

4378 Archaeology and the Bible

The contributions of archaeology to a better understanding of the Bible.

HISTORICAL FIELD

3321 The Early Church to the Reformation

A study of Church history from New Testament times to the Reformation with special attention given to the Ante Nicene period.

3322 Church History from the 16th to the 20th Centuries

A brief study of the backgrounds, the beliefs and growth of churches from the sixteenth to the mid-twentieth centuries.

3325 Survey of Church History

An overview of Church history from A.D. 100 to the present.

4310 The Restoration Movement in America

The Restoration principle; non-American backgrounds; the work of those in the movement from the nineteenth century to the present.

4325 The History of American Christianity

A study of American Christianity in the context of history and culture from the Puritans to the present, emphasizing Protestantism, Catholicism, sectarian movements, Black Christianity and new religious movements.

PRACTICAL FIELD

THE CHURCH

1303 Introduction to the Use of Computers in Ministry

Introduction to computer software and hardware by ministers and churches. This includes an introduction to system software and popular horizontal application software packages such as Word Processing, Spreadsheets, and Database Management Systems.

2331 Local Church Leadership

Principles and their application for effective leadership in the local congregational setting will be studied. The role of elders, deacons, evangelists, Bible school teachers and others will be examined.

3335 Worship of the Local Church

In-depth study of congregational worship with emphasis on practical ways of improving the worship of the local church.

3337 Introduction to Song Leading

The elements of music, notation of pitch and rhythm, and beat patterns with emphasis on congregational singing and hymnology.

3347 Educational Program of the Local Church

Comprehensive study of religious education of the local church, designing and maintaining educational programs.

3348 The Local Church Program

Various phases and programs related to planning and implementing a workable program of work within the local congregation will be studied. Visitation, youth, evangelism, every-member involvement, gospel meetings, and giving are some of the programs studied.

4306 Teaching the Bible to Children (Women only)

Methods and materials for teaching the Bible to children.

4332 Church Work Practicum

For students working with churches under supervision and by permission of the Chairman of the Bible Department. May include youth ministry, preaching, or mission work.

PREACHING

2322 The Preacher and His Work

An overview of the work of the preacher, his personal family life, personal study, preaching and visiting.

3342 Sermon Preparation and Delivery

Techniques of sermon preparation and delivery. Preparing and delivering sermons under supervision.

3356 Expository Preaching

A study of the expository method and issues of interpretation that lead to responsible homiletical practice. Laboratory experience in using the expository method with a variety of biblical texts.

Prerequisite: BI 3342 Sermon Preparation and Delivery

4341 Preaching from the Psalms/Prophets

An in-depth study of preaching from Old Testament texts. Interpretation issues are addressed and preaching projects from the Psalms or the prophets are assigned. The choice of texts (from Psalms or prophetic books) will be made to accommodate the instructor and/or the students enrolled.

Prerequisite: BI 3342 Sermon Preparation and Delivery

4342 Advanced Preaching

An in-depth exploration of sermon types, designs and techniques and an evaluation of sermons of past and contemporary preachers. Students will preach sermons that incorporate a variety of styles and biblical texts. *Prerequisite: BI 3342 Sermon Preparation and Delivery*

4343 Practicum in Preaching

Practical experience in preaching under the guidance of an experienced supervisor. *By approval only. Prerequisite: BI 3342 Sermon Preparation and Delivery*

MISSIONS

2332 The Christian in the 21st Century

An introduction to current religious and social trends in North American society and the shifting philosophies that drive them, including epistemological issues. A practical course designed to encourage a Christian worldview and a Christian perspective in a philosophically pluralistic and secular environment.

3303 World Religions

A survey of the history and basic teachings of the major world religions and related movements. It is designed to provide a working knowledge and understanding of the worldview of Hinduism, Judaism, Buddhism, Confucianism and Islam to assist in the cross-cultural communication of the gospel message.

3304 History of Missions

The history of Christian missions from the first century to the present with special emphasis on the missionaries and the methods and strategies that Christian mission efforts have utilized historically. It is designed to introduce students to significant missionaries and mission concepts as they appear in missions' history.

3307 Cross-Cultural Missions Campaign

Offered on demand. College of Biblical Studies students only. Foreign campaign preparation by reading assignments on cultural sensitivity. Two weeks of mission activity. Debriefing through oral interviews and written reports.

3320 Vocational Christian Ministry

A study of vocational ministry and “tent making” including an exploration of biblical perspectives, spiritual and vocational readiness, cross-cultural ministry, and problems of deployment to a field of work. This course is the keystone course in the Vocational Ministry second major.

3345 Introduction to World Missions

An overview of the centrality of missions for the church, theological foundations, contextual considerations, and mission methodologies and strategies. It is designed to provide the students with foundational Biblical and sociological concepts important to the mission enterprise of the church. *Required in all Biblical Studies majors.*

3360 Church Growth Principles

This course will focus on the importance of improving church growth both numerically and spiritually. Emphasis will be placed on understanding church growth principles from a biblical perspective and applying them in order to plant, nurture and sustain numerical and spiritual growth within churches.

3361 Prison Ministry

A study of principles and practices for the establishment and maintenance of a successful jail and/or prison ministry with attention to local church involvement and to volunteer experience in a specific ministry.

3370 Practical Evangelism and Missions

Concentrated study of preparation and implementation of evangelistic efforts both domestic and foreign. Attention will be given to effective methods of evangelism for local churches and missionaries within both the urban inner city and rural contexts.

4301 Missionary Anthropology

An introduction to cultural anthropology and cross-cultural communication issues for those contemplating cross-cultural mission work whether on foreign fields or in diverse urban areas. It is designed to provide cross-cultural tools and principals for cross-cultural ministries.

4302 Mission Practicum

Field work is done under the supervision of a faculty member or a person appointed by the dean or his designate in a mission field at home or abroad. Before the field work experience begins, a written proposal must be submitted to the appropriate instructor for approval. *Offered on demand. College of Biblical Studies students only.*

COUNSELING

2310 Marriage and Family

A study of the preparation for marriage, how to build and maintain a successful marriage, and how to be successful as a parent. *Adult/Executive Program students only.*

2320 Introduction to Counseling Theories

An overview of the field of counseling that emphasizes theories and philosophies underlying current practices in field of counseling. Designed for elders, ministers, teachers, supervisors, church and social workers, as well as those entering the counseling fields. *Prerequisite: PY 1310*

3311 Marriage and Family Relations

A study of mate selection, how to have a successful marriage, and principles of child rearing, taught from the Biblical perspective. Major sociological trends and problems that impact marriage and family relations in western society will also be observed.

3324 Advanced Counseling Skills

A study of the techniques of counseling with an emphasis in gathering, analyzing, and interpreting

case data. Includes an analysis of the dynamics of the counselor/couselee relationship. Special attention is given to helping each student develop personal counseling theories and techniques. *Prerequisite: BI 2320*

3351 Coping with Loss and Grief

A study of various situations of loss, the stages of the grief process, the coping response, and avenues of assistance and care.

SPECIAL COURSES

2099/3099 Individual Study

The course may involve a systematic reading program, library research, laboratory project, studio work, field study, or creative expression. Conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. *BI 2099 is open only to sophomores; BI 3099 is open to juniors and seniors. May be repeated for credit. The number of credit hours awarded (1-3) will be set by department head and approved by the dean.*

Courses in Youth And Family Ministry (FY)

2301 Introduction to Youth Ministry

A practical course to introduce students to the aims, needs, programs, methods, materials, and organization of a program for youth in the local church, as well as to opportunities and responsibilities of the youth minister. Also, current trends, issues, and problems in youth work will be studied.

2330 Parent-Child Relationships

A study of the skills and concepts of parenting with an emphasis on the management and discipline of errant behavior. *Prerequisite: PY 1310*

2390 Introduction to the Study of Family Violence

This course will provide an introductory study of the problems and the effects of family violence and examine current societal responses to this increasing problem. It is designed to dispel the many myths that surround the various types of family violence.

3310 Childhood and Adolescence

An examination of physical, emotional, and intellectual development from childhood through adolescence. *Prerequisite: PY 1310. Recommended: PY3300.*

3313 Human Sexuality

An overview of human sexual development from childhood through adolescence. *Prerequisite: PY 1310. Recommended: PY 3300.*

3330 Youth and Family Ministry in the Local Church

Biblical principles and practical techniques for designing and implementing church programs to enrich family life and encourage church-home cooperation.

3390 Family Violence

This course will provide students with an in-depth study of the problems of violence in families including spouse abuse, child abuse, elder abuse, as well as the dynamics and dangers of violent relationships. The study will examine the root causes of family violence and the devastation, multigenerational effects of violence on its victims and society. Students will study current societal responses to family violence including protection services, treatment programs, legal defense strategies, and current legislation.

4390 Field Work

Youth and Family Ministry internship with a local church under the supervision of a major professor.

COLLEGE OF ARTS AND SCIENCES

THE ALABAMA CHRISTIAN COLLEGE OF ARTS AND SCIENCES

The Alabama College of Arts and Sciences provides the University the liberal arts core curriculum upon which all subsequent learning is based. Each degree program with their respective concentrations in one of the various disciplines is built upon this foundation of the liberal arts core. The study of the liberal arts is approached through the lens of a Christian worldview and includes the study of the Bible and related courses as part of the curricular core. Historically understood, the study of the liberal arts helps students acquire knowledge and understanding as a good in itself, shape their moral character, prepare them for a useful career in the community, and contribute to their freedom by avoiding the pitfalls of ignorance and parochialism.

The following Departments and entities comprise the Alabama Christian College of Arts and Sciences:

Evening and Weekend Programs

Department of Computer Sciences

Department of Criminal Justice & Legal Studies

Department of Education

Department of English

Department of Fine Arts

Department of Humanities

Department of Mathematics

Department of Physical Education and Sports Management

Department of Natural and Physical Sciences

Department of Social and Behavioral Sciences

Undergraduate Offerings

The following majors are available through the departments listed above: Biology, Computer Science, Computer & Information Science, Counseling, Criminal Justice, Elementary Education, English, Fine Arts, History, Informatics, Liberal Arts, Music, Music Theater PE (N-12), Psychology, Secondary Education (teaching fields in biology, language arts, history, mathematics, general social studies, general science, and theatre), Social Science, Sports Management, and Theater. Additionally, existing degrees in science have been tailored for students seeking professional curricula, especially in the medical sciences. Apart from the baccalaureate degree in these disciplines the college also offers the general Associate of Arts and Associate of Science Degrees.

The College of Arts & Sciences emphasizes the **importance and versatility of a Liberal Arts education**. The Liberal Arts Degree is typically understood as one that concentrates on a significant amount of writing, reading, critical thinking, and research. Often it is contrasted with math, science, or business. In reality, many liberal arts majors are employed within these fields and within related fields. According to *Fortune* Magazine, nearly one-third of all CEO's majored in Liberal Arts. Therefore, as part of the requirements for the liberal arts degree, all students will take 18 hours in one of the many disciplines offered through the various departments within Arts & Sciences, as well as, through the disciplines of the Colleges of Biblical Studies and Business. The generic degree plans for the AA and AS are as follows:

DEGREE PLANS FOR ASSOCIATES DEGREES

ASSOCIATE OF ARTS DEGREE

Semester Hrs.

Christian Literacy..... **8 – 12**

- BI 1211/1311 Life of Christ
- BI 1214/1314 Book of Acts
- BI 2202/2302 Pentateuch
- BI Elective (2/3 hours)

Cultural Heritage Literacy **12**

- HU 1310 Western Cultural Heritage I
- HU 1320 Western Cultural Heritage II
- HU 2310 Western Cultural Heritage III
- HY 2320 American Cultural Heritage

Mathematical and Scientific Literacy **10**

- Mathematics Requirement – MH 1338, Finite Mathematics or higher
- Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course.
- Natural Science Requirement—one course from Biology
- **Scientific Laboratory Requirement—one scientific laboratory companion course for either the course taken for the Physical Science requirement or the Natural Science requirement.

Information and Communication Literacy..... **15**

- Composition and Literature
- EH 1301 English Composition I
- EH 1302 English Composition II
- EH 2301 or EH 2303 or EH 2304
- Communication
- EH 1303 Speech Communication
- Technology (**one** from the following list)
- CA 1302 Computer Applications or
- CS 2305 Intro to Computer Science & Programming or
- INF 1300 Information Research and Strategies or
- ED 2325 Technology in the Classroom [required for students seeking ED degrees]

Personal and Social Literacy..... **7**

- Personal
- PE 1300 Lifetime Fitness
- FE 1100 Freshman Experience
- Social Science (**one course** from the following list)
- PY 1310 Introduction to Psychology
- CJ 1300 Introduction to Criminal Justice
- COU 2320 Introduction to Counseling
- SY 2328 Introduction to Sociology
- PS 2308 Introduction to American Constitutional Government
- BA 2303 Macroeconomics

12 Hours of Electives..... **12**

This number decreases by one hour for each BI course taken as a 3 hour course. Six of these 12 hours must be from the areas of humanities (i.e. biblical studies, fine arts, foreign language, literature, etc.)

Total Hours..... **64**

- * Students who take 2 hr BI classes will have to increase the number of elective hours to obtain the 64 hrs needed for the degree.
- ***Students* in adult programs are not required to take the lab reducing the total science requirement to 6 hours and the degree requirements to 63 hours.

ASSOCIATE OF SCIENCE DEGREE

Semester Hrs.

Christian Literacy..... **8 – 12**

- BI 1211/1311 Life of Christ
- BI 1214/1314 Book of Acts
- BI 2202/2302 Pentateuch
- BI Elective (2/3 hours)

Cultural Heritage Literacy **12**

- HU 1310 Western Cultural Heritage I
- HU 1320 Western Cultural Heritage II
- HU 2310 Western Cultural Heritage III
- HY 2320 American Cultural Heritage

Mathematical and Scientific Literacy **10**

- Mathematics Requirement – MH 1338, Finite Mathematics or higher
- Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course.
- Natural Science Requirement—**one course** from Biology

Scientific Laboratory Requirement—one scientific laboratory** companion course for either the course taken for the Physical Science requirement or the Natural Science requirement.

Information and Communication Literacy **15**

- Composition and Literature
- EH 1301 English Composition I
- EH 1302 English Composition II
- EH 2301 or EH 2303 or EH 2304
- Communication
- EH 1303 Speech Communication
- Technology (**one** from the following list)
- CA 1302 Computer Applications or
- CS 2305 Intro to Computer Science & Programming or
- INF 1300 Information Research and Strategies or
- ED 2325 Technology in the Classroom [required for students seeking ED degrees]

Personal and Social Literacy **7**

- Personal
- PE 1300 Lifetime Fitness
- FE 1100 Freshman Experience
- Social Science (**one course** from the following list)
- PY 1310 Introduction to Psychology
- CJ 1300 Introduction to Criminal Justice
- COU 2320 Introduction to Counseling
- SY 2328 Introduction to Sociology
- PS 2308 Introduction to American Constitutional Government
- BA 2303 Macroeconomics

12 hours of Electives **12**

This number decreases by one hour for each BI course taken as a 3 hour course. Six of these 12 hours must be from the areas of mathematics, physical, and/or natural science.

Total Hours..... **64**

*Students who take 2 hr BI classes will have to increase the number of elective hours to obtain the 64 hrs needed for the degree.

**Students in adult programs are not required to take the lab reducing the total science requirement to 6 hours and the degree requirements to 63 hours.

Evening and Weekend Programs

Faulkner University, in addition to the Bachelor of Science degrees in Executive Business Administration (BBA) and Management of Human Resources (MHR) offered through the Harris College of Business, also offers **seven evening and weekend programs** coordinated through the Alabama Christian College of Arts and Sciences:

Adult Associate of Arts (AAA)

Associate of Science in Computer and Information Science (ASCSIS)

Associate of Science in Informatics (ASINF)

Associate of Science in Legal Studies (ASLS)

Associate of Science in Criminal Justice (ASCJ)

Associate of Science in Criminalistics (ASCRI)

Bachelor of Science in Criminal Justice (BCJ)

These programs, offered entirely in the evening and on selected weekends, primarily target a non-traditional student population. They provide the students the opportunity to complete an associate and/or a baccalaureate degree without concern for either scheduling conflicts or a lack of required classes for graduation.

The Adult Associate of Arts (AAA) degree allows the student to obtain an associate degree but also prepare them for entrance to the baccalaureate degrees (at night also) available in both the Colleges of Arts & Sciences and Business. **The requirements for this degree (AAA) are the same as previously specified for the traditional Associate of Arts, except that the lab requirement for science is waived.**

In these seven programs, course selections are from the University's regular (traditional) offerings. Classes are scheduled in two eight-week sessions per term. This allows students to concentrate their effort on only two courses simultaneously, most of the time. All classes are offered in a sequence to ensure beginning and completion dates; however, the guaranteed completion date **assumes that the student takes, and successfully completes, all required courses as scheduled.** [Schedules of the semester modules may be picked up at any time in the office of the Director of Adult Programs].

Realizing that many adult students have been out of school for several years and may need some review in English and math fundamentals to be successful in their coursework, Faulkner recommends that all adult students entering college take Placement tests in those areas. If test results show that students need some remediation, they are recommended to enroll for a fundamentals English and/or math class before proceeding to the regular English composition and math classes. If students need this remediation they may find it necessary to go an extra semester to complete their program, but will be much more likely to succeed in their academic pursuits as a result of the extra classes. When considering one's schedule, please be aware that Placement tests results may have an influence on the scheduling of the English Composition classes. [Any fundamental course(s) required of a student **does not** count towards graduation requirements].

The course requirements for the Associate of Science in Legal Studies (ASLS), Associate of Science in Criminal Justice (ASCJ), Associate of Science in Criminalistics (ASCRI), Associate of Science in Computer and Information Science (ASCSIS), Associate of Science in Informatics (ASINF), and the Bachelor of Science in Criminal Justice (BCJ) are located within the Departments of Computer Sciences and Criminal Justice respectively. **Please consult those sections for degree plans, course descriptions, and other pertinent academic information.**

Graduate Offerings

The College of Arts and Sciences offers the Master of Science in Criminal Justice, the Master of Science in Education (Alternative A Certification), and the Master of Arts in Liberal Arts degree programs through the departments of Criminal Justice & Legal Studies, Education, and Humanities respectively.

Master of Science in Criminal Justice (MCJ)

Faulkner University offers a fully accredited Master's Degree which can be **completed through an online environment in just over a year**. Our program is designed for the self-motivated, disciplined college graduate or professional who prefers the convenience and flexibility of an online educational environment over the expense and structure of classroom attendance. Our students represent a wide variety of backgrounds and experiences and reside throughout the U.S. and overseas.

The MCJ program is designed to integrate Christian ethical and moral perspectives with value systems within the criminal justice system through a broad-based approach to the study of Criminal Justice for practitioners and undergraduate students with a legal focus at the graduate level. The degree serves to accomplish the following: provide practitioners with a graduate-level degree to qualify them for advancement within their chosen criminal justice field; enable students without practical experience in the field of criminal justice to enter at a higher level and, in some cases, obtain employment at the state and federal levels of law enforcement and corrections; prepare students for management positions in criminal justice organizations, broadening students' awareness of the interdependency of each criminal justice component (law enforcement, courts and corrections).

Please consult the Graduate Catalog for admission and graduation requirements, degree plans, course descriptions, and other pertinent academic information.

Master of Science in Education (Alternative A Certification)

The Master of Science in Education Degree (leading to the Alternative A Fifth Year Certificate) is a 40-hour program with 24 hours in core courses and 16 more hours being offered in content courses. Toward the completion of the coursework, a written comprehensive examination and an oral examination, or interview, are required. The content choices are the following: History, Mathematics, Biology, Physical Education, English, and Elementary Education.

With a strong core and a variety of content areas, the Master of Education Degree provides a broad base as well as specific content areas to anchor a career as a classroom teacher. There is also room for further growth if the candidate wishes to further his or her education beyond the Master's Degree. This degree offers course scheduling which will accommodate students who are involved in full-time professions and/or reside a considerable distance from Montgomery. The courses are offered from 6 – 9 P.M. two nights a week (the only exception being additional daytime courses in the summer).

Please consult the Graduate Catalog for admission and graduation requirements, degree plans, course descriptions, and other pertinent academic information.

Master of Arts in Liberal Arts

The Master of Liberal Arts degree is a 30-hour thesis degree (27 hours of course work and 3 hours credit for the thesis). The curriculum is based on the Great Books of Western civilization and the courses are dialogic and dialectic in format. The degree consists of six core courses of 18 credit hours, Directed Readings (up to 6 credit hours), Graduate Seminars (up to 6 credit hours), and a thesis (3 credit hours with at least 3 hours of the Directed Readings used to prepare specifically for the thesis). The combined number of credit hours for Directed Readings and Graduate Seminars is 9 credit hours. The degree program allows for areas of emphasis in literature, history, philosophy, and the liberal arts in general through the combined courses of Directed Readings and Graduate Seminars. As part of the degree students also participate in two, non-credit, special subject Colloquiums per semester.

The purposes of the Master of Liberal Arts are threefold. First, the degree serves the Faulkner University mission statement as a continuance of the undergraduate degree in liberal arts in which the education of the whole person is in view by means of the broad disciplinary content of the curriculum. Secondly, the degree serves the mission statement with the assertion that all learning has as its end that we may know and honor Christ. And thirdly, the degree serves the students by

introducing them to the great ideas and ongoing issues of mankind through seminal texts from Western civilization. The degree also prepares students to pursue doctoral studies in such disciplines as literature, history, philosophy, religion, and the humanities.

Please consult the Graduate Catalog for admission and graduation requirements, degree plans, course descriptions, and other pertinent academic information.

ACADEMIC DEPARTMENTS IN ARTS AND SCIENCES

DEPARTMENT OF COMPUTER SCIENCES

The mission of the Computer Sciences Department is to glorify God through education of the whole person and the preparation of highly competent, socially committed computer and information scientists, emphasizing integrity of character, the love of learning, the skill of solving problems, the spirit of critical inquiry, professional competence and leadership, excellence as the benchmark of everything conducted, and a culture of service to society with concern for its common good.

The department offers the Bachelor of Science (BS) and Associate of Science (AS) degree programs in Computer Science, Computer and Information Science, and Informatics.

Computer Science (CS)

Computer Science is primarily concerned with information processes, the structure and procedures needed to represent them, and the systems needed to implement them. Spanning a broad spectrum of basic and applied sub-disciplines which range from foundations in logic and the computational complexity of algorithms through compilers, operating systems, and databases, the discipline continues to expand in terms of new architectures, networks, vision, robotics, and computer-aided design. It is an exciting and rewarding discipline, and is an attractive major for the in-coming freshman and also for the continuing student who is considering a new field of study. The department offers a BS degree in computer science.

Computer and Information Science (CSIS)

Computer and Information Science (CSIS) is intended for the student who does not want a rigorous theoretical and hardware emphasis as that of his/her CS counterpart, but rather a strong emphasis on software systems (and programming) from their analysis through design, implementation, project management, evaluation, and social and ethical impact. It focuses on the problem solving skills and techniques needed to provide computer-based software solutions to practical problems, integrating fundamental practical knowledge in the fields of software engineering, database systems, programming languages, computer networks, and project management for software development. The department offers BS and AS degrees in computer and information science.

Informatics (INF)

The information revolution is global and impacts every facet of life. The necessity of having the right information, at the right time, in the right format has always been an accepted fact; however, the ability to attain this goal becomes more difficult during today's information explosion. Employers seek individuals who understand and are able to implement informatics-related concepts, philosophies and processes. A degree in Informatics teaches students how to assess the presentation of information, evaluate the accessibility and relevancy of information storage and retrieval, implement usability testing on products that are information-dependent, understand information behavior and policy and develop strategies for enhancing user satisfaction with information-dependent technologies. A degree in Informatics enables students to seek positions where data, systems and people come together.

COMPUTER SCIENCE DEGREE PLANS

The Department of Computer Science offers a BS degree program in Computer Science. The BS degree program in CS is broad, rigorous, and structured in a way that supports in-depth and systematic study of algorithmic processes – their theory, analysis, design, efficiency, implementation, and application. It trains students to think creatively and logically, to solve large and complex problems, and to communicate with clarity and precision. It sets the stage for graduate study or immediate employment in a wide variety of careers in science, business and industry.

The computer industry is one of the fastest growing segments of the economy the world over, with opportunities in computer science at their highest point in recent years. The program's coverage of modern operating systems, database management systems, theory of computation, software engineering, and programming languages such as C, C++, JAVA, and Visual BASIC positions the

undergraduate for success in the marketplace: commerce, industry and government research laboratories. The program also prepares the student for graduate work in areas such as database systems, software engineering, theoretical computer science, programming languages, and algorithms.

Recipients of the BS degree, will, in addition have substantial depth and breadth in mathematics and physics. The mix of courses (e.g., computer science, math, physics, Bible, social science) provides students with a broad educational base and helps fashion their abilities to better engage in critical thinking and problem solving.

Bachelor of Science in Computer Science

Core Curriculum	65/71
Christian Literacy	(18/24)
Lower Level Courses	
Life of Christ (BI 1211/1311).....	2/3
Book of Acts (BI 1214/1314).....	2/3
Pentateuch (BI 2202/2302).....	2/3
Bible elective - lower level.....	2/3
Upper Level Courses	
Marriage and Family (BI 3311).....	3
Christian Cultural Heritage (BI 4311).....	3
Upper Division Bible Electives (two textual courses minimum).....	4/6
Cultural Heritage Literacy	(12)
Western Heritage (HU 1310, 1320, & 2310).....	9
American Cultural Heritage (HY 2320).....	3
Mathematical and Scientific Literacy	(11)
Mathematics Requirement: Calculus I (MH 1451).....	3
Natural and Physical Science Requirements.....	8
Natural Science Requirement—waived in lieu of program requirements.	
Physical Science Requirement—Univ. Physics I & II (PHY 2311 & 2312)	
Physical Science Lab—Univ. Physics Lab I & II (PHY 2111 & 2112)	
Information and Communication Literacy	(15)
Composition and Literature	
English Composition I & II (EH 1301 & 1302).....	6
English/American Literature (EH 2301, 2303, 2304).....	3
Communication: Speech Communication (EH 1303).....	3
Technology: Introduction to Computer Science (CS 2305).....	3
Personal and Social Literacy	(9)
Lifetime Fitness (PE 1300).....	3
PE Activity (Two activity courses).....	2
Freshman Experience (FE 1111).....	1
Social Science.....	3
PY 1310 Introduction to Psychology	
CJ 1300 Introduction to Criminal Justice	
COU 2320 Introduction to Counseling	
SY 2328 Introduction to Sociology	
PS 2308 Introduction to American Constitutional Government	
BA 2303 Macroeconomics	
Professional Literacy	64
Computer Science Mathematics Requirements:	(13)
MH 1452 Calculus II.....	4
MH 2340 Statistics.....	3
MH 3310 Linear Algebra.....	3
MH 4300 Scientific Programming.....	3
Computer Science Major Requirements	(45)
CS 2310 Fundamental Mathematical Structures.....	3
CS 2320 Data Structures and Algorithms.....	3

CS 2345 Computer Organization	3
CS 3300 Computer Architecture.....	3
CS 3330 Data Communications and Networking	3
CS 3340 Operating Systems.....	3
CS 3350 Database Concepts.....	3
CS 3386 Visual Programming	3
CS 3388 Object-Oriented Programming.....	3
CS 4330 Database Design and Implementation.....	3
CS 4345 Internet Programming.....	3
CS 4350 Design and Implementation of Programming Languages.....	3
CS 4360 Software Engineering	3
CS 4380 Internship / Project in Computer Science	3
CS 4390 Seminar in Computer Science.....	3

Electives (6)

Recommended Electives

CSIS 4365 Project Management for Software Development

EH 3315 Technical Writing highly recommended

Total Minimum Hours Required 129/135

Note: 48 semester hours of upper level courses are required for graduation

Note: Graduation requirements for Computer Science degree include successful completion of the Departmental Exit Exam.

Bachelor of Science in Computer Science and Information Science

The BS degree program in CSIS sets the stage for graduate study or immediate employment in a wide variety of professional careers in science, business and industry. It is an exciting and rewarding discipline; an attractive major for the in-coming freshman as well as the continuing student considering a new field of study.

The program equips the student with the capability to:

1. Investigate and analyze problems, providing viable computerized solutions that satisfy requirements for a given system;
2. Effectively use state-of-the-art paradigms such as object-oriented programming, visual programming, internet programming, and database programming in developing computer-based solutions to practical problems;
3. Effectively articulate technical strategies, both orally and in writing;
4. Pursue careers as programmers, programmer analysts, software engineers, and database designers;
5. Apply knowledge of the concepts of computer & information science to respond to and manage changes and developments in information and communications technologies (ICTs);
6. Understand and apply the tools and techniques for conducting research and analysis required to evaluate software products in computer and information science;
7. Demonstrate an understanding of the social and ethical issues in the computing profession;
8. Understand the functional components of computer systems and their characteristics, such as performance and how the components interact;
9. Seek advanced studies in computer-related fields without further preparation.

Recipients of the BS degree, will, in addition have substantial depth and breadth in business (accounting and organizational behavior). The mix of courses with, for instance, computer science, business, Bible, and social science, provides students with a broad educational base and helps fashion their abilities to better engage in critical thinking and problem solving.

Core Curriculum..... 65/71

Christian Literacy..... (18/24)

Lower Level Courses

Life of Christ (BI 1211/1311).....2/3

Book of Acts (BI 1214/1314.....2/3

Pentateuch (BI 2202/2302).....2/3

Bible elective - lower level	2/3
Upper Level Courses	
Marriage and Family (BI 3311)	3
Christian Cultural Heritage (BI 4311).....	3
Upper Division Bible Electives (two textual courses minimum)	4/6
Cultural Heritage Literacy	(12)
Western Heritage (HU 1310, 1320, & 2310).....	9
American Cultural Heritage (HY 2320)	3
Mathematical and Scientific Literacy	(11)
Mathematics Requirement: Calculus I (MH 1451).....	4
Natural and Physical Science Requirements	7
Natural Science Requirement—a course from Biology	
Physical Sci. Requirement—a Chemistry, Physics, or Physical Sci. course	
Physical or Natural Science Lab—a companion course to the selected natural or physical science course.	
Information and Communication Literacy	(15)
Composition and Literature	
English Composition I & II (EH 1301 & 1302).....	6
English/American Literature (EH 2301, 2303, 2304)	3
Communication: Speech Communication (EH 1303)	3
Technology: Introduction to Computer Science (CS 2305).....	3
Personal and Social Literacy	(9)
Lifetime Fitness (PE 1300).....	3
PE Activity (Two activity courses).....	2
Freshman Experience (FE 1111)	1
Social Science.....	3
PY 1310 Introduction to Psychology	
CJ 1300 Introduction to Criminal Justice	
COU 2320 Introduction to Counseling	
SY 2328 Introduction to Sociology	
PS 2308 Introduction to American Constitutional Government	
BA 2303 Macroeconomics	
Professional Literacy	66
Computer & Information Science Requirements	(30)
CSIS 2310 Computers, Ethics and Society	3
CSIS 2345 Computer Organization	3
CSIS 2376 Intro. to Visual Programming	3
CSIS 3330 Data Communications and Networking	3
CSIS 3360 User Interface Design	3
CSIS 4330 Database Design and Implementation	3
CSIS 4360 Software Engineering	3
CSIS 4365 Project Management for Software Development.....	3
CSIS 4380 Internship / Project in Computer & Information Science.....	3
CSIS 4390 Seminar in Computer & Information Science	3
Computer Science Requirements.....	(18)
CS 2310 Fundamental Mathematical Structures	3
CS 2320 Data Structures and Algorithms	3
CS 3350 Database Concepts	3
CS 3386 Visual Programming	3
CS 3388 Object-Oriented Programming	3
CS 4345 Internet Programming.....	3
Departmental Requirements	(12)
BA 2301 Principles of Accounting I.....	3
BA 2302 Principles of Accounting II.....	3
MH 2340 Statistics.....	3
MN 4360 Organizational Behavior	3

Electives (6)

- Recommended Electives
- CS 3340 Operating Systems
- EH 3315 Technical Writing highly recommended

Total Minimum Hours Required 131/137

Note: 48 semester hours of upper level courses are required for graduation
 Note: Graduation requirements for Computer Science and Information Science degree include successful completion of the Departmental Exit Exam.

Bachelor of Science in Informatics

The BS degree program in INF prepares students for graduate study or a career in a variety of professional settings where numerous job opportunities exist. INF is an emerging and cutting-edge discipline open to in-coming freshman as well as transfer students from other fields of study. The degree plan provides students with a well-rounded education that includes a general core of courses in Bible, humanities, social and natural sciences, and computer science. The program equips the student with the knowledge to:

1. Understand the strategies in information design to make information effective, efficient and aesthetic;
2. Maintain awareness of information-related policies and procedures;
3. Appreciate the history and evolution of Informatics as an academic discipline;
4. Be proficient in discussing and implementing the theories and philosophies surrounding information science and informatics;
5. Pursue careers as Webmasters, Database Designers, Information Architects, or Information Usability Specialists;
6. Effectively analyze information-related technologies and develop oral and written technical reports communicating results of the analysis;
7. Recognize the technical and social constraints on information;
8. Seek advanced studies in information-related fields without further preparation

Recipients of the BS degree will also be encouraged and assisted in obtaining internships and cooperative educational opportunities to gain valuable work experience and develop an employable resume prior to graduation. Seminar and project courses will be offered to permit students an opportunity to study informatics-related topics of particular interest.

Core Curriculum..... 64/70

- Christian Literacy..... (18/24)
- Lower Level Courses
- Life of Christ (BI 1211/1311).....2/3
- Book of Acts (BI 1214/1314).....2/3
- Pentateuch (BI 2202/2302).....2/3
- Bible elective - lower level.....2/3
- Upper Level Courses
- Marriage and Family (BI 3311).....3
- Christian Cultural Heritage (BI 4311).....3
- Upper Division Bible Electives (two textual courses minimum).....4/6

Cultural Heritage Literacy (12)

- Western Heritage (HU 1310, 1320, & 2310).....9
- American Cultural Heritage (HY 2320).....3

Mathematical and Scientific Literacy (10)

- Mathematics Requirement: (MH 1338).....4
- Natural and Physical Science Requirements7
- Natural Science Requirement—a course from Biology
- Physical Sci. Requirement—a Chemistry, Physics, or Phys. Sci. course
- Physical or Natural Science Lab—a companion course to the selected natural or physical science course.

Information and Communication Literacy (15)

- Composition and Literature

English Composition I & II (EH 1301 & 1302).....	6
English/American Literature (EH 2301, 2303, 2304).....	3
Communication: Speech Communication (EH 1303).....	3
Technology: INF 1300 Info Research and Strategies.....	3
Personal and Social Literacy	(9)
Lifetime Fitness (PE 1300).....	3
PE Activity (Two activity courses).....	2
Freshman Experience (FE 1111).....	1
Social Science.....	3
PY 1310 Introduction to Psychology	
CJ 1300 Introduction to Criminal Justice	
COU 2320 Introduction to Counseling	
SY 2328 Introduction to Sociology	
PS 2308 Introduction to American Constitutional Government	
BA 2303 Macroeconomics	
Professional Literacy	66
Informatics (INF) Requirements	(48)
INF 1320 Information Design	3
INF 1325 Information Design and Evaluation.....	3
INF 2300 Intellectual Foundations in Informatics	3
INF 2310 Information, Ethics and Society	3
INF 2340 Web Page Usability	3
INF 3307 Research Methods in Informatics	3
INF 3311 Information Policy	3
INF 3320 Foundations of Info Organization.....	3
INF 3330 Information Behavior	3
INF 3340 Information Admin and Governance	3
INF 3350 Database Systems for Informatics.....	3
INF 4310 Evaluation of Information Systems	3
INF 4320 Information Sources by Discipline	3
INF 4365 Project Management for Informatics.....	3
INF 4380 Internship / Project in Informatics	3
INF 4390 Seminar in Informatics.....	3
Computer Science Department Requirements.....	(12)
CSIS 2301 Intro to Comp & Info Science	3
CSIS 2305 Intro to Computer Programming.....	3
CSIS 2376 Intro to Visual Programming.....	3
CS 3386 Visual Programming	3
Departmental Requirement	(3)
EH 3315 Technical Writing	3
Elective	(3)
Total Minimum Hours Required	130/136
Note: 48 semester hours of upper level courses are required for graduation	
Note: Graduation requirements for Computer Science and Information Science degree include successful completion of the Departmental Exit Exam.	

Associate of Science in Computer and Information Science (ASCIS)*

The AS degree program in CSIS provides a good foundation in computer and information science. The AS degree student gets good grounding in computer programming languages and paradigms such as object-oriented, visual, and database programming. All the courses are taught in the evenings and on weekends, and are available on a part-time basis.

Recipients of the AS degree will find many opportunities for employment in computer programming and application development and can also transfer in junior standing to a BS in computer and information science program. Students who use the AS credits to transfer into the BS program will have to complete additional core requirements listed in the baccalaureate program.

Core Curriculum	44/48
Christian Literacy	(8/12)
Life of Christ (BI 1211/1311).....	2/3
Book of Acts (BI 1214/1314).....	2/3
Pentateuch (BI 2202/2302).....	2/3
Bible Elective - lower level.....	2/3
Cultural Heritage Literacy	(9)
Western Heritage (HU 1310, HU 1320).....	6
American Cultural Heritage (HY 2320).....	3
Mathematical and Scientific Literacy*	(9)
Mathematics (MH 1340).....	3
Natural Science Elective.....	3
Physical Science Elective.....	3
Information and Communication Literacy	(12)
Composition and Literature	
English Composition I & II (EH 1301 & 1302).....	6
Communication: Speech Communication (EH 1303).....	3
Technology: Introduction to Computer Programming (CSIS 2305).....	3
Personal and Social Literacy	(6)
Lifetime Fitness (PE 1300).....	3
(Social or Behavioral Science)*.....	3
Computers, Ethics and Society (CSIS 2310)	
Professional and Major Field	27
Departmental Requirements	(6)
Principles of Accounting I and II (BA 2301 & 2302)	
Computer and Information Science Major Requirements.....	(15)
Introduction to Computer and Information Science (CSIS 2301)	
Introduction to Database Concepts (CSIS 2350)	
Introduction to Requirements Analysis and Software Design (CSIS 2360)	
Introduction to Visual Programming (CSIS 2376)	
Introduction to Object-Oriented Programming (CSIS 2388)	
Total Minimum Hours Required AS in CIS Degree Requirements	65/69

*Note: For this specialized AS degree only the following AS core requirements are met via alternate coursework.

Associate of Science in Informatics (ASINF)*

The AS degree program in INF provides a good foundation for informatics-related careers and provides students with an overview of the discipline. AS degree students will gain an appreciation for information design and assessment; the social constraints on information; ethics and policies surrounding the use of information in today's society and an introduction to usability of information via website design. All courses are taught in the evenings, weekends or via the web and are available on a part-time basis.

Recipients of the AS degree will be eligible for a variety of employment opportunities in information-related fields or may transfer in junior standing into the BS degree program of Informatics.

Students who use the AS credits to transfer into the BS program will have to complete additional core requirements listed in the baccalaureate program.

Core Curriculum	44/48
Christian Literacy.....	(8/12)
Lower Level Courses	
Life of Christ (BI 1211/1311).....	2/3
Book of Acts (BI 1214/1314).....	2/3
Pentateuch (BI 2202/2302).....	2/3
Bible Elective - lower level.....	2/3
Cultural Heritage Literacy.....	(9)
Western Heritage (HU 1310, HU 1320).....	6
American Cultural Heritage (HY 2320).....	3
Mathematical and Scientific Literacy*.....	(9)
Mathematics (MH 1338).....	3
Natural Science.....	3
Physical Science.....	3
Information and Communication Literacy.....	(12)
Composition and Literature	
English Composition I & II (EH 1301 & 1302).....	6
Communication: Speech Communication (EH 1303).....	3
Technology: Information Research and Strategies (INF 1300).....	3
Personal and Social Literacy.....	(6)
Lifetime Fitness (PE 1300).....	3
Social or Behavioral Science.....	3
Introduction to Psychology (PY 1310)	
Introduction to Criminal Justice (CJ 1300)	
Introduction to Counseling (COU 2320)	
Introduction to Sociology (SY 2328)	
Introduction to American Constitutional Government (PS 2308)	
Macroeconomics (BA 2303)	

Professional and Major Field	24
Departmental Requirements.....	(9)
Introduction to Computer and Information Science (CSIS 2301)	
Introduction to Computer Programming (CSIS 2305)	
Introduction to Visual Programming (CSIS 2376)	
Informatics Major Requirements.....	(12)
Information Design (INF 1320)	
Intellectual Foundations in Informatics (INF 2300)	
Information, Ethics and Society (INF 2310)	
Web Page Usability (INF 2340)	

Total Minimum Hours Required AS in CIS Degree Requirements..... **65/69**

*Note: For this specialized AS degree only the following AS core requirements are waived to provide specialized training in INF.

Courses in Computer Science (CS)

2305 Introduction to Computer Science and Programming

Comprehensive overview of the scope and dynamics of Computer Science. Topics include history of computing, computer organization and components, operating systems, computer ethics, basic skills and concepts of computer programming: program control structures, functions and argument passing, iteration and recursion, arrays and records, problem solving by step-wise refinement, programming and documentation style. Basic skills and concepts of visual programming. Prerequisite: MH 0305. (Offered every fall semester)

2310 Fundamental Mathematical Structures

Fundamental and unifying principles of logic and computation. Introduction to mathematical logic for the computer scientist. Prerequisites: CS 2305, MH 1451. (Offered every spring semester)

2320 Data Structures and Algorithms

Abstract data types, encapsulation and information hiding, modular programming and separate compilation, pointers and dynamic storage allocation, lists, stacks, queues, trees, graphs, searching and sorting algorithms. Prerequisite: CS 2310. (Offered every fall semester)

2345 Computer Organization

Understanding how a computer works. Introduction to physical aspects of computer systems: Digital logic and circuit design, circuit components, memory types, data representation. Prerequisite: CS 2310. (Offered every fall semester)

3300 Computer Architecture

Understanding how a computer is designed. Introduction to logical aspects of system implementation: structure and electronic design of processors. Study of elements such as instruction sets and formats, operation codes, data types, registers, addressing modes, memory access methods, and I/O mechanisms. Prerequisite: CS 2345. (Offered spring semester; odd years)

3330 Data Communications and Networking

A survey of various methodologies and techniques utilized in interfacing data communications and networking systems within the business environment, along with the consideration of issues related to the management of these systems. Introduction to computer-based communications and networks: underlying concepts, basic hardware components and operating systems, network architectures and protocols, data integrity and security, message routing, network management. Prerequisite: CS 2345. (Offered fall semester; odd years)

3340 Operating Systems

Basic concepts and components of operating systems, the relevant characteristics of hardware, and the tradeoffs between conflicting objectives faced by the operating system. Prerequisite: CS 2345. (Offered spring semester; even years)

3350 Database Concepts

Fundamentals of the relational data model: relation schema, relation, integrity constraints, relational database schema, relational database. Introduction to elements of database design: functional dependencies and normalization. Prerequisite: CS 2320. (Offered every spring semester)

3386 Visual Programming

Survey of a visual programming language inclusive of variables and operators, decision structures, loops and timers, object properties, preferred user interface, special effects and use of modules and procedures. Prerequisites: CS 2305 or CSIS 2376. (Offered every spring semester)

3388 Object-Oriented Programming

Concepts and techniques of object-oriented programming in C++ and/or Java. Objects, classes, data abstraction, methods, inheritance, virtual functions, polymorphism, memory management of objects, and windowing systems. Prerequisites: CS 2320. (Offered every fall semester)

4330 Database Design and Implementation

Conceptual database design using the entity-relationship model; null values and spurious tuples; functional dependencies and algorithms for relational database design. Implementation of relational databases. Prerequisites: CS 3350, CS 3388. (Offered every fall semester)

4345 Internet Programming

Introduction to World Wide Web programming: HTML and the WWW architecture; Applet programming; Database integration. Prerequisites: CS 4330. (Offered every spring semester)

4350 Design and Implementation of Programming Languages

Survey of selected high-level languages. Implementation of data and control structures. Introduction to finite automata, languages, grammars and compiler construction. Prerequisite: CS 3388. (Offered spring semester; even years)

4360 Software Engineering

Designed to support introductory subject matter of special interest in software engineering.

Integration of software systems development concepts: project management, analysis, design, and implementation with telecommunications, database design, programming, testing and system integration issues. Development of software systems from concept to completion through individual and team effort. Prerequisite: CS 3388. (Offered spring semester; odd years)

4380 Internship / Project in Computer Science

Supervised work experience in the field of computer science. Students planning to take this course need to consult with their advisor so they can be appropriately placed in an internship or assigned a project in the department. Prerequisite: Senior status in CS and permission of instructor. (Offered every spring semester)

4390 Seminar in Computer Science

An overview of current trends in computer science. A forum for discussion and presentation of current issues in computer science. Prerequisite: Senior status in CS and permission of instructor. (Offered spring semester; even years)

SPECIAL COURSES

2099 Individualized Study

The course may involve a systematic reading program, library research, laboratory project, field study or creative expression. Conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as appropriate. CS 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department chair and approved by the dean.

3099 Individualized Study

The course may involve a systematic reading program, library research, laboratory project, field study or creative expression. Conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as appropriate. CS 2099 is open only to sophomores. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department chair and approved by the dean

Courses in Computer and Information Science (CSIS)

2301 Introduction to Computer & Information Science

Comprehensive overview of the scope and dynamics of computer and information science. Topics include history of computing, computer organization and components, software, networking and the Internet, database management, operating systems, computer ethics, and software productivity tools. (Offered every fall semester)

2305 Introduction to Computer Programming

Introduction to basic skills and concepts of computer programming: program control structures, functions and argument passing, iteration and recursion, arrays and records, problem solving by step-wise refinement, programming and documentation style. Basic skills and concepts of object-oriented programming. Prerequisite: MH 0305, CSIS 2301. (Offered every spring semester)

2310 Computers, Ethics and Society

Information production and consumption philosophies as they relate to the interactivity between technology and people in society today. Efficiency, effectiveness and ethics in Information design will be studied from the user's perspective. (Offered every fall semester)

2345 Computer Organization

Understanding how a computer works. Introduction to physical aspects of computer systems: Digital logic and circuit design, circuit components, memory types, data representation. Prerequisite: CS 2310. (Offered every fall semester)

2350 Introduction to Database Concepts

Introduction to the fundamentals of the relational data model: relation schema, relation, integrity constraints, relational database schema, relational database. Introduction to elements of database design: functional dependencies and normalization. Prerequisite: CSIS 2305. (Offered every fall semester)

2360 Introduction to Requirements Analysis and Software Design

The study of the elements of software development life cycle with emphasis on requirements analysis, specification, design and implementation. Prerequisite: CSIS 2350 (Offered every spring semester)

2376 Introduction to Visual Programming

A detailed study of the fundamental concepts of visual programming including Survey of a visual programming language inclusive of variables and operators, decision structures, loops and timers, object properties, preferred user interface, special effects and use of modules and procedures.

Prerequisite: CSIS 2301. (Offered every fall semester)

2388 Introduction to Object-Oriented Programming

Concepts and techniques of object-oriented programming in C++ and/or Java. Objects, classes, data abstraction, methods, inheritance, virtual functions, polymorphism, memory management of objects, and windowing systems. Prerequisites: CSIS 2305. (Offered every spring semester)

3330 Data Communications and Networking

A survey of various methodologies and techniques utilized in interfacing data communication systems within the business environment, along with the consideration of issues related to the management of these systems. Introduction to computer-based communications and networks: underlying concepts, basic hardware components and operating systems, network architectures and protocols, data integrity and security, message routing, network management. Prerequisite: CS 2345. (Offered fall semester; odd years)

3360 User Interface Design

Introduction to the design, implementation and evaluation of human-computer interfaces with emphasis on user-centered design and graphical user interfaces (GUI). Stresses the importance and necessity of effective user interface design. Prerequisite: CS 2305, CSIS 2376. (Offered every spring semester)

4330 Database Design and Implementation

Conceptual database design using the entity-relationship model; null values and spurious tuples; functional dependencies and algorithms for relational database design. Implementation of relational databases. Prerequisite: CS 3350, CS 3388. (Offered every fall semester)

4360 Software Engineering

Designed to support introductory subject matter of special interest in software engineering. Integration of software systems development concepts: project management, analysis, design, and implementation with telecommunications, database design, programming, testing and system integration issues. Development of software systems from concept to completion through individual and team effort. Prerequisite: CS 3388. (Offered spring semester; odd years)

4365 Project Management for Software Development

Planning and managing successful software development projects. Skills for tracking and controlling project deliverables. Prerequisite: CSIS 4360. (Offered spring semester; even years)

4380 Internship / Project in Computer and Information Science

Supervised work experience in the field of computer and information science. Students planning to take this course need to consult with their advisor so they can be appropriately placed in an internship or assigned a project in the department. Prerequisite: Senior status in CSIS and permission of instructor. (Offered every spring semester)

4390 Seminar in Computer and Information Science

An overview of current trends in computer and information science. A forum for discussion and presentation of current issues in computer and information science. Prerequisite: Senior status in CSIS and permission of instructor. (Offered spring semester; even years)

SPECIAL COURSES**2099 Individualized Study**

The course may involve a systematic reading program, library research, laboratory project, field

study or creative expression. Conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as appropriate. CSIS 2099 is open only to sophomores. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department chair and approved by the dean.

3099 Individualized Study

The course may involve a systematic reading program, library research, laboratory project, field study or creative expression. Conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as appropriate. CSIS 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department chair and approved by the dean.

Courses in Informatics (INF)

1300 Information Research and Strategies

An introduction to concepts, skills and techniques needed for efficient and effective use of information and computers. Topics include Boolean logic, record and database structure, mark-up languages, with an overview of data presentation and evaluation. (Offered fall and spring)

1320 Information Design

Students will gain an understanding of user, task and environmental considerations for system design. Requirements documentation will be addressed and international design standards will be reviewed. (Offered irregularly)

1325 Information Design and Evaluation

Exposure to advanced design concepts from the perspective of human-computer interaction; includes system prototyping and evaluative strategies for effective usability testing, analysis and reporting. (Pre-requisite: INF 1320; Offered irregularly)

2300 Intellectual Foundations of Informatics

An overview and discussion of information-related theories and models including Shannon's Information-Communication Theory; Chatman's ethnographic theories, Dervin's sense-making model and other retrieval, query and knowledge philosophies will be studied from a contemporary and historical perspective. (Offered irregularly)

2310 Information, Ethics and Society

A review of ethical considerations and society's attitude toward information production, ownership, distribution and use by individuals and organizations will be presented. Ethical scenarios in context of ISO standards and U.S. information-related laws will also be discussed. (Offered irregularly)

2340 Web Page Usability

A "do-and-don't" analysis of web page design and interactive web-based features taught from the perspective of a usability specialist. Assessment and usability techniques will be applied via a capstone web page assessment project involving real-time usability testing; usability software is introduced. (Offered irregularly)

3307 Research Methods in Informatics

An introduction to basic concepts and a review of statistical methods common in social science research with emphasis in informatics. Problem identification and conceptualization, data collection and analysis techniques are covered in detail. (Pre-requisite INF 1300, MH 1338; Offered fall; even years)

3311 Information Policy

Examines selected policy issues that are fundamental to informatics; particularly those relating to use, access and distribution of information. Conflicts over information ownership, privacy issues and public rights to data will be studied within context of society and everyday life. (Pre-requisites: INF 1300, INF 2310; Offered spring; even years)

3320 Foundations of Information Organization

This course is designed to develop a conceptual framework for integrating fundamental

classification and organizational concepts, principles, theories, and practices into informational systems. (Pre-requisite INF 1300; Offered spring; even years)

3330 Information Behavior

A study of information needs and trends with emphasis on those that result from or are impacted by information systems. Emphasis will be on information in a variety of situations (i.e., decision-making, browsing, relevance vs. pertinence, and avoidance). Information models and theories are applied; information use by user type is also reviewed. Field and laboratory techniques will be employed to reinforce class content. (Pre-requisite INF 1300, INF 2300; Offered fall; even years)

3340 Information Administration and Governance

Classic administrative and governance theories will be taught from the perspective of information resource management (IRM). IRM scenarios, functions and principles will be discussed; task implementation strategies are considered and career opportunities introduced. (Pre-requisite INF 1300, INF 2310; Offered spring; odd years)

3350 Database Systems for Informatics

This course acquaints students with the proper procedures to create databases suitable for coursework, professional purposes and personal use. It is a hands-on exercise-oriented course that allows students to learn by doing, exposing them to practical examples of the computer as a useful tool. (Pre-requisites: CSIS 2305, CSIS 2376, INF 1325; Offered fall; odd years)

4310 Evaluation of Information Systems

Introduction to the concepts and skills needed to perform heuristic evaluations of information systems while accounting for system and administrative constraints, potential users and stakeholders. (Pre-requisites INF 3350; Offered fall; even years)

4320 Information Sources by Discipline

Students will learn how to complete an in-depth competitive analysis on information resources in multiple formats from a chosen discipline (social sciences, applied sciences, business or fine arts and humanities). Analysis and final report will include product research, professional reviews, requirements specification, constraints assessment, and recommendations with supporting data obtained from usability testing (usability testing software will be used). (Pre-requisite INF 1325, INF 2310, INF 2340, INF 3307; Offered fall; even years)

4365 Project Management for Informatics

Project-related issues, from selection to termination, will be discussed in detail. Topics will include project negotiation, budgeting, scheduling, maintenance, and auditing. A section on handling internal and external conflict is also included. (Pre-requisite INF 3307, INF 3340; Offered fall; odd years)

4380 Internship / Project in Informatics

Supervised work experience in the field of Informatics. Students planning to take this course need to consult with their advisor so they may be appropriately placed in an internship or assigned a project in the department. Prerequisite: Senior status in INF and permission of instructor. (Offered spring; odd years)

4390 Seminar in Informatics

Seminars provide an overview of current trends in Informatics and may be delivered via a project approach, forum-style discussions and/or presentations on contemporary issues. Guest lecturers and practitioners may be invited. (Prerequisite: Senior status in INF and permission of instructor; Offered spring; odd years)

SPECIAL COURSES

2099 Individualized Study

The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Conferences or tutoring as required, but no formal lectures or recitations; quizzes, tests, and examinations as appropriate. INF 2099 is open only to

sophomores. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department chair and approved by the dean. (Offered upon request)

3099 Individualized Study

The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Conferences or tutoring as required, but no formal lectures or recitations; quizzes, tests, and examinations as appropriate. INF 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department chair and approved by the dean. (Offered upon request)

DEPARTMENT OF CRIMINAL JUSTICE AND LEGAL STUDIES

The CJ/LS curriculum is designed to prepare the student planning to enter the field of criminal justice or legal studies by presenting a broad-based study of the many topics and principles essential to an understanding of the criminal justice and legal systems. The CJ/LS curriculum is also designed to prepare the student who is employed in one of the numerous criminal justice or legal organizations for promotion or career advancement. The curriculum seeks to encourage the integration of Christian ethical and moral perspectives with the more common value systems associated with the criminal justice/legal systems.

The Department of Criminal Justice and Legal Studies offers the Associate of Science in Criminal Justice, Associate of Science in Criminalistics, Associate of Science in Legal Studies, Bachelor of Science in Criminal Justice, Bachelor of Science in Legal Studies, and Master of Science in Criminal Justice degrees. Day, night and weekend courses are offered at the freshman and sophomore levels and a one-year program is offered to complete the junior and senior level requirements for the Bachelor of Science in Criminal Justice. Refer to the curriculum listed as Bachelor of Science in Criminal Justice (BCJ) for additional information.

To receive the BACHELOR OF SCIENCE degree in Criminal Justice, a student must demonstrate competency by successfully completing the Directed Study (CJ 4350) and Special Issues in Criminal Justice (CJ 4305) with a grade of C or better during the senior year. The Directed Study requires a student to conduct academically-sound research on a selected topic, prepare a 25-page research paper, and make an oral presentation of their major findings. Special Issues in Criminal Justice is a comprehensive overview of the CJ curriculum with a comprehensive final exam that requires a student to demonstrate an understanding of the major Criminal Justice concepts, methods and principles.

To receive the A.S. or BACHELOR OF SCIENCE degree in Legal Studies, a student must demonstrate competency by successfully completing a comprehensive final exam and the Paralegal Portfolio (LS 2190 / 4190) with a grade of C or better during his or her senior year.

With the exception of the BCJ program, a student may receive a minor in CJ by completing 18 semester hours of criminal justice courses. The specific courses will be determined by the Criminal Justice academic advisor based on the career path identified by the student. At least 12 semester hours must be junior and senior level courses.

Students enrolled in the Great Books Honors College that have completed GB I-IV may fulfill your contract obligation by selecting any two upper level courses within your major area with agreement from select professor(s) and the honors college. Please consult the Great Books section of the catalog for complete details.

CRIMINAL JUSTICE DEGREE PLANS

Associate of Science in Criminal Justice

Core Curriculum	45/48
Christian Literacy	(12)
Life of Christ (BI 1211/1311).....	2/3
Book of Acts (BI 1214/1314).....	2/3
Pentateuch (BI 2202/2302)	2/3
Survey of Biblical Law (CJ 2332)	3
Cultural Heritage Literacy	(9)
Western Heritage (HU 1310, 1320, & 2310).....	9
Mathematical and Scientific Literacy	(9)
Mathematics Requirement (MH 1338 or higher)	3
Natural Science Requirement – one course in Biology	3
Physical Sci. Requirement – one course: Physical Sci. or Chemistry	3
Information and Communication Literacy	(12)
Composition and Literature	

English Composition I & II (EH 1301 & 1302).....	6
Communication: Speech Communication (EH 1303)	3
Technology-one course from the following list.....	3
Computer Applications (CA 1302)	
Introduction to Computer Science (CS 2305)	
Information Research and Strategies (INF 1300)	
Personal and Social Literacy.....	(6)
Lifetime Fitness (PE 1300).....	3
Social or Behavioral Science- one from the following list	3
Introduction to Psychology (PY 1310)	
Introduction to Criminal Justice (CJ 1300)	
Introduction to Counseling (COU 2320)	
Introduction to Sociology (SY 2328)	
Introduction to American Constitutional Government (PS 2308)	
Macroeconomics (BA 2303)	
Major Requirements.....	18
Introduction to CJ (CJ 1300)	3
Criminal Investigations (CJ 2310)	3
Organization & Administration (CJ 2311).....	3
Survey of Corrections (CJ 2320)	3
Evidence (CJ 2330).....	3
Criminal Law (CJ 2331).....	3
Total Semester Hours	63/66

Associate of Science in Criminalistics

Core Curriculum.....	47/50
Christian Literacy	(9/12)
Life of Christ BI 1211/1311	2/3
Book of Acts BI 1214/1314	2/3
Pentateuch BI 2202/2302.....	2/3
Biblical Law CJ 2332	3
Cultural Heritage Literacy.....	(9)
Western Heritage (HU 1310, 1320).....	6
American Cultural Heritage (HU 2320).....	3
Mathematical and Scientific Literacy	(11)
Mathematics Requirement (MH 1338 or higher)	3
Physical Science (CHM 1311 & CHM 1111)	4
Natural Science Requirement (BIO 1301 & BIO 1101).....	4
Information and Communication Literacy	(12)
Composition and Literature	
EH 1301 English Composition I.....	3
EH 1302 English Composition II.....	3
Communication: EH 1303 Speech Communication.....	3
Technology (one from the following list)	3
CA 1302 Computer Applications or	
CS 2305 Intro to Computer Science & Programming or	
INF 1300 Information Research and Strategies or	
Personal and Social Literacy.....	(6)
Personal	
PE 1300 Lifetime Fitness	3
Social Science (one course form the following list)	3
PY 1310 Introduction to Psychology	
CJ 1300 Introduction to Criminal Justice	
COU 2320 Introduction to Counseling	
SY 2328 Introduction to Sociology	

PS 2308 Introduction to American Constitutional Government

BA 2303 Macroeconomics

Major Field Requirements	20
Introduction to Criminalistics (CJ 1301).....	3
Criminal Investigation (CJ 2310)	3
Fingerprinting (CJ 2340).....	3
Crime Scene Investigation (CJ 2350).....	3
General Chemistry II with lab (CHM 1312).....	4
Principles of Biology with lab (BIO 1302)	4
Total Semester Hours	67/70

Bachelor of Science in Criminal Justice

Core Curriculum	64-68
Christian Literacy	(18-24)
Lower Level Courses	
BI 1211/1311 Life of Christ.....	2/3
BI 1214/1314 Book of Acts.....	2/3
BI 2202/2302 Pentateuch.....	2/3
BI Elective	2/3
Upper Division Bible Requirements	
BI 3311 Marriage and Family.....	3
BI 4311 Christian Cultural Heritage	3
Bible Elective	2/3
Bible Elective	2/3
Cultural Heritage Literacy	(12)
HU 1310 Western Cultural Heritage I	3
HU 1320 Western Cultural Heritage II	3
HU 2310 Western Cultural Heritage III	3
HU 2320 American Cultural Heritage	3
Mathematical and Scientific Literacy	(10)
Mathematics Requirement: MH 1338 Finite Mathematics or higher	3
Science Requirement.....	7
Physical Sci. Requirement—a Physical Sci., Chemistry, or Physics course	
Natural Science Requirement—one course from Biology	
Scientific Laboratory Requirement—one scientific laboratory companion	
course for either the course taken for the Physical Science requirement or	
the Natural Science requirement.	
Information and Communication Literacy	(15)
Composition and Literature	
EH 1301 English Composition I.....	3
EH 1302 English Composition II.....	3
EH 2301 or EH 2303 or EH 2304	3
Communication: EH 1303 Speech Communication.....	3
Technology (one from the following list)	3
CA 1302 Computer Applications or	
CS 2305 Intro to Computer Science & Programming or	
INF 1300 Information Research and Strategies	
Personal and Social Literacy	(9)
Personal	
PE 1300 Lifetime Fitness	3
FE 1100 Freshman Experience	1
PE Activity Two one-hour activity courses	2
Social Science (one course form the following list)	3
PY 1310 Introduction to Psychology	
CJ 1300 Introduction to Criminal Justice	

COU 2320 Introduction to Counseling
 SY 2328 Introduction to Sociology
 PS 2308 Introduction to American Constitutional Government
 BA 2303 Macroeconomics

Professional Literacy

Major Field Requirements (48 hours)	48
Introduction to Criminal Justice (CJ 1300).....	3
Criminal Law (CJ 2331).....	3
Criminology (CJ 3301).....	3
Constitutional Law (CJ 3305)	3
Private Security (CJ 3306)	3
Terrorism (CJ 3308)	3
CJ and WWW (CJ 3312)	3
Criminalistics (CJ 43010).....	3
Courts (CJ 4302).....	3
Interview and Interrogation (CJ 4303).....	3
CJ Ethics (CJ 4304)	3
Special Issues (CJ 4305).....	3
Research Methods for Criminal Justice (CJ 4307).....	3
CJ Budgeting (CJ 4308).....	3
Directed Study (CJ 4350).....	3
Internship (CJ 4360).....	3
CJ Electives (Choose 3).....	9
Introduction to Criminalistics (CJ 1301	
Criminal Investigation (CJ 2310)	
Organization & Administration (CJ 2311)	
Survey of Corrections (CJ 2320)	
Evidence (CJ 2330)	
Biblical Law (CJ 2332)	
Fingerprinting (CJ 2340)	
Crime Scene Investigation (CJ 2350)	
Community Relations (CJ 3302)	
Probation (CJ 3303)	
Juvenile Justice (CJ 3304)	
Criminal Behavior Analysis (CJ 4306)	
Senior Thesis (CJ 4385)	
Total Semester Hours	121/127

48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

Students enrolled in the Great Books Honors College who have completed GB I-IV may fulfill their contract obligation by selecting any two upper level courses within their major area with agreement from select professor(s) and the honors college. Please consult the Great Books section of the catalog for complete details.

Courses in Criminal Justice (CJ)

1300 Introduction to Criminal Justice

An overview of the criminal justice system at the local, state and federal levels of law enforcement, corrections, and judicial system. This entry-level course will examine crime in America, define "Criminal Justice", give a current status of crime statistics, and an overview of criminal law. Another major topic is policing at the state level, with particular attention given to the legal aspects of policing, and the issues and challenges of policing. The judicial system (at the state and federal levels) is also examined, focusing on courts, criminal trials, and sentencing. Finally, the course will highlight the correctional system, from probation, parole, and community corrections, to prisons/jails, and prison life. This course is a prerequisite for all other CJ courses unless waived by the CJ/LS Department Chair. Offered every fall semester (day) and every spring semester (night).

1301 Introduction to Criminalistics

This course provides an introduction to the integrated study of law and science, particularly biology and chemistry, as it pertains to the field of criminal justice. Course topics include forensic nursing, toxicology, odontology, anthropology, taphonomy, entomology, bloodstain patterns, biological fluids, DNA, trace evidence, footwear, firearm and tool markings, documents examinations, analysis of controlled substances and investigation of computer crimes. Students interested in applying principles of science to the field of criminal justice will be introduced to current career paths and opportunities within the CJ system. Offered every fall semester (day). 2310 Criminal Investigation This course is designed to provide the student with a basic knowledge of the means and methods of investigating a variety of reported criminal offenses. The student will become familiar with the tools and techniques that facilitate the identification, collection, and examinations necessary to the successful completion of a criminal investigation. The course will also present theories and practices of the investigative process and the criminal justice system duties and responsibilities of the investigator, treatment of physical evidence, scientific aids commonly used by law enforcement officers, case preparation, and modus operandi. Offered every fall semester (night).

2311 Organization and Administration

Organization and Administration in Criminal Justice is a study of the introductory principles of organizational theories and administrative models as they pertain to management in the criminal justice system. In this course students will receive exposure to motivational models and theories for motivation of personnel, job design, leadership, group behavior and decision making. This course also examines communication within an organization, communication structures, and communication problems. Offered every spring semester (night).

2320 Survey of Corrections

An overview of corrections as part of the CJ system with emphasis on historical perspectives, theory and methods of incarceration, alternatives to incarceration, juvenile offenders and current special issues. Students will also examine community corrections (diversion, probation, and intermediate sanctions), prison policy on management, prisoners' rights, the elderly and mentally challenged in prison. This course also includes the rights of victims, and an in-depth study of the death penalty. Offered every fall semester (night).

2330 Evidence

Evidence is an analysis of the rules of evidence with emphasis on evidence obtained through search, seizure and incident to arrest. This course examines the procedures and rules to which one must adhere in order for evidence to be admissible. This course also examines the problems associated with violations of the rules of evidence. Offered every spring semester (night).

2331 Criminal Law

Criminal law is a study of the historical and philosophical concepts of law including the purpose and functions of criminal laws and statutes as a means of social control in the preservation of life and property. In this course a student will study the elements of various offenses including offenses against the person, offenses against property, and common defenses against criminal acts; and will learn the differences between misdemeanor and felony charges. The student will also receive initial exposure to the punishment prescribed for the various offenses. Prerequisites: None, but CJ 1300

is recommended either prior to enrolling in this course, or to be taken in conjunction with this course. Offered every fall semester (night).

2332 Survey of Biblical Law

This course is an overview of Biblical foundations as related to inspiration and authority as these concepts apply to the current system of American jurisprudence. Significant coverage is given to church/state relations and the impact of various religious influences upon the delegates to the United States Constitutional Convention. The impact of Biblical origins of property law, family law and criminal law are examined in light of Old and New Testament developments as they relate to modern American jurisprudence. An overview of developments concerning the death penalty begins with Old Testament analysis, continues with New Testament analysis, and concludes with modern death penalty statutory analysis. Prerequisite: CJ or LS major. Offered every spring semester (day) and every fall semester (night).

2340 Fingerprinting

This course is designed to provide students with a practical study of fingerprinting beginning with biological and historical data, an examination of the Henry Classification System, and methods of lifting and processing latent fingerprints. In addition students will be introduced to scarred patterns, amputations, major case prints and problems with fingerprinting the dead. Career opportunities will be presented along with practical application through case studies. Offered every spring semester (day).

2350 Crime Scene Investigation

This course provides students will the practical application of criminal scene investigative techniques to the seven major crimes areas. Crime scene searches will be conducted of the following criminal violations: homicide, robbery, rape, aggravated assault, arson, motor vehicle theft and larceny/theft. Legal concepts of physical evidence will be discussed along with practice in report writing and preparation for courtroom testimony. Offered every spring semester (day).

3301 Criminology

This course is a study of law and crime, the nature and causation of crime, and the various theories and research studies regarding criminality. Criminology explores the foundations of law and crime as it applies to society in both a historical context and in current times. This course examines the theories and studies including: the Classical School, the Biological Theories, the Psychological/Psychiatric Theories, the Social Structure Approaches, the Social Process Theories, and the Social Conflict Theories. Prerequisites: CJ 1300 and departmental approval. Offered every fall semester.

3302 Community Relations

A study of the numerous and complex factors involved in the area of human relations as it impacts CJ agencies and their stakeholders. Community Relations examines the CJ system's interdependency in administering justice, the impact of government on the criminal justice system and agencies, and studies the impact that public relations and public image have for criminal justice agencies. Community Relations examines the impact that public perception, trust and confidence play in the ability of the system to serve the public. Prerequisites: CJ 1300 and departmental approval. Offered every other fall semester, even years.

3303 Probation, Pardon and Parole

This course is an introduction to the fields of probation, pardon and parole. Students will study current theories, practices, organizational goals and problems with parole programs. The course also examines community-based corrections, current trends in prison-related issues, prison life, and the death penalty. Prerequisites: CJ 1300 and departmental approval. Offered every other spring semester, odd years.

3304 Juvenile Justice

This course provides a study of the Juvenile Justice system. Students will examine characteristics of juvenile offenders, juvenile court procedures, prevention and diversion programs, and theories of causation. Other topics to be covered include the history of juvenile justice, child abuse, violent

youths and gangs, and Alabama state law as it relates to juveniles. Prerequisites: CJ 1300 and departmental approval. Offered every other fall semester, even years.

3306 Private Security

This course is an overview of the history and development of the growing private security field. Special emphasis is placed on the work of Alan Pinkerton, and others, in the early days of the development of the private security field. Current liability issues related to the provision of private security services are explored. Methods of disaster preparedness and emergency preparedness planning are explored. Attention is also given to basic fraud detection techniques, including how to conduct a fraud vulnerability assessment and fraud risk analysis. A significant focus of this course is on the role of private security in crime prevention. Prerequisites: CJ 1300 and departmental approval. Offered every fall semester.

3308 Terrorism

This course examines the history and philosophy of terrorism, particularly reviewing the beliefs and activities of terrorist groups that have influenced the course of world events. Concentration is given to the study of contemporary terrorist activities, both at home and abroad, and students are exposed to traditional and unique approaches employed worldwide to combating terrorist organizations and methodologies. Prerequisites: CJ 1300 and departmental approval. Offered every spring semester.

3312 CJ and the World Wide Web (WWW)

This course is an overview of criminal justice topics and issues currently accessible on the on the Internet. Techniques are developed for locating information regarding sex offenders, tracing E-mails, using the SSDI (Social Security Death Index) to detect misuse of Social Security numbers of deceased people, locating and using forms related to suspicious banking transactions (SAR, suspicious activity reports). In-class exercises allow each student to gain hands-on experience in the use of various search engines. Attention is given to matters related to meta-tags, copyright matters and criminal activity that occurs over the Internet. Prerequisites: CJ 1300 & CIS 1302. Offered every fall semester.

4301 Criminalistics

This course presents a survey of the different methods of scientific investigative techniques including fingerprinting, photography, casting, ballistic procedures, evidence collection, chain of custody and utilization of crime laboratories. In addition students will participate in a crime scene search and discover the interdependent nature of the investigator and lab technician. Students will be given the opportunity to use the compound and stereo microscopes in examination of hairs, fibers, paint, drugs, glass, soil, and tool marks. Forensic serology and toxicology concepts are also presented as they relate to the field investigator. Prerequisites: CJ 1300, both physical science and natural science requirements and departmental approval. Offered every spring semester.

4302 Courts and Courtroom Procedure (LS 4302)

Court and Courtroom Procedures is a study of the American justice system in the administration of law and crime. This course provides students with an overview of the court systems at the state and federal level, an in-depth look at the duties and responsibilities of the key courtroom players and courtroom work groups in the administration of justice, and an overview of evidentiary matters and the impact that the interdependence of the CJ system on the judiciary. Prerequisites: CJ 1300 and departmental approval. Offered every fall semester.

4303 Interview and Interrogation (LS 4303)

This course is designed to familiarize students with basic communications concepts as well as basic concepts, processes, techniques, and legal aspects of interview and interrogation used in the field of criminal justice. The course will address the differences and similarities between interview and interrogation; different types, uses and processes of interviews; various forms of verbal and nonverbal communication; specialized types of interviews, such as probing, selection, counseling, and persuasive. Prerequisites: CJ 1300 and departmental approval. Offered every fall semester.

4304 Ethics and the Criminal Justice System

This course examines dilemmas and decisions in the criminal justice system focusing on typical problems encountered in law enforcement, corrections and the courts. Attention is given to due process, fundamental fairness and various ethical guidelines used in the criminal justice system. The use of force by law enforcement and the Dirty Harry problem are evaluated. Theories of punishment are also considered. Avenues of police corruption are also explored. Prerequisites: CJ 1300 and departmental approval. Offered every spring semester.

4306 Criminal Behavior Analysis

This course presents an introduction to the current methods and techniques used by law enforcement agencies in criminal behavior assessment. Theoretical concepts drawn from related social science fields are discussed with application to the criminal violations of sexual murder, rape, child victimization, and selected nuisance offenses of an interpersonal nature. Students will be familiar with basic terminology and descriptive terms associated with interpersonal crimes and related forensic study. Prerequisites: CJ 1300, PY 1310 and departmental approval. Offered every spring semester.

4307 Research Methods for Criminal Justice

An introduction to the basic concepts of social science research and statistical methods typically used in the field of Criminal Justice. This course will explain the data gathering process, sampling procedures and various statistical tests routinely performed on criminal justice data. The student will be prepared to evaluate reports and journal articles and to recognize emerging theories in the criminal justice field. Prerequisites: CJ 1300 and upper level status. Offered every fall semester.

4308 Criminal Justice Budgeting

This course is an introduction to and evaluation of criminal justice budgeting processes and techniques commonly used in criminal justice organizations and agencies. A consideration is given to basic concepts of accounting as they relate to the for-profit and not-for-profit sectors. Some elementary governmental accounting principles are introduced and their impact on basic law enforcement budgeting is explained. Zero-based budgeting is examined in light of its historical context. Techniques for detection of theft, including lapping, are explored and explained. Prerequisites: CJ 1300 and upper level status. Offered every spring semester.

4350/51 Directed Studies in Criminal Justice

This course will require the student to use the knowledge and skills acquired in Research Methods (CJ 4307) by conducting survey research in the field of criminal justice. This course is a directed study under the guidance of a CJ faculty member. The student's research project will consist of a written report which will include a description of a problem, literature review, research design and methods of data analysis. An oral presentation of the student's research and findings is also required. Prerequisites: senior standing, CJ 1300 and CJ 4307. Offered every spring semester.

4360/61 Internship

This course offers the student a supervised work experience in the criminal justice system such as a law enforcement organization, correctional facility, law firm, or related legal organization. This course also provides an opportunity for individualized career development, including resume writing and interview skills. Prerequisites: CJ 1300 or LS 1300; and departmental approval. Offered every spring semester.

BACHELOR OF SCIENCE DEGREE IN CRIMINAL JUSTICE ADULT PROGRAM

Program Objectives

The BCJ curriculum is designed to provide the working adult, who has completed the 60 semester hours of core curriculum, the opportunity to complete their Bachelor of Science in Criminal Justice degree in twelve months. By taking classes at night and on weekends, the adult student may complete two years of course work in just twelve months. Some BCJ courses are offered as a combination of online and classroom course work.

Bachelor of Science in Criminal Justice BCJ Adult Program

Core Curriculum	60
Christian Literacy*	(12)
Four lower level courses in Bible (BI 1311; BI 1314; BI 2302 and one BI elective)	
Students who transfer in core curriculum requirements for the BCJ program can substitute 12 hours in general education courses for this requirement. Students who take courses at Faulkner University to satisfy the core curriculum requirements for the BCJ program must take a Bible course within every 15 hours to satisfy the University's Christian Literacy requirement.	
Cultural Heritage Literacy	(3)
One course in humanities or history will satisfy this requirement.	
Mathematical and Scientific Literacy	(9)
Mathematics Requirement	3
MH 1300 College Math or higher	
Natural or Physical Science Requirement	3
Mathematics, Natural or Physical Science Elective	3
Information and Communication Literacy	(9)
Composition Requirement.....	6
EH 1301 English Composition I	
EH 1302 English Composition II	
Technology – Computer Applications (CA 1302)	3
Personal and Social Literacy	(12)
Social Sciences: Four courses in any social science area such as history, political science, economics, psychology, sociology, anthropology, library science, geography, etc.	
Electives	(15)
Professional Literacy: Criminal Justice Major Requirements	60
<u>Module 1</u>	
First Line Supervision (BCJ 3309).....	3
Corrections in America (BCJ 3310).....	3
Directed Study (BCJ 4351).....	3
<u>Module 2</u>	
Criminology (BCJ 3301).....	3
Constitutional Law (BCJ 3305).....	3
Ethics & the CJ System (BCJ 4304).....	3
Directed Study (BCJ 4352).....	3
<u>Module 3</u>	
Private Security (BCJ 3306).....	3
Terrorism (BCJ 3308).....	3
CJ Professional & Family (BCJ 3311)	3
Directed Study (BCJ 4353).....	3
<u>Module 4</u>	
Interview & Interrogation (BCJ 4303)	3
Criminal Behavior Assessment (BCJ 4306).....	3
Directed Study (BCJ 4354).....	3

Module 5

Research Methods (BCJ 4307)	3
Counseling Theory (BCJ 3324)	3
Directed Study (BCJ 4355)	3

Module 6

Criminalistics (BCJ 4301)	3
Special Issues (BCJ 4305)	3
Directed Study (BCJ 4356)	3

Total Minimum Hours Required 120

60 semester hours of upper level courses are required for graduation.

The BCJ curriculum as listed above is subject to change.

Transfer credit will not be accepted for substitution of BCJ courses.

Courses in Criminal Justice (BCJ)

3301 Criminology

This course is a study of law and crime, the nature and causation of crime, and the various theories and research studies regarding criminality. Criminology explores the foundations of law and crime as it applies to society in both a historical context and in current times. This course examines the theories and studies including: the Classical School, the Biological Theories, the Psychological/Psychiatric Theories, the Social Structure Approaches, the Social Process Theories, and the Social Conflict Theories. Prerequisites: Be currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

3305 Constitutional Law

Examination of Constitutional provisions, their development through court interpretation, and their application to the legal system. Includes specific analysis of the First, Fourth, Fifth, Sixth, and Eighth Amendments. Also includes an analysis of various ethical considerations associated with constitutional issues. Prerequisites: Be currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

3306 Private Security

This course is an overview of the history and development of the growing private security field. Special emphasis is placed on the work of Alan Pinkerton, and others, in the early days of the development of the private security field. Current liability issues related to the provision of private security services are explored. Methods of disaster preparedness and emergency preparedness planning are explored. Attention is also given to basic fraud detection techniques, including how to conduct a fraud vulnerability assessment and fraud risk analysis. A significant focus of this course is on the role of private security in crime prevention. Prerequisites: Be currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

3308 Terrorism

This course examines the history and philosophy of terrorism, particularly reviewing the beliefs and activities of terrorist groups that have influenced the course of world events. Concentration is given to the study of contemporary terrorist activities, both at home and abroad, and students are exposed to traditional and unique approaches employed worldwide to combating terrorist organizations and methodologies. Prerequisites: Be currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

3309 First Line Supervisor

This course is designed to provide the student with a study of management concepts, theories, and practices commonly experienced by first line criminal justice supervisors. At the end of the course the student will be familiar with supervision topics such as leadership basics, leadership ethics, goal setting, time management, motivation, communication, problem solving, decision making, stress management, practical negotiation, supervisory liability, meetings, networking, and future trends. Prerequisites: Be currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

3310 Corrections in America

This course is designed to familiarize the student with the early history of correctional thought and practice, the history of corrections in America, and the law of corrections. This course will also familiarize the student with current and future trends of corrections in America to include, alternative sentencing such as probation, parole, house arrest, and drug treatment. Prerequisites: Be currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

3311 CJ Professional and the Family

This course is designed to provide the student with various resources; principles, and concepts that will help prepare, govern, and enhance the student's present and future marital and/or family relationships. The course will study a current researched model for successful marriages and combine biblical principles to offer a practical, spiritual model for family life. Finally, the course will provide the student with the meaning and purpose of marriage and family according to the Bible. Prerequisites: Be currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

3324 Counseling Theory and Practice

This course provides the student with an introduction to counseling theory and practice by examining counseling methods and strategies to confront contemporary issues. This course will offer a biblical perspective, which is viewed as the basis from which to work in the encounter of a crisis throughout the healing process of a crisis. This course is designed to help prepare the CJ student with selected crises commonly found in field experience of the criminal justice practitioner. Prerequisites: Be currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

4301 Criminalistics

This course presents a survey of the different methods of scientific investigative techniques including fingerprinting, photography, casting, ballistic procedures, evidence collection, chain of custody and utilization of crime laboratories. In addition students will participate in a crime scene search and discover the interdependent nature of the investigator and lab technician. Students will be given the opportunity to use the compound and stereo microscopes in examination of hairs, fibers, paint, drugs, glass, soil, and tool marks. Forensic serology and toxicology concepts are also presented as they relate to the field investigator. Prerequisites: Be currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

4303 Interview and Interrogation

This course is designed to familiarize students with basic communications concepts as well as basic concepts, processes, techniques, and legal aspects of interview and interrogation used in the field of criminal justice. The course will address the differences and similarities between interview and interrogation; different types, uses and processes of interviews; various forms of verbal and nonverbal communication; specialized types of interviews, such as probing, selection, counseling, and persuasive. Prerequisites: Be currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

4304 Ethics and the Criminal Justice System

This course examines dilemmas and decisions in the criminal justice system focusing on typical problems encountered in law enforcement, corrections and the courts. Attention is given to due process, fundamental fairness and various ethical guidelines used in the criminal justice system. The use of force by law enforcement and the Dirty Harry problem are evaluated. Theories of punishment are also considered. Avenues of police corruption are also explored. Prerequisites: Be currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

4305 Special Issues in Criminal Justice

Special Issues is a study of significant current topics, problems and issues facing the criminal justice system. This course also examines the current crises in criminal justice and the various proposed solutions to those crises. Prerequisites: Be currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

4306 Criminal Behavior Analysis

This course presents an introduction to the current methods and techniques used by law enforcement agencies in criminal profiling. Theoretical concepts drawn from criminology, sociology and psychology are discussed with application to the criminal violations of sexual murder, rape, child victimization, and selected nuisance offenses of an interpersonal nature. Students will be familiar with basic terminology and descriptive terms associated with interpersonal crimes and related forensic study. Prerequisites: Currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

4307 Research Methods for Criminal Justice

This course provides an introduction to the basic concepts of social science research and statistical methods typically used in the field of Criminal Justice. This course will explain the data gathering process, sampling procedures and various statistical tests routinely performed on criminal justice data. The student will be prepared to evaluate reports and journal articles and to recognize emerging theories in the criminal justice field. Prerequisites: Be currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

4351-56 Directed Study

This course offers the student an opportunity to engage in an examination of six different criminal justice topics and to improve their skills in general and computer research, writing, public speaking, and how different cultures impacts criminal justice. These courses will be offered by lecture and enhanced online formats. Prerequisites: Be currently enrolled in the BCJ program or have the permission of the CJ/LS Department Chair.

LEGAL STUDIES

***An American Bar Association Approved Program**

*The Legal Studies Program offered by the main campus in Montgomery, Alabama is approved by the American Bar Association. Students graduating with a Legal Studies degree from the Montgomery campus will receive an ABA-approved paralegal certificate along with their Legal Studies degree. Students who take legal specialty classes at a Faulkner University campus other than the Montgomery campus, and attempt to transfer legal specialty credit to the Montgomery campus will be considered to have transferred from a non-ABA approved school and will be subject to the transfer policy stated below.

The American Bar Association defines a legal assistant or paralegal as “a person qualified by education, training or work experience who is employed or retained by a lawyer, law office, corporation, governmental agency or other entity and who performs specifically delegated substantive legal work for which a lawyer is responsible.”

Mission of the Legal Studies Program

The mission of the Faulkner University Legal Studies Program is to glorify God through education of the whole person and the preparation of highly competent, socially and ethically committed legal professionals, emphasizing integrity of character, an appreciation for the pursuit of equal justice for every person, and a lifelong dedication to critical inquiry and investigative thinking.

Vision of the Legal Studies Program

It is the vision of the Faulkner University Legal Studies Program to be the foremost provider of undergraduate Christian legal education and the preferred partner for the legal community in producing occupationally competent and socially responsible graduates with the highest moral and ethical values.

Goals and Objectives of the Legal Studies Program

The Faulkner University Legal Studies Program seeks to provide a program that supports its students during their academic and professional careers and advances the paralegal profession. Upon graduation from the Legal Studies Program, students will be well-prepared to begin a career

as a paralegal or continue studies towards an advanced degree. Students who already work in the legal field will be able to perform more effectively and efficiently in their positions.

The objectives of the Legal Studies Program are as follows:

1. To maintain an academically challenging, yet flexible program dedicated to the quality education and occupational competency of those students currently working in the legal field and to those students new to the profession;
2. To offer a curriculum which provides a broad understanding of the substantive law, as well as an examination and application of the practical aspects of a career as a paralegal, including instruction specific to the state of Alabama;
3. To produce paralegals who are proficient in the knowledge, skills, and dispositions critical to the profession established by national paralegal associations (including the American Bar Association and the American Association for Paralegal Education);
4. To support and emphasize the general principles of legal ethics, professional responsibility, and the prohibitions against the unauthorized practice of law;
5. To continuously review and revise the legal studies curriculum in response to the demands of the employing legal community and the suggestion of the Faulkner University Legal Studies Advisory Committee; and
6. To maintain equality of opportunity in the legal studies program without discrimination or segregation on the grounds of color, religion, national origin, or sex.

Transfer of Legal Specialty Courses

Generally, legal specialty courses are those courses that cover a specific area of law or procedure. It is the policy of the Legal Studies Program to accept no more than the equivalent of fifty-percent of legal specialty courses. Legal specialty transfer credits may be considered from regionally accredited institutions provided the student completes the following procedure:

- The student must meet with the Legal Studies Director and provide the Director with a copy of the transcript listing the particular legal specialty course with a grade of “C” or better, the date the course was taken, and the number of credits earned for the course.
- The student must also provide a course syllabus or other acceptable documentation (course assignments, student work product) and be able to discuss specific paralegal skills acquired throughout the course. The Legal Studies Director may accept transfer credit for the course if it is determined that the course in question is sufficiently similar to one offered as part of the ABA-approved Faulkner University Legal Studies curriculum.

Strong preference is given to those courses taken from an ABA-approved paralegal program. The Faulkner University Legal Studies Program does not accept professional work experience, CLEP credit, paralegal or legal assistant certifications, CEUs, or the equivalent as transfer credit for legal specialty courses. This transfer policy includes any and all legal specialty courses taken at any institution including any Faulkner University campus offering a non-ABA approved program.

To receive the A.S. or BACHELOR OF SCIENCE degree in Legal Studies, a student must demonstrate competency by successfully completing a comprehensive final exam and the Paralegal Portfolio (LS 2190 / 4190) with a grade of C or better during his or her senior year.

Legal Studies courses are offered during the day, evenings, weekends and on-line. The schedule of courses typically accommodates the students who work full or part-time, may have family responsibilities, and want to attend school on a full or part-time basis.

Students enrolled in the Great Books Honors College that have completed GB I-IV may fulfill their contract obligation by selecting any two upper level courses within your major area with agreement from select professor(s) and the honors college. Please consult the Great Books section of the catalog for complete details.

LEGAL STUDIES DEGREE PLANS

Associate of Science in Legal Studies Degree (ASLS)*

Core Curriculum	43/45
Christian Literacy	(10/12)
Life of Christ (BI 1311).....	2/3
Book of Acts (BI 1314)	2/3
Paralegal Ethics (LS 2304).....	3
Survey of Biblical Law (CJ 2332)	3
Cultural Heritage Literacy	(9)
Western Heritage I & II (HU 1310 & HU 1320)	6
American Cultural Heritage (HY 2320)	3
Mathematical and Scientific Literacy*	(6)
Mathematics (MH 1338 or higher).....	3
Natural Science.....	3
Information and Communication Literacy	(12)
Composition and Literature	
English Composition I & II (EH 1301 & 1302).....	6
Communication: Speech Communication (EH 1303)	3
Technology-(one course from : CA 1302, CS 2305, INF 1300)	3
Personal and Social Literacy	(6)
Lifetime Fitness (PE 1300).....	3
Social Science: Introduction to Paralegalism I (LS 1300).....	3
Professional and Major Field	28
Legal Studies Major Requirements	(16)
Introduction to Paralegalism II (LS 1301)	3
Law Office Management (LS 1320).....	3
Paralegal Portfolio (LS 2190)	1
Evidence for Paralegals (LS 2341).....	3
Civil Procedure (LS 2340)	3
Computer Legal Research (LS 2335).....	3
Legal Studies Major Electives	(12)
Family Law (LS 2310)	
Real Property Law (LS 2320)	
Probates/Wills/Estates/Trusts (LS 2330)	
Criminal Law and Procedure (LS 2346)	
Directed Study (LS 2350)	
Internship (LS 2360)	
Tort Law (LS 2370)	
Business Organizations (LS 2380)	
Total Minimum Hours Required ASLS Degree Requirements	71/73

Bachelor of Science Degree in Legal Studies

Core Curriculum	64/68
Christian Literacy	(18-24)
Lower Level Courses	
BI 1211/1311 Life of Christ	2/3
BI 1214/1314 Book of Acts	2/3
BI 2202/2302 Pentateuch	2/3
BI Elective	2/3
Upper Division Bible Requirements	
BI 3311 Marriage and Family	3
BI 4311 Christian Cultural Heritage	3
Bible Elective	2/3
Bible Elective.....	2/3

Cultural Heritage Literacy (12 hours)	(12)
HU 1310 Western Cultural Heritage	3
HU 1320 Western Cultural Heritage	3
HU 2310 Western Cultural Heritage	3
HU 2320 American Cultural Heritage	3
Mathematical and Scientific Literacy	(10)
Mathematics Requirement: MH 1338 Finite Mathematics or higher	3
Science Requirements	7
Physical Sci. Requirement—a Physical Sci., Chemistry, or Physics course	
Natural Science Requirement—one course from Biology	
Scientific Laboratory Requirement—one scientific laboratory companion	
course for either the course taken for the Physical Science requirement or	
the Natural Science requirement.	
Information and Communication Literacy	(15)
Composition and Literature	
EH 1301 English Composition I	3
EH 1302 English Composition II	3
EH 2301 or EH 2303 or EH 2304	3
Communication: EH 1303 Speech Communication	3
Technology (one from the following list)	3
CA 1302 Computer Applications or	
CS 2305 Intro to Computer Science & Programming or	
INF 1300 Information Research and Strategies or	
Personal and Social Literacy	(9)
Personal	
PE 1300 Lifetime Fitness	3
FE 1100 Freshman Experience	1
PE Activity Two one-hour activity courses	2
Social Science (one course form the following list)	3
PY 1310 Introduction to Psychology	
CJ 1300 Introduction to Criminal Justice	
COU 2320 Introduction to Counseling	
SY 2328 Introduction to Sociology	
PS 2308 Introduction to American Constitutional Government	
BA 2303 Macroeconomics	
Professional Literacy	
Major Field Requirements	46
Introduction to Paralegalism	3
Introduction to Paralegalism	3
Law Office Management	3
Paralegal Ethics	3
Computer Legal Research	3
Portfolio	1
Principals of Litigation	3
Evidence for Paralegals	3
Advanced Research and Writing	3
Constitutional Law	3
Interview and Interrogation	3
Budgeting	3
Internship	3
Courts and Court Procedures	3
Research Methods	3
Directed Study	3

Electives 12

Total Semester Hours for BACHELOR OF SCIENCE in Legal Studies..... 121/127

46-48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

Students enrolled in the Great Books Honors College who have completed GB I-IV may fulfill their contract obligation by selecting any two upper level courses within their major area with agreement from select professor(s) and the honors college. Please consult the Great Books section of the catalog for complete details.

Courses in Legal Studies (LS)

1300 Introduction to Paralegalism I

This course provides an overview of the paralegal profession. The course includes an introduction to legal terminology, the judicial system, legal ethics, legal research and writing, substantive law, and paralegal ethics. This course also provides an overview of job search skills specific to the paralegal profession. No Prerequisites. LS 1300 is a prerequisite for all LS courses and is usually offered every fall and spring semesters.

1301 Introduction to Paralegalism II

This course provides information in the different substantive areas of law as well as a strong legal ethics component. Discussions using Blackboard and LiveText formats. Performing research related to all substantive areas, preparing a minimum of two written assignments on a substantive law question. Prerequisites: Introduction to Paralegalism I

1320 Law Office Management

This course is to familiarize paralegal students with the working environment of the law office and ensure that students entering an internship or the workforce have the practical functional skills critical for working in an office environment. Prerequisites: Introduction to Paralegalism I

2190 Paralegal Portfolio

A purposeful collection of student work that is accumulated throughout the student's studies. Under the guidance of the Legal Studies Program Director, students must submit material that reveals the extent of student learning, achievement, and development. The paralegal portfolio is intended to assess acquired knowledge and competence in areas considered necessary to successfully work as a paralegal/legal assistant. Prerequisites: Approval of Legal Studies Director.

2304 Paralegal Ethics

This course will introduce students to the types of moral and ethical dilemmas encountered in the legal field; generally to the ethical rules developed by the American Bar Association, and specifically, to the rules adopted by the State of Alabama for the regulation of attorney and paralegal conduct and the model codes of paralegal associations; and to methods for researching the answers to ethical dilemmas. Prerequisites: LS 1300. LS 2304 is usually offered every fall semester and every summer semester.

2310 Family Law

This course covers legal areas pertaining to the family; divorce, marital rights, property division, child custody, and alimony. Also includes an emphasis on practical skills and ethical considerations relative to the family law paralegal. Prerequisites: LS 1300; Students enrolled in Fundamentals of Reading and Writing, EH 0301 or EH 0302, will not be allowed to take this class. LS 2310 is offered every spring semester (odd years).

2320 Real Property Law

Covers the law and legal procedures peculiar to real property such as buying/selling real estate, abstracts of titles, deeds, leases, easements, legal descriptions, conveyances, and landlord-tenant relationships. Also includes an emphasis on practical skills and ethical considerations relative to the family law paralegal. Prerequisites: LS 1300; Students enrolled in Fundamentals of Reading and Writing, EH 0301 or EH 0302, will not be allowed to take this course. LS 2320 is offered every spring semester (even years).

2330 Probate, Wills, Estates and Trusts

Covers the process of estate planning and probate, with emphasis on will drafting, creation of trusts, probate administration, guardianships and conservatorships. Includes an emphasis on practical skills and ethical considerations relative to the probate law paralegal. Prerequisites: LS 1300; Students enrolled in Fundamentals of Reading and Writing, EH 0301 or EH 0302, will not be allowed to take this course. LS 2330 is offered every fall semester.

2335 Computer-based Legal Research

This course provides a hands-on computer oriented course to familiarize students with commercial software packages used in law offices. Particular emphasis is on the use of Westlaw, Lexis, and

the Internet. The course also includes an emphasis on advanced legal research and writing projects. Prerequisites: LS 1300, EH 1301, EH 1302, LS1310, CIS1302, and LS 2340. LS 2335 is offered every summer.

2340 Civil Procedure

Provides an analysis of the litigation process covering discovery methods, rules of evidence, court systems, settlement and post litigation procedures. Also includes an emphasis on practical civil procedure skills and ethical considerations relative to the paralegal. Prerequisites: LS 1300. Students enrolled in EH 0301 or 0302, Fundamentals of Reading and Writing, will not be allowed to take this course. LS 2340 is offered every fall semester.

2341 Evidence for Paralegals

A study of the rules of evidence applicable to admissibility requirements, burden of proof, testimonial privileges, hearsay rule, opinion testimony, documentary and real evidence. Also provides an overview of the typical responsibilities of the paralegal in the collection and presentation of evidence. Prerequisites: LS 1300; Students enrolled in Fundamentals of Reading and Writing, EH 0301 or EH 0302, will not be allowed to take this course. LS 2341 is offered every spring semester.

2346 Criminal Law and Procedure

This course provides an introduction and analysis of applicable substantive criminal law and criminal procedure. This course also provides an emphasis on practical paralegal skills and ethical guidelines for the criminal law paralegal. Prerequisites: LS 1300; Students enrolled in Fundamentals of Reading and Writing, EH 0301 or EH 0302, will not be allowed to take this class. LS 2346 is offered every spring semester.

2350 / 4350 Legal Studies Directed Study

This course includes an advanced independent legal research and writing project and oral presentation utilizing electronic visual aids or independent preparation for the Certified Legal Assistant Examination (CLA Exam) under faculty direction. Prerequisites: LS 1300 and approval of Legal Studies Director. LS 2350 is offered every fall semester.

2360 Legal Studies Internship

This course offers the student a supervised work experience as a public or private sector paralegal. This course also emphasizes an understanding of the legal office work culture, job search skills, and oral communication skills. Prerequisites: LS 1300; Students enrolled in Fundamentals of Reading and Writing, EH 0301 or EH 0302, will not be allowed to take this class. LS 2360 is offered every spring and summer semester.

2370 Tort Law

This course provides insight into the legal system through the study of tort law, the progression of a civil complaint. It also emphasizes practical paralegal skills and ethical guidelines associated with the civil litigation paralegal. Prerequisites: LS 1300; Students enrolled in Fundamentals of Reading and Writing, EH 0301 or EH 0302, will not be allowed to take this course. LS 2370 is offered every summer semester.

2380 Business Organizations

This course provides an introduction and examination of various business entities and business law concepts. This course also provides an emphasis on practical skills and ethical guidelines essential for the legal assistant and other business professionals. Prerequisites: LS 1300; Students enrolled in Fundamentals of Reading and Writing, EH 0301 and EH 0302, will not be allowed to take this class. LS 2380 is offered every summer semester (even years).

3340 Principals of Litigation

This course provides an analysis of the litigation process covering discovery methods, rules of evidence, court systems, settlement and post-litigation procedures. Also includes an emphasis on practical civil litigation skills and ethical considerations relative to the paralegal. Prerequisites: LS 1300; LS 1310; EH 1301 and 1302. LS 3340 is offered every spring semester.

3341 Evidence for Paralegals

This course is a study of the rules of evidence applicable to admissibility requirements, burden of proof, testimonial privileges, hearsay rule, opinion testimony, documentary and real evidence. This course provides an in depth analysis of the Federal Rules of Evidence and an analysis of the case law applicable to the rules. This course also provides an overview of the typical responsibilities of the paralegal in the collection and presentation of evidence. Prerequisites: LS 1300; Completion of Fundamentals of Reading and Writing, EH 0301 or 0302, if placement required. LS 3341 is offered every spring semester.

3350 Advanced Legal Writing

This course is designed to enhance the foundation of paralegal competencies developed in the student's introductory and elective course work. Through study of advanced legal specialty subjects, students will gain additional experience and skill in critical analysis of legal issues, locating and evaluating appropriate legal authority and the application of such authority to the resolution of hypothetical factual situations. The student will also consider advanced legal writing strategies applicable to successful litigation and appellate practice. Prerequisites: Approval of Legal Studies Director. LS 3350 is offered every fall semester.

4190 Paralegal Portfolio

A purposeful collection of student work that is accumulated throughout the student's studies. Under the guidance of the Legal Studies Program Director, students must submit material that reveals the extent of student learning, achievement, and development. The paralegal portfolio is intended to assess acquired knowledge and competence in areas considered necessary to successfully work as a paralegal/legal assistant. The Paralegal Portfolio is completed in lieu of a comprehensive final examination. Prerequisites: Approval of Legal Studies Director.

DEPARTMENT OF EDUCATION

The Mission of the Department of Education

The mission of Faulkner University's Department of Education is to glorify God through the education of the whole person and the preparation of highly competent, professional, and socially committed elementary and secondary school educators who possess content, pedagogical, and professional knowledge, who emphasize integrity of character, who use their gifts in the service of others, and who demonstrate professional competence and leadership in their field.

The Faulkner University Department of Education is committed to the preparation of elementary, secondary, and P-12 teachers who will demonstrate a high degree of both character and professional competence. Those who complete the program are prepared to provide leadership in schools as well as to teach in public and private schools. The Department of Education oversees and coordinates the Teacher Education Program at Faulkner University.

The education of our future citizenry is one of the most noble and significant challenges for an individual to accept. As our society continues to change and seeks sources of positive influence, the need grows for dedicated, purpose-minded teachers. Those who pursue a teaching career now will inherit the task of motivating the first generation of the 21st century to lead an intelligent, responsible and meaningful life. With these goals in mind, the Department of Education's vision integrates the University's five commitments—to Christ, the Bible, the Individual, Excellence, and American Ideals—with the need for quality educators who will serve others with integrity.

As we consider the future and our role in it, the Department of Education has created a vision for our quest to prepare future educators. In collaboration with the broader Faulkner University community, the professional community in schools surrounding our department, our teacher candidates, our alumni and our community, the teacher education program has a vision to prepare educators who are able to meet the challenges of teaching in the twenty-first century by following these major objectives:

1. Fostering a Christ-like community of empathy, caring, friendliness, respect, openness, understanding and integrity to establish lives of professional service in facilitating learning.
2. Fostering the pursuit of cognitive, moral, emotional, physical, psychological and spiritual excellence for lives of professional service in facilitating learning.
3. Fostering the preparation of highly competent, professional, and socially committed elementary and secondary school educators and leaders for lives of professional service in facilitating learning.
4. Fostering the pursuit of specialized training in content, pedagogical, and professional knowledge for lives of professional service in facilitating learning.
5. Fostering the infusion of values, integrity, and character across the curriculum, co-curricular experiences, and extra-curricular activities for lives of professional service in facilitating learning.
6. Fostering the development of educators who demonstrate dedication to their pupils' intellectual growth and overall well-being in lives of professional service in facilitating learning.
7. Fostering a desire to perpetuate the art and profession of teaching through lives of professional service in facilitating learning.
8. Fostering the lifelong pursuit of professional excellence, innovation, and collaboration in research and preparation of professionals for the highest levels of practice and service in diverse schools, organizations and communities for lives of professional service in facilitating learning.

National Accreditation and State Approvals

The Department of Education at Faulkner University is accredited by the National Council for Accreditation of Teacher Education (NCATE), www.ncate.org. This accreditation covers initial teacher preparation programs at the Montgomery campus. The initial teacher preparation programs

include the Department's undergraduate programs and the alternative certification graduate programs.

The Department of Education is approved by the Alabama State Department of Education (ALSDE), www.alsde.edu. The Department of Education is approved to offer undergraduate degree programs leading to the Class B Alabama Teaching Certificate and graduate degree programs leading to the Alternate A Alabama Teaching Certificate. All of the programs satisfy the ALSDE's Alabama Quality Teacher Standards (http://alex.state.al.us/leadership/alqts_full.pdf) in compliance with the No Child Left Behind Act of 2001 (NCLB, www.ed.gov/nclb) and the standards for the Highly Qualified Teacher status. The Department of Education's approved ALSDE program areas and the associated ALSDE certification endorsement areas are summarized in the following chart.

Program Area	ALSDE Certification and Grade Level		
	Grade Levels	CLASS B: Undergraduate	ALT. A: Graduate
Elementary Education:	Grades K-6	B.S.	M.Ed.
Biology	Grades 6-12	B.A.	M.Ed.
General Science	Grades 6-12	B.A.	
English Language Arts	Grades 6-12	B.A.	M.Ed.
History	Grades 6-12	B.A.	M.Ed.
General Social Science	Grades 6-12	B.A.	
Mathematics	Grades 6-12	B.A.	M.Ed.
Physical Education	Grades PreK-6	B.S.	M.Ed.
Theatre	Grades PreK-6	B.A.	

Degree Programs and Options

The Department of Education offers the Bachelor of Science (B) degree and the Master's of Education (Alt-A) degree in the teaching field of Elementary Education (K-6). In cooperation with the Departments of English, Fine Arts, Mathematics, Physical/Natural Science, Physical Education/Sports Management, and Social/Behavioral Sciences, the Department of Education offers the Secondary Education (6-12) content field for the Bachelor of Arts (B) degrees in Biology, General Science, English Language Arts, History, General Social Science and Mathematics. In cooperation with the Departments of Fine Arts and Physical Education/Sports Management, the Department of Education offers the Education (P-12) content field for the Bachelor of Arts in Fine Arts (B) degree and the Bachelor of Science in Physical Education (B).

The Department of Education offers the Master's of Education degrees (Alt-A) in Elementary Education (K-6), Biology (6-12), English Language Arts (6-12), History (6-12), Mathematics (6-12), Physical Education (PK-12) and Theatre (PK-12). Please consult the Faulkner University Graduate Catalog and the Department's website for details about the master's programs.

Teacher Education Program

The Department of Education has prepared detailed handbooks for students pursuing a degree in any education field at Faulkner University. The handbooks contain the policies, procedures, guidelines, and processes for successful completion of a Faulkner education related degree program and satisfaction of ALSDE requirements for initial certification. Student should obtain a copy of the current [Teacher Education Handbook](#), [Practicum Handbook](#) and [Internship Handbook](#) from the Department or from the Faulkner website <http://www.faulkner.edu/academics/artsandsocieties/ed.asp>.

Completion of Degree and Certification in an Education Field

Completion of a degree program in Education requires much more than amassing course credits from the degree program lists. An Education student at Faulkner University will pass through four stages in route to a career. Stage one begins with the declaration of a major in education and progresses to application and admission into the Teacher Education Program. Stage two moves from admission into the Teacher Education Program to application and admission to the Internship. Stage three includes the Internship. Stage four finalizes the route through certification and professional practice.

Admission Into the Teacher Education Program

Application for admission into the Teacher Education Program should be made just prior to, or upon completion of, 60 semester hours in the Liberal Arts core. Pre-candidates should apply for admission to the Teacher Education Program during the first semester of their junior year or earlier if possible. Prospective candidates for education degree programs will be allowed to complete no more than 13 semester hours of professional studies (ED prefix) courses prior to admission into the Teacher Education Program. The courses pre-candidates must complete prior to admission are Introduction to Education (ED 2120), Foundations of Education (ED 2322), and Technology in the Classroom (ED 2325).

Applicants for the Teacher Education Program must post passing scores on all three sections of the Basic Skills Assessment (APTT) of the Alabama Prospective Teacher Test Program (APPTP, <http://www.alsde.edu/html/apttp.asp>). The APTT assessments are criterion-referenced and measure an examinee's foundational skills that are necessary for effectively performing the critical tasks required of prospective teachers. A Study Guide for the assessments provides additional information and may be downloaded at the time of online registration. Online registration may be completed at www.act.org/alabamapttp. Individuals who do not register online or who do not download the Study Guide at the time of registration may contact the APPTP Application Department at 800/294-2105 or 319/341-2500 to obtain the Study Guide.

Application forms for admission into the Teacher Education Program can be secured from the Department of Education Office, Room 506, Johnson Hall, and upon completion should be returned to that office.

To be eligible for admission into the Teacher Education Program, a pre-candidate must meet the following requirements:

- Regular admission to the University.
- A minimum score of 18 on the ACT.
- A minimum cumulative grade point average of 2.50 on all work attempted.
- A passing score on all three sections of the Basic Skills Assessment of Alabama Prospective Teacher Test (APTT).
- A passing score on the University's core curriculum assessment (MAPP)
- Completion of at least 60 hours of work, no more than 13 of which may be in professional studies. Courses completed must include:
 - ED 2120 Introduction to Education (1 hour)
 - ED 2322 Foundations of Education (3 hours)
 - ED 2325 Technology in the Classroom (3 hours)
- Satisfactory completion of Faulkner University's English Language Proficiency requirement. (English Composition I and II)
- Satisfactory ratings on approved clinical experiences in a variety of school settings totaling a minimum of 140 hours.
- Submission of a satisfactory Portfolio through LiveText™, to include a one page essay entitled "Why I Want to Teach."
- Submission of five recommendations: Three from faculty members who have worked with the applicant, one from the Chair of the department, and one from a minister or someone who can give a character reference.
- Obtain clearance through fingerprinting and background checks
- Interview with Department Chair and one instructor from the content area of the applicant's degree plan to view and approve the Developmental Portfolio.
- Approval from the Teacher Education Committee.

Holders of degrees who wish to complete a program that will make them eligible for a professional certificate in the public schools or who may need to complete a teacher education program to establish eligibility to enter certain graduate programs must complete the procedures and meet the standards outlined above for official acceptance into the Teacher Education Program. The state of Alabama requires a criminal background check with the application for certification. Two separate

fees of \$49 and \$20 as well as two imprinted fingerprint cards must accompany the application. Fingerprint cards are available in the Department of Education office. The culminating experience for the candidate in the Teacher Education Program is the Internship.

Admission into the Internship Program

To be eligible for admission into the Internship Program, a pre-candidate must meet the following requirements:

1. Maintain a 2.50 GPA overall, in the teaching field, and in the professional studies courses
2. Submit an application for the Internship
3. Have a passing score on the Praxis II Content Knowledge Test
4. Have a passing score on the University's major field assessments.
5. Have completed most of the degree plan excluding the Internship and ED 4350, Seminar in Education
6. Submit an autobiography for the Cooperating Teacher to read and gain information about their upcoming intern
7. Have completed 300 hours of Practicum/clinical experiences
8. Completion of the Portfolio in LiveText
9. Maintain active membership in SAEA
10. Present a mini lesson and have an interview with the Department Chair and advisor
11. Engage in a Question and Answer session with the Teacher Education Committee
12. Be approved by the Teacher Education Committee

The Internship is a full semester placement in a public school classroom setting that includes twenty days of full-time teaching responsibility. Each student will achieve 560 hours of clinical observation during their Internship. Candidates may not enroll in other classes, be employed, or engage in significant social club or extracurricular activities during the Internship experience. More specifically, candidates should not plan to participate in intercollegiate athletics, Jamboree or any other time consuming activities during the period of the internship.

Due to increasing risk of litigation, for the candidates' protection, they must show proof of educator's liability insurance which may be provided by becoming members of the Student Alabama Education Association (SAEA). Candidates must show proof of insurance prior to their first exposure to clinical experiences, upon enrollment in Introduction to Education (ED 2120), and maintain membership through the Internship experience.

Upon program completion and successful ratings during the Internship, the candidate will file for certification in the state of Alabama.

Retention in the Teacher Education Program

To remain in the Teacher Education Program and receive a Class B Certification, a candidate must meet the following requirements:

1. Maintain at least a 2.50 grade point average on all work in professional and content education. Note: No grade below a "C" in the professional studies areas may be used to meet certification requirements.
2. Continued completion of documented and approved clinical experience hours.
3. Demonstration continued professional development.

An admitted candidate who does not continue to meet program requirements is placed on probation.

Graduation Requirements

To receive the Baccalaureate Degree in Education the following requirements are in effect:

1. Candidacy and admission into the Teacher Education Program (a minimum of two semesters prior to the Internship).
2. Completion of all courses and requirements listed on the appropriate degree plan (including an appropriate Internship).

3. Practicum/Clinical Hours of observation in area schools (860 hours) must be completed before graduation to provide diverse settings and experiences for students.
4. Completion of an exit interview with the candidate, Department Chair, and content area advisor.
5. Completion of all institutional requirements for graduation, i.e. filing of appropriate forms with Registrar's Office, exit interview with Financial Aid Office, if required, and clearance with Business Office.
6. All education degree programs currently require either one or two semesters of foreign language. This requirement can be waived if foreign language proficiency is demonstrated through a passing score on the College Level Examination Program (CLEP).

Clinical Experiences

Clinical experiences are an important and integral part of the teacher education programs at Faulkner University. Clinical hours are to be completed in each course in the Professional Studies program and in the Practicum in Education courses (ED 1097, 1098, 2097, 2098, 3097, 3098, 4097, 4098). Students must obtain 140 hours of clinical observation before admission into the Teacher Education Program. Following admission into the Teacher Education Program and prior to admission to the Internship, the candidate must complete 300 hours of clinical observation. The Practicum courses will provide opportunities for candidates to develop the skills essential for classroom teachers. Clinical experiences during these courses will include instruction, tutoring, or conducting workshops for P-12 pupils. All clinical experiences are designed to be community-based and service-oriented, and intended to promote skills development of teacher education candidates.

Transfer Students

The Teacher Education Program welcomes transfer students from accredited college programs. Transfer students may transfer a maximum of sixty semester hours from another regionally accredited institution. The transfer of courses into the Teacher Education Program is subject to the following limits:

1. Students may not transfer more than twelve semester hours in the Professional Literacy area—Education Courses and Teaching Content field courses—toward a degree in any teacher education area.
2. Transfer courses in the Professional Literacy area—Education Courses and Teaching Content field courses—are subject to departmental approval.
3. Students may not transfer Introduction to Education (ED2120), Materials and Methods (ED 4229), Classroom Management (ED 4348), Seminar in Education (ED 4350), and Internship in Education (ED 4997).

Great Books Honors College Students

Students enrolled in the Great Books Honors College that have completed GB I-IV may fulfill your contract obligation by selecting any two upper level courses within your major area with agreement from select professor(s) and the honors college. Please consult the Great Books section of the catalog for complete details.

EDUCATION DEGREE PLANS

Elementary Education (K – 6)

The primary purpose of the elementary education major is to provide a candidate with sufficient knowledge in areas of study that are considered important in teaching children. Graduates who complete the prescribed program as mentioned above and submit satisfactory scores on the Major Field Test are qualified to receive the Alabama Class B Teaching Certificate.

Candidates take sixty-one to sixty-six (61 to 66) semester hours in the University's core curriculum, nineteen (19) semester hours of professional education studies, and fifty-seven (57) hours in the

elementary major field areas. In the professional and elementary major field courses, there are many opportunities to work with children in diverse placements in schools in the tri-county area.

Bachelor of Science in Elementary Education

Requirement for the Teaching Content Field in Elementary Education Certification in Elementary Education (K-6)

Core Curriculum	75
Christian Literacy:	(16)
Life of Christ (BI 1211).....	2
Book of Acts (BI 1214).....	2
Pentateuch (BI 2202).....	2
Lower Level Bible Elective (one lower-level textual).....	2
Marriage and the Family (SY 3311).....	3
Christian Cultural Heritage (BI 4311).....	3
Upper Level Bible Elective (one upper-level textual).....	2
Cultural Heritage Literacy:	(12)
[Satisfies the SCE's Social Science Requirement]	
Western Heritage (HU 1310 & HU 2310).....	6
American Cultural Heritage (HY 2320).....	3
U. S. History II (HY 1302).....	3
Mathematical and Scientific Literacy:	(24)
<u>Mathematics (12 hrs)</u>	
Mathematics Requirement: Pre-Calculus Algebra (MH 1340) or higher...3	
Elementary Math I (MH 2305).....	3
Elementary Math II (MH 2306).....	3
Math Elective.....	3
<u>Science (12 hrs)</u>	
Introduction to Biology (BIO 1300).....	3
Introduction to Biology Laboratory (BIO 1100).....	1
Physical Science I (PHY 1304).....	3
Physical Science II (PHY 1305).....	3
Physical Science Laboratories (PHY 1104 and PHY 1105).....	2
Information and Communication Literacy:	(15)
[Satisfies the SDE's Language Arts Requirement]	
<u>Composition and Literature</u>	
English Composition I and II (EH 1301 and 1302).....	6
American Literature (EH 2303 or 2304).....	3
<u>Communication*</u> [Speech requirement satisfied through ED 4999]	
Foreign Language: Spanish I (SP 1301) or demonstrate proficiency.....	3
Technology: Technology in the Classroom (ED 2325).....	3
Personal and Social Literacy:	(8)
Lifetime Fitness (PE 1300).....	3
Physical Education Activity Course.....	1
Freshman Experience (FE 1111).....	1
Social Science: Childhood and Adolescent Psychology (PY 3310)#.....	3
Professional Literacy	62
Elementary Education Major Field Requirements:.....	(34)
Fundamentals of Reading (ED 3315).....	3
Health Education (ED 3331).....	3
Language Arts in the Elementary School (ED 3332).....	3
Physical Education in the Elementary School (ED 3333).....	3
Fine Arts in the Elementary School (ED 3334).....	3
Social Studies in the Elementary School (ED 3335).....	3
Children's Literature (ED 4317).....	3
Diagnostic and Prescriptive Reading (ED 4326).....	3
Science in the Elementary School (ED 4331).....	3

Math in the Elementary School (ED 4341)	3
World Geography (HU 3360).....	3
Readings in Social Sciences (HY 4170).....	1
Professional Education Certification Requirements:.....	(28)
Practicum in Education (ED 2097)	0
Practicum in Education (ED 2098)	0
Introduction to Education (ED 2120)	1
Foundations of Education (ED 2322)	3
Practicum in Education (ED 3097)	0
Practicum in Education (ED 3098)	0
The Exceptional Learner (ED 3340).....	3
Psychology of Learning (ED 3380).....	3
Practicum in Education (ED 4097)	0
Practicum in Education (ED 4098)	0
Assessment in Education (ED 4320).....	3
Classroom Management (ED 4348).....	3
Seminar in Education (ED 4350).....	3
Internship in the Elementary School (ED 4997)	9

Total Minimum Hours Required for the Bachelor of Science Degree: 137

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for Elementary Education degree include successful completion of the Departmental Exit Exam in Education.

* The Foreign language requirement may be satisfied by a CLEP or AP score sufficient to warrant three semester hours of college level credit.

For Teacher Education Degrees only Child and Adolescent Development (PY 3310) taken in lieu of Intro to Psychology (PY 1310).

Secondary Education (6 – 12)

A student who seeks certification in a secondary education (grades 6-12) teaching field must pursue a Bachelor of Arts degree in Biology, General Science, English Language Arts, History, General Social Science or Mathematics and complete the required teacher education courses for certification.

Each secondary education program includes three components: General studies, professional education and subject-area courses. Candidates completing secondary education programs will earn degrees in their content fields and meet Alabama requirements for the federal No Child Left Behind Act definition of a Highly Qualified Teacher.

In planning a program in secondary education, the candidate should work closely with the assigned advisor to meet the requirements for the content program chosen. Regardless of the subject area concentration, the professional education component remains constant at thirty-six (36) hours, and the general studies components will vary slightly.

Bachelor of Arts in Biology with Certification in Education

Requirement for the Teaching Content Field in Biology

Certification in Secondary Education Biology (6-12)

Core Curriculum..... 64/70

Christian Literacy..... (16)

Lower Level Courses

Life of Christ (BI 1211/1311).....2

Book of Acts (BI 1214/1314).....2

Pentateuch (BI 2202/2302).....2

Bible Elective - lower level.....2

Upper Level Courses

Marriage and Family (SY 3311).....3

Christian Cultural Heritage (BI 4311).....3

Upper Division Bible Elective (one textual course).....2

Cultural Heritage Literacy	(12)
Western Heritage (HU 1310, 1320, & 2310).....	9
American Cultural Heritage (HY 2320)	3
Mathematical and Scientific Literacy	(10)
Mathematics (MH 1340).....	3
Natural and Physical Science Requirements	7
Natural Science Requirement—Principles of Biology (BIO 1301)	
Physical Science Requirement— General Chemistry I (CHM 1311)	
Physical or Natural Science Lab— Principles of Biology I Lab (BIO 1101)	
Information and Communication Literacy	(15)
Composition and Literature	
English Composition I & II (EH 1301 & 1302).....	6
English/American Literature (EH 2301, 2303, 2304)	3
(Communication)	
Foreign Language or demonstrate proficiency*.....	3
Technology: Technology in the Classroom (ED 2325)	3
Personal and Social Literacy	(8)
Lifetime Fitness (PE 1300).....	3
PE Activity (one activity courses)	1
Freshman Experience (FE 1111).....	1
Social Science: Childhood and Adolescent Psychology (PY 3310)#.....	3
Professional Literacy	79
Science Departmental Requirements	(8)
General Chemistry II (CHM 1312).....	3
General Chemistry II Lab (CHM 1112)	1
Statistics (MH 2340).....	3
Biology Major Requirements	(37)
Principles of Biology II and Laboratory (BIO 1302 & 1102)	4
Botany and Botany Laboratory (BIO 2306 & 2106)	4
Invertebrate. Zoology and Lab (BIO 3303 & 3103) or	
Vertebrate Zoology and Lab (BIO 3304 & 3104)	4
Field Biology (BIO 3325).....	3
Genetics and Genetics Laboratory (BIO 3351 and 3151).....	4
Microbiology and Microbiology Laboratory (BIO 3353 and 3153).....	4
Ecology and Ecology Laboratory (BIO 3362 and 3162)	4
Vertebrate Anatomy and Physiology I and Lab (BIO 3393 and 3193)	4
Materials and Methods of Teaching Biology (BIO 4129).....	1
Scientific Research (BIO 4380)	3
Biology Internship (BIO 4360)	3
Professional Education Certification Requirements	(33)
Practicum in Education (ED 2097)	0
Practicum in Education (ED 2098)	0
Introduction to Education (ED 2120)	1
Foundations of Education (ED 2322)	3
Practicum in Education (ED 3097)	0
Practicum in Education (ED 3098)	0
Reading in the Content Area (ED 3316).....	3
The Exceptional Learner (ED 3340).....	3
Practicum in Education (ED 4097)	0
Practicum in Education (ED 4098)	0
Classroom Management (ED 4348).....	3
Materials and Methods (ED 4229).....	2
Assessment in Education (ED 4320).....	3
Seminar in Education (ED 4350).....	3
Internship in the Secondary School (ED 4999)	9
Psychology of Learning (PY 3380).....	3

Total Minimum Hours Required for the Bachelor of Arts Degree 143/149

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for Biology degree with teacher certification include successful completion of the Departmental Exit Exams for Biology and Education.

* The Foreign language requirement may be satisfied by a CLEP or AP score sufficient to warrant college level credit total.

For Teacher Education Degrees only Child and Adolescent Development (PY 3310) taken in lieu of Intro to Psychology (PY 1310)

Bachelor of Arts in Biology with Certification in Education

Requirement for the Teaching Content Field in General Science

Certification in Secondary Education General Science (6-12)

Core Curriculum..... 62

Christian Literacy..... (16)

Lower Level Courses

Life of Christ (BI 1211/1311).....2

Book of Acts (BI 1214/1314).....2

Pentateuch (BI 2202/2302).....2

Bible Elective - lower level.....2

Upper Level Courses

Marriage and Family (SY 3311).....3

Christian Cultural Heritage (BI 4311).....3

Upper Division Bible Elective (one textual courses).....2

Cultural Heritage Literacy (12)

Western Heritage (HU 1310, 1320, & 2310).....9

American Cultural Heritage (HY 2320).....3

Mathematical and Scientific Literacy (10)

Mathematics (MH 1340).....3

Natural and Physical Science Requirements7

Natural Science Requirement—Principles of Biology (BIO 1301)

Physical Science Requirement— General Chemistry I (CHM 1311)

Physical or Natural Science Lab— Principles of Biology I Lab (BIO 1101)

Information and Communication Literacy (15)

Composition and Literature

English Composition I & II (EH 1301 & 1302).....6

[Literature Requirement satisfied by Reading in the Content, ED 3316]

Communication

Foreign Language or demonstrate proficiency* (2 courses).....6

Technology: Technology in the Classroom (ED 2325)3

Personal and Social Literacy (8)

Lifetime Fitness (PE 1300).....3

PE Activity (one activity course).....1

Freshman Experience (FE 1111).....1

Social Science: Childhood and Adolescent Psychology (PY 3310)#.....3

Professional Literacy..... 95

Science Departmental Requirements (7)

General Chemistry II (CHM 1312).....3

General Chemistry II Lab (CHM 1112)1

Statistics (MH 2340).....3

Biology Major Requirements..... (34)

Principles of Biology II and Laboratory (BIO 1302 & 1102)4

Botany and Botany Laboratory (BIO 2306 & 2106)4

Zoology and Zoology Laboratory Elective4

Invertebrate Zoology and Lab (BIO 3303 & 3103) or

Vertebrate Zoology and Lab (BIO 3304 & 3104)

Field Biology (BIO 3325).....3

Genetics and Genetics Laboratory (BIO 3351 and 3151).....	4
Microbiology and Microbiology Laboratory (BIO 3353 and 3153).....	4
Ecology and Ecology Laboratory (BIO 3362 and 3162)	4
Vertebrate Anatomy and Physiology I and Lab (BIO 3393 and 3193)	4
Scientific Research (BIO 4380).....	3
Professional Education Certification Requirements.....	(33)
Practicum in Education (ED 2097)	0
Practicum in Education (ED 2098)	0
Introduction to Education (ED 2120)	1
Foundations of Education (ED 2322)	3
Practicum in Education (ED 3097)	0
Practicum in Education (ED 3098)	0
Reading in the Content Area (ED 3316)	3
The Exceptional Learner (ED 3340).....	3
Practicum in Education (ED 4097)	0
Practicum in Education (ED 4098)	0
Classroom Management (ED 4348).....	3
Materials and Methods (ED 4229).....	2
Assessment in Education (ED 4320).....	3
Seminar in Education (ED 4350).....	3
Internship in the Secondary School (ED 4999)	9
Psychology of Learning (PY 3380)	3
Biology and General Science Teaching Field Requirements.....	(21)
Materials and Methods of Teaching Biology (BIO 4129).....	1
Organic Chemistry I and Laboratory (CHM 3349 and 3149)	4
Calculus I (MH 1451).....	4
Physical Science II and Laboratory (PHY 1305 and 1105).....	4
General Physics I and Laboratory (PHY 2311 and 2111)	4
General Physics II and Laboratory (PHY 2312 and 2112).....	4
Professional Education Certification Requirements.....	(33)
Practicum in Education (ED 2097)	0
Practicum in Education (ED 2098)	0
Introduction to Education (ED 2120)	1
Foundations of Education (ED 2322)	3
Practicum in Education (ED 3097)	0
Practicum in Education (ED 3098)	0
Reading in the Content Area (ED 3316).....	3
The Exceptional Learner (ED 3340).....	3
Practicum in Education (ED 4097)	0
Practicum in Education (ED 4098)	0
Classroom Management (ED 4348).....	3
Materials and Methods (ED 4229).....	2
Assessment in Education (ED 4320).....	3
Seminar in Education (ED 4350).....	3
Internship in the Secondary School (ED 4999)	9
Psychology of Learning (PY 3380).....	3
Total Minimum Hours Required for the Bachelor of Arts Degree	157

Note: 48 semester hours of upper level courses are required for graduation.
Note: Graduation requirements for Biology degree with teacher certification include successful completion of the Departmental Exit Exams for Biology and Education.
* The Foreign language requirement may be satisfied by a CLEP or AP score sufficient to warrant college level credit total.
For Teacher Education Degrees only Child and Adolescent Development (PY 3310) taken in lieu of Intro to Psychology (PY 1310).

Bachelor of Arts in English with Certification in Education
Requirement for the Teaching Content Field in English Language Arts
 Certification in Secondary Education English Language Arts (6-12)

Core Curriculum	61
Christian Literacy	(16)
Lower Level Courses	
Life of Christ (BI 1211/1311).....	2
Book of Acts (BI 1214/1314).....	2
Pentateuch (BI 2202/2302).....	2
Bible Elective - lower level.....	2
Upper Level Courses	
Marriage and Family (SY 3311).....	3
Christian Cultural Heritage (BI 4311).....	3
Upper Division Bible Elective (one textual courses).....	2
Cultural Heritage Literacy	(12)
Western Heritage (HU 1310, 1320, & 2310).....	9
American Cultural Heritage (HY 2320).....	3
Mathematical and Scientific Literacy	(10)
Mathematics (MH 1338 or higher).....	3
Natural and Physical Science Requirements.....	7
Natural Science Requirement: one course from Biology	
Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course	
Physical or Natural Science (One companion lab course required)	
Information and Communication Literacy	(15)
<u>Composition and Literature</u>	
English Composition I & II (EH 1301 & 1302).....	6
[Literature Requirement satisfied by Reading in the Content, ED 3316]	
<u>Communication</u>	
Foreign Language or demonstrate proficiency* (2 courses).....	6
Technology: Technology in the Classroom (ED 2325).....	3
Personal and Social Literacy	(8)
Lifetime Fitness (PE 1300).....	3
PE Activity (one activity courses).....	1
Freshman Experience (FE 1111).....	1
Social Science: Childhood and Adolescent Psychology (PY 3310)#.....	3
Professional Literacy	76
English Major Requirements	(33)
Creative Writing (EH 3300).....	3
Advanced Composition (EH 3301).....	3
Young Adult Literature (EH 3345).....	3
American Writers since 1800 (EH 3365).....	3
British Writers since 1800 (EH 3375).....	3
Literary Criticism (EH 4301).....	3
Shakespeare (EH 4313).....	3
Studies in the Novel (EH 4325).....	3
Chaucer & Medieval Literature (EH 4333).....	3
Studies in the English Language (EH 4351).....	3
World Literature (EH 4365).....	3
Professional Education Certification Requirements	(33)
Practicum in Education (ED 2097).....	0
Practicum in Education (ED 2098).....	0
Introduction to Education (ED 2120).....	1
Foundations of Education (ED 2322).....	3
Practicum in Education (ED 3097).....	0
Practicum in Education (ED 3098).....	0

Reading in the Content Area (ED 3316).....	3
The Exceptional Learner (ED 3340).....	3
Practicum in Education (ED 4097).....	0
Practicum in Education (ED 4098).....	0
Classroom Management (ED 4348).....	3
Materials and Methods (ED 4229).....	2
Assessment in Education (ED 4320).....	3
Seminar in Education (ED 4350).....	3
Internship in the Secondary School (ED 4999).....	9
Psychology of Learning (PY 3380).....	3
English Language Arts Teaching Field Requirements	(10)
Beginning Newswriting and Laboratory (EH 1242 and EH 1142).....	3
Speech (EH 1303).....	3
Materials and Methods of Teaching English (EH 4129).....	1
Introduction to Acting (TH 2306).....	3
Total Minimum Hours Required for the Bachelor of Arts Degree	137

Note: 48 semester hours of upper level courses are required for graduation.
Note: Graduation requirements for English degree with teacher certification include successful completion of the Departmental Exit Exams for English and Education.
* The Foreign language requirement may be satisfied by a CLEP or AP score sufficient to warrant college level credit total.
For Teacher Education Degrees only Child and Adolescent Development (PY 3310) taken in lieu of Intro to Psychology (PY 1310).

Bachelor of Arts in History with Certification in Education

Requirement for the Teaching Content Field in History Certification in Secondary Education History (6-12)

Core Curriculum.....	61
Christian Literacy.....	(16)
Lower Level Courses	
Life of Christ (BI 1211/1311).....	2
Book of Acts (BI 1214/1314).....	2
Pentateuch (BI 2202/2302).....	2
Bible Elective - lower level.....	2
Upper Level Courses	
Marriage and Family (SY 3311).....	3
Christian Cultural Heritage (BI 4311).....	3
Upper Division Bible Elective (one textual courses minimum).....	2
Cultural Heritage Literacy	(12)
Western Heritage (HU 1310, 1320, & 2310).....	9
American Cultural Heritage (HY 2320).....	3
Mathematical and Scientific Literacy	(10)
Mathematics (MH 1338 or higher).....	3
Natural and Physical Science Requirements	7
Natural Science Requirement: one course from Biology	
Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course	
Physical or Natural Science Lab (One companion lab course required)	
Information and Communication Literacy	(15)
<u>Composition and Literature</u>	
English Composition I & II (EH 1301 & 1302).....	6
[Literature Requirement satisfied by Reading in the Content, ED 3316]	
<u>Communication</u>	
[Speech requirement satisfied through ED 4999]	
Foreign Language or demonstrate proficiency* (2 courses).....	6
Technology: Technology in the Classroom (ED 2325).....	3

Personal and Social Literacy	(8)
Lifetime Fitness (PE 1300)	3
PE Activity (one activity course)	1
Freshman Experience (FE 1111)	1
Social Science: Childhood and Adolescent Psychology (PY 3310)#	3
Professional Literacy	76
Social Science Departmental Requirements	(6)
Constitutional Government (PS 2308/3308)	3
World Regional Geography (HU 3360)	3
History Major Requirements	(37)
Computers in the Social Sciences (HY 2300)	3
Civil War and Reconstruction (HY 3304)	3
Modern America (HY 3305)	3
History of Alabama (HY 3306)	3
Non-Western Civilization (HY 3307)	3
Materials and Methods of Teaching History (HY 4129)	1
European History (HY 4301, HY 4302, HY 4303, or HY 4304)	6
Research and Writing in History (HY 4311)	3
Historiography & the Philosophy of History (HY 4313)	3
Social Science Seminar (HY 4370)	3
American History I (HY 1301)	3
American History II (HY 1302)	3
Professional Education Certification Requirements	(33)
Practicum in Education (ED 2097)	0
Practicum in Education (ED 2098)	0
Introduction to Education (ED 2120)	1
Foundations of Education (ED 2322)	3
Practicum in Education (ED 3097)	0
Practicum in Education (ED 3098)	0
Reading in the Content Area (ED 3316)	3
The Exceptional Learner (ED 3340)	3
Practicum in Education (ED 4097)	0
Practicum in Education (ED 4098)	0
Classroom Management (ED 4348)	3
Materials and Methods (ED 4229)	2
Assessment in Education (ED 4320)	3
Seminar in Education (ED 4350)	3
Internship in the Secondary School (ED 4999)	9
Psychology of Learning (PY 3380)	3
Total Minimum Hours Required	137

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for History degree with teacher certification include successful completion of the Departmental Exit Exams for History and Education.

* The Foreign language requirement may be satisfied by a CLEP or AP score sufficient to warrant college level credit total.

For Teacher Education Degrees only Child and Adolescent Development (PY 3310) taken in lieu of Intro to Psychology (PY 1310).

Bachelor of Arts in History with Certification in Education

Requirement for the Teaching Content Field in General Social Science

Certification in Secondary Education History (6-12) and General Social Studies (6-12)

Core Curriculum	61
Christian Literacy	(16)
Lower Level Courses	
Life of Christ (BI 1211)	2
Book of Acts (BI 1214)	2
Pentateuch (BI 2202)	2

Bible Elective - lower level.....	2
Upper Level Courses	
Marriage and Family (SY 3311).....	3
Christian Cultural Heritage (BI 4311).....	3
Upper Division Bible Elective (one textual course).....	2
Cultural Heritage Literacy	(12)
Western Heritage (HU 1310, 1320, & 2310).....	9
American Cultural Heritage (HY 2320)	3
Mathematical and Scientific Literacy	(10)
Mathematics (MH 1338 or higher).....	3
Natural and Physical Science Requirements	7
Natural Science Requirement: one course from Biology	
Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course	
Physical or Natural Science (One companion lab course required)	
Information and Communication Literacy	(15)
<u>Composition and Literature</u>	
English Composition I & II (EH 1301 & 1302).....	6
[Literature Requirement satisfied by Reading in the Content, ED 3316]	
<u>Communication</u>	
[Speech requirement satisfied through ED 4999]	
Foreign Language or demonstrate proficiency* (2 courses).....	6
Technology: Technology in the Classroom (ED 2325)	3
Physical and Social Literacy	(8)
Physical Education (PE 1300).....	3
PE Activity (one activity course)	1
Freshman Experience (FE 1111).....	1
Social Science: Childhood and Adolescent Psychology (PY 3310)#.....	3
Professional Literacy	(82)
Social Science Departmental Requirements	(6)
Constitutional Government (PS 2308/3308).....	3
World Regional Geography (HU 3360).....	3
History Major Requirements	(36)
Computers in the Social Sciences (HY 2300)	3
Civil War and Reconstruction (HY 3304).....	3
Modern America (HY 3305).....	3
History of Alabama (HY 3306).....	3
Non-Western Civilization (HY 3307).....	3
European History (HY 4301, HY 4302, HY 4303, or HY 4304).....	6
Research and Writing in History (HY 4311).....	3
Historiography & the Philosophy of History (HY 4313).....	3
Social Science Seminar (HY 4370)	3
American History I (HY 1301).....	3
American History II (HY 1302)	3
Professional Education Certification Requirements.....	(33)
Practicum in Education (ED 2097)	0
Practicum in Education (ED 2098)	0
Introduction to Education (ED 2120)	1
Foundations of Education (ED 2322)	3
Practicum in Education (ED 3097)	0
Practicum in Education (ED 3098)	0
Reading in the Content Area (ED 3316).....	3
The Exceptional Learner (ED 3340).....	3
Practicum in Education (ED 4097)	0
Practicum in Education (ED 4098)	0
Classroom Management (ED 4348).....	3
Materials and Methods (ED 4229).....	2

Assessment in Education (ED 4320).....	3
Seminar in Education (ED 4350).....	3
Internship in the Secondary School (ED 4999)	9
Psychology of Learning (PY 3380).....	3
History and Social Science Teaching Field Requirements	(7)
Personal Finance (EC 2310).....	3
Materials and Methods of Teaching History (HY 4129)	1
Introduction to Sociology (SY 2328).....	3
Total Minimum Hours Required	143

Note: 48 semester hours of upper level courses are required for graduation.
Note: Graduation requirements for History degree with teacher certification include successful completion of the Departmental Exit Exams for History and Education.
* The Foreign language requirement may be satisfied by a CLEP or AP score sufficient to warrant college level credit total.
For Teacher Education Degrees only Child and Adolescent Development (PY 3310) taken in lieu of Intro to Psychology (PY 1310).

Bachelor of Arts in Mathematics with Certification in Education
Requirement for the Teaching Content Field in Mathematics
Certification in Secondary Education Mathematics (6-12)

Core Curriculum.....	65
Christian Literacy.....	(16)
Lower Level Courses	
Life of Christ (BI 1211).....	2
Book of Acts (BI 1214).....	2
Pentateuch (BI 2202)	2
Bible Elective - lower level.....	2
Upper Level Courses	
Marriage and Family (SY 3311).....	3
Christian Cultural Heritage (BI 4311).....	3
Upper Division Bible Elective (one textual course).....	2
Cultural Heritage Literacy	(12)
Western Heritage (HU 1310, 1320, & 2310).....	9
American Cultural Heritage (HY 2320)	3
Mathematical and Scientific Literacy	(11)
Mathematics (MH 1451).....	4
Natural and Physical Science Requirements	7
Natural Science Requirement: one course from Biology	
Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course	
Physical or Natural Science (One companion lab course required)	
Information and Communication Literacy	(18)
<u>Composition and Literature</u>	
English Composition I & II (EH 1301 & 1302).....	6
[Literature Requirement satisfied by Reading in the Content, ED 3316]	
<u>Communication</u>	
[Speech requirement satisfied through ED 4999]	
Foreign Language or demonstrate proficiency* (2 courses).....	6
Technology – Technology in the Classroom (ED 2325).....	6
Personal and Social Literacy	(8)
Physical Education (PE 1300).....	3
PE Activity (one activity course)	1
Freshman Experience (FE 1111).....	1
Social Science: Childhood and Adolescent Psychology (PY 3310)#.....	3
Professional Literacy.....	69
Mathematics Major Requirements.....	(36)
Statistics (MH 2340).....	3

Calculus II (MH 2452).....	4
Calculus III (MH 2453).....	4
Linear Algebra (MH 3310)	3
Discrete Mathematics (MH 3320).....	3
Number Theory (MH 3340)	3
Differential Equations (MH 3370)	3
Materials and Methods of Teaching Mathematics (MH 4129).....	1
Mathematical Statistics (MH 4310).....	3
History of Mathematics (MH 4330).....	3
Foundations of Geometry (MH 4350).....	3
Upper Level Math elective.....	3
MH 4340 Abstract Algebra or	
MH 4370 Complex Variables	

Professional Education Certification Requirements..... (33)

Practicum in Education (ED 2097)	0
Practicum in Education (ED 2098)	0
Introduction to Education (ED 2120)	1
Foundations of Education (ED 2322)	3
Practicum in Education (ED 3097)	0
Practicum in Education (ED 3098)	0
Reading in the Content Area (ED 3316).....	3
The Exceptional Learner (ED 3340).....	3
Practicum in Education (ED 4097)	0
Practicum in Education (ED 4098)	0
Classroom Management (ED 4348).....	3
Materials and Methods (ED 4229).....	2
Assessment in Education (ED 4320).....	3
Seminar in Education (ED 4350).....	3
Internship in the Secondary School (ED 4999)	9
Psychology of Learning (PY 3380).....	3

Total Minimum Hours Required for the Bachelor of Arts Degree..... 134

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for Mathematics degree with teacher certification include successful completion of the Departmental Exit Exams for Mathematics and Education.

* The Foreign language requirement may be satisfied by an adequate CLEP or AP score..

For Teacher Education Degrees only Child and Adolescent Development (PY 3310) taken in lieu of Intro to Psychology (PY 1310).

Comprehensive Education (P–12)

A student who seeks certification in a comprehensive education (grades P-12) teaching field must pursue a Bachelor of Arts degree in Fine Arts or a Bachelor of Science in Physical Education and complete the required teacher education courses for certification.

Each secondary education program includes three components: General studies, professional education and subject-area courses. Candidates completing secondary education programs will earn degrees in their content fields and meet Alabama requirements for the federal No Child Left Behind Act definition of a Highly Qualified Teacher.

In planning a program in comprehensive education, the candidate should work closely with the assigned advisor to meet the requirements for the content program chosen. Regardless of the subject area concentration, the professional education component remains constant at thirty-six (36) hours, and the general studies components will vary slightly.

Bachelor of Arts in Theater with Certification in Education

Requirement for the Teaching Content Field in Theater Certification in Theater Education (P-12)

Core Curriculum	61
Christian Literacy.....	(16)
Lower Level Courses	
Life of Christ (BI 1211).....	2
Book of Acts (BI 1214).....	2
Pentateuch (BI 2202).....	2
Bible Elective - lower level.....	2
Upper Level Courses	
Marriage and Family (SY 3311).....	3
Christian Cultural Heritage (BI 4311).....	3
Upper Division Bible Elective (one textual course).....	2
Cultural Heritage Literacy.....	(12)
Western Heritage (HU 1310, 1320, & 2310).....	9
American Cultural Heritage (HY 2320).....	3
Mathematical and Scientific Literacy.....	(10)
Mathematics (MH 1338 or higher).....	3
Natural and Physical Science Requirements.....	7
Natural Science Requirement: one course from Biology	
Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course	
Physical or Natural Science (One companion lab course required)	
Information and Communication Literacy.....	(15)
Composition and Literature	
English Composition I & II (EH 1301 & 1302).....	6
[Literature Requirement satisfied by Reading in the Content, ED 3316]	
(Communication)	
[Speech requirement satisfied through ED 4999]	
Foreign Language or demonstrate proficiency* (2 courses).....	6
Technology.....	3
Technology in the Classroom (ED 2325)	
Personal and Social Literacy.....	(8)
Physical Education (PE 1300).....	3
PE Activity (one activity course).....	1
Freshman Experience (FE 1111).....	1
Social Science: Childhood and Adolescent Psychology (PY 3310)#.....	3
Professional Literacy	73
Theater Major Requirements	(33)
Introduction to Technical Theatre (TH 2301).....	3
Introduction to Acting (TH 2306).....	3
Theatre History (TH 3301).....	3
Dramatic Literature (TH 3302).....	3
Modern American Drama (TH 3303).....	3
Oral Interpretation (TH 3305).....	3
History of Costume (TH 3314).....	3
Intermediate Technical Theatre (TH 3321).....	3
Technical Design (TH 4300).....	3
Play Directing (TH 4302).....	3
Intermediate Acting (TH 4303).....	3
Professional Education Certification Requirements.....	(33)
Practicum in Education (ED 2097).....	0
Practicum in Education (ED 2098).....	0
Introduction to Education (ED 2120).....	1
Foundations of Education (ED 2322).....	3
Practicum in Education (ED 3097).....	0

Practicum in Education (ED 3098)	0
Fundamentals of Reading (ED 3315).....	3
The Exceptional Learner (ED 3340).....	3
Practicum in Education (ED 4097)	0
Practicum in Education (ED 4098)	0
Classroom Management (ED 4348).....	3
Materials and Methods (ED 4229).....	2
Assessment in Education (ED 4320).....	3
Seminar in Education (ED 4350).....	3
P-12 Internship in the School (ED 4998).....	9
Psychology of Learning (PY 3380).....	3
Theater Teaching Field Requirements.....	(4)
Fine Arts in the Elementary School (ED 3334)	3
Materials and Methods of Teaching Theater (TH 4129)	1

Total Minimum Hours Required 134

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for Theater degree with teacher certification include successful completion of the Departmental Exit Exams for Theater and Education.

* The Foreign language requirement may be satisfied by a CLEP or AP score sufficient to warrant college level credit total.

For Teacher Education Degrees only Child and Adolescent Development (PY 3310) taken in lieu of Intro to Psychology (PY 1310).

Bachelor of Science in Physical Education with Certification in Education

Requirement for the Teaching Content Field in Physical Education

Certification in Physical Education (P-12)

Core Curriculum..... 60

Christian Literacy..... (16)

Lower Level Courses	
Life of Christ (BI 1211).....	2
Book of Acts (BI 1214).....	2
Pentateuch (BI 2202)	2
Bible Elective - lower level.....	2
Upper Level Courses	
Marriage and Family (SY 3311).....	3

Christian Cultural Heritage (BI 4311)..... 3

Upper Division Bible Elective (one textual course).....	2
Cultural Heritage Literacy	(12)
Western Heritage (HU 1310, 1320, & 2310).....	9
American Cultural Heritage (HY 2320)	3

Mathematical and Scientific Literacy (11)

Mathematics (MH 1338 or higher).....	3
Natural Science Requirements.....	8
Introduction to Biology (BIO 1300)	
Intro. to Biology Lab (BIO 1100)	
Anatomy and Physiology I (BIO 2393)	
Anatomy and Physiology I Laboratory (BIO 2193)	

Information and Communication Literacy (12)

<u>Composition and Literature</u>	
English Composition I & II (EH 1301 & 1302).....	6
[Literature Requirement satisfied by Reading in the Content, ED 3316]	
<u>Communication</u>	
[Speech requirement satisfied through ED 4999]	
Foreign Language or demonstrate proficiency*.....	3
Technology: Technology in the Classroom (ED 2325).....	3

Personal and Social Literacy	(9)
Lifetime Fitness (PE 1300)	3
PE Activity (Two activity courses)	2
Freshman Experience (FE 1111)	1
Social Science: Childhood and Adolescent Psychology (PY 3310)#	3
Professional Literacy	73
Physical Education Major Requirements	(33)
Foundations of Health and Physical Education (PE 1317)	3
Individual and Dual Sports (PE 2301)	3
Team and Recreational Sports (PE 2303)	3
Kinesiology (PE 3303)	3
Advanced First Aid (PE 3315)	3
Health Education (PE 3331)	3
Motor Learning (PE 3334)	3
Exercise Physiology (PE 3360)	3
Prevention and Treatment of Athletic Injuries (PE 4311)	3
Organization & Administration of Physical Education/Athletics (PE 4303)	3
Motivational Aspects of Coaching Theory (PE 4305)	3
Professional Education Certification Requirements	(34)
Practicum in Education (ED 2097)	0
Practicum in Education (ED 2098)	0
Introduction to Education (ED 2120)	1
Foundations of Education (ED 2322)	3
Practicum in Education (ED 3097)	0
Practicum in Education (ED 3098)	0
Fundamentals of Reading (ED 3315)	3
The Exceptional Learner (ED 3340)	3
Practicum in Education (ED 4097)	0
Practicum in Education (ED 4098)	0
Classroom Management (ED 4348)	3
Assessment in Education (ED 4320)	3
Materials and Methods of Teaching Physical Education (PE 4329)	3
Seminar in Education (ED 4350)	3
P-12 Internship in the School (ED 4998)	9
Psychology of Learning (PY 3380)	3
Physical Education Teaching Field Requirements	(6)
Physical Education in the Elementary School (PE 3333)	3
Physical Education for the Exceptional Child (PE 4361)	3
Total Minimum Hours Required	133

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for Physical Education degree with teacher certification include successful completion of the Departmental Exit Exams for Physical Education and Education

* The Foreign language requirement may be satisfied by a CLEP or AP score sufficient to warrant college level credit total.

For Teacher Education Degrees only Child and Adolescent Development (PY 3310) taken in lieu of Intro to Psychology (PY 1310).

Courses in Education (ED)

2097 Practicum in Education I

Courses designed to provide for the development of skills essential for classroom teachers. Candidates will complete approximately 80 hours of service during each class. Clinical experience will be obtained through developing skills during interaction with P-12 school pupils and staff under the guidance of P-12 faculty. ED 2097 is offered every fall semester.

2098 Practicum in Education II

Courses designed to provide for the development of skills essential for classroom teachers. Candidates will complete approximately 80 hours of service during each class. Clinical experience will be obtained through developing skills during interaction with P-12 school pupils and staff under the guidance of P-12 faculty. ED 2098 is offered every spring semester.

2120 Introduction to Education

A course which is designed to assist pre-candidates in fulfilling most of the laboratory experiences required to enter into the Teacher Education Program. The course should be taken at the sophomore level. The course is offered fall and spring semesters. This course must be completed prior to application into the Teacher Education Program. Prerequisites: Second semester freshman standing.

2322 Foundations of Education

An introduction to the teaching profession including an overview of the historical, philosophical and social foundations of education and their influence upon contemporary education. This course must be completed prior to application into the Teacher Education Program preferably the freshman year. This course is offered fall and spring semesters and occasionally during the summer.

2325 Technology in the Classroom

An introduction to computers for education majors. Pre-candidates will complete the course with an understanding of educational technology and how technology impacts the lives of teachers. Lesson plans will be written and presented using technology. Students will build websites, learn how to use an electronic grade books and produce PowerPoint presentations. This course must be completed prior to application into the Teacher Education Program. This course is offered fall and spring semesters. Many times it is offered in the summers.

3097 Practicum in Education III

Courses designed to provide for the development of skills essential for classroom teachers. Candidates will complete approximately 80 hours of service during each class. Clinical experience will be obtained through developing skills during interaction with P-12 school pupils and staff under the guidance of P-12 faculty. ED 3097 is offered every fall semester.

3098 Practicum in Education IV

Courses designed to provide for the development of skills essential for classroom teachers. Candidates will complete approximately 80 hours of service during each class. Clinical experience will be obtained through developing skills during interaction with P-12 school pupils and staff under the guidance of P-12 faculty. ED 3098 is offered every spring semester.

3315 Fundamentals of Reading in the Elementary School

A survey of the methods of teaching reading to elementary pupils with emphasis upon contemporary methods. Field experience is required. Prerequisites: Admission into the Teacher Education Program and completion of the English core courses (EH 1301, EH 1302, HU 2310, EH 2303/2304). This course is offered fall semester.

3316 Reading in Content Areas

The course focuses on reading rate, vocabulary development, application and extension of skills and techniques in content areas. It is required for all secondary education majors. Field experience is required. Prerequisites: Admission into the Teacher Education Program and completion of the English core courses (EH 1301, EH 1302, HU 2310, EH 2303/2304). This course is offered spring semester.

3331 Teaching Health and Safety in the Elementary School

The course focuses on the materials and methods for developing health and safety concepts at the elementary level. Prerequisite: Lifetime Fitness (PE 1300) and admission into the Teacher Education Program. This course is offered spring semester.

3332 Language Arts in the Elementary School

The methods and materials for teaching communication skills in the elementary grades. Prerequisites: Completion of the English core courses (EH 1301, EH 1302, HU 2310, EH 2303/2304) and admission into the Teacher Education Program. This course is offered fall semester.

3334 Fine Arts in the Elementary School

The methods, materials, and purposes for teaching music and art at the elementary level. Prerequisite: Admission into the Teacher Education Program. This course is offered spring semester.

3333 Teaching Physical Education in the Elementary School

The methods and activities important to the psychomotor development of children. Prerequisite: Lifetime Fitness (PE 1300) and admission into the Teacher Education Program. This course is offered fall semester.

3335 Social Studies in the Elementary School

The methods and models of teaching social studies at the elementary level. Prerequisites: Completion of the Social Studies core (HY 1301, HY 1302, HU 1310, HY 3360, SY 3311) and admission into the Teacher Education Program. This course is offered spring semester.

3340 The Exceptional Learner

An overview of the nature and needs of exceptional children with techniques for adapting classroom instruction to the needs of the individual child. Prerequisites: Childhood and Adolescent Psychology (PY 3310). This course is offered every fall and spring semesters.

4097 Practicum in Education V

Courses designed to provide for the development of skills essential for classroom teachers. Candidates will complete approximately 80 hours of service during each class. Clinical experience will be obtained through developing skills during interaction with P-12 school pupils and staff under the guidance of P-12 faculty. ED 4097 is offered every fall semester.

4098 Practicum in Education VI

Courses designed to provide for the development of skills essential for classroom teachers. Candidates will complete approximately 80 hours of service during each class. Clinical experience will be obtained through developing skills during interaction with P-12 school pupils and staff under the guidance of P-12 faculty. ED 4098 is offered every spring semester.

4317 Children's Literature

An introduction to the field of children's literature. It includes reading a large number of children's books. Prerequisites: Admission into the Teacher Education Program, completion of the English core courses (EH 1301, EH 1302, HU 2310, EH 2303/2304) and Language Arts in the Elementary School (ED 3332). This course is offered fall semester.

4320 Assessment in Education

An introduction and evaluation of traditional and non-traditional teaching, testing, records, and statistical processes commonly used in educational literature. Prerequisites: Senior standing and admission into the Teacher Education Program. This course is offered fall semester and occasionally during the summer.

4326 Diagnostic and Prescriptive Reading

The course focuses on the current trends and techniques in diagnosing pupil needs in reading, evaluating formal and informal reading assessment instruments, and identifying reading skills required in content areas. It is required for elementary education majors. Field experience is required. Prerequisites: Admission into the Teacher Education Program, completion of the English

core courses (EH 1301, EH 1302, HU 2310, EH 2303/2304) and Fundamentals of Reading in the Elementary School (ED 3315). This course is offered spring semester.

4229 Materials & Methods of Teaching Secondary School Subjects

The course focuses on the materials and methods of teaching as related to the purposes of education and characteristics of adolescents. Prerequisite: Admission into the Teacher Education Program. This course is offered fall semester and occasionally during the summer.

4331 Science in the Elementary School

The course focuses on the philosophy, curriculum, and teaching of elementary science concepts and scientific methods of observation and inquiry. Prerequisites: BIO 1300 and 1100, PHY 1304 and 1104, PHY 1305 and 1105; and admission into the Teacher Education Program. This course is offered spring semester.

4341 Mathematics in the Elementary School

The course focuses on the methods and materials for teaching quantitative concepts and reasoning in grades K-6. Prerequisites: Admission into the Teacher Education Program, completion of the math core requirements: Pre-Calculus Algebra (MH 1340), Elementary Math I and II (MH 2305 and MH 2306) and a math elective. This course is offered fall semester and often in the summer.

4348 Classroom Management

A study of interpersonal relationships among pupils, teachers, paraprofessionals, administrators and parents. It also covers classroom procedures, management and discipline techniques. Prerequisites: Senior standing and admission into the Teacher Education Program. This course is offered fall semester and occasionally during the summer.

4350 Seminar in Education

Current issues in education, internship resources, and finding employment in education. The completion of an electronic portfolio is the center of the course activities. Concurrent enrollment in ED 4350 is required for candidates enrolling for the Internship and is open only to them. This course is offered fall and spring semesters.

4997 Internship in the Elementary School

The course will provide a full-time directed candidate teaching for the full semester. It also provides a supervised experience allowing for candidate responsibility in the classroom. Prerequisites: Senior standing, admission into the Teacher Education Program, and approval of the Department Chairperson. Concurrent enrollment in ED 4350 is required. This course is offered fall and spring semesters.

4998 P-12 Internship in the School

The course will provide a full-time directed candidate teaching for the full semester. It also provides a supervised experience allowing for candidate responsibility in the classroom. Prerequisites: Senior standing, admission into the Teacher Education Program, and approval by the Department Chairperson. Concurrent enrollment in ED 4350 is required. This course is offered fall and spring semesters.

4999 Internship in the Secondary School

The course will provide a full-time directed candidate teaching for the full semester. It also provides a supervised experience allowing for candidate responsibility in the classroom. Prerequisites: Senior standing, admission into the Teacher Education Program, and approval by the Department Chairperson. Concurrent enrollment in ED 4350 is required. This course is offered fall and spring semesters.

SPECIAL COURSES

2099 Individualized Study

The course is for introductory level focused study in education. The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. ED 2099 is open only to

sophomores. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by dean. Prerequisite: Instructor's Consent ED 2120 (Offered on demand)

3099 Individualized Study

The course is for advanced level focused study in education. The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. ED 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by dean. Prerequisite: Instructor's Consent ED 2120 (Offered on demand)

DEPARTMENT OF ENGLISH

The study of English language and literature leads students to broaden their understanding of the human experience and to gain proficiency in written and spoken communication. By directing students to study and reflect on the creative works of great writers, and to practice the crafts of writing and speaking in various applications, the English faculty at Faulkner University seek to reaffirm Christian ideals and practices in all walks of life. Through reading, writing and discussion, students are equipped to make sound judgments not only in their evaluation and appreciation of literature and other forms of writing, but also in many phases of human activity.

To these ends, the English Department offers a Bachelor of Arts degree in English with emphasis in one of the following areas: traditional literature and writing major; composition and rhetoric; creative writing; journalism. The department also offers an introductory course in speech communication. Upon completion of their selected degree program, students should be qualified to enter graduate school in their chosen field or to take a position in the professional world. English is a strong undergraduate major for students planning to enter law school or professions such as public relations, technical writing, sales, social work, civic service, and journalism.

For students who desire a teaching certificate in English at the secondary level, the Department of Education offers both the Bachelor's Degree (Class B Certification) and Master's Degree (Alt A Certification) with a teaching field in English Language Arts. (See Department of Education section of the Catalog.)

A minor in English consists of eighteen (18) hours selected by the student in consultation with his or her advisor. The minor must include at least six (6) hours of upper-level courses.

All students who receive a bachelor's degree in English or Secondary Education/English Language Arts must take the ETS Field Exam in English as an exit requirement for graduation. All students who receive a bachelor's degree in English with emphasis in Composition/Rhetoric, Creative Writing, or Journalism will be required to prepare a senior portfolio of work using the guidelines set by the respective national organizations.

ENGLISH DEGREE PLANS

Bachelor Of Arts In English

Core Requirements 70-76

Christian Literacy (18 – 24)

Lower Level Courses

BI 1211/1311 Life of Christ

BI 1214/1314 Book of Acts

BI 2202/2302 Pentateuch

BI Elective (2/3 hours)

Upper Level Courses

BI 3311 Marriage and Family

BI 4311 Christian Cultural Heritage

BI Elective (2/3 hours)

BI Elective (2/3 hours)

Cultural Heritage Literacy (12)

HU 1310 Western Cultural Heritage I

HU 1320 Western Cultural Heritage II

HU 2310 Western Cultural Heritage III

HU 2320 American Cultural Heritage

Mathematical and Scientific Literacy (10)

Mathematics Requirement—MH 1338 Finite Mathematics or higher

Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course.

Natural Science Requirement: one course from Biology

Scientific Laboratory Requirement—one scientific laboratory companion course for either the course taken for the Physical Science requirement or the Natural Science requirement.

Information and Communication Literacy (21)

Composition and Literature

EH 1301 English Composition I

EH 1302 English Composition II

EH 2301 or EH 2303

Communication: EH 1303 Speech Communication

Technology (one from the following list)

CA 1302 Computer Applications or

CS 2305 Intro to Computer Science & Programming or

INF1300 Information Research and Strategies or

ED 2325 Technology in the Classroom [required for students seeking ED degrees]

Foreign Language: 6 hours in a given foreign language

Note: Students pursuing a B.A. degree in English who have not earned six (6) hours or more of foreign language credit at the college level may meet this requirement by achieving a passing score on a nationally administered standardized exam in foreign language. Otherwise students will need to take six (6) hours or more in a given foreign language.

Personal and Social Literacy (9)

Personal

PE 1300 Lifetime Fitness

FE 1100 Freshman Experience

PE Activity — Two one-hour activity courses

Social Science: PY 1310 Introduction to Psychology

Requirements for Literature Track 39

EH 2301 Survey English Lit I OR EH 2303 Survey American Lit I.....3

EH 3365 American Writers Since 18003

EH 3375 British Writers Since 18003

EH 4313 Shakespeare3

EH 4351 Studies in the English Language3

EH 4301 Literary Criticism.....3

EH 3301 Advanced Composition.....3

EH 3300 Creative Writing.....3

HU 3301 Introduction to Philosophy.....3

EH 4361/62/63/64 Special Topics.....3

EH 4333 Chaucer & Medieval Literature3

EH 4325 Studies in the Novel.....3

EH 4312 Internship3

Electives(15)

Total Hours 124-130

Note: 48 hours of upper level ` are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

CREATIVE WRITING

Worthy arguments are made for applying "creative" to many genres of writing. The creative writing courses in the English Department concentrate on short fiction and on poetry. A playwriting course is also offered. These courses are useful to any persons interested in improving their communication skills. Business classes teach one how to spend money; writing courses teach one how to spend words—both skills are needed for success in the 21st century.

Bachelor Of Arts In English Creative Writing Emphasis

Core Requirements **70-76**

Christian Literacy **(18 – 24)**

Lower Level Courses

BI 1211/1311 Life of Christ

BI 1214/1314 Book of Acts

BI 2202/2302 Pentateuch

BI Elective (2/3 hours)

Upper Level Courses

BI 3311 Marriage and Family

BI 4311 Christian Cultural Heritage

BI Elective (2/3 hours)

BI Elective (2/3 hours)

Cultural Heritage Literacy **(12)**

HU 1310 Western Cultural Heritage I

HU 1320 Western Cultural Heritage II

HU 2310 Western Cultural Heritage III

HU 2320 American Cultural Heritage

Mathematical and Scientific Literacy **(10)**

Mathematics Requirement

MH 1338 Finite Mathematics or higher

Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course.

Natural Science Requirement: **one course** from Biology

Scientific Laboratory Requirement—**one scientific laboratory**

companion course for either the course taken for the Physical Science requirement or the Natural Science requirement.

Information and Communication Literacy **(21)**

Composition and Literature

EH 1301 English Composition I

EH 1302 English Composition II

EH 2301 **or** EH 2303

Communication: EH 1303 Speech Communication

Technology (one from the following list)

CA 1302 Computer Applications **or**

CS 2305 Intro to Computer Science & Programming **or**

INF 1300 Information Research and Strategies **or**

ED 2325 Technology in the Classroom [required for students seeking ED degrees]

Foreign Language: 6 hours in a given foreign language

Note: Students pursuing a B.A. degree in English who have not earned six (6) hours or more of foreign language credit at the college level may meet this requirement by achieving a passing score on a nationally administered standardized exam in foreign language.

Otherwise students will need to take six (6) hours or more in a given foreign language.

Personal and Social Literacy **(9)**

Personal

PE 1300 Lifetime Fitness

FE 1100 Freshman Experience

PE Activity — Two one-hour activity courses

Social Science: PY 1310 Introduction to Psychology

Requirements for Creative Writing Emphasis.....	45
EH 2301 Survey of English Lit. I OR EH 2303 Survey of American Lit. I..	3
TH 2306 Introduction to Acting	3
EH 3300 Creative Writing.....	3
EH 3301 Advanced Composition.....	3
EH 3302 Fiction Writing.....	3
EH 3304 Poetry Writing.....	3
EH 4302 Advanced Fiction Writing.....	3
EH 4304 Advanced Poetry Writing.....	3
EH 3350 Playwriting.....	3
EH 4351 Studies in English Language.....	3
EH 3321 Feature Writing.....	3
EH ???? American or British Literature (upper level)	3
EH 4301 Literary Criticism.....	3
EH 4313 Shakespeare.....	3
EH 4312 Internship.....	3
Electives	9
Total Hours	124-130

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

JOURNALISM

Students wishing to pursue a career in print media are encouraged to select from a variety of newspaper and magazine courses designed to prepare students for working in publications. All students may choose journalism courses as electives to sharpen their writing skills and to prepare for various careers. Students taking such courses will be involved in student publications on campus.

Bachelor Of Arts In English Journalism Emphasis

Core Requirements.....	70-76
Christian Literacy.....	(18 – 24)
Lower Level Courses	
BI 1211/1311 Life of Christ	
BI 1214/1314 Book of Acts	
BI 2202/2302 Pentateuch	
BI Elective (2/3 hours)	
Upper Level Courses	
BI 3311 Marriage and Family	
BI 4311 Christian Cultural Heritage	
BI Elective (2/3 hours)	
BI Elective (2/3 hours)	
Cultural Heritage Literacy	(12)
HU 1310 Western Cultural Heritage I	
HU 1320 Western Cultural Heritage II	
HU 2310 Western Cultural Heritage III	
HU 2320 American Cultural Heritage	
Mathematical and Scientific Literacy	(10)
Mathematics Requirement: MH 1338 Finite Mathematics or higher	
Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course.	
Natural Science Requirement: one course from Biology	
Scientific Laboratory Requirement: one scientific laboratory companion course for either the course taken for the Physical Science requirement or the Natural Science requirement.	

Information and Communication Literacy (21)
 Composition and Literature
 EH 1301 English Composition I
 EH 1302 English Composition II
 EH 2301 **or** EH 2303
 Communication: EH 1303 Speech Communication
 Technology (one from the following list)
 CA 1302 Computer Applications **or**
 CS 2305 Intro to Computer Science & Programming **or**
 INF1300 Information Research and Strategies **or**
 ED 2325 Technology in the Classroom [required for students seeking ED degrees]
 Foreign Language: 6 hours in a given foreign language
 Note: Students pursuing a B.A. degree in English who have not earned six (6) hours or more of foreign language credit at the college level may meet this requirement by achieving a passing score on a nationally administered standardized exam in foreign language. Otherwise students will need to take six (6) hours or more in a given foreign language.

Personal and Social Literacy (9)

Personal
 PE 1300 Lifetime Fitness
 FE 1100 Freshman Experience
 PE Activity: Two one-hour activity courses
 Social Science: PY 1310 Introduction to Psychology

Requirements for Journalism Emphasis 42

EH 1241 AP Style/Grammar/Usage.....	2
EH 1141 Lab for 1241	1
EH 1242 Beginning Newswriting	2
EH 1142 Lab for 1242	1
EH 2241 Intermediate Newswriting	2
EH 2141 Lab for EH 2241	1
EH 2242 Journalism Ethics	2
EH 2142 Lab for EH 2242	1
EH 3241 Layout and Page Design	2
EH 3141 Lab for EH 3241	1
EH 4241 Newspaper Management	2
EH 4141 Lab for EH 4241	1
EH 4242 Senior Seminar.....	2
EH 4142 Lab for EH 4242	1
EH 3315 Technical Writing	3
EH 3301 Advanced Composition.....	3
EH 4351 Studies in the English Language	3
EH 33XX/43XX American or British Literature (upper level).....	3
EH 3321 Feature Writing.....	3
EH 4317 Rhetorical Theory	3
EH 4312 Internship	3

Electives 12

Total Hours 124-130

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

RHETORIC AND COMPOSITION

Rhetoric and composition courses, beyond the freshman level, are offered through the Department of English. Students may obtain a Bachelor of Arts in English with an emphasis in Rhetoric and Composition.

Students wishing to pursue a graduate degree in any field or those interested in teaching writing at the high school level will be immersed in classical and modern rhetoric. Since we rarely hear the word "rhetoric" used today without a negative connotation—e.g. "empty rhetoric," "mere rhetoric," "Stop all this rhetoric and *do* something"—students will learn how rhetoric is an ancient and useful study, one of the original seven Liberal Arts (along with logic, grammar, arithmetic, geometry, astronomy and music). The principles of rhetoric have been employed in law, politics, education, science, and religion from classical Greece and Rome through the Middle Ages and the Renaissance, and into the modern eras of the 19th, 20th, and 21st centuries. Each of these areas will be studied.

Bachelor of Arts In English Rhetoric/Composition Emphasis

Core Requirements **70-76**

Christian Literacy **(18 – 24)**

Lower Level Courses

BI 1211/1311 Life of Christ

BI 1214/1314 Book of Acts

BI 2202/2302 Pentateuch

BI Elective (2/3 hours)

Upper Level Courses

BI 3311 Marriage and Family

BI 4311 Christian Cultural Heritage

BI Elective (2/3 hours)

BI Elective (2/3 hours)

Cultural Heritage Literacy **(12)**

HU 1310 Western Cultural Heritage I

HU 1320 Western Cultural Heritage II

HU 2310 Western Cultural Heritage III

HU 2320 American Cultural Heritage

Mathematical and Scientific Literacy **(10)**

Mathematics Requirement: MH 1338 Finite Mathematics or higher

Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course.

Natural Science Requirement: one course from Biology

Scientific Laboratory Requirement: one scientific laboratory companion course for either the course taken for the Physical Science requirement or the Natural Science requirement.

Information and Communication Literacy **(21)**

Composition and Literature

EH 1301 English Composition I

EH 1302 English Composition II

EH 2301 **or** EH 2303

Communication: EH 1303 Speech Communication

Technology (one from the following list)

CA 1302 Computer Applications **or**

CS 2305 Intro to Computer Science & Programming **or**

INF1300 Information Research and Strategies **or**

ED 2325 Technology in the Classroom [required for students seeking ED degrees]

Foreign Language: 6 hours in a given foreign language

Note: Students pursuing a B.A. degree in English who have not earned six (6) hours or more of foreign language credit at the college level may meet this requirement by achieving a passing score on a nationally administered standardized exam in foreign language. Otherwise students will need to take six (6) hours or more in a given foreign language.

Personal and Social Literacy	(9)
Personal	
PE 1300 Lifetime Fitness	
FE 1100 Freshman Experience	
PE Activity — Two one-hour activity courses	
Social Science: PY 1310 Introduction to Psychology	
Requirements for Composition/Rhetoric Emphasis.....	42
EH 3315 Technical Writing	3
EH 3301 Advanced Composition.....	3
EH 33XX/43XX American or British Literature (upper level).....	6
EH 4301 Literary Criticism.....	3
EH 4317 Rhetorical Theory	3
EH 3321 Feature Writing	3
HU 3301 Introduction to Philosophy.....	3
HU 3303 Logic	3
EH 4361/62/63/64 Special Topics.....	3
EH 3300 Creative Writing.....	3
EH 3302 or 3304 Fiction Writing or Poetry Writing	3
EH 4351 Studies in the English Language	3
EH 4312 Internship	3
Electives	12
Total Hours	124-130

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

Courses in English (EH)

Six (6) hours of composition (EH 1301 & EH 1302) are prerequisites for all literature courses. Three (3) hours of literature survey is a prerequisite for all advanced literature courses. EH 1241 is a prerequisite for all journalism courses.

0301 Fundamentals of Reading and Writing I

A review of grammar and vocabulary with extensive practice in reading comprehension and paragraph writing. Required of entering students who score below the established norm on the English Placement test. Institutional credit. The purpose is to prepare students to succeed in EH 0302 (Fundamentals of Reading and Writing II). Does not substitute for the EH 1301 or EH 1302 requirements. A grade of C or higher is required to pass this course. Offered every semester.

0302 Fundamentals of Reading and Writing II

A continuation of EH 0301 with emphasis on writing short essays. Required of students who score below the norm on the English Placement test or who have passed EH 0301 with a grade of C or higher. Institutional credit. The purpose is to prepare students to succeed in EH 1301 (English Composition I). Does not substitute for the EH 1301 or EH 1302 requirements. A grade of C or higher is required to pass this course. Offered every semester.

1141 Lab for EH 1241

Offered every fall semester.

1241 AP Style/Grammar/Usage

Extensive practice in journalistic AP style, with an intense review of grammar and usage. Students will also write for the student newspaper. EH 1241 is a prerequisite for all other journalism courses. Offered every fall semester.

1142 Lab for EH 1242

Offered every spring semester.

1242 Beginning Newswriting

An introduction to the basic fundamentals of newswriting, with an emphasis on journalistic writing

style, including how to write and organize news stories. Students will write for the student newspaper. Offered every spring semester.

1301 English Composition I

Primarily designed to develop the writing of essays, with attention to critical reading skills. Offered every semester.

1302 English Composition II

The continuation of the reading and writing skills developed in EH 1301, with an emphasis on persuasive writing and argumentation. A major part of the course will be devoted to the development of research skills. Prerequisite: EH 1301 or equivalent. Offered every semester.

1303 Speech Communication

Instruction and practice in the theory and skills of oral communication, such as the organization and delivery of short speeches, reading aloud in public, group discussion, critical listening, and evaluation. Offered every semester.

2141 Lab for EH 2241

Offered every fall semester.

2241 Intermediate Newswriting

This course is designed to continue newswriting skills begun in EH 1242. Students will write for the student newspaper. Offered every fall semester.

2142 Lab for EH 2242

Offered every spring semester.

2242 Journalism Ethics

This course is designed for study in journalism ethics, with emphasis on case studies and current events. Students will also write for the student newspaper. Offered every spring semester.

2301 Survey of English Literature I

A chronological survey of English literature. Includes selected writers and writings from Beowulf to 1798. Offered every semester.

2303 Survey of American Literature I

A chronological survey. Includes selected writings from William Bradford through Herman Melville. Offered every semester.

2304 Survey of American Literature II

A chronological survey which includes selected writings from Walt Whitman through current American writers. Offered every semester.

3141 Lab for EH 3241

Offered every fall semester.

3241 Layout and Page Design

Study of the entire print reproduction process from idea formulation to designer's drawing board to the printer's finished product. Emphasis is on the fitting of copy into specific layout spaces, headline writing, art and photo reduction, and overall publications make-up. Offered every fall semester.

3300 Creative Writing

An introductory course in the writing of both poetry and short stories. Prerequisite: EH 1301 and EH 1302. Offered Fall 2009.

3301 Advanced Composition

Emphasizes clear, consistent, logical writing. Designed for English majors as well as students entering business or going on to graduate or professional schools. Students taking this course will complete 40-60 pages of writing, primarily in research/critical analysis format. Prerequisite: EH 1301 and EH 1302 or equivalent with a grade of C or higher. Offered every spring semester.

3302 Fiction Writing

Emphasis will shift between discussion of the students' work and close reading of established fiction

writers from an anthology. Prerequisites: EH 3300 or permission of the instructor. Offered Fall 2008 and Spring 2010.

3304 Poetry Writing

Emphasis will shift between discussion of the students' work and close reading of established poets from an anthology. Prerequisites: 3300 or permission of the instructor. Offered Spring 2009.

3315 Technical Writing

A study of effective technical and professional communication that develops skills in proposal writing, technical report writing, document design, oral presentation, and basic research techniques through online and library sources. Students will read, write and evaluate a number of short reports, including mechanism and product descriptions, instructions, abstracts and summaries, project proposals, and progress reports. Prerequisites: EH 1302 with grade of C or higher. Offered Spring 2009.

3321 Feature Writing

Feature Writing examines feature articles in newspapers, magazines, and television and Internet news presentations in order to illustrate key principles and elements of good feature writing. Students will write and critique their own feature articles and sharpen interviewing and researching skills necessary for successful feature writing. Through lectures, discussions, videotapes, and guest speakers students will learn about ways to have their articles published and to explore career opportunities as feature writers.

3345 Young Adult Literature

An introduction to literature appropriate for the adolescent reader. The course includes an overview of the history of young adult literature; an analysis of individual titles and characteristics; reading patterns and major concerns of adolescents; and methods for teaching reading and writing as they relate to literature in the secondary school. Required for English Language Arts Education majors. Offered Fall 2008 and Spring 2010.

3350 Playwriting

Theory and practice in the art of writing for the stage. Exercises in dialogue, character development, conflict and structure will be an essential part of the course. Offered on demand.

3365 American Writers Since 1800

The course features major writers of fiction, poetry, or drama, as well as lesser known authors from 1800 to the present. Course content may vary with repeated offerings. Offered Fall 2009.

3375 British Writers Since 1800

The course features major writers of the British Isles as well as lesser known authors from 1800 to the present. Course content may vary with repeated offerings. Offered Spring 2009.

4129 Materials and Methods in English Language Arts

The course focuses on the materials and methods of teaching as related to the field of English Language Arts and the purposes of education and characteristics of adolescents. Prerequisite: Admission into the teacher education program and concurrent enrollment in ED 4229. Offered every spring semester.

4141 Lab for EH 4241

Offered every fall semester.

4241 Newspaper Management

Theoretical and applied aspects of communication within organizations. A study of human interaction in the activities of organizations, including cooperation, conflict, decision making, compliance gaining, resistance, morale building, cohesion, the use of power and authority, and the creation and maintenance of professional relationships. Students should gain an understanding of how organizations use communication, and improve the communication skills they need to function effectively in organizations. Offered every fall semester.

4142 Lab for EH 4242

Offered every spring semester.

4242 Senior Seminar in Publications

A culminating experience for majors involving a substantive project that demonstrates a synthesis of learning accumulated in the major, including broadly comprehensive knowledge of the discipline and its methodologies. Senior portfolio preparation. Senior standing required. Offered every spring semester.

4301 Literary Criticism

This course examines various literary texts from the viewpoints of major critical theories of analysis and interpretation. Students apply the diverse critical approaches as they read and respond in writing to assigned fiction, poetry, or drama. Offered Fall 2009.

4302 Advanced Fiction Writing

This course provides further opportunity for developing the skills begun in EH 3302. In place of the short exercises included in EH 3302, the student will complete a third full-length short story and will have at least three individual conferences with the instructor. Prerequisites: EH 3302 or permission of the instructor. Offered on demand.

4304 Advanced Poetry Writing

This course provides further opportunity for developing the skills begun in EH 3304. Fewer exercises will be assigned, and the student will complete a thematic project of at least four original poems. Prerequisites: EH 3304 or permission of the instructor. Offered on demand.

4312 Internship

Students, with the aid of the instructor, will explore areas relevant to their special interests and receive on-the-job training through an internship. Offered by arrangement.

4313 Shakespeare Survey

A study of the major plays including histories, tragedies, and comedies, as well as the sonnets. Offered Fall 2008 and Spring 2010.

4317 Rhetorical Theory

A study of ancient and contemporary theories and explanations of symbolic human communication and behavior. Topics in rhetorical theory, including such areas as philosophy of argument, rhetoric and epistemology, and ethics of rhetoric will be addressed. Offered Fall 2009.

4325 Studies in the Novel

The course will consist of close reading and analysis of selected American or British novels from various time periods. Course content may vary with repeated offerings. Offered Fall 2009.

4333 Chaucer and Medieval Studies

An examination of the works of Geoffrey Chaucer, including the Canterbury Tales, and other major writings of the period with a view toward understanding social, political and spiritual connections between the literary texts and medieval English society. Offered Fall 2009.

4351 Studies in the English Language

An introduction to the study of the English language, including the history of English. Emphasis will be placed on how the language works and on ways to describe it. Designed primarily for people interested in English, foreign language, and communications. Offered Spring 2009.

4361/62/63/64 Special Topics I, II, III, IV

This course will be a seminar featuring significant figures, movements, or issues in literature, language studies, or rhetoric with special attention to the methods and materials of scholarship. Other examples include legal writing, writing about social sciences or other disciplines, and reading and writing in cyberspace. Content varies with repeated offerings. Offered as scheduled on sufficient demand.

4365 World Literature

A close examination of classic and modern works. Content will vary. Offered Fall 2008 and Spring 2010.

SPECIAL COURSES

2099/3099 Individual Study

The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Conferences or tutoring as required, but no formal lectures or recitation. Quizzes, tests, and examinations as appropriate. EH 2099 is open only to sophomores; EH 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1 - 3) will be set by the department head and approved by the dean.

DEPARTMENT OF FINE ARTS

MUSIC

The mission of the Faulkner University music program is to glorify God through the education of the whole person and through the preparation of competent musicians, emphasizing integrity of character; the love of learning, creating, and performing; the admiration of the Beautiful and the Sublime; and the integration of a Christian worldview into a philosophy of the arts. The studies in music are designed to develop musicians who are prepared for music studies on the graduate level or are prepared to enter a career in performance. In addition, studies in music at Faulkner provide guidance for musically talented students so they can contribute to the aesthetic and cultural life of the University, the community, and the Southeast.

Students may obtain a Bachelor of Arts in Music or Music Theatre, or a Bachelor of Arts in Liberal Arts with a concentration in music (see the Humanities section of the catalogue).

The University sponsors three performance ensembles. The **University Chorus** and the **Faulkner Singers** are chosen by audition. Each organization performs widely and is active throughout the year. The **University Band**, made up of students with appropriate instrumental skills, performs at various events on campus and throughout the community.

Before being admitted as music majors, students must take the Theory Placement Exam and pass an audition on his or her primary instrument.

Candidates for degrees in music or theater must fulfill the following requirements:

1. Complete All Course Requirements.

2. Recital Attendance

A degree candidate must attend all recitals and university-sponsored concerts each semester enrolled at Faulkner University. If it is not possible to attend a recital, other concerts or assignments may be acceptable. Approval to receive recital credit by attending other concerts must be obtained from the student's private instructor prior to attendance.

3. Performance Requirements

1. A degree candidate is expected to perform in public recitals and/or a jury each semester enrolled in private instruction (see private instruction syllabus for details). The student will perform in each medium being studied privately.
2. A degree candidate is required to perform a recital consisting of at least 45 minutes of musical material during the senior year. Candidates will be expected to prepare a program with notes and translations. Repertoire for vocalists should include songs in English, French, Italian, and German. Instrumentalists will be expected to prepare repertoire that displays the achievement of significant skill on his or her chosen instrument. The student will be responsible for hiring and scheduling an accompanist. Approval to schedule and publicize the recital must be obtained from the department chair and the student's private instructor. This approval will be given after an informal performance of significant portions of the repertoire before a jury of music faculty. This jury will determine if the candidate has achieved the requisite skills to perform a full-length recital. Students completing a degree in Liberal Arts with music concentration are not required to perform a recital.

4. Piano Proficiency Requirements

A degree candidate must pass a **Piano Proficiency Exam**, which includes the following:

- a. Play a Bach chorale at sight
- b. Improvise an appropriate accompaniment to a simple melody at sight
- c. Play the accompaniment to a simple solo vocal or instrumental piece
- d. Play scales and cadential patterns in several keys

Students are required to enroll in piano lessons each semester until the proficiency exam is passed.

5. Exit Exam

A degree candidate must pass the Major Field Test during the final semester of the senior year. Students will be contacted by email to schedule the exam. The Major Field Test for Music consists of 129 multiple-choice questions, a number of which are grouped in sets and

based on recorded excerpts from music literature, excerpts from scores or other passages of music notation. The subject matter is organized into two major areas: music theory and music history. Some of the questions within each of the major areas are designed to test examinees' analytical skills (both aural and written).

FINE ARTS DEGREE PLANS: MUSIC

Bachelor of Arts in Music

Core Requirements70-76

Christian Literacy (18 – 24)

Lower Level Courses

BI 1211/1311 Life of Christ

BI 1214/1314 Book of Acts

BI 2202/2302 Pentateuch

BI Elective (2/3 hours)

Upper Level Courses

BI 3311 Marriage and Family

BI 4311 Christian Cultural Heritage

BI Elective (2/3 hours)

BI Elective (2/3 hours)

Cultural Heritage Literacy (12)

HU 1310 Western Cultural Heritage I

HU 1320 Western Cultural Heritage II

HU 2310 Western Cultural Heritage III

HU 2320 American Cultural Heritage

Mathematical and Scientific Literacy (10)

Mathematics Requirement: MH 1338 Finite Mathematics or higher

Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course.

Natural Science Requirement: one course from Biology

Scientific Laboratory Requirement: one scientific laboratory companion course for either the course taken for the Physical Science requirement or the Natural Science requirement.

Information and Communication Literacy (21)

Composition and Literature

EH 1301 English Composition I

EH 1302 English Composition II

EH 2301 or EH 2303 or EH 2304

Communication

EH 1303 Speech Communication

Technology (one from the following list)

CA 1302 Computer Applications or

CS 2305 Intro to Computer Science & Programming or

INF 1300 Information Research and Strategies

ED 2325 Technology in the Classroom [required for students seeking ED degrees]

Foreign Language: 6 hours in a given foreign language

Personal and Social Literacy (9)

Personal

PE 1300 Lifetime Fitness

FE 1100 Freshman Experience

PE Activity — Two one –hour activity courses

Social Science (one course from the following list)

PY 1310 Introduction to Psychology

CJ 1300 Introduction to Criminal Justice

COU 2320 Introduction to Counseling

SY 2328 Introduction to Sociology

PS 2308 Introduction to American Constitutional Government

BA 2303 Macroeconomics

Major Field Requirements	55
MU 1151-52; 2151-52 Sight Singing & Ear Training I-IV	1,1,1,1
MU 1153-54 Class Piano I and II.....	1,1
MU 2331 Music Literature	3
MU 2341-42; 3341-42 Music Theory I-IV	3,3,3,3
MU 3010 Piano Proficiency Exam.....	0
MU 3331-32 Music History I and II	3,3
MU 3351 Conducting.....	3
MU 4010 Senior Recital	0
MU 4331 Christian Aesthetics and Phil. of Fine Arts	3
MU 4332 Christian Aesthetics and Phil. of Music	3
MU 4360 Music Internship.....	3
MU 11//-21//* Ensemble (Chorus, Singers, Band)	1,1
MU 31//-41// Ensemble (Chorus, Singers, Band)	1,1,1,1,1,1
MU11//-21// ** Private Applied Lessons	1,1
MU 22//-42// Private Applied Lessons	2,2,2
Total hours	125-131

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

***Ensemble Requirement: 8 hours with 6 upper-division hours.** 2 semesters of lower-division participation are required before registering for upper-division ensembles. Credit earned through membership in ensembles not sanctioned by the Fine Arts Department will not be counted toward graduation.

****Private Applied Lessons: 8 hours are required,** of which at least 6 hours must be upper division. Students may take upper-division lessons after completing 2 semesters at the lower-division level, pending a recommendation by the jury. If piano is the principal instrument or if a student passes the Piano Proficiency Exam prior to taking Class Piano, then 2 additional hours of lower-division private lessons are required to substitute for Class Piano I and II (for a total of 10 hours of private instruction).

Students enrolled in the Great Books Honors College who have completed GB I-IV may fulfill their contract obligation by selecting any two upper-level courses within their major area with agreement from select professor(s) and the honors college. Please consult the Great Books section of the catalog for complete details.

MINOR IN MUSIC

A minimum of 18 hours in music courses is required for a minor, of which 6 must be upper-division courses. The following courses are recommended, but alternatives may be chosen by students demonstrating adequate preparation for more advanced study. **Any such substitutions must have departmental approval.**

MU 1151 Sight Singing & Ear Training I.....	1
MU 1152 Sight Singing & Ear Training II.....	1
MU 2341 Music Theory I.....	3
MU 2342 Music Theory II.....	3
MU 2331 Music Literature	3
MU 3351 Conducting	3
MU 4331 Christian Aesthetics and Phil. of Fine Arts.....	3

At least 1 hour of private instruction is required. 2 semesters of successful ensemble participation is required.

Courses in Music (MU)

1060/61-4060/61; 1160/61- 4160/61 University Chorus

Vocal ensemble that performs music appropriate for a larger ensemble. The chorus rehearses daily

and performs 20-30 times each year both on and off campus. Members are chosen by audition. 0-1 semester hour credit. Offered each semester.

1064/65-4064/65; 1164/65-4164/65 Faulkner Singers

A chamber group that performs music appropriate for a smaller ensemble. Membership is determined by audition and limited to 16-20 singers. The class meets at least 2 hours each week. 0-1 semester hour credit. Offered each semester

1084/85-4084/85; 1184/85-4184/85 University Band

Fall semester is marching band and spring semester is concert band. Performances will be given on and off campus. Membership determined by audition. 0-1 semester hour credit. Offered each semester.

1111/12-2111/12; 3211/12-4211/12 Private Voice

Private instruction in techniques of breath control, tone production, diction, phrasing, and interpretation. Lower-division lessons meet ½ hour per week and upper division meet 1 hour per week. 2 semesters of lower-division credit and jury approval are required to enter upper-level study. 1-2 semester hours credit. Offered each semester.

1121/22-2121/22; 3221/22-4221/22 Private Piano

Private instruction in techniques of playing the piano. Includes consideration of repertoire, harmonization, phrasing, and interpretation in addition to basic fingering skills. Lower-division lessons meet ½ hour per week and upper division meet 1 hour per week. 2 semesters of lower-division credit and jury approval are required to enter upper-level study. Prerequisite for lower division: MU 1253 or permission of instructor. 1-2 semester hours credit. Offered each semester.

1151 Sight Singing & Ear Training I

A study and practice of tonal and rhythmic relationships in music and the practice of singing these relationships at sight. Includes elementary theory principles. Meets two hours per week. 1 semester hour credit. Offered every Fall Semester.

1152 Sight Singing & Ear Training II

A continuation of MU 1151. Meets two hours per week. Prerequisite: MU 1151. 1 semester hour credit. Offered every Spring semester.

1153 Class Piano I

Group instruction in basic techniques of playing the piano. Includes elementary note reading and fingering skills. Intended for the student with little or no previous knowledge of the piano. 1 semester hour credit. Offered every Fall semester.

1154 Class Piano II

Group instruction in basic techniques of playing the piano. Includes elementary note reading and fingering skills. 1 semester hour credit. Offered every Spring semester.

1163 Class Voice

Group instruction in basic techniques of breath control, tone production, diction, phrasing and interpretation using simple song repertoire, with suggested songs suitable for solos. Daily practice required. Does not count toward major or minor. 1 semester hour credit. Offered every Fall semester.

1173 Choral Sightsinging

A study of basic rudiments of music and sightsinging skills needed for participation in the choral program of the University. May be required before or during the beginning semester of a student's participation in the *University Chorus* or *Faulkner Singers*. One 50 minute class meeting each week. 1 semester hour credit. Offered every Fall Semester.

1191/92-2191/92; 3291/92-4291/92 Private Brass, Woodwinds, Percussion

Applied private lesson designed to emphasize an instrument for concentration in music study. Lower-division lessons meet ½ hour per week and upper division meet 1 hour per week. 2 semesters of lower-division credit and jury approval are required to enter upper-level study. 1-2 semester hours credit. Offered each semester.

1193/94-2193/94; 3293/94-4293/94 Private Strings

Applied private lesson designed to emphasize an instrument for concentration in music study. Lower-division lessons meet ½ hour per week and upper division meet 1 hour per week. 2 semesters of lower-division credit and jury approval are required to enter upper-level study. 1-2 semester hours credit. Offered each semester.

1195/96-2195/96; 3295/96-4295/96 Private Guitar

Private instruction in classical guitar techniques. Lower-division lessons meet ½ hour per week and upper division meet 1 hour per week. 2 semesters of lower-division credit and jury approval are required to enter upper-level study. 1-2 semester hours credit. Offered each semester.

1342 Fundamentals of Music

A beginning study of music notation, scales, intervals and chords. The course is open to all students and is required of music students whose Theory Placement Exam scores place them at this level. *Does not count toward major or minor and does not substitute for any core subject.* 3 semester hours credit. Offered every Spring Semester

2151 Sight Singing & Ear Training III

A continuation of MU 1152. Meets two hours per week. Prerequisite: MU 1152. 1 semester hour credit. Offered every Fall semester.

2152 Sight Singing & Ear Training IV

A continuation of MU 2151. Meets two hours per week. Prerequisite: MU 2151. 1 semester hour credit. Offered every Spring semester.

2331 Music Literature

A survey of Western music from the Middle Ages to the present. Through study of music literature and the cultivation of critical listening skills, students develop an understanding of musical styles and structures and the ability to listen perceptively to music. Prerequisite: MU 2342. 3 semester hours credit. Offered Fall, odd years.

2341 Music Theory I

A study of music notation, scales, intervals, part writing and performance styles. Prerequisite or co-requisite: MU 1351. 3 semester hours credit. Offered every Fall Semester.

2342 Music Theory II

A continuation of MU 2341. Prerequisite MU 2341. 3 semester hours credit. Offered every Spring semester.

3010 Piano Proficiency Exam

Tests proficiency in piano techniques. 0 semesters hours credit. Offered every semester.

3331 Music History I

An in-depth study of the history of music from ancient times to 1750. Prerequisite: MU 2331. 3 semester hours credit. Offered Fall, even years.

3332 Music History II

An in-depth study of the history of music from the end of the Baroque Period to the present. Prerequisite: MU 2331. 3 semester hours credit. Offered Spring, odd years.

3337 Introduction to Song Leading

The elements of music, notation of pitch and rhythm, and beat patterns with emphasis on congregational singing and hymnology. 3 semester hours credit. Offered Spring, odd years.

3341 Music Theory III

A continuation of MU 2342, with the addition of chromatic idioms. Prerequisite: MU 2342. 3 semester hours credit. Offered every Fall semester.

3342 Music Theory IV

A continuation of MU 3341. Prerequisite: MU 3341. 3 semester hours credit. Offered every Spring semester.

3351 Conducting

Prerequisites: MU 2342 and permission of the instructor. 3 semester hours credit. Offered Spring, odd years

3371 Vocal Diction and Literature I

A study of basic principles of diction in Italian and German including appropriate application of the IPA system. The course includes an overview of classical solo vocal literature for the corresponding languages. 3 semester hours credit. Offered Fall, even years.

3372 Vocal Diction and Literature II

A study of basic principles of diction in French and English including appropriate application of the IPA system. The course includes an overview of classical solo vocal literature for the corresponding languages. 3 semester hours credit. Offered Spring, odd years.

4010 Senior Recital

45-minute recital on student's principal instrument. 0 semester hours credit. Offered every semester.

4331 Christian Aesthetics and Philosophies of Fine Arts

Utilizing the discussion approach, this course explores writings in Christian aesthetics and Christian philosophies of art, dance, music, and theatre. 3 semester hours credit. Offered Fall, odd years.

4332 Christian Aesthetics and Philosophies of Music

A continuation of MU 4331, focusing on Christian aesthetics and philosophies of music. Prerequisites: MU 3332 and MU 4331. 3 semester hours credit. Offered Spring, even years.

4341 Form and Analysis

A study of the structures and forms of Western Music. 3 semester hours credit. Offered Spring, even years.

SPECIAL COURSES

2099/3099 Individual Study

The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Conferences or tutoring as required, but no formal lectures or recitation. Quizzes, tests and examination as appropriate. MU 2099 is open only to sophomores; MU 3099 is open to juniors and seniors. Number of credit hours awarded (1-3) will be set by the department head and approved by the dean.

4360 Music Internship

Supervised work experience in a professional, regional, community, or educational music environment. Prerequisite: MU 3341 and departmental approval. 3 semester hours credit. Offered as needed.

THEATRE

The mission of the Faulkner University theatre program is to glorify God through the education of the whole person and through the preparation of competent directors, actors, technicians, and teachers, emphasizing integrity of character; the love of learning, creating, and performing; the admiration of the Beautiful and the Sublime; and the integration of a Christian worldview into a philosophy of the arts.

A thriving theatre program at Faulkner allows students to pursue studies in musical theatre technical theatre and to participate in a variety of performances.

The Faulkner University Dinner Theatre is a Montgomery tradition and the only dinner theatre in the Montgomery area! It provides a unique performing experience with seven theatrical events annually: four during the academic year and three summer productions. Auditions are open to the surrounding community as well as to Faulkner students, faculty, and staff.

The Faulkner University Dinner Theatre strives to maintain a Christ-like atmosphere and environment for performers and patrons alike. Our standards of quality and performance excellence

have challenged our artists, delighted thousands of people who have attended our performances, and garnered much critical acclaim for nearly ten years. It is our goal to maintain these standards into the next century and beyond in order to please our audiences and glorify our God. The theatre faculty seeks to encourage students to follow Christ in all areas of their lives, both on and off the stage.

The theatre program is a participating school in the Kennedy Center / American College Theatre Festival (KC/ACTF) each fall semester. Several of our students have been nominated for the prestigious Irene Ryan Award, a national recognition for theatrical performance.

Pied Pipers, a children's improvisational group that performs for young and old alike, has been an active part of Faulkner's theatre program since 1981.

In order to assess his or her proficiency in Theatre, each potential graduate will be required to take an exit exam. This exam will be made up of questions taken from all the course material the graduate has taken in pursuit of their Theatre degree.

We currently offer the Bachelor of Arts degree in Theatre with emphasis in performance, technical theatre, or theatre generalist, and the Bachelor of Arts degree in Music Theatre as well as a BA degree in Theatre Education in conjunction with the Department of Education.

After completing the four-year theatre program at Faulkner, the student will be prepared to pursue graduate study or professional work experience.

The Bachelor of Arts Degree in Music Theatre offers students an opportunity to prepare for professional performance in theatre. This degree concentrates on the performance aspects of theatre and the fundamentals of music as well as a blend of the two disciplines for performance in the Dinner Theatre musical productions.

Note: Students pursuing a secondary education certificate from the State of Alabama in Theatre will follow the BA in Theatre Generalist Emphasis with special attention to the additional education courses required by the Department of Education. See the Department of Education's section in this catalog for additional courses required. Students enrolled in the Great Books Honors College who have completed GB I-IV may fulfill their contract obligation by selecting any two upper level courses within their major area with agreement from select professor(s) and the honors college. Please consult the Great Books section of the catalog for complete details.

FINE ARTS DEGREE PLANS: THEATRE

Bachelor of Arts in Music Theatre

Core Requirements	70-76
Christian Literacy	(18 – 24)
Lower Level Courses	
BI 1211/1311 Life of Christ	
BI 1214/1314 Book of Acts	
BI 2202/2302 Pentateuch	
BI Elective (2/3 hours)	
Upper Level Courses	
BI 3311 Marriage and Family	
BI 4311 Christian Cultural Heritage	
BI Elective (2/3 hours)	
BI Elective (2/3 hours)	
Cultural Heritage Literacy	(12)
HU 1310 Western Cultural Heritage I	
HU 1320 Western Cultural Heritage II	
HU 2310 Western Cultural Heritage III	
HU 2320 American Cultural Heritage	
Mathematical and Scientific Literacy	(10)
Mathematics Requirement : MH 1338 Finite Mathematics or higher	
Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course.	

Natural Science Requirement: one course from Biology
 Scientific Laboratory Requirement: one scientific laboratory companion course for either the course taken for the Physical Science requirement or the Natural Science requirement.

Information and Communication Literacy (21)

Composition and Literature
 EH 1301 English Composition I
 EH 1302 English Composition II
 EH 2301 **or** EH 2303 **or** EH 2304
 Communication: EH 1303 Speech Communication
 Technology (one from the following list)
 CA 1302 Computer Applications **or**
 CS 2305 Intro to Computer Science & Programming **or**
 INF 1300 Information Research and Strategies
 ED 2325 Technology in the Classroom [required for students seeking ED degrees]
 Foreign Language: 6 hours in a given foreign language

Personal and Social Literacy (9)

Personal
 PE 1300 Lifetime Fitness
 FE 1100 Freshman Experience
 PE Activity — Two one –hour activity courses
 Social Science (one course form the following list)
 PY 1310 Introduction to Psychology
 CJ 1300 Introduction to Criminal Justice
 COU 2320 Introduction to Counseling
 SY 2328 Introduction to Sociology
 PS 2308 Introduction to American Constitutional Government
 BA 2303 Macroeconomics

Major Field Requirements59 hours

TH 2306 Introduction to Acting3
 TH 4303 Advanced Acting3
 TH 2301 Introduction to Technical Theatre.....3
 TH 3203 Stage Movement and Choreography 2
 TH 3204 Stage Movement and Choreography II2
 TH 3301 Theatre History3
 TH 3305 Voice and Diction3
 MU 1111-2, 2111-2, 3211-2, 4211-2 Private Voice (six UL required)8
 MU 2231 Music Literature2
 MU 1151 Sight Singing and Ear Training I.....1
 MU 1152 Sight Singing and Ear Training II.....1
 MU 2341 Music Theory I3
 MU 2342 Music Theory II3
 MU 3301 History of European Musical Theatre.....3
 TH 3300 History of American Musical Theatre3
 TH 3304 Fundamentals of Makeup3
 TH 1103, 2103, 3103, 4104 Theatre Workshop, Performance4
 MU 4331 Christian Aesthetics and Phil. of Fine Arts3
 TH 4332 Christian Aesthetics and Phil. of Theatre3
 TH 4360 Theatre Internship3
 MU 3010 Piano Proficiency Exam0

Total hours 130-136

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

**Bachelor of Arts in Theatre
Performance Emphasis**

Core Requirements	70-76
Christian Literacy	(18 – 24)
Lower Level Courses	
BI 1211/1311 Life of Christ	
BI 1214/1314 Book of Acts	
BI 2202/2302 Pentateuch	
BI Elective (2/3 hours)	
Upper Level Courses	
BI 3311 Marriage and Family	
BI 4311 Christian Cultural Heritage	
BI Elective (2/3 hours)	
BI Elective (2/3 hours)	
Cultural Heritage Literacy	(12)
HU 1310 Western Cultural Heritage I	
HU 1320 Western Cultural Heritage II	
HU 2310 Western Cultural Heritage III	
HU 2320 American Cultural Heritage	
Mathematical and Scientific Literacy	(10)
Mathematics Requirement	
MH 1338 Finite Mathematics or higher	
Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course.	
Natural Science Requirement: one course from Biology	
Scientific Laboratory Requirement: one scientific laboratory companion course for either the course taken for the Physical Science requirement or the Natural Science requirement.	
Information and Communication Literacy	(21)
Composition and Literature	
EH 1301 English Composition I	
EH 1302 English Composition II	
EH 2301 or EH 2303 or EH 2304	
Communication: EH 1303 Speech Communication	
Technology (one from the following list)	
CA 1302 Computer Applications or	
CS 2305 Intro to Computer Science & Programming or	
INF 1300 Information Research and Strategies	
ED 2325 Technology in the Classroom [required for students seeking ED degrees]	
Foreign Language: 6 hours in a given foreign language	
Personal and Social Literacy	(9)
Personal	
PE 1300 Lifetime Fitness	
FE 1100 Freshman Experience	
PE Activity — Two one-hour activity courses	
Social Science (one course form the following list)	
PY 1310 Introduction to Psychology	
CJ 1300 Introduction to Criminal Justice	
COU 2320 Introduction to Counseling	
SY 2328 Introduction to Sociology	
PS 2308 Introduction to American Constitutional Government	
BA 2303 Macroeconomics	
Major Field Requirements	50
TH 2301 Introduction to Technical Theatre.....	3
TH 2306 Introduction to Acting	3
TH 3203 Stage Movement and Choreography I	2
TH 3204 Stage Movement and Choreography II	2
TH 3300 History of American Musical Theatre	3

TH 3301 Theatre History	3
TH 3302 Dramatic Literature	3
TH 3303 Modern American Drama	3
TH 3304 Fundamentals of Makeup	3
TH 3305 Voice and Articulation	3
TH 3314 History of Costume	3
MU 4331 Christian Aesthetics and Phil. of Fine Arts	3
TH 4332 Christian Aesthetics and Phil. of Theatre	3
TH 4303 Intermediate Acting	3
TH 4304 Advanced Acting	3
TH 1103, 2103, 3103, 4103 Theatre Workshop, Performance	4
TH 4360 Theatre Internship	3

Electives 6

The student is not required to take any specific courses to fill the elective requirement. They will, however, be encouraged to take courses that will strengthen and complement their degree program. Courses in Music, Art, Creative Writing and Literature are advisable. Students with deficiencies or special needs will be advised to take specific theatre courses that will count as electives. All electives must be upper division courses (3000 or 4000 level)

Total hours 126-132

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

Bachelor of Arts in Theatre Technical Emphasis

Core Requirements 70-76

Christian Literacy (18-24)

Lower Level Courses

BI 1211/1311 Life of Christ

BI 1214/1314 Book of Acts

BI 2202/2302 Pentateuch

BI Elective (2/3 hours)

Upper Level Courses

BI 3311 Marriage and Family

BI 4311 Christian Cultural Heritage

BI Elective (2/3 hours)

BI Elective (2/3 hours)

Cultural Heritage Literacy (12)

HU 1310 Western Cultural Heritage I

HU 1320 Western Cultural Heritage II

HU 2310 Western Cultural Heritage III

HU 2320 American Cultural Heritage

Mathematical and Scientific Literacy (10)

Mathematics Requirement MH 1338 Finite Mathematics or higher

Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course.

Natural Science Requirement: one course from Biology

Scientific Laboratory Requirement: one scientific laboratory companion course for either the course taken for the Physical Science requirement or the Natural Science requirement.

Information and Communication Literacy (21)

Composition and Literature

EH 1301 English Composition I

EH 1302 English Composition II

EH 2301 **or** EH 2303 **or** EH 2304

Communication: EH 1303 Speech Communication

Technology (one from the following list)

CA 1302 Computer Applications **or**

CS 2305 Intro to Computer Science & Programming **or**
 INF 1300 Information Research and Strategies
 ED 2325 Technology in the Classroom [required for students seeking ED degrees]

Foreign Language: 6 hours in a given foreign language

Personal and Social Literacy (9)

Personal

PE 1300 Lifetime Fitness

FE 1100 Freshman Experience

PE Activity — Two one –hour activity courses

Social Science (one course form the following list)

PY 1310 Introduction to Psychology

CJ 1300 Introduction to Criminal Justice

COU 2320 Introduction to Counseling

SY 2328 Introduction to Sociology

PS 2308 Introduction to American Constitutional Government

BA 2303 Macroeconomics

Major Field Requirements 49

TH 2301 Introduction to Technical Theatre3

TH 2306 Introduction to Acting3

TH 3300 History of American Musical Theatre3

TH 3301 Theatre History3

TH 3302 Dramatic Literature3

TH 3303 Modern American Drama3

TH 3304 Fundamentals of Makeup3

TH 3314 History of Costume3

TH 3321 Intermediate Technical Theatre3

TH 4300 Technical Design3

TH 4301 Stage Management3

TH 4302 Play Directing3

MU 4331 Christian Aesthetics and Phil. of Fine Arts3

TH 4332 Christian Aesthetics and Phil. of Theatre3

TH 1104, 2104, 3104, 4104 Theatre Workshop, Technical4

TH 4360 Theatre Internship3

Elective 6

The student is not required to take any specific courses to fill the elective requirement. They will, however, be encouraged to take courses that will strengthen and complement their degree program. Courses in Music, Art, Creative Writing and Literature are advisable. Students with deficiencies or special needs will be advised to take specific theatre courses that will count as electives. All electives must be upper division courses (3000 or 4000 level)

Total hours 125-131

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

**Bachelor of Arts in Theatre
General Emphasis**

Core Requirements	70-76
Christian Literacy	(18-24)
Lower Level Courses	
BI 1211/1311 Life of Christ	
BI 1214/1314 Book of Acts	
BI 2202/2302 Pentateuch	
BI Elective (2/3 hours)	
Upper Level Courses	
BI 3311 Marriage and Family	
BI 4311 Christian Cultural Heritage	
BI Elective (2/3 hours)	
BI Elective (2/3 hours)	
Cultural Heritage Literacy	(12)
HU 1310 Western Cultural Heritage I	
HU 1320 Western Cultural Heritage II	
HU 2310 Western Cultural Heritage III	
HU 2320 American Cultural Heritage	
Mathematical and Scientific Literacy	(10)
Mathematics Requirement: MH 1338 Finite Mathematics or higher	
Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course.	
Natural Science Requirement: one course from Biology	
Scientific Laboratory Requirement: one scientific laboratory companion course for either the course taken for the Physical Science requirement or the Natural Science requirement.	
Information and Communication Literacy	(21)
Composition and Literature	
EH 1301 English Composition I	
EH 1302 English Composition II	
EH 2301 or EH 2303 or EH 2304	
Communication: EH 1303 Speech Communication	
Technology (one from the following list)	
CA 1302 Computer Applications or	
CS 2305 Intro to Computer Science & Programming or	
INF 1300 Information Research and Strategies	
ED 2325 Technology in the Classroom [required for students seeking ED degrees]	
Foreign Language: 6 hours in a given foreign language	
Personal and Social Literacy	(19)
Personal	
PE 1300 Lifetime Fitness	
FE 1100 Freshman Experience	
PE Activity: Two one-hour activity courses	
Social Science (one course from the following list)	
PY 1310 Introduction to Psychology	
CJ 1300 Introduction to Criminal Justice	
COU 2320 Introduction to Counseling	
SY 2328 Introduction to Sociology	
PS 2308 Introduction to American Constitutional Government	
BA 2303 Macroeconomics	
Major Field Requirements	36
TH 2301 Introduction to Technical Theatre.....	3
TH 2306 Introduction to Acting	3
TH 3301 Theatre History	3
TH 3302 Dramatic Literature	3
TH 3303 Modern American Drama.....	3

TH 3305 Voice and Articulation	3
TH 3314 History of Costume	3
TH 3321 Intermediate Technical Theatre	3
TH 4300 Technical Design	3
TH 4302 Play Directing	3
TH 4303 Intermediate Acting	3
TH 4360 Theatre Internship	3

Electives 27

The student is not required to take any specific courses to fill the elective requirement. They will, however, be encouraged to take courses that will strengthen and complement their degree program. Courses in Music, Art, Creative Writing and Literature are advisable. Students with deficiencies or special needs will be advised to take specific theatre courses that will count as electives. All electives must be upper division courses (3000 or 4000 level)

Total hours 133-139

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

Theatre Minor Requirements 18 hours

TH 2301 Introduction to Technical Theatre	3
TH 2306 Introduction to Acting	3
TH 2306 Theatre History	3
TH 3305 Voice and Articulation	3
TH 3321 Intermediate Technical Theatre	3
TH 4303 Intermediate Acting	3

Courses in Theatre (TH)

1103/2103/3103/4103 Theatre Workshop (Performance)

Credit is given for participation in major production, retroactive. Prerequisite: permission of instructor. Offered every semester.

1104/2104/3104/4104 Theatre Workshop (Technical)

Practical course in technical aspects of production. Credit is given for technical participation in theatre productions. Prerequisite: permission of instructor. Offered every semester.

1105/06, 2105/06 Pied Pipers

A study of basic principles of creativity as they relate to storytelling, creating original stories, pantomime, and drama structure. This includes performing in Pied Pipers. Offered every semester.

2301 Introduction to Technical Theatre

Basic theory and practice in areas of technical production; the use of tools and stage equipment in construction of scenery, properties, lighting, costume, make-up, and sound. Offered every fall semester.

2306 Introduction to Acting

Basic rules of acting and practical training emphasized through rhythmic pantomime, scene performance and varied roles. Offered every fall semester.

3203 Stage Movement and Choreography I

No previous movement experience required. A survey of choreography forms used in stage productions. An activities approach to increasing individual physical theatrical performance skills. The methodology of the course varies by semester. Exercises will be given to strengthen and stretch the body. Prerequisite: TH 2306 Introduction to Acting. Offered Fall odd years. Open to non-minors and non-majors

3204 Stage Movement and Choreography II

An activities approach to increasing individual physical theatrical performance skills. The methodology of the course varies by semester. Exercises will be given to strengthen and stretch the

body. Prerequisite: TH 2306 Introduction to Acting, TH 3203 Stage Movement and Choreography I. Must be taken in sequence. Open to non-minors and non-majors.

3300 History of American Musical Theatre

An in-depth study of the inception, styles, and trends of the American Musical. Offered fall odd years.

3301 Theatre History

General study of rise and development of Western theatre, classical period to present; reading and representative plays coordinated with study and development in the physical theatre with staging and roles of actor and director. Offered spring even years.

3302 Dramatic Literature

Historical survey of dramatic works that have influenced Western culture. Offered fall even years.

3303 Modern American Drama

A study of plays and texts that have shaped American drama in the twentieth century. Offered spring even years.

3304 Fundamentals of Make-up

This course focuses on communicating character to audience for either stage or film through makeup. Students learn basics of stage makeup, including aging techniques, character analysis, corrective makeup, use of color, use of simple modeling materials, crepe hair, and beginning special effects. Students work as makeup crew for at least one main season show. Prerequisite: TH 2301 Introduction to Technical Theatre. Offered Spring odd years.

3305 Voice and Articulation

An introductory course to interpretation and techniques of oral reading using the International Phonetic Alphabet to study dialects and proper stage diction. Offered fall odd years.

3314 History of Costume

A historical survey of costumes from Biblical times to the present. Cultural customs discussed as they relate to the costume of the day. Offered fall odd years.

3321 Intermediate Technical Theatre

A continuation of study in the theory and practice of technical production including stage management, scenic construction, maintenance and fabrication of properties and costumes, and maintaining and running lighting and sound effects. Offered every spring.

4129 Materials and Methods in Theater

The course focuses on the materials and methods of teaching as related to the field of Theater and the purposes of education and characteristics of adolescents. Prerequisite: Admission into the teacher education program and concurrent enrollment in ED 4229

4300 Technical Design

A study of the materials and procedures used to create desired theatrical effects. Offered fall odd years.

4301 Stage Management

This course will examine the different responsibilities and problems of a stage manager's job for commercial, community and educational theatre. Stage management will contain both lecture and hands on training. Prerequisite: TH 2301 and TH 2306. TH 4360 is offered fall of even years.

4302 Play Directing

Lecture/Workshop in selecting, analyzing, staging and producing plays. Includes student directing of short plays. Prerequisites: TH 2301, TH 2306. Offered fall even years.

4303 Intermediate Acting

Continuation of beginning acting. Emphasis is on characterization. Prerequisite: TH 2306. Offered spring odd years.

4304 Advanced Acting

Extensive scene work supervised by a faculty member. Designed to allow the student to experiment with styles of his own choosing. The course leads to a major presentation by the acting student. Prerequisites: THE 2306, TH 4303, and permission of the instructor. Offered spring even years.

4332 Christian Aesthetics and Philosophies of Theatre

This course explores the nature of theatre from a Christian perspective with special emphasis on how Christian theatre artists can work while maintaining their faith.

4360 Theatre Internship

Supervised work experience in a professional, regional, community, or educational theatre environment. Prerequisite: TH2301 and TH2306 and departmental approval. Offered every semester

SPECIAL COURSES

2099/ 3099 Individualized Study

The course may involve a systematic reading program, library research, laboratory project, studio work, field study, or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitation. Quizzes, Tests, and examinations may be appropriate. TH 2099 is open only to sophomores; TH 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1-3) will be set by the department head and approved by the dean.

THE GREAT BOOKS HONORS COLLEGE

An uncommon honors college requires an uncommon introduction. Honors colleges typically aim at telling about all the bells and whistles. At Faulkner University the Honors College was established with deep Christian conviction that academic excellence and service should always go together. So while we could feature all the benefits of the Great Books approach we would rather draw your attention to the genuine community to which you would belong. We should mention other perks such as the book scholarship that covers all your books for each Great Books course, but we would rather have you feel a sense of calling to service of God and one another. Many programs talk about the expert faculty and international reputation of the program. These are important, but not as important as the sense of purpose, contribution and accomplishment we cultivate at Faulkner. Using merely worldly standards, we think we compare well to some of the best programs. However, we are measured by a different standard. We read, write, think, discuss, and serve with the sense that there are eternal implications to all that we are doing.

We have a unique conference-room setting, all-expense paid academic and social trips to places such as Washington, D.C. and other benefits, but when all is said and done, it is our top priority to glorify God with the time, minds, and lives He has given us. We invite you to join us at Faulkner, if you are seeking an uncommon life shaping experience. In order to be eligible for the Great Books Honors College, students must meet the following requirements.

ADMISSON TO THE GREAT BOOKS HONORS COLLEGE

New Students- Students desiring to enter the Great Books Honors College must:

1. Complete a short application (available online or Director's office)
2. Have a high school GPA of at least 3.0 (on a 4.0 scale), and
3. Score at least a 27 on the English component of the ACT or at least a 640 on the verbal component of the SAT.
4. Continuing Honors Students- After entering the College, students desiring to continue must:
5. Establish and maintain a cumulative GPA of at least 3.0 by the end of their freshman year,
6. Take and satisfactorily complete both the Great Books sequence and the honors contract courses, and
7. Maintain honorable conduct in line with those general guidelines outlined in Faulkner University's Student Handbook.

In order to graduate from the Great Books Honors College, each student must complete a sequence of five courses (Great Books I-V) designed to provide a solid foundation for future study and reflective reading of masterpieces of the Western tradition. Students taking these Great Books courses are exempted from English Composition I-II and Western Heritage I-III. The only exception to these exemptions occurs when one of the five courses mentioned is required for a student's major (e.g. history majors must take Western Civilization I), in which case some other arrangement can be made. The goal of these exemptions is to provide an honors education within the framework of the student's normal degree plan. Thus, there are not more courses (with the exception of Senior Thesis), but higher quality courses.

Honors Track Degree – Further, honors students are able to take two classes designated from their majors as these are classes already required for each respective major. They merely add on honors component. Please note that all honors students can complete the honors track in their respective degree with the completion of two contract courses of any upper level courses and the senior thesis. Keep in mind that the Great Books Senior Thesis course does increase your total overall degree plan by three hours.

The Senior Thesis – Ideally, students will decide on a thesis topic within their first or second year of the Great Books sequence courses (Great Books I-V). This will enable the students to write material for their thesis as part of their other honors courses. Thus, the typical modifications to a student's degree plan will be as follows. Some adjustment can be made for the student who has AP and/or CLEP credit.

Degree Plans and the Honors College

Eliminate from your course schedule—

EH1301- English Composition I
EH1302- English Composition II
HU- Western Heritage I
HU- Western Heritage II
HU- Western Heritage III

Replace the Deleted Courses with courses below.

Courses in Great Books (GB)

GB1301 - Great Books I

Utilizing the discussion approach, this course explores works of literature, philosophy, religion, and political thought of the ancient world. Authors include, but are not limited to, Homer, Plato, Aristotle, Aeschylus, Sophocles, Euripides, Aristophanes, Virgil and Augustine. The course requires intensive work in reading, writing, and participation in class conversation. Offered every fall semester.

Prerequisite: None

GB1302- Great Books II

Utilizing the discussion approach, this course explores works of literature, philosophy, religion, and political thought of the Middle Ages and Renaissance. Authors include, but are not limited to, Aquinas, Dante, Machiavelli, More, Luther, Calvin, and Shakespeare. The course requires intensive work in reading, writing, and participation in class conversation. Offered every spring semester.

Prerequisite: None

GB2301 - Great Books III

Utilizing the discussion approach, this course explores works of literature, philosophy, religion, and political thought of the Enlightenment and Romantic era. Authors include, but are not limited to Descartes, Milton, Locke, Voltaire, Rousseau, Kant, Wordsworth, and Austen. The course requires intensive work in reading, writing, and participation in class conversation. Offered every fall semester. Prerequisite: None

GB2302 - Great Books IV

Utilizing the discussion approach, this course explores works of literature, philosophy, religion, and political thought of the modern world. Authors include, but are not limited to Kierkegaard, Marx, Dostoevsky, Sartre, Camus, Brecht, Auden, Eliot, Nietzsche, and Solzhenitsyn. The course requires intensive work in reading, writing, and participation in class conversation. Offered every spring semester. Prerequisite: None

GB 3301- Great Books V

Utilizing the discussion approach, this course explores works of Christian formation through the centuries. Authors include, but are not limited to, Irenaeus, Polycarp, Athanasius, Ignatius, Gregory of Nazianzus, Basil the Great, Ambrose, Gregory the Great, Benedict, John of the Cross, Teresa of Avila, The Cloud of Unknowing, Ignatius of Loyola, and Thomas a Kempis. The course requires intensive work in reading, writing, and participation in class conversation. Offered every fall semester. Prerequisite: None

Senior Thesis – This is a course that the Great Books student will register for on the senior year. This course will be a guided class where each student will select his/her committee, examine a topic, develop a prospectus, set a timeline and complete the thesis. Details of this course are in the Great Books Honors College Handbook.

Contract Courses – Great Books Honors students are allowed to enter into two upper level courses and contract with the professor of that course. The honors work will be qualitatively richer. Details of these courses are in the Great Books Honors College Handbook.

Program Benefits – The benefits of the Great Books Honors College are many and diverse. Some of these include the following.

Interdisciplinary coursework- The Great Books sequence courses all include a variety of authors on a number of different topics from a myriad of perspectives. Additionally, in their contract courses, students are encouraged to continue using the great texts (and the ideas in them) examined while in their introductory honors courses.

Smaller class sizes- The maximum size for each the Great Books Sequence course is 15 students, and usually in a few sections, this number is even smaller. Further, the designated honors contract courses for each major typically feature low student/faculty ratios. These small classes allow better student-student and student-faculty interaction.

Interactive classes- Instead of the typical lecture class experience, students in the Great Books sequence courses participate in a round-table discussion of the assigned readings. Faculties, in addition to their role as teachers in this setting, serve as guides through the entire program. This characteristic frequently expresses itself through dialogue with students normally permeated with Socratic questioning. Other students are likewise encouraged to take part in this approach of teaching through asking intelligent, reflective questions with the result that the Great Books sequence regularly stimulating and lively. Moreover, in their contract courses, honors students frequently find fields for greater interaction often including, but not limited to, class presentations of personal and scholarly research.

Strong community- As a direct outgrowth of the in-class experience, the body of students and faculty associated with the Great Books Honors College form a unique bond with one another as they share, critique, and re-articulate their own thoughts on some of the greatest ideas in history. However, this element especially (among all the other benefits of the Honors College) extends beyond the classroom. Honors College students, while definitely enjoying interaction with students and faculty outside the College, often find a special bond with other Honors College members. This bond (with students and faculty) often takes the form of mentoring, friendship, and other relationships that permeate the University experience.

Preference for job placement and/or graduate school - Honors students are often given preference in the job and graduate school application process for their demonstrated dedication to learning and their proven ability to perform at a higher-than-average level of excellence. As you can see from only this brief description, the benefits of the Great Books Honors College are numerous in and outside the classroom, before and after graduation. Each student who graduates from the Honors College will have twenty-one hours designated honors. These are not additional hours, but have been designed to be completed within the student's major area of study.

For more information contact Dr. Robert Woods, Director of the Great Books Honors College and Professor of Great Books and Humanities, Faulkner University, 5345 Atlanta Highway, Montgomery, AL 36109; or email rwoods@faulkner.edu,

DEPARTMENT OF HUMANITIES

In its broadest sense, the term “humanities” encompasses all branches of the study of humanity. In its more traditional academic meaning, it refers to a narrower range of topics including, but not necessarily limited to, language, rhetoric, literature, history, and philosophy (the *studia humanitatis* of the Renaissance). Training in this area is thus an interdisciplinary project, and the humanities comprise an essential component of a true liberal arts education.

The Department of Humanities performs several functions in pursuance of the goals outlined in the University’s mission statement:

It oversees the Western Cultural Heritage sequence, a vital part of the core curriculum.

It coordinates instruction in modern foreign languages and Latin.

It offers the Bachelor of Arts degree in Liberal Arts and the Master of Liberal Arts degree. While the scope of the liberal arts properly extends beyond the humanities, the Department of Humanities, as the most interdisciplinary of the departments within the College of Arts and Sciences, is the logical home for this degree.

A minor in Humanities consists of eighteen hours (including at least six hours of upper-level courses) selected by the student in conjunction with his advisor.

Liberal Arts

The liberal arts, historically understood, are not technical subjects such as computer science or marketing, which prepare students for careers in specific fields. Instead, the liberal arts are those subjects which are appropriate to free men in a free society, those that help the student wrestle with the fundamental issues of human existence: What is the nature of reality? Who or what are we? What is our place in the universe? How do we know what we think we know? How are we to behave towards others and towards God? What meaning is there in our existence and actions?

Study of the liberal arts involves asking these questions and seeing how others throughout history have answered them. Students learn how the implications of these different answers have played out in society, culture, politics, law, literature, and the arts. In addition, at Faulkner we ask specifically, “What are Christian answers to these questions? What implications will those answers have for society, etc.?”

Because these questions and their answers lie at the center of human existence, study of the liberal arts has for centuries been seen as the core of a proper university education. No matter what career path a Faulkner student chooses, study of the liberal arts should help to orient him towards Christian answers to the above questions. Liberal arts majors can be found in all walks of life and most career tracks. A liberal arts degree stressing critical thinking and writing skills is appropriate preparation for most professional schools (including medicine and law) as well as for entry-level positions in business, government, and private education, among other fields. The Department of Humanities stresses the importance of internships for liberal arts majors who wish to acquire work experience in the fields in which they plan to make their careers.

HUMANITIES DEGREE PLANS

BACHELOR OF ARTS IN LIBERAL ARTS

Core Requirements	70-76
Christian Literacy	(18 – 24)
Lower Level Courses	
BI 1211/1311 Life of Christ	
BI 1214/1314 Book of Acts	
BI 2202/2302 Pentateuch	
BI Elective (2/3 hours)	
Upper Level Courses	
BI 3311 Marriage and Family	
BI 4311 Christian Cultural Heritage	
BI Elective (2/3 hours)	
BI Elective (2/3 hours)	
Cultural Heritage Literacy	(12)
HU 1310 Western Cultural Heritage I	
HU 1320 Western Cultural Heritage II	
HU 2310 Western Cultural Heritage III	
HY 2320 American Cultural Heritage	
Mathematical and Scientific Literacy	(10)
Mathematics Requirement: MH 1338 Finite Mathematics or higher	
Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course.	
Natural Science Requirement: one course from Biology	
Scientific Laboratory Requirement—one scientific laboratory companion course for either the course taken for the Physical Science requirement or the Natural Science requirement.	
Information and Communication Literacy	(21)
Composition and Literature	
EH 1301 English Composition I	
EH 1302 English Composition II	
EH 2301 or EH 2303 or EH 2304	
Communication: EH 1303 Speech Communication	
Technology (one from the following list)	
CA 1302 Computer Applications or	
CS 2305 Intro to Computer Science & Programming or	
INF 1300 Information Research and Strategies or	
Foreign Language: 6 hours in a given foreign language	
Personal and Social Literacy	(9)
Personal	
PE 1300 Lifetime Fitness	
FE 1100 Freshman Experience	
PE Activity: Two one-hour activity courses	
Social Science: PY 1310 Introduction to Psychology	
Major Field Requirements	30
BA 2303 or 2304 Macroeconomics or Microeconomics	
EH 3301 Advanced Composition	
EH 4365 World Literature	
PS 3308 Constitutional Government	
HU 3301 Western Philosophic Heritage	
HU 3302 Moral Philosophy	
HU 3303 Logic	
HU 4300 Senior Seminar in the Humanities	
Elective: Choose one from the following:	
HY 3307 Non-Western Civilization	
HY 4301 Middle Ages,	

- HY 4302 Renaissance/Reformation
- HY 4303 Early Modern Europe,
- HY 4304 Modern Europe
- HY 4313 Historiography/Philosophy of History
- Elective: Choose one from the following:
- MA 4330 History of Mathematics
- MU 3331 or 3332 History of Music I or II
- PY 4330 History of Systems
- TH 3301 Theater History

Departmental Requirements **24**

Area of Concentration or Minor **(18)**

Six courses are drawn from any of the disciplines within the Colleges of Arts and Sciences, Biblical Studies, or Business.

Foreign Language **(6)**

This requirement is in addition to the six hours of foreign language required for all Bachelor of Arts degree plans.

Electives **3**

Total Hours **127-133**

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

BACHELOR OF ARTS IN LIBERAL ARTS PRE-MED TRACK

Core Requirements **70-76**

Christian Literacy **(18-24)**

Lower Level Courses

BI 1211/1311 Life of Christ

BI 1214/1314 Book of Acts

BI 2202/2302 Pentateuch

BI Elective (2/3 hours)

Upper Level Courses

BI 3311 Marriage and Family

BI 4311 Christian Cultural Heritage

BI Elective (2/3 hours)

BI Elective (2/3 hours)

Cultural Heritage Literacy **(12)**

HU 1310 Western Cultural Heritage I

HU 1320 Western Cultural Heritage II

HU 2310 Western Cultural Heritage III

HY 2320 American Cultural Heritage

Mathematical and Scientific Literacy **(10)**

Mathematics: MH 1451 Calculus I

Physical Science: CHM 1311 General Chemistry I

Natural Science: BIO 1301 Principles of Biology I

Scientific Laboratory: BIO 1101 Principles of Biology I Lab

Information and Communication Literacy **(21)**

Composition and Literature

EH 1301 English Composition I

EH 1302 English Composition II

EH 2301 or EH 2303 or EH 2304

Communication: EH 1303 Speech Communication

Technology (one from the following list)

CA 1302 Computer Applications or

CS 2305 Intro to Computer Science & Programming or

INF 1300 Information Research and Strategies or

Foreign Language

LAT 1301 Latin I

LAT 1302 Latin II

Personal and Social Literacy (9)

Personal

PE 1300 Lifetime Fitness

FE 1100 Freshman Experience

PE Activity — Two one-hour activity courses

Social Science: PY 1310 Introduction to Psychology

Major Field Requirements 30

BA 2303 or 2304 Macroeconomics or Microeconomics

EH 3301 Advanced Composition

EH 4365 World Literature

PS 3308 Constitutional Government

HU 3301 Western Philosophic Heritage

HU 3302 Moral Philosophy

HU 3303 Logic

HU 4300 Senior Seminar in the Humanities

Elective: Choose one from the following:

HY 3307 Non-Western Civilization

HY 4301 Middle Ages,

HY 4302 Renaissance/Reformation

HY 4303 Early Modern Europe,

HY 4304 Modern Europe

HY 4313 Historiography/Philosophy of History

Elective: Choose one from the following:

MA 4330 History of Mathematics

MU 3331 or 3332

History of Music I or II

PY 4330 History of Systems

TH 3301 Theater History

Departmental Requirements 25

Pre-Med Concentration*

BIO 1302/1102 Principles of Biology II (with lab)

CHM 1111 General Chemistry I Lab

CHM 1312/1112 General Chemistry II (with lab)

CHM 3349/3149 Organic Chemistry I (with lab)

CHM 3350/3150 Organic Chemistry II (with lab)

PHY 2311/2111 University Physics I (with lab)

PHY 2312/2112 University Physics II (with lab)

Upper-Division Elective 1

Total Hours 126-132

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

*Students are strongly advised to consult the admissions requirements of the medical schools to which they intend to apply. Course requirements may vary slightly between institutions.

**One additional hour of upper-division electives is necessary to obtain the required 48 upper-division credit hours for graduation.

Courses in Humanities (HU)

1310 Western Cultural Heritage I

A chronological investigation of humanity in Western civilization undertaken through the study of art, music, literature, politics, philosophy, and theology from antiquity to the early medieval world (800 A.D.). The historical experience of man and his cultural expressions and values are interpreted through a Christian worldview as the best means to understand the nature of man. Offered every semester. Prerequisite: eligibility for EH 1301.

1320 Western Cultural Heritage II

A chronological investigation of humanity in Western civilization undertaken through the study of art, music, literature, politics, philosophy, and theology from the early medieval world (800 A.D.) through the Baroque period. The historical experience of man and his cultural expressions and values are interpreted through a Christian worldview as the best means to understand the nature of man. Offered every semester. Prerequisite: eligibility for EH 1301 required; HU 1310 is strongly recommended.

2310 Western Cultural Heritage III

A chronological investigation of humanity in Western civilization undertaken through the study of art, music, literature, politics, philosophy, and theology from the Baroque period to the present day. The historical experience of man and his cultural expressions and values are interpreted through a Christian worldview as the best means to understand the nature of man. Offered every semester. Prerequisite: eligibility for EH 1301 required; HU 1310 and HU 1320 are strongly recommended.

3301 Western Philosophic Heritage

A reading of primary sources of philosophic inquiry in Western Civilization with emphasis on historical and thematic developments. Major influential philosophies are assessed by way of the teachings and values of the Christian faith. Offered every fall. Prerequisites: HU 1310, HU 1320, and HU 2310 OR equivalent Great Books Honors College courses OR permission of the instructor.

3302 Moral Philosophy

An investigation into the fundamental principles, basic concepts, and justification of human action individually and in community. Both theistic and non-theistic philosophic approaches to ethical systems are considered and assessed in light of Christian ethical principles. Offered every spring. Prerequisite: HU 3301 OR permission of the instructor.

3303 Logic for Liberal Arts

A course in formal logic and traditional critical thinking. Its primary purpose is to develop the ability properly to appraise reasoning and arguments of all types, including arguments within scientific, political, religious, social, cultural, and moral arenas. Special attention will be given to the following: distinguishing arguments from non-arguments, deductive validity, inductive arguments, material and formal fallacies, persuasive techniques used within culture, constructing good arguments, and evaluating arguments typically encountered within the liberal arts and everyday life. Offered every spring. Prerequisite: junior standing OR permission of the instructor.

4300 Senior Seminar in the Humanities

A capstone to the Liberal Arts curriculum in which the various disciplines are applied in a reflective/research project concerning the multiple aspects of human existence. The project is intended to demonstrate the relationship between the Christian faith and human learning. Offered every spring. Prerequisite: senior standing.

SPECIAL COURSES

2099/3099 Individualized Study

This course may include a systematic reading program, library research, laboratory project, studio work, field study, or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations may be appropriate. HU 2099 is open to sophomores only; HU 3099 is open to juniors and seniors. May be repeated for credit. Number of credits awarded (1-3) will be set by department head and approved by the dean.

FOREIGN LANGUAGES

The study of foreign languages is provided to guide students in learning various languages for careers, Christian service, and personal fulfillment.

Knowledge of one or more foreign languages can provide the basis for a career or greatly enhance possibilities for entering and advancing in a variety of occupations (including Christian missions). The teaching of foreign languages is an open career field. Many opportunities in multinational businesses are available for the person skilled in a foreign language.

Perhaps more importantly, the study of foreign languages helps students discipline their minds by learning new structures of grammar and expression. Study of a foreign language also enables access to the written, spoken, and sung art of that particular culture, whether ancient or modern, and can provide immense personal enrichment as a result.

Biblical languages, especially Greek, are recommended for Bible majors. These courses are helpful in the study of the Biblical text, and are listed in the catalog section of the College of Biblical Studies.

Courses in French (FR)

1311 French I

An introduction to the basic skills of speaking, understanding, reading and writing. Offered on demand. Prerequisite: eligibility for EH 1301.

1312 French II

A continuation of FR 1311. Offered on demand. Prerequisite: FR 1311 or equivalent.

2321 French III

Further study of basic grammar with emphasis on composition and reading. Offered on demand. Prerequisite: FR 1312 or equivalent.

2322 French IV

Grammar review, reading, and conversation. Offered on demand. Prerequisite: FR 2321 or equivalent.

Courses in Italian (IT)

1301 Italian I

An introduction to the basic skills of speaking, understanding, reading and writing, enhanced by a study of the culture and geography of the Italian-speaking world. Offered every fall. Prerequisite: eligibility for EH 1301. *Offered only in Study Abroad program.*

Courses in German (GER)

1301 German I

An introduction to the basic skills of speaking, understanding, reading and writing. Offered on demand. Prerequisite: eligibility for EH 1301.

1302 German II

A continuation of GER 1301. Offered on demand. Prerequisite: GER 1301 or equivalent.

2301 German III

Further study of basic grammar with emphasis on composition and reading. Offered on demand. Prerequisite: GER 1302 or equivalent.

2302 German IV

Grammar review, reading, and conversation. Offered on demand. Prerequisite: GER 2301 or equivalent.

Courses in Latin (LAT)

1301 Latin I

An introduction to the Latin language, including vocabulary, grammar, style, and techniques in reading and translation. Offered every fall. Prerequisite: eligibility for EH 1301.

1302 Latin II

Completion of the study of Latin grammar and syntax begun in Latin I with continuation of reading and translation. Offered every spring. Prerequisite: LAT 1301 or equivalent.

2301 Latin III

Translation of passages through readings selected from Latin authors, such as Caesar, Sallust, and Cicero. A systematic review of Latin grammar and syntax. Offered on demand. Prerequisite: LAT 1302 or equivalent.

2302 Latin IV

Translation of passages through readings selected from Latin authors, such as Vergil, Ovid, Plautus, Horace, and Catullus. Offered on demand. Prerequisite: LAT 2301 or equivalent.

Courses in Spanish (SP)

1301 Spanish I

An introduction to the basic skills of speaking, understanding, reading, and writing, enhanced by a study of the culture and geography of the Spanish-speaking world. Offered every fall. Prerequisite: eligibility for EH 1301.

1302 Spanish II

A continuation of SP 1301. Offered every spring. Prerequisite: SP 1301 or equivalent.

2301 Spanish III

Intermediate-level study of Spanish continuing the emphasis of the basic skills of reading, listening, speaking, and writing, with special attention to oral communication. Offered every fall. Prerequisite: SP 1302 or equivalent.

2302 Spanish IV

A continuation of SP 2301 with grammar review, reading and composition. Offered every spring. Prerequisite: SP 2301 or equivalent.

DEPARTMENT OF MATHEMATICS

The mission of the Faulkner University Department of Mathematics is to provide graduates with the necessary skills and academic foundation for success in the work force in any field with a strong mathematical component as a mathematician or mathematics educator. The department is also committed to providing a rigorous course of study to encourage graduates in the pursuit of advanced degrees or professional areas of interest. Mathematics is taught by Christian faculty emphasizing that mathematics may be used to uncover many of the mysteries of God's creation. The department strives to promote the development of character, integrity and moral ethics in the education of the whole person. Students develop quantitative, analytical, and critical thinking skills in a caring, friendly, and moral environment.

Students enrolled in the Great Books Honors College who have completed GB I-IV may fulfill their contract obligation by selecting any two upper level courses within their major area with agreement from select professor(s) and the honors college. Please consult the Great Books section of the catalog for complete details.

DEGREE PLANS IN MATHEMATICS

Bachelor of Science in Mathematics

Core Requirements	70-76
Christian Literacy	(18-24)
Lower Level Courses	
BI 1211/1311 Life of Christ	
BI 1214/1314 Book of Acts	
BI 2202/2302 Pentateuch	
BI Elective (2/3 hours)	
Upper Level Courses	
BI 3311 Marriage and Family	
BI 4311 Christian Cultural Heritage	
BI Elective (2/3 hours)	
BI Elective (2/3 hours)	
Cultural Heritage Literacy	(12)
HU 1310 Western Cultural Heritage I	
HU 1320 Western Cultural Heritage II	
HU 2310 Western Cultural Heritage III	
HU 2320 American Cultural Heritage	
Mathematical and Scientific Literacy	(11)
Mathematics Requirement: MH 1451 Calculus I	
Physical Science Requirement	
PHY 2311 University Physics I	
PHY 2111 University Physics I Lab	
Natural Science Requirement (one course from Biology)	
BIO 1300 or 2320 Perspectives in Biology or Man and Environment	
Information and Communication Literacy	(15)
Composition and Literature	
EH 1301 English Composition I	
EH 1302 English Composition II	
EH 2301 or EH 2303 or EH 2304	
Communication: EH 1303 Speech Communication	
Technology: CS 2305 Intro to Computer Science & Programming	
Personal and Social Literacy	(19)
Personal	
PE 1300 Lifetime Fitness	
FE 1100 Freshman Experience	
PE Activity: Two one-hour activity courses	

- Social Science (one course from the following)
- PY 1310 Introduction to Psychology
- CJ 1300 Introduction to Criminal Justice
- COU 2320 Introduction to Counseling
- SY 2328 Introduction to Sociology
- PS 2308 Introduction to American Constitutional Government
- BA 2303 Macroeconomics

Major Field Requirements 42

- MH 1452 Calculus II
- MH 2453 Calculus III
- MH 2340 Statistics
- MH 2190 Transition to Advanced Mathematics
- MH 3310 Linear Algebra
- MH 3320 Discrete Mathematics
- MH 3370 Ordinary Differential Equations
- MH 4300 Numerical Analysis & Scientific Computing
- MH 4310 Mathematical Statistics
- MH 4340 Abstract Algebra I
- MH 4360 Real Analysis I
- MH 4370 Complex Variables
- Elective: One of the following:
 - MH 3340 Number Theory
 - MH 4330 History of Mathematics
 - MH 4345 Abstract Algebra II
 - MH 4350 Foundations of Plane Geometry
- MH 4390 Internship (last semester)

Departmental Requirement 4

- PHY 2312 University Physics II
- PHY 2112 University Physics II Lab

Electives 12

9 of these elective hours must be upper division. Science or Computer Science recommended

Total Hours 123/129

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

Bachelor of Arts in Mathematics

Core Requirements 70-76

Christian Literacy (18-24)

- Lower Level Courses
- BI 1211/1311 Life of Christ
- BI 1214/1314 Book of Acts
- BI 2202/2302 Pentateuch
- BI Elective (2/3 hours)
- Upper Level Courses
- BI 3311 Marriage and Family
- BI 4311 Christian Cultural Heritage
- BI Elective (2/3 hours)
- BI Elective (2/3 hours)

Cultural Heritage Literacy (12)

- HU 1310 Western Cultural Heritage I
- HU 1320 Western Cultural Heritage II
- HU 2310 Western Cultural Heritage III
- HU 2320 American Cultural Heritage

Mathematical and Scientific Literacy (11)

- Mathematics Requirement: MH 1451 Calculus I
- Physical Science Requirement

PHY 2311 University Physics I
 PHY 2111 University Physics I Lab
 Natural Science Requirement: one course from Biology
 BIO 1300 or 2320 Perspectives in Biology or Man and Environment

Information and Communication Literacy (21)

Composition and Literature
 EH 1301 English Composition I
 EH 1302 English Composition II
 EH 2301 or EH 2303 or EH 2304
 Communication: EH 1303 Speech Communication
 Technology (one from the following list, according to desired emphasis)
 CA 1302 Computer Applications or
 CS 2305 Intro to Computer Science & Programming or
 INF 1300 Information Research and Strategies or
 *ED 2325 Technology in the Classroom (*required for certification in Education)
 Foreign Language: 6 hours in a given foreign language

Personal and Social Literacy (9)

Personal
 PE 1300 Lifetime Fitness
 FE 1100 Freshman Experience
 PE Activity — Two one-hour activity courses
 Social Science (one course from the following list)
 PY 1310 Introduction to Psychology
 CJ 1300 Introduction to Criminal Justice
 COU 2320 Introduction to Counseling
 SY 2328 Introduction to Sociology
 PS 2308 Introduction to American Constitutional Government
 BA 2303 Macroeconomics

Major Field Requirements 35

MH 1452 Calculus II
 MH 1453 Calculus III
 MH 2340 Elementary Statistics
 MH 3310 Linear Algebra
 MH 3320 Discrete Mathematics
 MH 3370 Differential Equations
 Electives: Choose 5 from the following:
 *MH 4310 Mathematical Statistics
 *MH 4330 History Of Mathematics
 *MH 4350 Foundations of Plane Geometry
 *MH 4360 Real Analysis I
 MH 3340 Number Theory
 MH 4340 Abstract Algebra I
 MH 4370 Complex Variables
 (*classes are required by those seeking certification in Education)

Electives 24

12 elective hours must be upper division. Math, Science, Computer Science recommended.

Total Hours: 130/136

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

Courses in Mathematics (MH)

0305 Fundamentals of Algebra

A course including a review of arithmetic operations followed by fundamental algebraic operations: real numbers, integers, rational numbers, exponents, operations with polynomials, linear inequalities, solving and graphing linear equations. Prerequisite: Score of 17 or below on the math component of the ACT. *This course will be used as institutional credit only.* Fundamentals of Algebra is taught every semester.

1300 College Mathematics

A course designed for the executive and professional student to develop problem solving skills and present an overview of many of the concepts of mathematics. Topics include set theory, logic, probability, statistics, sets of real numbers, and consumer math. This course is not designed to prepare students for any other mathematics course. This course will not satisfy the Math requirement in any traditional program.

1335 Intermediate Algebra

This course is designed to provide the development of basic algebra skills necessary for success in Pre-calculus algebra or Finite Math. Topics include factoring, rational expressions, roots and radicals, absolute value equations and inequalities, quadratic equations. Prerequisite: Minimal score of 18 on math component of ACT, or minimal grade of "C" in MH 0305. *This course will not satisfy core curriculum degree requirements.* Intermediate Algebra is taught every semester.

1338 Finite Mathematics

This course is designed primarily for students not intending to pursue further study in any mathematics or science related field. Topics include sets and counting, permutations, combinations, probability, statistics, matrices and their application to Markov chains. Additional topics may include linear programming and finance. Prerequisite: Minimal score of 20 on math component of ACT or minimal grade of "C" in MH 1335. Finite Mathematics is taught every fall and spring semester.

1340 Pre-Calculus Algebra

This course emphasizes the algebra of functions, including polynomial, rational, exponential and logarithmic functions; systems of equations and inequalities; the binomial theorem; and inequalities. Additional topics may include matrices, Cramer's Rule, and mathematical induction. Prerequisite: Minimal score of 20 on math component of ACT or minimal grade of "C" in MH 1335. Pre-calculus Algebra is taught every fall and spring semester, and summer semester as needed.

1341 Business Calculus

A course designed specifically for the business major including basic techniques of differential and integral calculus with business applications. Prerequisite: Minimal score of 24 on math component of ACT OR a minimum grade of "C" in MH 1340. MH 1341 is offered spring semester of every year. Business majors may substitute MH 1451 for MH 1341.

1342 Pre-Calculus Trigonometry

A course designed to provide adequate trigonometric background for the calculus sequence. Topics include analytic and geometric properties of trigonometric and inverse trigonometric functions; graphs; identities; equations; sum and difference formulas; laws of sines and cosines; polar coordinates; vectors and other topics as time permits. Prerequisite: MH 1340 or equivalent. MH 1342 is offered on demand.

1451 Calculus I

A course covering limits, continuity, the derivative, computation and applications of the derivative, and the definite and indefinite integral. Prerequisite: Minimal score of 24 on math component of ACT or minimal grade of "C" in MH 1340. MH 1451 is offered every fall semester and spring semester. (MH 1341 will not substitute for MH 1451.)

2305 Elementary Math I

A course designed specifically and exclusively for Elementary Education majors. Topics include problem solving, set theory, logic, number systems and sets of real numbers. Neither MH 1301

(Survey of Math) nor MH 1338(Finite Math) will substitute for Elementary Math I. Prerequisite: MH 1340 or higher AND sophomore standing.

2306 Elementary Math II

A continuation of Elementary Math I (MH 2305) designed specifically and exclusively for Elementary Education majors. Topics include geometry, U.S. measurement, metric measurement, probability, statistics, and history of relevant math ideas. Prerequisite: MH 2305. This course will be offered every spring semester and must be taken directly following MH 2305.

2340 Statistics

A course providing a statistical background including probability, frequency distributions, sampling, hypotheses testing, correlation, and regression. Prerequisite: MH 1340 or higher. MH 2340 is offered fall semester of even years.

2452 Calculus II

This course is a continuation of Calculus I. Topics covered include applications of integrals, techniques of integration, infinite sequences and series. Prerequisite: MH 1451 or departmental approval. MH 2452 is offered spring semester of every year.

2453 Calculus III

This course is a continuation of Calculus II. Topics include Taylor's formula and numerical applications, polar coordinates, vector calculus, partial derivatives, multiple integrals, surface integrals and line integrals. Prerequisite: MH 2452 or departmental approval.

MH 2353 is offered fall semester of every year. **2190 Transition to Advanced Mathematics** An introduction to mathematics proof is covered in this course including direct proof, proof by construction, induction, contradiction, and proof using the contrapositive method. Other topics may be included as time permits. Prerequisite: MH 2453. This course is offered every spring semester.

3310 Linear Algebra

This course includes the study of vector spaces, linear transformations, matrices, and systems of equations. Prerequisite: MH 1340 or higher. MH 3310 is usually offered fall semester of odd years.

3320 Discrete Mathematics

Topics in set theory, logic, relations, graph theory, counting principles, permutations, combinations and modeling. Prerequisite: Junior standing or departmental approval. MH 3320 is offered fall semester of odd years.

3340 Number Theory

This course includes the mathematics of integers, divisibility, primes, unique factorization, congruences, Diophantine problems, and number theoretic functions. Prerequisite: Junior or Senior standing. MH 3340 is offered on demand.

3370 Ordinary Differential Equations

Topics for this course include solution techniques for first-order differential equations, higher-order linear differential equations, Laplace transforms, series solutions, systems of linear differential equations, and applications. Prerequisite: MH 2453. MH 3370 is offered spring semester of every year.

4129 Materials and Methods in Mathematics

This course focuses on the materials and methods of teaching as related to the field of mathematics, the purposes of education and characteristics of adolescents. Prerequisite: Admission into teacher education program and concurrent enrollment in ED 4229. *This course is only for those planning to enter the field of secondary education.* MH 4129 is offered every spring semester.

4300 Numerical Analysis and Scientific Computing

This course deals with mathematical techniques for solving difficult mathematical problems and the implementation of these techniques on a modern computing system. At times, solutions are approximated using scientific computing methods. Applications are found in physics, engineering,

orbital mechanics economics and other disciplines. Prerequisite: completion of calculus sequence as well as completion of CS 2305 – Intro to Computer Science and Programming (CS 2320 – Data Structures - also recommended but not required). MH 4300 is offered spring of every year.

4310 Mathematical Statistics

This course covers topics such as estimation of parameters, maximum likelihood estimation, sufficient statistics, confidence intervals, testing of hypothesis, distributions such as gamma, beta, chi-squared, Student's t and F distributions and fitting straight lines. Students are expected to be able to reproduce and apply theoretical results and to carry out some standard statistical procedures. Prerequisite: MH 2340 and Junior Standing or departmental approval. MH 4310 is offered spring Semester of odd years.

4330 History of Mathematics

A course designed to provide students with a study of many famous mathematicians along with the historical development of key mathematical concepts. Each student taking this course for honors credit will be expected to contribute a superior effort in the traditional course format as well as perform in a timely and exemplary manner, the extra work required for honors qualification. Prerequisite: Junior standing or departmental approval. MH 4350 is offered fall semester of even years.

4340 Abstract Algebra I

Topics for this course include sets, functions, the integers, groups, homomorphisms, rings, and ideals. Prerequisite: Junior standing or departmental approval. MH 4340 is offered fall semester of even years.

4345 Abstract Algebra II

A continuation of Abstract Algebra I (MH 4340). Additional topics include the Sylow theorems, simple groups, integral domain arithmetic, field extensions, Galois theory and geometric constructions. Prerequisite: MH 4340. This course is offered spring of even years.

4350 Foundations of Plane Geometry

A course designed to provide students with an axiomatic development of plane geometry. Prerequisite: Junior standing or departmental approval. MH 4350 is offered spring semester of even years.

4360 Real Analysis I

A course designed to develop an understanding of the basic theory of real analysis. Topics will include the theoretical viewpoint of the real number system, sequences, limits of functions, continuity, differentiation, the Riemann integral, infinite series, and sequences and series of functions. Prerequisite: junior or senior standing or departmental approval. MH 4360 is offered fall of odd years.

4370 Complex Variables

This course includes properties of complex numbers, complex functions, analytic and harmonic functions, complex integration, series, residues and conformal mapping. Prerequisite: Junior standing or departmental approval. MH 4370 is offered spring semester of even years.

4390 Internship

Supervised work experience in the field of mathematics at an appropriate local facility. Special Courses

2099/3099 Individual Study

3099 The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as appropriate. MH 2099 is open only to sophomores; MH 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by the dean.

DEPARTMENT OF PHYSICAL EDUCATION AND SPORTS MANAGEMENT

The renewed interest in Physical Education as a critical facet of everyone's life has placed added emphasis on the scientific base upon which the field is founded. Its relationship to anatomy, physiology, chemistry, and physics has taken on critical importance in the struggle to ensure people of varying physical capabilities the longest, healthiest, most active life possible. Physical educators supply the link of application between the physical scientists and society.

The purpose of the Department of Physical Education and Sports Management is threefold:

1. A primary purpose is to increase the every student's awareness of, and proficiency in, activities that will promote lifetime fitness.
2. A second area of emphasis is the training of physical education teachers who, upon completion of the program, are certified to teach in the public school system in Alabama. Information about teacher certification in Physical Education is given in this catalog under The Department of Education.
3. The third facet of the department is the Sports Management major. This combination of Physical Education and Business coursework is designed to prepare the student for a career in the rapidly expanding field of commercial/corporate fitness and recreation.

Students enrolled in the Great Books Honors College that have completed GB I-IV may fulfill your contract obligation by selecting any two upper level courses within your major area with agreement from select professor(s) and the honors college. Please consult the Great Books section of the catalog for complete details.

REQUIREMENTS FOR A TEACHING FIELD IN PHYSICAL EDUCATION (N-12)

Core Curriculum	60
Christian Literacy	(16)
Lower Level Courses	
Life of Christ (BI 1211).....	2
Book of Acts (BI 1214).....	2
Pentateuch (BI 2202).....	2
Bible Elective - lower level.....	2
Upper Level Courses	
Marriage and Family (SY 3311).....	3
Christian Cultural Heritage (BI 4311)	3
Upper Division Bible Elective (one textual course).....	2
Cultural Heritage Literacy.....	(12)
Western Heritage (HU 1310, 1320, & 2310).....	9
American Cultural Heritage (HY 2320).....	3
Mathematical and Scientific Literacy	(11)
Mathematics (MH 1338 or higher).....	3
Natural Science Requirements.....	8
Introduction to Biology (BIO 1300)	
Intro. to Biology Lab (BIO 1100)	
Anatomy and Physiology I (BIO 2393)	
Anatomy and Physiology I Laboratory (BIO 2193)	
Information and Communication Literacy	(12)
<u>Composition and Literature</u>	
English Composition I & II (EH 1301 & 1302).....	6
[Literature Requirement satisfied by Reading in the Content, ED 3316]	
<u>Communication</u>	
[Speech requirement satisfied through ED 4999]	
Foreign Language or demonstrate proficiency*.....	3
Technology: Technology in the Classroom (ED 2325).....	3
Personal and Social Literacy	(9)
Lifetime Fitness (PE 1300).....	3

PE Activity (Two activity courses).....	2
Freshman Experience (FE 1111).....	1
Social Science: Childhood and Adolescent Psychology (PY 3310)#.....	3
Professional Literacy	73
Physical Education Major Requirements	(33)
Foundations of Health and Physical Education (PE 1317).....	3
Individual and Dual Sports (PE 2301).....	3
Team and Recreational Sports (PE 2303).....	3
Kinesiology (PE 3303).....	3
Advanced First Aid (PE 3315).....	3
Health Education (PE 3331).....	3
Motor Learning (PE 3334).....	3
Exercise Physiology (PE 3360).....	3
Prevention and Treatment of Athletic Injuries (PE 4311).....	3
Organization & Administration of Physical Education/Athletics (PE 4303).....	3
Motivational Aspects of Coaching Theory (PE 4305).....	3
Professional Education Certification Requirements	(34)
Practicum in Education (ED 2097).....	0
Practicum in Education (ED 2098).....	0
Introduction to Education (ED 2120).....	1
Foundations of Education (ED 2322).....	3
Practicum in Education (ED 3097).....	0
Practicum in Education (ED 3098).....	0
Fundamentals of Reading (ED 3315).....	3
The Exceptional Learner (ED 3340).....	3
Practicum in Education (ED 4097).....	0
Practicum in Education (ED 4098).....	0
Classroom Management (ED 4348).....	3
Assessment in Education (ED 4320).....	3
Materials and Methods of Teaching Physical Education (PE 4329).....	3
Seminar in Education (ED 4350).....	3
P-12 Internship in the School (ED 4998).....	9
Psychology of Learning (PY 3380).....	3
Physical Education Teaching Field Requirements	(6)
Physical Education in the Elementary School (PE 3333).....	3
Physical Education for the Exceptional Child (PE 4361).....	3
Total Minimum Hours Required	133

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

Note: Students pursuing an education certificate from the State of Alabama in Physical Education will follow the BS in Physical Education degree plan with special attention to the additional education courses and other requirements for the Department of Education. See the Department of Education's section in this catalog for additional courses required.

Bachelor Of Science In Sports Management

Core Requirements	70-76
Christian Literacy	(18-24)
Lower Level Courses	
BI 1211/1311 Life of Christ	
BI 1214/1314 Book of Acts	
BI 2202/2302 Pentateuch	
BI Elective (2/3 hours)	
Upper Level Courses	
BI 3311 Marriage and Family	
BI 4311 Christian Cultural Heritage	

BI Elective (2/3 hours)	
BI Elective (2/3 hours)	
Cultural Heritage Literacy	(12)
HU 1310 Western Cultural Heritage I	
HU 1320 Western Cultural Heritage II	
HU 2310 Western Cultural Heritage III	
HU 2320 American Cultural Heritage	
Mathematical and Scientific Literacy	(10)
Mathematics Requirement: MH 1338 Finite Mathematics or higher	
BIO 2393 Anatomy & Physiology I	
BIO 2193 Anatomy & Physiology Lab	
Natural Science Requirement: one course from Biology	
Information and Communication Literacy	(15)
Composition and Literature	
EH 1301 English Composition I	
EH 1302 English Composition II	
EH 2301 or EH 2303 or EH 2304	
Communication: EH 1303 Speech Communication	
Technology (one from the following list)	
CA 1302 Computer Applications or	
CS 2305 Intro to Computer Science & Programming or	
INF 1300 Information Research and Strategies or	
ED 2325 Technology in the Classroom [required for students seeking ED degrees]	
Personal and Social Literacy	(9)
Personal	
PE 1300 Lifetime Fitness	
FE 1100 Freshman Experience	
PE Activity — Two one-hour activity courses	
Social Science (one course from the following list)	
PY 1310 Introduction to Psychology	
CJ 1300 Introduction to Criminal Justice	
COU 2320 Introduction to Counseling	
SY 2328 Introduction to Sociology	
PS 2308 Introduction to American Constitutional Government	
BA 2303 Macroeconomics	
Major Field Requirements	34
PE 1317 Foundations of PE	
PE 2301 Individual and Dual Sports	
PE 2303 Team and Recreational Sports	
PE 3300 Health Nutrition	
PE 3303 Kinesiology	
PE 3360 Exercise Physiology	
PE 4302 Prevention and Treatment	
PE 4304 Developing Fitness Programs	
PE 4305 Psychology of Coaching	
PE 3315 First Aid	
PE 4495 Sports Management Internship	
Required Business Courses	18
BA 2301 Accounting I	
BA 2302 Accounting II	
BA 3380 Legal Environment of Bus. I	
BA 3381 Legal Environment of Bus II	
MN 3300 Principles of Management	
MKT 3310 Principles of Marketing	

Total Hours: **122-128**

Note: 48 hours of upper level credits are required for graduation. This number decreases by one hour for each upper level BI course taken for 2-hour credit.

Graduation requirements for the BACHELOR OF SCIENCE in Sports Management include successful completion of the Departmental Exit Exam.

Courses in Physical Education (PE)

1300 Principles of Lifetime Fitness

A survey of the components of fitness including types of exercise, cardiovascular fitness, nutrition and diet, stress and mental health, flexibility, and low back injury. Offered every semester.

ACTIVITY COURSES

1102 Softball

An introduction to the basic elements of softball, practice in the fundamentals, and actual game experience.

1104 Weight Training

Introduction to the skills and benefits of weight training with particular emphasis on safety factors.

1105 Jogging

Emphasis on the value of jogging in maintaining lifetime fitness through the use of appropriate techniques and safety precautions.

1106 Bowling

Introduction and practice in the fundamentals of bowling, including score keeping. *Fee required.*

1107 Cycling

The teaching of bicycle riding as a sport, a fitness tool, and as a means of transportation.

1108 Aerobics

An indoor aerobic activity designed to develop cardiovascular fitness while exercising to music.

1109 Archery

Introduction to the skills, equipment, history, and safety considerations of archery.

1110 Beginning Basketball

Basic introduction to the game of basketball, including skills, rules, and strategy.

1119 Badminton

An introduction to the skills, rules and benefits of the game of badminton.

1121 Golf

Basic instruction in the game of golf, including stroke skills, club selection, and etiquette. *Fee required.*

1122 Volleyball

Instruction in the basic skills, rules, and strategies, and safety precautions of volleyball.

1123 Tennis

A beginning class in tennis, featuring basic skills, scoring, strategy, and court etiquette.

1125 Soccer

An introduction to the history, rules, skills, and team play which characterize the world's most popular game.

1126 Orienteering

Basic introduction to the sport of orienteering, which requires knowledge of the use of map and compass to complete a preset course in minimum time.

1127 Backpacking

Designed to provide the student with an introduction to the sport of backpacking. *Fee required.*

The following courses are intended for students who wish to expand their knowledge and skill in a specific activity. The student must have completed the beginning level activity class or have the instructor's approval to take these classes.

2121 Intermediate Golf *Fee required.*

2122 Intermediate Volleyball

2123 Intermediate Tennis

COURSES PRIMARILY FOR MAJORS IN P.E./SPORTS MANAGEMENT

1317 Foundations of Physical Education

An introductory course to orient the major to the field of physical education. Includes an overview of the history, philosophy, and sociological implications of the profession. Offered every spring. (Class designated for Honors Program.)

2301 Individual and Dual Sports

Basic rules, field dimensions, skills, strategies, and safety considerations specific to the following sports: golf, archery, gymnastics, swimming, tennis, badminton, wrestling, weight lifting, and track and field. Includes a study of various teaching methods, classroom organization and management, and tournament setup and execution. Offered every spring.

2303 Team and Recreational Sports

Basic rules, field dimensions, skills, strategies, and safety considerations specific to the following sports: football, soccer, volleyball, softball, basketball, field hockey, camping, table tennis, cycling and aerobics. Offered every fall.

2315 First Aid

The American Red Cross Standard and Advanced First Aid Courses are covered. Offered on demand.

3303 Kinesiology

A study of the interaction of muscles and bones to facilitate movement. Includes the study of leverage, muscle action, kinesthesia, and current methods of studying the science of movement. Prerequisite: BIO 2393/2193. Offered every spring. (Class designated for Honors Program.)

3315 Advanced First Aid

The American Red Cross Standard and Advanced First Aid Courses are covered. Offered every spring.

3331 Health Education

A general study of health facts, attitudes, and practices with emphasis on personal hygiene. Offered every spring.

3333 Physical Education for the Elementary School

Techniques of teaching physical education and health at the elementary level including appropriate games and activities, developmental processes, and program development. Offered every fall.

3334 Motor Learning

A study of learning theory and the developmental process as they relate to the acquisition of motor skills. Other topics include perception, kinesthesia, growth, and motivation. Offered every spring.

3360 Physiology of Exercise

A course involving the basic physiological aspects of the human body as they relate specifically to exercise, including evaluation of immediate and long term adaptations which result from varying levels of activity. Prerequisite: BIO 2493. Offered every fall.

4303 Organization and Administration of Physical Education and Athletics

A presentation of the various organizational and administrative structures, principles, and philosophies in physical education and athletics. Offered every fall.

4304 Developing Fitness Programs

Practical information for the Sports Management major on the design and use of the physical plant, exercise testing and prescription budgeting, equipment, and liability. Prerequisite: PE 3360. Offered every fall.

4305 Motivational Aspects of Coaching Theory

A survey of the research and literature related to modern coaching with particular emphasis on

motivation and emotion as foundations of behavior along with whole-part learning, anxiety, attribution, social facilitation and person-group perceptual processes. Offered every spring.

4311 Prevention and Treatment of Athletic Injuries I

A study of the care and prevention of athletic injuries and different forms of therapy in the treatment of such injuries. Prerequisite: PE 3303. Offered every fall.

4329 Materials and Methods of Teaching Physical Education

Teaching methods, selection, organization and use of physical education materials in junior and senior high schools. Offered every fall.

4361 Physical Education for the Exceptional Child

A study of the total special physical education program including consideration of approaches unique to physically and/or mentally handicapped students. Offered every fall.

4495 Sports Management Internship

Supervised field experience in Sports Management. Offered on demand.

SPECIAL COURSES

2099/3900 Individual Study

The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as appropriate. PE 2099 is open only to sophomores; PE 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by the dean.

Physical Education Internship (N-12) See Education Department course descriptions – ED 4998.

DEPARTMENT OF NATURAL AND PHYSICAL SCIENCES

Studies of the natural and physical sciences lead students to reason well and deeply, to sharpen their capacities for inquiry, analysis and critical thinking and to develop a keen awareness for the physical and biological environments. Our classes are designed to emphasize the scientific method as well as the ethical, social, and political implications of scientific research. In these we provide a focus on the laws that govern and demonstrate a universe that manifests both order and design. Our classes also make students aware of how scientists use these laws for societal advancement. The curricula contribute to the preparation and development of students planning careers in the biological sciences, in the physical sciences of chemistry, physics and engineering, and in interdisciplinary areas such as environmental and forensic sciences. Courses in these scientific areas are also a significant part of the core education of all Faulkner students.

The Department of Natural and Physical Sciences provides curricula leading to both the **Bachelor of Science (BS)** (several specialized pre-professional studies biology curricula are available) and the **Bachelor of Arts (BA)** degrees (also see notes below regarding secondary school teacher certification). For details regarding Liberal Arts degrees with natural or physical science areas of emphasis and details about Faulkner's associate level degrees (AA and AS) please refer to those sections of the catalog. Degree **minors in Biology** are also available (see the bottom of this section). See the departments of your interest for the specific criteria for other minors to add to your biology degree.

NOTE: Students earning a baccalaureate degree from the Science Department are required to schedule and take the ETS examination before they are granted their degrees.

BIOLOGY

Courses offered in the natural science of biology provide students with a thorough preparation for employment, research and advanced training in the many biological sciences such as zoology, botany, mycology, microbiology and in related subareas. They also contribute to an appropriate background for students preparing to enter pre-professional studies of human health-related fields such as medicine, dentistry, ophthalmology, physical therapy, nutrition, pharmacy and related health science subareas. Similarly they prepare a student to enter into the applied biological fields such as animal science, agronomy, food science and veterinary medicine and also related societal areas such as anthropology, archaeology, forensic science, mortuary science and funeral service. Regardless of their interests, our biology students will earn college internship credit for experiences in the specialized bio-related area of their choice.

An assortment of courses in biology provides the General Biology Major with a broader and deeper understanding of the structures and functions of living things and their complex inter-relationships. Students who wish to pursue careers in one of the many areas of the biological will earn the Baccalaureate degree in General Biology. Students pursuing a secondary education certificate from the State of Alabama in Biology will follow the BA in Biology curriculum with special attention to the additional education courses required by the Education Department. Students pursuing a secondary education certificate from the State of Alabama in General Science will follow the BS in Biology curriculum with additional course requirements in Physical Science and with special attention to the additional education courses required by the Education Department. See the Education Department's section in this catalog for the additional courses required. While the BA degree is potentially less scientifically rigorous than the BS degree it provides students with the most flexibility of all of the Baccalaureate degree curriculum options we offer. Through strategic selections of our offerings students may "tailor make" a curriculum to best suit their needs.

DEGREE PLANS FOR BIOLOGY

BACHELOR OF SCIENCE IN GENERAL BIOLOGY

Core Curriculum	66-69
Christian Literacy	(18–21)
Lower Level Courses	
BI 1211/1311 Life of Christ	2
BI 1214/1314 Book of Acts	2
BI 2202/2302 Pentateuch	2
BI Elective	2/3
Upper Level Courses	
BI 3311 Marriage and Family	3
BI 4311 Christian Cultural Heritage	3
BI Elective text-based.....	2/3
BI Elective text-based.....	2/3
Cultural Heritage Literacy	(12)
HU 1310 Western Cultural Heritage	3
HU 1320 Western Cultural Heritage	3
HU 2310 Western Cultural Heritage	3
HU 2320 American Cultural Heritage	3
Mathematical and Scientific Literacy	(12)
Mathematics Requirement: MH 2452 Calculus	4
Physical Sci. Requirement: CHM 1311/1111: Gen. Chemistry I and Lab...4	
Natural Sci. Requirement: BIO 1301/1101 Prin. of Biology I and Lab..... 4	
Information and Communication Literacy	(15)
Composition and Literature	
EH 1301 English Composition.....	3
EH 1302 English Composition.....	3
EH 2301 or EH 2303 or EH 2304	3
Communication: EH 1303 Speech Communication.....	3
Technology (one from the following list)	3
CA 1302 Computer Applications	
CS 2305 Introduction to Computer Science and Programming	
INF 1300 Information Research and Strategies	
Personal and Social Literacy	(9)
Personal	
PE 1300 Lifetime Fitness	3
FE 1100 Freshman Experience	1
PE Activity: Two one-hour activity courses	2
Social Science (one course form the following list)	3
PY 1310 Introduction to Psychology	
CJ 1300 Introduction to Criminal Justice	
COU 2320 Introduction to Counseling	
SY 2328 Introduction to Sociology	
PS 2308 Introduction to American Constitutional Government	
BA 2303 Macroeconomics	
Required Biology Courses	34
BIO 1302/1102 Principles of Biology II/lab	4
BIO 2306/2106 Botany/lab	4
BIO 3303/3103 Invertebrate Zoology/lab or	
BIO 3304/3104 Vertebrate Zoology/lab	4
BIO 3351/3151 Genetics/lab	4
BIO 3312/3112 or BIO 3353/3153 Cell Biology/lab or Microbiology/lab....4	
BIO 3362/3162 Ecology/lab.....	4

BIO 3393/3194 Vertebrate Anatomy and Physiology I/lab or	
BIO 3357/3157 Plant Anatomy and Physiology/lab	4
BIO 4360 Biology Internship.....	3
BIO 4380 Scientific Research	3
Departmental Requirements	26
MH 2340 Statistics.....	3
PHY 2311/2111 University Physics I/lab	4
PHY 2312/2112 University Physics II/lab	4
CHM 1312/1112 General Chemistry II/lab	4
CHM 3349/3149 Organic Chemistry I/lab.....	4
CHM 3350/3150 Organic Chemistry II/lab.....	4
CHM 4349 Foundations of Biochemistry (or approved elective).....	3

Total Minimum Hours for Graduation..... 126-129

Note: 48 hours of upper level credits are required for graduation. Ask your Bio-Major advisor about appropriate modifications of the General Biology curriculum to suit your needs. Students seeking the General Science Teaching Certification must also add all education course requirements, Two semesters of a foreign language and BIO 4129, PHY 1304/1104, 1305/1105 and 4129 to the above curriculum to earn this endorsement. Graduation requirements for Biology degree include successful completion of the Departmental Exit Exam.

Students often choose the following General Biology Bachelor of Arts (BA) degree curriculum because of the flexibility it offers them for curriculum planning. Students who want to earn a special minor while studying biology have over 15 elective hours to dedicate as they wish. Consult other sections of this catalog for the departmental requirements to help you plan for minors. Students pursuing a secondary education certificate from the State of Alabama in Biology will follow the BA in Biology curriculum with special attention to the additional education courses required by the Education Department. See the Education Department's section in this catalog for the additional courses required.

Bachelor of Arts in General Biology

Core Curriculum.....	71-74
Christian Literacy.....	(18 – 21)
Lower Level Courses	
BI 1211/1311 Life of Christ	2
BI 1214/1314 Book of Acts	2
BI 2202/2302 Pentateuch.....	2
BI Elective	2/3
Upper Level Courses	
BI 3311 Marriage and Family	3
BI 4311 Christian Cultural Heritage	3
BI Elective	2/3
BI Elective	2/3
Cultural Heritage Literacy	(12)
HU 1310 Western Cultural Heritage.....	3
HU 1320 Western Cultural Heritage.....	3
HU 2310 Western Cultural Heritage.....	3
HU 2320 American Cultural Heritage	3
Mathematical and Scientific Literacy	(11)
Mathematics Requirement: MH 1340 Precalculus Algebra	3
Physical Science Requirement	
CHM 1311/1111 General Chemistry I and Lab	4
Natural Science Requirement	
BIO 1301/1101 Principles of Biology I and Lab	4
Information and Communication Literacy	(21)
Composition and Literature	
EH 1301 English Composition.....	3
EH 1302 English Composition.....	3

EH 2301 or EH 2303 or EH 2304	3
Communication: EH 1303 Speech Communication.....	3
Technology (one from the following list)	3
CA 1302 Computer Applications	
CS 2305 Introduction to Computer Science and Programming	
INF 1300 Information Research and Strategies	
Foreign Language: Six hours of a single foreign language	6
Personal and Social Literacy	(9)
Personal	
PE 1300 Lifetime Fitness	3
FE 1100 Freshman Experience	1
PE Activity: Two one-hour activity courses	2
Social Science (one course form the following list)	3
PY 1310 Introduction to Psychology	
CJ 1300 Introduction to Criminal Justice	
COU 2320 Introduction to Counseling	
SY 2328 Introduction to Sociology	
PS 2308 Introduction to American Constitutional Government	
BA 2303 Macroeconomics	
Required Biology Courses	37
BIO 1302/1102 Principles of Biology II/lab	4
BIO 2306/2106 Botany/lab	4
BIO 3303/3103 Invertebrate Zoology/lab or	
BIO 3304/3104 Vertebrate Zoology/lab	4
BIO 3325 Field Biology.....	3
BIO 3362/3162 Ecology/lab.....	4
BIO 3351/3151 Genetics/lab	4
BIO 3393/3193 Vertebrate Anatomy and Physiology I/lab.....	4
BIO 3353/3153 Microbiology/lab	4
BIO 4360 Biology Internship.....	3
BIO 4380 Scientific Research	3
Departmental Requirements	7
CHM 1312/1112 General Chemistry II/lab	4
MH 2340 Statistics.....	3
Electives (Approved electives selected in consultation with advisor)	15
Total Minimum Hours for Graduation.....	130-133

Notes: 48 semester hours of upper level courses are required for graduation. Ask your Bio-Major advisor about appropriate modifications of the General Biology curriculum to suit your needs. Graduation requirements for Biology degree include successful completion of the Departmental Exit Exam. The Science Department highly recommends full competency in a foreign language recognizing that a student passing two semesters of college language may not achieve competency. Also note that a student who is already fluent in a language other than English may fulfill this requirement by earning appropriate CLEP scores. Ask your advisor about appropriate modifications of the General Biology curriculum to suit your needs. Students seeking certification to teach Biology must add BIO 4129 to their major requirements list and take all required Education courses specified to fulfill State of Alabama requirements for secondary school teachers.

Pre-Professional Curricula

Students may also obtain the Baccalaureate degree in biology by following one of six distinct pre-professional curricula. Curricula are available for 1) pre-medicine and pre-dentistry, 2) pre-ophthalmology/optometry, 3) pre-veterinary medicine, 4) pre-physical therapy, 5) pre-pharmacy and 6) pre-professional Environmental Biology. Students should note that the requirements for many other professional and graduate programs (e.g. zoology, botany, chiropractic medicine, occupational therapy, nutrition, forensic science, agriculture, etc.) may also be completed at Faulkner University. Students with other specialties in mind should write to the nearest professional schools of that specialty for their entrance requirements and consult with the Science Department regarding Faulkner equivalent courses.

For more information on the general and pre-professional options consult the following sections. Students pursuing the options below should consult their advisors concerning admission requirements to the professional schools. Although some schools allow for early application and admittance to their professional programs for exceptional students, most pre-professional biology students prefer to complete their Baccalaureate degrees prior to entrance into professional programs. Note that the completion of these degree options does not guarantee admission to a professional school. Admission to professional schools is highly competitive and the numbers of applicants far exceed the numbers of available places. The requirements are demanding and students should excel in science, strive for at least a **3.6 grade point average** and earn high entrance exam scores to stand a good chance of gaining admission. Although specific transfer and admission requirements vary from school to school, the specialized curricula presented below are applicable for the majority of schools. **Because professional school requirements change with time students are obliged to communicate with the professional schools of their choice to get the current official entrance requirements. Any changes should be discussed with their advisors so that any special requirements may be appropriately scheduled.**

Pre-Medicine and Pre-Dentistry

This curriculum leads to the BS degree and is designed to prepare students for admission to medical or dental school. The programs are very demanding and students should maintain very high GPA's to remain competitive for admission. Students enrolled in these programs should plan to take the Medical College Admission Test (MCAT) or the Dental Aptitude Test (DAT) at least a year in advance of their planned entry to professional school. Most medical and dental schools recommend that an undergraduate program contain at least the following:

1. one year of general biology (many dental schools recommend an additional semester of biology);
2. one year of inorganic chemistry;
3. one year of organic chemistry;
4. one year of physics;
5. one year of mathematics (preferably calculus);
6. one year of English and additional English courses to satisfy the baccalaureate program;
7. one year of humanities.

In addition, most schools recommend that students also have a **broad educational background**. Therefore, students should take additional courses in biology, chemistry, humanities, and social and behavioral sciences as their time allows. At Faulkner University these requirements can be met by completing 130 semester hours in the following degree plan. Note that this suggested curriculum also matches closely the entrance requirements for many graduate programs in **forensic science**.

Bachelor of Science in Biology Pre-Medicine/Pre-Dentistry

Core Requirements: (see General Biology BS Curriculum, above)	66-69
Required Biology Courses	34
BIO 1302/1102 Principles of Biology II/lab	4
BIO 3351/3151 Genetics/lab	4
BIO 3312/3112 Cell Biology/lab	4
BIO 3353/3152 Microbiology/lab	4
BIO 3393/3193 Vertebrate Anatomy and Physiology I/lab	4
BIO 3394/3194 Vertebrate Anatomy and Physiology II/lab	4
BIO 4360 Biology Internship.....	3
BIO 4380 Scientific Research	3
BIO 4382/4182 Developmental Biology/lab or	
BIO 3304/3104 Vertebrate Zoology/lab	4
Departmental Requirements	26
MH 2340 Statistics.....	3
PHY 2311/2111 University Physics I/lab	4
PHY 2312/2112 University Physics II/lab	4
CHM 1312/1112 General Chemistry II/lab	4
CHM 3349/3149 Organic Chemistry I/lab	4

CHM 3350/3150 Organic Chemistry II/lab	4
CHM 4349 Foundations of Biochemistry	3
(or approved upper division elective)	
Total Minimum Hours for Graduation.....	126-129 hrs

Pre-Ophthalmology/Optometry

This curriculum also leads to a BS degree but it is designed to specifically prepare students for admission to schools of Ophthalmology and Optometry. This program is very exacting. A student in this specialty should maintain a high GPA to become competitive for admission and should plan to take the Optometry College Admission Test at least a year in advance of entry to the professional school. Most optometry schools recommend that an undergraduate program contain the following:

- one year of general biology
- one year of inorganic chemistry;
- one year of organic chemistry;
- one year of physics;
- one year of mathematics (calculus and statistics);
- one year of English;
- one year of psychology;
- one semester of microbiology;
- one year social and behavioral science.

In addition, most schools recommend that students also have a broad educational background. Therefore, they are advised to take additional courses in biology, chemistry, humanities, and social and behavioral sciences. At Faulkner University these requirements can be met by completing 132 semester hours in the following degree plan.

Bachelor of Science in Biology Pre-Ophthalmology/Optometry

Core Requirements: (see General Biology BS Curriculum, above)..... 66-69

Required Biology Courses 33

BIO 1302/1102 Principles of Biology II/lab	4
BIO 3351/3151 Genetics/lab	4
BIO 3312/3112 Cell Biology/lab.....	4
BIO 3353/3153 Microbiology/lab	4
BIO 3393/3193 Vertebrate Anatomy and Physiology I/lab.....	4
BIO 3394/3194 Vertebrate Anatomy and Physiology II/lab.....	4
BIO 4360 Biology Internship.....	3
BIO 4380 Scientific Research	3
BIO upper division Electives.....	3

Departmental Requirements 29

MH 2340 Statistics.....	3
PHY 2311/2111 University Physics I/lab	4
PHY 2312/2112 University Physics II/lab	4
CHM 1312/1112 General Chemistry II/lab	4
CHM 3349/3149 Organic Chemistry I/lab.....	4
CHM 3350/3150 Organic Chemistry II/lab.....	4
CHM 4349 Foundations of Biochemistry	3
(or approved upper division elective)	
<u>Upper Level</u> Psychology Elective	3

Total Minimum Hours for Graduation 128-131

Pre-Veterinary Medicine

This curriculum leads to a BS degree and is designed to prepare students for admission to schools of veterinary medicine. Students enrolled in this program should plan to take the Veterinary College Admission Test (VCAT) at least a year in advance of entry to veterinary school. A general undergraduate curriculum for many veterinary schools is as follows:

- one year of general biology
- one year of inorganic chemistry;
- one year of organic chemistry;
- one year of physics;
- one year of mathematics (preferably calculus);
- one year of English
- one year of humanities.

In addition, most veterinary schools recommend that students also have a broad educational background. Therefore, they are advised to take additional courses in biology (animal biology and biochemistry), chemistry, humanities, and social and behavioral sciences. At Faulkner University these requirements can be met by completing 130 semester hours in the following degree plan.

Bachelor of Science in Biology Pre-Veterinary Medicine

Core Requirements: (see General Biology BS Curriculum, above)..... 66-69

Required Biology Courses 34

BIO 1302/1102 Principles of Biology II/lab	4
BIO 3351/3151 Genetics/lab	4
BIO 3304/3104 Vertebrate Zoology/lab	4
BIO 3312/3112 Cell Biology/lab.....	4
BIO 3353/3153 Microbiology/lab	4
BIO 3393/3193 Vertebrate Anatomy and Physiology	4
BIO 4360 Biology Internship.....	3
BIO 4380 Scientific Research	3
BIO 4382/4182 Developmental Biology.....	4

Departmental Requirements 26

CHM 1312/1112 General Chemistry II/lab	4
MH 2340 Statistics.....	3
PHY 2311/2111 University Physics I/lab	4
PHY 2312/2112 University Physics II/lab	4
CHM 3349/3149 Organic Chemistry I/lab.....	4
CHM 3350/3150 Organic Chemistry II/lab.....	4
CHM 4349 Foundations of Biochemistry.....	3
(or approved upper division elective)	

Total Minimum Hours for Graduation..... 126-129

Pre-Physical Therapy

The requirement for beginning practice in physical therapy is shifting from the baccalaureate degree to the master's degree. Because the entrance requirements to the physical therapy MS programs vary from school to school, students should communicate directly with the schools of their choice to ensure appropriate undergraduate course scheduling at Faulkner. An appropriate example is the master's degree program at the University of Alabama at Birmingham. At UAB applicants who hold a Bachelor's must have completed the following:

- two years of biology (general and anatomy and physiology)
- one year of inorganic chemistry;
- one year of physics;
- one year of mathematics (calculus and statistics);
- one year of English
- three psychology courses.

In addition, students are advised to take additional courses in zoology, organic chemistry, and biochemistry. This is a demanding curriculum and students need to maintain high GPA's (a minimum 3.0 average in each category listed above) plus a minimum score of 1000 on the Graduate Record Examination (GRE) to be competitive in the application process. At Faulkner University these requirements can be met by completing 132 semester hours in the following BS degree plan. Some students may prefer to meet the minimum entrance requirements for Physical Therapy school by completing an alternative set of requirements for the BA degree (see below).

Bachelor of Science in Biology Pre-Physical Therapy

Core Requirements: (see General Biology BS Curriculum, above)	66-69
Required Biology Courses	30
BIO 1302/1102 Principles of Biology II/lab	4
BIO 3351/3151 Genetics/lab	4
BIO 3312/3112 Cell Biology/lab	4
BIO 3353/3153 Microbiology/lab	4
BIO 3393/3193 Vertebrate Anatomy and Physiology I/lab	4
BIO 3394/3194 Vertebrate Anatomy and Physiology II/lab	4
BIO 4360 Biology Internship	3
BIO 4380 Scientific Research	3
Departmental Requirements	26
CHM 1312/1112 General Chemistry II/lab	4
MH 2340 Statistics	3
PHY 2311/2111 University Physics I/lab	4
PHY 2312/2112 University Physics II/lab	4
CHM 3349/3149 Organic Chemistry I/lab	4
CHM 3350/3150 Organic Chemistry II/lab	4
CHM 4349 Foundations of Biochemistry (or approved elective)	3
Additional Requirements	6
PY 3300 Developmental Psychology	3
PY 3385 Behavior Modification	3
Total Minimum Hours for Graduation	128-131

Bachelor of Arts in Biology Pre-Physical Therapy

Core Requirements: (see General Biology BA Curriculum*, above)	72-75
Required Biology Courses	30
BIO 1302/1102 Principles of Biology II/lab	4
BIO 3351/3151 Genetics/lab	4
BIO 3312/3112 Cell Biology/lab	4
BIO 3353/3153 Microbiology/lab	4
BIO 3393/3193 Vertebrate Anatomy and Physiology I/lab	4
BIO 3394/3194 Vertebrate Anatomy and Physiology II/lab	4
BIO 4360 Biology Internship	3
BIO 4380 Scientific Research	3
Departmental Requirements	21
CHM 1312/1112 General Chemistry II/lab	4
PHY 2311/2111 University Physics I/lab	4
PHY 2312/2112 University Physics II/lab	4
MH 2340 Statistics	3
PY 3300 Developmental Psychology	3
PY 3385 Behavior Modification	3
Electives	5
Total Minimum Hours for Graduation	128-131

Note: MH 1451, Calculus I, and 2452, Calculus II, are required to take the University Physics series

Environmental Biology

Environmental Science is a complex multi and interdisciplinary area of study that focuses on solving specific problems seen in our environment that have become important issues in today's modern society. Most people who get involved with this growing "green" field find themselves working in state or federal government offices connected to the management of public resources or in environmental protection and regulation. Industry hires many environmental specialists to ensure that they meet the prevailing standards and comply with changes as they arise. Many of the graduates of environmental science programs such as ours go on into graduate school to become researchers in a narrow aspect of the field. The Faulkner University Science Department has recently added the following curriculum for students who wish to pursue careers in the biological side of environmental science. The curriculum emphasizes the community side of biology and fosters a strong appreciation for the abiotic (physical) aspects of the environment.

Bachelor of Science in Biology Environmental Biology

Core Requirements: (see General Biology BS Curriculum, above)..... 66-72

Required Biology Courses 40

BIO 1302/1102 Principles of Biology II/lab	4
BIO 2306/2106 Botany/Lab	4
BIO 2320/2120 Man and the Environment/lab	4
BIO 3300 Health Nutrition	3
BIO 3303/3103 Invertebrate Zoology/lab or	
BIO 3304/3104 Vertebrate Zoology/lab	4
BIO 3325 Field Biology.....	3
BIO 3351/3151 Genetics/lab or	
BIO 3353/3153 Microbiology/lab	4
BIO 3362/3162 Ecology/Lab	4
BIO 3357/3157 Plant Anatomy & Physiology/Lab or	
BIO 4357/4157 Taxonomy/lab	4
BIO 4360 Biology Internship.....	3
BIO 4380 Scientific Research	3

Departmental Requirements 22

MH 2340 Statistics.....	3
CHM 1312/1112 General Chemistry II/lab	4
CHM 3349/3149 Organic Chemistry I/lab.....	4
CHM 3350/3150 Organic Chemistry II/lab.....	4
CHM 4349 Foundations of Biochemistry.....	3
(or approved upper division elective)	
PHY 1305/1105 Principles of Physical Science.....	4

Total Minimum Hours for Graduation..... 128-131

Note: Students may consider a BA option in Environmental Biology. See the General Biology BA curriculum earlier in this section of the catalog.

Science Education

All secondary school teachers in Alabama public schools are required to earn a degree in their major field of teaching to become certified to teach in that area. Through a link with the Faulkner Education Department the Science Department provides the science training for certification in teaching biology and other sciences at middle and secondary schools. For specific information regarding education courses and details about current teacher certification requirements see the Education Department section of this catalog. Students planning to become Biology and general science teachers should consult with that department as soon as they have decided to pursue the teaching profession. Students seeking **Certification in Secondary Education Biology (6-12)** will follow the basic curriculum for the BA in General Biology with a specialized set of education classes as specified. Similarly, students seeking the opportunity to teach science subjects in addition to

biology will meet the requirements for teaching **Biology** and **General Science** by following the BS in general biology curriculum with additional coursework in the physical sciences, language and a specialized set of education classes as specified..

Pre-Professional Linkage Curricula (for transfer prior to earning BS/BA)

An assortment of professional and paraprofessional programs exists to which a student of science at Faulkner University may apply for admission. Students who have interest in programs of this type must contact the institution offering the program of interest to determine the specific course requirements for a strong application. The following examples include sample transfer requirements for your interest.

Pre-Pharmacy

This curriculum is generally two years in duration and does not lead to a degree however, if a student desires, the BA/BS degree in biology may be earned and application dates for admission to pharmacy school would follow accordingly. Considerable competition exists for placement in pharmacy programs so students must maintain high academic standards (e.g. GPA) to be admitted. Requirements for pharmacy school vary from one institution to another therefore students should communicate with the schools of their choice for specific details regarding requirements before scheduling their Faulkner classes. As examples, the pre-pharmacy curriculum requirements for application to Samford University's McWhorter School of Pharmacy and Auburn University's Harrison School of Pharmacy are listed below. The courses offered at Faulkner University that satisfy these requirements are given in parentheses.

Requirements for admission to Samford University: 68 hrs

General Biology (BIO 1301/1101),
Anatomy and Physiology (BIO 3393/3193),
General Chemistry (CHM 1311/1111, 1312/1112),
Organic Chemistry (CHM 3349/3149, 3350/3150),
College Algebra (MH 1330)
Calculus (MH 1451) or Business Calculus (MH 1341),
Statistics (MH 2340),
Speech EH (1303),
History (HY 2301 or 2302),
Sociology (SY 2328) or Psychology (PY 1310),
English Composition (EH 1301 and 1302),
Literature (EH 2301, 2302, 2303 or 2304),
Physical Education (two activity courses),
Nine hours of Liberal Arts courses

Requirements and recommended courses for Auburn University: 84 hrs

Core History: (Western Cult. Heritage I, II and III)
English Composition: (EH 1301 and 1302),
World Literature I and II
Fundamentals of Chemistry (CHM 1311/1111 and 1312/1112),
Calculus (MH 1451),
Principles of Biology (BIO 1301/1101),
Organic Chemistry (CHM 3349/3149, 3350/3150),
General Physics (PHY 2311/2111),
Anatomy and Physiology (BIO 3393/3193 and BIO 3394/3194),
Statistics (MH 2340),
Core Social Science (two of: HU 3360 or ANTH 1301 or SY 2328 or PY 1310 and BA 2304 or PS 2308 or PS 3308 or SY 2328),
Principles of Biochemistry (CH 4349),
General Microbiology (BIO 3353/3153),
Genetics (BIO 3351/3151),
Personal Computer Applications (CIS 1302)
Additional hours in Immunology, Ethics in Health Science

Please note that many of our Pre-pharmacy students, after spending their first two years here, decide to complete a full four year degree here with us. If this is a possibility for you please contact your advisor in the Department of Natural and Physical Sciences at your earliest convenience for advice concerning the appropriate completion of your degree.

Pre-Nursing and Allied Health Programs

Pre-nursing at Faulkner is generally a two year endeavor leading to an application and transfer to a regional school of nursing (e.g. AUM, UAB, Troy, USA). This would not lead to a degree here, however, many students desire to earn the BA/BS degree in biology and application dates for admission to nursing school to earn the BSN and RN simultaneously follow accordingly. Some nursing programs (e.g. UAB) are now also allowing some students with the Biology Baccalaureate degree to enter their MSN programs directly without the RN requirement so some students may take that route into nursing. Requirements for nursing school vary from one institution to another and also sometimes among the programs at the same institution, therefore students must communicate with the nursing schools of their choice for specific transfer requirements before scheduling their Faulkner classes. Some nursing schools will allow many core and introductory science classes to transfer while others limit their applicants to a select few transfer courses.

Faulkner University is also involved with providing the background training for students who wish to enroll in other allied health programs at a number of institutions in the Southeast. Students receive specialized paramedical training at such institutions and may complete preparation for careers in Child Development, Clinical Laboratory Sciences, Dental Assisting and Hygiene, Emergency Medical Services, Health Information Technology, Medical Transcription, Human Services, Medical Assistant, Occupational Therapy Assistant, Physical Therapy Assistant, Radiologic Technology, Respiratory Therapy, Sonography, and Sports Medicine. For example, the Faulkner University Science Department has a cooperative Linkage program with Wallace State College (WSC) at Hanceville, AL. Our program links with their many Associate of Applied Science degree programs. To prepare for this a student would take the first year of general education and additional prerequisite courses here at Faulkner and then apply for acceptance into WSC or a similar institution. A student then transfers to the new institution at the appropriate program starting date to complete their coursework and clinical experiences in one of the specialized programs through this arrangement. Students interested in pursuing a linkage program should contact advisors in the Science Department at the earliest possible opportunity. This is important because the student must plan the appropriate course of study here at Faulkner to ensure they meet the entrance requirements and obtain special application materials for admission to WSC or other institutions. Typically, to make applications to these institutions students must have completed the prescribed courses for their specific program and must possess an academic grade average of "C" or better, as well as a "C" or better in each course for their specific program.

Pre-Engineering

Students interested in pursuing a career in one of the engineering fields can get a great start here at Faulkner University. The requirements for the first two years of a typical engineering program may be earned by taking an appropriate combination of core, mathematics and science courses. For example, a future engineering major may transfer all of the following course work from Faulkner University into Auburn University's Samuel Ginn College of Engineering program:

English Composition I/II; Western Civilization I/II; General Psychology; Principles of Microeconomics; Ethics and Society (Bible); Appreciation of Music, Art, or Theater; Computer Applications, Calculus I/II/III; Literature I/II; Differential Equations; and Physics I/II

Depending upon the specific engineering subfield of interest students may also take substantial additional course work toward their degree requirements at this institution;

Aerospace Engineering: General Chemistry I; Linear Algebra

Biosystems Engineering: General Chemistry I/II, (Forest option - only Chemistry I), Principles of Biology I/II,

Chemical Engineering: General Chemistry I/II, Organic Chemistry I/II, Intro. Psychology

Civil Engineering: General Chemistry I/II

Electrical Engineering: General Chemistry I, Linear Algebra, C++ Programming, Java Programming

Forest Engineering: General Chemistry I, Principles of Biology I

Industrial Systems Engineering: General Chemistry I, Linear Algebra

Materials Engineering: General Chemistry I/II, Linear Algebra, C++ Programming

Mechanical Engineering: General Chemistry I, Linear Algebra

Software Engineering: Linear Algebra, Java Programming

Textile Engineering: General Chemistry I/II, C++ Programming,

Wireless Engineering: General Chemistry I, Linear Algebra, C++ Programming, Java Programming

Minors in Natural or Physical Science

Minors are currently available in Biology and Chemistry. A student interested in earning a minor in Biology must take the introductory Principles of Biology sequence, BIO 1301/1101 and 1302/1102, prior to taking at least ten additional semester hours of Biology course work, at least six of which must be upper division. Similarly, to earn the Chemistry minor, a student must take the introductory General Chemistry sequence, CHM 1311/111 and 1312/1112, prior to taking at least ten additional semester hours of Chemistry course work, six of which must be upper division. Additional upper division requirements apply to students who are earning the Liberal Arts degrees with these sciences as their areas of emphasis.

Courses in Biology (BIO)

1300 Introduction to Biology

Concepts of biology are discussed with emphasis on basic knowledge as applied to everyday life. Content covers a full spectrum of biological subjects. Specifically intended to satisfy core natural science requirement. **Does not meet the requirements for biology majors. Prerequisites:** None, however, students enrolled in Fundamentals of Reading and Writing will not be allowed to take this class. (Offered every semester).

1100 Introduction to Biology Lab

Lab complementary to BIO 1300. Taken concurrently or after taking BIO 1300. Does not meet the requirements for biology majors. Prerequisites: see BIO 1300. (Offered every semester).

1301 Principles of Biology I

Fundamental concepts of biology are covered including life chemistry, cell structure and function, organization of life form, basic genetics, and mutation. Prerequisites: None, however, students enrolled in Fundamentals of Reading and Writing and/or Basic Math will not be allowed to take this class. **Lab required.** (Offered every fall semester).

1101 Principles of Biology I Lab

Lab complementary to BIO 1301. Taken concurrently or with consent of instructor. Prerequisites: see BIO 1301. (Offered every fall semester).

1302 Principles of Biology II

Fundamental concepts of biology are covered including creation and evolutionary theory, biological diversity and classification, plant and animal morphology, physiology and behavior, and basic principles of ecology. Prerequisites: None, however, students enrolled in Fundamentals of Reading and Writing, and/or Basic Math will not be allowed to take this class. Helpful: BIO 1301/1101. **Lab required.** (Offered every spring semester).

1102 Principles of Biology II Lab

Lab complementary to BIO 1302. Taken concurrently or with consent of instructor. Prerequisites: see BIO 1302. (Offered every spring semester).

2320 Man and His Environment

An introduction to the basic principles of ecology, greenness and Environmental Science are presented along with how the activities of man disrupt the normal interactions between components of the environment. Prerequisites: None, however, students enrolled in Fundamentals of Reading

and Writing, will not be allowed to take this class. Helpful: BIO 1300/1100; 1302/1102. (Offered every fall semester).

2340 Medical Terminology

The basis for structuring biomedical terminology is presented with applicable definitions and practice in the use of the vocabulary. Prerequisites: None, however, students enrolled in Fundamentals of Reading and Writing, will not be allowed to take this class. Helpful: BIO 1302/1102. (Offered every spring semester).

2306 Botany

General concepts of Plant Science are covered including basic anatomy and physiology, plant classification and plant community ecology. Prerequisites: BIO 1301/1101 and 1302/1102; Helpful: BIO 2320. **Lab required.** (Offered fall semester; even years).

2106 Botany Lab

Lab complementary to BIO 2306. Taken concurrently or with consent of instructor. Prerequisites: see BIO 2306. (Offered fall semester; even years).

2352 Introduction to Microbiology

An introduction to the study of microorganisms is provided with special emphasis on their relation to human health and welfare. Special topics such as morphology, taxonomy, characteristics and biochemical activities of microorganisms will also be introduced. Prerequisites: BIO 1300/1100 or 1301/1101. **Lab required.** (Offered spring semester; odd years).

2152 Introduction to Microbiology Lab

Lab complementary to BIO 2352. Taken concurrently or with consent of instructor. Prerequisites: see BIO 2352. (Offered spring semester; odd years).

2393 Concepts of Anatomy and Physiology I

A study of mammalian anatomy and physiology is presented emphasizing systems and functions; in particular, the muscular, skeletal, nervous, and endocrine systems. Prerequisites: BIO 1300/1100, 1301/1101, or 1302/1102. **Lab required.** (Offered every fall semester).

2193 Concepts of Anatomy and Physiology I Lab

Lab complementary to BIO 2393. Taken concurrently or with consent of instructor. Prerequisites: see BIO 2393. (Offered every fall semester).

2394 Concepts of Anatomy and Physiology II

(Continuation of BIO 2393/2193). A study of mammalian anatomy and physiology is presented emphasizing systems and functions; in particular, the circulatory, lymphatic, respiratory, urinary, digestive, and reproductive systems. Prerequisites: BIO 2393/2193. **Lab required.** (Offered every spring semester).

2194 Concepts of Anatomy and Physiology II Lab

Lab complementary to BIO 2394. Taken concurrently or with consent of instructor. Prerequisites: see BIO 2394. (Offered every spring semester).

3300 Health Nutrition

Study of the scientific basis and guidelines for proper nutrition is presented. Prerequisites: Students enrolled in Fundamentals of Reading and Writing, and/or Basic Math will not be allowed to take this class. BIO 1300/1100, 1301/1101 or 1302/1102. Helpful: BIO 2393/2193 or 3393/3193 and 2394/2194 or 3394/3194. (Offered every spring semester).

3325 Field Biology

Field techniques for identifying and observing wild flora and fauna are covered with emphasis on Alabama ecosystems. Prerequisites: BIO 1301/1101 and 1302/1102. Helpful: BIO 2320, 2306/2106 and 3362/3162. (Offered spring semester; even years).

3351 Genetics

Principles of heredity are presented including nuclear and extranuclear inheritance, mutation,

population genetics and genetic engineering. Prerequisites: BIO 1301/1101, MH 2340. Helpful: BIO 1302/1102. **Lab required.** (Offered spring semester; odd years).

3151 Genetics Lab

Lab complementary to BIO 3351. Taken concurrently or with consent of instructor. Prerequisites: see BIO 3351. (Offered spring semester; odd years).

3303 Invertebrate Zoology

A study of the phyla of the animal kingdom that have no backbones is presented including the structure, physiology, development and ecological and symbiotic relationships of representative species. Prerequisites: BIO 1301/1101 and 1302/1102. **Lab required.** (Offered fall semester; odd years).

3303 Invertebrate Zoology Lab

Lab complementary to BIO 3303. Taken concurrently or with consent of instructor. Prerequisites: see BIO 3303. (Offered fall semester; odd years).

3304 Vertebrate Zoology

A study of animals in the Chordate Phylum is presented, including the anatomy, physiology, development and ecological and symbiotic relationships of representative species. Prerequisites: BIO 1301/1101 and 1302/1102. **Lab required.** (Offered fall semester; even years).

3104 Vertebrate Zoology Lab

Lab complementary to BIO 3304. Taken concurrently or with consent of instructor. Prerequisites: see BIO 3304. (Offered fall semester; even years).

3312 Cell Biology

Structures and functions of the cell are covered including specialized structures, enzyme activities and the cytoskeleton. Prerequisites: BIO 1301/1101 and 1302/1102. **Lab required.** (Offered spring semester; even years).

3112 Cell Biology Lab

Lab complementary to BIO 3312. Taken concurrently or with consent of instructor. Prerequisites: see BIO 3312. (Offered spring semester; even years).

3353 Microbiology

The morphology, taxonomy, characteristics and bio-chemical activities of microorganisms are presented in the context of human ecology. Prerequisites: BIO 1301/1101 and 1302/1102; Helpful: BIO 3312/3112 and CHM 1312/1112. **Lab required.** (Offered spring semester; odd years).

3153 Microbiology Lab

Lab complementary to BIO 3353. Taken concurrently or with consent of instructor. Prerequisites: see BIO 3353. (Offered spring semester; odd years).

3357 Plant Anatomy and Physiology

The study of the structure, development and functions of plant tissues and organs is presented emphasizing both nonvascular and vascular plants. Prerequisites: BIO 1301/1101 and 1302/1102; Helpful: BIO 2320 and 2306/2106. **Lab required** (Offered fall semester; odd years).

3157 Plant Anatomy and Physiology Lab

Lab complementary to BIO 3357. Taken concurrently or with consent of instructor. Prerequisites: see BIO 3357. (Offered fall semester; odd years).

3362 Ecology

An introduction to the principles of ecology is presented along with how the activities of man disrupt the normal interactions between components of the environment. Prerequisites: BIO 1302/1102. **Lab required.** (Offered every fall semester).

3162 Ecology Lab

Lab complementary to BIO 3362. Taken concurrently or with consent of instructor. Prerequisites: see BIO 3362. (Offered every fall semester).

3393 Vertebrate Anatomy and Physiology I

Study of mammalian anatomy and physiology is presented emphasizing systems and functions with special emphasis on the human body, especially the muscular, skeletal, nervous, and endocrine systems. Prerequisites: BIO 1301/1101 and BIO 1302/1102. Helpful: BIO 3304/3104. **Lab required.** (Offered every fall semester).

3193 Vertebrate Anatomy and Physiology I lab

Lab complementary to BIO 3393. Taken concurrently or with consent of instructor. Prerequisites: see BIO 3393. (Offered every fall semester).

3394 Vertebrate Anatomy and Physiology II

(Continuation of BIO 3393/3193 and 3393H/3193H). Study of mammalian anatomy and physiology is presented emphasizing systems and functions with special emphasis on the human body, especially the circulatory, lymphatic, respiratory, urinary, digestive, and reproductive systems. Prerequisites: BIO 3393/3193. Helpful: BIO 3304/3104. **Lab required.** (Offered every spring semester).

3194 Vertebrate Anatomy and Physiology II lab

Lab complementary to BIO 3394. Taken concurrently or with consent of instructor. Prerequisites: see BIO 3394. (Offered every spring semester).

4129 Materials and Methods in Teaching Biology

The course focuses on the materials and methods of teaching as related to the field of Biology and General Science and the purposes of education and characteristics of adolescents. Prerequisite: Admission into the teacher education program, BIO 1301/1101, 1302/1102 and concurrent enrollment in ED 4229

4360 Biology Internship

This course offers the student a supervised work experience in a biological field at an appropriate local facility involved with biological research and/or technology. The student will earn credit for learning appropriate skills and for carefully reporting their experiences in written and oral forms. Prerequisites: must be a biology major with a minimum of twelve semester hours of biology classes and a 3.0 average in all biology course work. Students must submit an application and obtain approval one semester prior to internship period. (Offered by arrangement any semester).

4380 Scientific Research

Experimental investigation is conducted under the direction of faculty members. A selected topic should coincide with student's area of concentration. Research is written in standard journal format prior to an oral presentation in a formal biology seminar. Prerequisites: 12 upper division hours in Biology and class rank of Junior or higher. (Offered fall semester; even years).

4357 Taxonomy

The classification and nomenclature of the biological kingdoms is presented with emphasis on the recognition of life-forms, scientific names and the development and use of identification keys. Prerequisites: BIO 2306/2106, or BIO 3303/3103 or BIO 3304/3104 or consent of the instructor. **Lab required.** (Offered spring semester; even years).

4157 Taxonomy Lab

Lab complementary to BIO 4357. Taken concurrently or with consent of instructor. Prerequisites: see BIO 4357. (Offered every spring semester). (Offered spring semester; even years).

4382 Developmental Biology

A descriptive study of the developmental patterns of representative members of the higher taxa of the plant, animal and fungi kingdoms is presented with emphasis on experimental analysis of the developmental process. Prerequisites: BIO 2394/2194 or 3394/3194 or BIO 3357/3157 or consent of the instructor; Helpful BIO 2306/2106, 3303/3103, and BIO 3304/3104. **Lab required.** (Offered spring semester; odd years).

4182 Developmental Biology Lab

Lab complementary to BIO 4382. Taken concurrently or with consent of instructor. Prerequisites: see BIO 4382. (Offered spring semester; odd years).

SPECIAL COURSES

2099/3099 Individual Study

The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Conferences or tutoring will be provided as required, but no formal lectures or recitations will be involved. Quizzes, tests, and examinations as may be appropriate. BIO 2099 is open only to sophomores; BIO 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by the dean.

Courses in Chemistry (CHM)

Many of the industrial advancements that society enjoys are a direct result of the application of chemistry to areas such as agriculture, health, synthetics, and plastics. For such progress to continue, a constant supply of individuals must be educated in chemistry. A chemistry background will prepare one to enter fields such as medicine, dentistry, research, biochemistry, pharmacology, pharmacy, health fields, and veterinary medicine. The Science Department does not presently offer a major in Chemistry. The following courses are offered to primarily support other degree offerings. The Department of Natural and Physical Sciences does, however, offer the bachelor's degree in Biology that leads to certification to teach secondary school General Science (including chemistry) in Alabama. See the foot note at the bottom of the BS degree in General Biology for further information.

1300 Chemistry and Society

A general introductory course that looks at chemistry from a practical standpoint. Students are made aware of the implications of chemistry in their everyday lives and the basic concepts of chemistry are introduced to account for these. Intended to satisfy the core requirement for physical science. Prerequisites: None; Students enrolled in Fundamentals of Reading and Writing, and/or Basic Math (MH 0300) will not be allowed to take this class. (Offered every semester).

1100 Chemistry and Society Lab

Lab complementary to CHM 1300. Taken concurrently or with consent of instructor. Prerequisites: see CHM 1300. (Offered every semester).

1311 General Chemistry I

The topics of matter and energy, stoichiometry, atomic structure, quantum mechanics, the periodic table, chemical bonding, gas laws, and solution chemistry are covered in this section. Prerequisites: None; Students enrolled in Fundamentals of Reading and Writing and/or Basic Math will not be allowed to take this class. Helpful: MH 1320 (or higher) or high school equivalent. **Lab required.** (Offered every fall semester).

1111 General Chemistry I Lab

Lab complementary to CHM 1311. Taken concurrently or with consent of instructor. Prerequisites: see CHM 1311. (Offered every fall semester).

1312 General Chemistry II

(Continuation of CHM 1311/1111). Kinetics, equilibrium, acids and bases, thermodynamics, electrochemistry, the elements, organic chemistry, and nuclear chemistry are covered. Prerequisites: CHM 1311/1111. **Lab required.** (Offered every spring semester).

1112 General Chemistry II Lab

Lab complementary to CHM 1312. Taken concurrently or with consent of instructor. Prerequisites: see CHM 1312. (Offered every spring semester).

3301 Principles of Physical Chemistry

An introduction to the essentials of physical chemistry that does not require extensive mathematics. General topics of thermodynamics, quantum mechanics, states of matter, equilibria, kinetics,

electrochemistry, and spectroscopy are covered. Prerequisites: MH 1451, CHM 1312/1112. Helpful: PHY 1312/1112. **Lab required.** (Offered fall semester; odd years)

3101 Principles of Physical Chemistry Lab

Lab complementary to CHM 3301. Taken concurrently or with consent of instructor. Prerequisites: see CHM 3301. (Offered fall semester; odd years)

3349 Organic Chemistry I

Topics of basic theory, structure, and reactions of hydrocarbons; alkyl halides; stereochemistry; alkenes; alcohols; IR and NMR spectroscopy; and mass spectrometry are covered in this section. Prerequisites: CHM 1312/1112. **Lab required.** (Offered fall semester; even years).

3149 Organic Chemistry I Lab

Lab complementary to CHM 3349. Taken concurrently or with consent of instructor. Prerequisites: see CHM 3349. (Offered fall semester; even years).

3350 Organic Chemistry II

(Continuation of CHM 3449). Topics covered include ethers; alkynes; UV spectroscopy; aromatic compounds; ketones and aldehydes; amines; carboxylic acids; and biomolecules. Prerequisites: CHM 3349/3149. **Lab required.** (Offered spring semester; odd years).

3350 Organic Chemistry II Lab

Lab complementary to CHM 3350. Taken concurrently or with consent of instructor. Prerequisites: see CHM 3350. (Offered spring semester; odd years).

4349 Foundations of Biochemistry

The molecular nature of cellular components, bioenergetics and metabolic pathways, and the workings of the genetic code are covered. Prerequisites: CHM 3350/3150. (Offered fall semester; odd years).

4301 Inorganic Chemistry

A general course in inorganic chemistry that surveys fundamental topics of atomic structure, chemical bonding, periodic relationships, acid - base theories, and the main group and transition elements. Prerequisites: CHM 1312/1112, 3301/3101 (or consent of the instructor), and MH 1451. **Lab required.** (Offered spring semester; even years).

4101 Inorganic Chemistry Lab

Lab complementary to CHM 4301. Taken concurrently or with consent of instructor. Prerequisites: see CHM 4301. (Offered spring semester; even years).

SPECIAL COURSES

2099/3099 Individual Study

The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. CHM 2099 is open only to sophomores; CHM 3099 is open to juniors and seniors. May be repeated for credit. The number of hours awarded (1-3) will be set by department head and approved by the dean.

Courses in Physics (PHY)

Modern society is inundated with electrical and mechanical systems. These not only increase the comforts of existence but also are greatly utilized in scientific research. To be truly proficient in any scientific field a basic understanding of the principles of physics is necessary. Physics covers not only the areas of electricity and mechanics but also, weather, astronomy, acoustics, nuclear energy etc. As is the case in chemistry, the Department of Natural and Physical Sciences does not presently offer a major in Physics and the following courses are offered to primarily support other degree offerings. The Department does, however, offer the bachelor's degree in Biology that leads to certification to teach secondary school General Science (including physical science, earth science and physics) in Alabama. See the foot note at the bottom of the BS degree in General Biology for further information.

1304 Principles of Physical Science I

The emphasis of this course is on the principles of physics and the principles of chemistry. It is designed primarily for students who need additional background prior to taking more advanced courses in physics and/or chemistry or for students who need a basic course in preparation for allied health fields. Prerequisites: None; Students enrolled in Fundamentals of Reading and Writing, EH 0301, and/or Basic Math will not be allowed to take this class. Helpful: MH 1320 or higher. **Lab required.** (Offered every fall semester).

1104 Principles of Physical Science I Lab

Lab complementary to PHY 1304. Taken concurrently or with consent of instructor. Prerequisites: see PHY 1304. (Offered every fall semester).

1305 Principles of Physical Science II

The content of this course includes the areas of astronomy, meteorology, and geology. The course is designed primarily for education majors. Prerequisites: None, however, students enrolled in Fundamentals of Reading and Writing, EH 0301, will not be allowed to take this class. **Lab required.** (Offered every spring semester).

1105 Principles of Physical Science II Lab

Lab complementary to PHY 1305. Taken concurrently or with consent of instructor. Prerequisites: see PHY 1305. (Offered every spring semester).

2311 University Physics I

Kinematics, Newton's laws, energy conservation, momentum and angular momentum, gravitation, fluids, wave motion, and heat and thermodynamics. Prerequisite: MH 1451 or current enrollment. **Lab required.** (Offered every fall semester).

2111 University Physics I Lab

Lab complementary to PHY 2311. Taken concurrently or with consent of instructor. Prerequisites: see PHY 2311. (Offered every fall semester).

2312 University Physics II

(continuation of PHY 2311/2111) Kinetic theory of gases and thermodynamics, electricity, DC circuits, magnetism, AC circuits, light and geometric optics, and special relativity. Prerequisites: PHY 2311/2111, MH 2452 or current enrollment or permission from the instructor. **Lab required.** (Offered every spring semester).

2112 University Physics II Lab

Lab complementary to PHY 2312. Taken concurrently or with consent of instructor. Prerequisites: see PHY 2312. (Offered every spring semester).

4129 Materials and Methods in Teaching Physical Sciences

The course focuses on the materials and methods of teaching as related to the Physical Sciences Biology and General Science and the purposes of education and characteristics of adolescents. Prerequisite: Admission into the teacher education program, PHY1304/1104, 1305/1105 and concurrent enrollment in ED 4229

SPECIAL COURSES

2099/3099 Individual Study

The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. PHY 2099 is open only to sophomores; PHY 3099 is open to juniors and seniors. May be repeated for credit. The number of hours awarded (1-3) will be set by department head and approved by the dean.

DEPARTMENT OF SOCIAL AND BEHAVIORAL SCIENCES

The Social and Behavioral Science Department offers course work in History, Political Science, Psychology, Counseling, Sociology, and Anthropology that enables students to acquire knowledge and develop ideas, attitudes, and skills that not only provide a sound basis for appreciation of peoples and cultures, but also serve to prepare the graduate for employment in many fields. Specific majors are offered in History, Psychology, and Counseling, as well as more general majors in the Social and Behavioral Sciences with concentrations in a wide range of disciplines.

A Bachelor's Degree in one of the disciplines offered by this department prepares a graduate for employment in a variety of occupations. The analytical, research, and writing skills learned in these programs are adaptable to almost any occupational requirements of jobs in both the public and private sectors, including government and industry.

Graduates from these programs have gone on to successful careers in government service and research, including counseling, teaching, and other areas. In the private sector, almost every employer needs employees with the skills acquired in these programs.

In cooperation with Jones School of Law at Faulkner University, the department offers a pre-law curriculum leading to a BACHELOR OF SCIENCE degree in Social Science that has been designed to promote an ethical, social and environmental conscience in addition to strengthening one's potential for becoming a successful law school student.

In recent years, many of our graduates have successfully completed law schools throughout the Southeast, including Samford University, the University of Alabama, and Jones School of Law, while others have gone on to complete graduate school programs in Education, History, Political Science, Museum Studies, Psychology, Counseling, and Sociology.

In addition to the challenging course work offered in these programs, Faulkner University is dedicated to expanding the horizons of its students outside the classroom through extensive use of internships, guided field-trips, and activity-based research in the work setting. Each semester Faulkner students participate in hands-on learning through: attendance at professional meetings, such as the Southern Historical Association; Civil War Battlefield tours; Biblical Archaeology tours; and work experience at the Alabama Archives, the Governor's Office, Museums, and at various local educational and mental health facilities.

Graduate Performance (May, 2008) Since 1992 our department has graduated 157 students in History, Pre-Law, Political Science, Marriage and Family Therapy, Sociology, and Psychology. Of those graduating, 91 are employed in their fields of study. Of the 157 graduates, 131 applied to graduate school and were accepted. Of that 131, 62 have completed their master's degrees, 11 have completed Juris Doctor's degrees, and several have nearly completed PhDs in their fields. All in all, our department is very gratified to report that we appear to be very successful at preparing our graduates for employment in the field as well as preparing them for graduate school.

Great Books Honors College Students. Students enrolled in the Great Books Honors College that have completed GB I-IV may fulfill your contract obligation by selecting any two upper level courses within your major area with agreement from select professor(s) and the honors college. Please consult the Great Books section of the catalog for complete details.

Social Science

Courses in History and Political Science are offered as a major concentration for the Bachelor's Degree in History and Social Science degrees in Political Science, Pre-Law, and Sociology. In addition these courses are used in support of an Alabama State Department of Education secondary education-teaching certificate with teaching fields in history or general social science. History and Political Science, along with the other social sciences, courses may also be selected as an area of concentration in other Social Science and Behavioral Science degree programs.

Students seeking teacher certification for history or social science are encouraged to take the BA degree in history. Please refer to the Education section of the catalog for the BA degree plan with the professional studies in education courses included.

DEGREE PLANS IN HISTORY

Bachelor of Science in History

Core Curriculum	64-70
Christian Literacy	(18-24)
Lower Level Courses	
Life of Christ (BI 1211/1311).....	2/3
Book of Acts (BI 1214/1314).....	2/3
Pentateuch (BI 2202/2302).....	2/3
Bible Elective - lower level.....	2/3
Upper Level Courses	
Marriage and Family (BI 3311).....	3
Christian Cultural Heritage (BI 4311).....	3
Upper Division Bible Electives (two textual courses minimum).....	4/6
Cultural Heritage Literacy	(12)
Western Heritage (HU 1310, 1320, & 2310).....	9
American Cultural Heritage (HY 2320).....	3
Mathematical and Scientific Literacy	(10)
Mathematics (MH 1338 or higher).....	3
Natural and Physical Science Requirements.....	7
Natural Science Requirement: one course from Biology	
Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course	
Physical or Natural Science (One companion lab course required)	
Information and Communication Literacy	(15)
Composition and Literature	
English Composition I & II (EH 1301 & 1302).....	6
English/American Literature (EH 2301, 2303, 2304).....	3
Communication: Speech Communication (EH 1303).....	3
Technology-one course from the following list.....	3
Computer Applications (CA 1302)	
Introduction to Computer Science (CS 2305)	
Information Research and Strategies (INF 1300)	
Technology in the Classroom (ED 2325)	
Computers in the Social Sciences (HY 2300)	
Personal and Social Literacy	(9)
Lifetime Fitness (PE 1300).....	3
PE Activity (Two activity courses).....	2
Freshman Experience (FE 1111).....	1
Social Science: Introduction to Psychology (PY 1310).....	3
Professional Literacy	66
Social Science Departmental Requirements	(12)
Constitutional Government (PS 2308/3308).....	3
World Regional Geography (HU 3360).....	3
Introduction to Sociology (SY 2328).....	3
Introduction to Anthropology (AN 1301).....	3
History Major Requirements	(48)
U.S. History II (HY 1302).....	3
Computers in the Social Sciences (HY 2300).....	3
Civil War and Reconstruction (HY 3304).....	3
Modern America (HY 3305).....	3
History of Alabama (HY 3306).....	3
Non-Western Civilization (HY 3307).....	3
Medieval Europe (HY 4301).....	3
Renaissance & Reformation Europe (HY 4302).....	3
Early Modern Europe (HY 4303).....	3
Modern Europe (HY 4304).....	3

Research and Writing in History (HY 4311)	3
Historiography & the Philosophy of History (HY 4313)	3
Social Science Seminar (HY 4370)	3
HY Elective: Choose from HY 3303, 3313, 3314, or 3315	3
PS Elective: Choose from PS 3311, 3312, 3316, or 4312	3
Internship (HY 4350)	3

Electives (6)

Total Minimum Hours Required 130/136

Note: 48 semester hours of upper level courses are required for graduation

Note: Graduation requirements for History degree include successful completion of the Departmental Exit Exam.

Bachelor of Arts in History

Note: Students pursuing a secondary education certificate from the State of Alabama in either History or General Social Science will follow the BA in History track with special attention to the additional education courses required by the Education Department. See the Education Department's section in this catalog for the additional courses required.

Core Curriculum 64-70

Christian Literacy (18-24)

Lower Level Courses

Life of Christ (BI 1211/1311)	2/3
Book of Acts (BI 1214/1314)	2/3
Pentateuch (BI 2202/2302)	2/3
Bible Elective - lower level	2/3

Upper Level Courses

Marriage and Family (BI 3311)	3
Christian Cultural Heritage (BI 4311)	3
Upper Division Bible Electives (two textual courses minimum)	4/6

Cultural Heritage Literacy (12)

Western Heritage (HU 1310, 1320, & 2310)	9
American Cultural Heritage (HY 2320)	3

Mathematical and Scientific Literacy (10)

Mathematics (MH 1338 or higher)	3
Natural and Physical Science Requirements	7
Natural Science Requirement: one course from Biology	
Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course	
Physical or Natural Science (One companion lab course required)	

Information and Communication Literacy (15)

Composition and Literature

English Composition I & II (EH 1301 & 1302)	6
English/American Literature (EH 2301, 2303, 2304)	3
Communication Speech Communication (EH 1303)	3
Technology-one course from the following list	3

Computer Applications (CA 1302)

Introduction to Computer Science (CS 2305)

Information Research and Strategies (INF 1300)

Technology in the Classroom (ED 2325)

Computers in the Social Sciences (HY 2300)

Personal and Social Literacy (9)

Lifetime Fitness (PE 1300)	3
PE Activity (Two activity courses)	2
Freshman Experience (FE 1111)	1
Social Science: Introduction to Psychology (PY 1310)	3

Professional Literacy 72

Departmental Requirements (6)

Constitutional Government (PS 2308/3308)	3
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World Regional Geography (HU 3360).....	3
History Major Requirements	(36)
Computers in the Social Sciences (HY 2300)	3
Civil War and Reconstruction (HY 3304).....	3
Modern America (HY 3305).....	3
History of Alabama (HY 3306).....	3
Non-Western Civilization (HY 3307).....	3
European History (HY 4301, HY 4302, HY 4303, or HY 4304).....	6
Research and Writing in History (HY 4311).....	3
Historiography & the Philosophy of History (HY 4313).....	3
Social Science Seminar (HY 4370).....	3
History or Other Approved Social Science Electives.....	6
Liberal Arts Requirements	(6)
(Foreign Language) 6 hours in a given foreign language required	
Electives	(24)
Approved electives selected in consultation with advisor	
Total Minimum Hours Required	136/142
Note: 48 semester hours of upper level courses are required for graduation	
Note: Graduation requirements for History degree include successful completion of the Departmental Exit Exam.	

Courses in History (HY)

Frequency of offerings for the next 5 years is indicated in parenthesis at the end of each course description.

1301 Survey of United States History to 1877

A study of the development of the U.S. from the colonial period to the Civil War. (Offered each Semester)

1302 Survey of United States History from 1877 to Present

A study of the development of modern America from the Civil War to the present. (Offered each Semester)

2301 Western Civilization to A. D. 1648

A study of the political, military, economic, and social changes that have shaped the modern world. (Offered each Fall Semester)

2302 Western Civilization from 1648 to Present

A study of the political, military, economic, and social changes that have shaped the modern world. (Offered each Spring Semester)

2303 Intro. to African- American History

A survey of the important contributions of African-Americans to the texture of American History. The course content will include the significant developments in black culture, religion, and political awareness from 1619 to the present. (Offered on demand)

3300 Computers in the Social Sciences

A study of advanced techniques for word processing; database creation and manipulation; spreadsheets; presentation creation; Internet research and statistical analysis applicable to the Social Sciences. (Offered Fall 08, Spring 2010, and Fall 2011 in the Traditional Program)

3303 African- American History

An advanced study of the important contributions of African-Americans to the texture of American History. The course content will include the significant developments in black culture, religion, and political awareness from 1619 to the present. (Offered Spring 09 and Fall 2010 in the Traditional Program)

3304 The Civil War and Reconstruction

A study of the causes of the Civil War, Civil War battlefield strategy, and the nature and results of Reconstruction. (Offered Fall 09 and Spring 2011 in the Traditional Program)

3305 Modern America

A study of the causes and effects of the nineteenth century American industrial revolution, the wars of the twentieth century, and the political, economic, and social changes of the twentieth century. (Offered Fall 09 and Spring 2011 in the Traditional Program)

3306 History of Alabama

A study of the social, economic, cultural and political history of Alabama from the days of its settlement to the present. (Offered Fall 08, Spring 2010, and Fall 2011 in the Traditional Program)

3307 Non-Western Civilization

An interdisciplinary survey of major past and present non-western civilizations with emphasis given to social, economic, political, religious, intellectual and artistic achievements in selected regions and historical periods to help students develop a broader perspective of non-western culture. (Offered Spring 09 and Fall 2010 in the Traditional Program)

3313 History of the Civil Rights Movement

A survey of the important contributions of the Civil Rights Movement to American History. The course content will include the significant developments in African American political activities and cultural awareness from 1954 to the present. (Offered Fall 09 and Spring 2011 in the Traditional Program)

3314 History of Women in America

A survey of the impact of women on American History and their contributions and influences on the political, economic, and cultural development of American society. (Offered Fall 08, Spring 2010, and Fall 2011 in the Traditional Program)

3315 Oral History

This course is designed to give the student the skills necessary to conduct Oral History research by interviewing eyewitnesses to historical events and then transcribing and editing the results. These completed oral history projects can then be housed in the library and used as primary source materials for researchers. (Offered Fall 08, Spring 2010, and Fall 2011 in the Traditional Program)

3360 World Regional Geography (HU 3360)

A chronological study of the impact of the physical environment on world cultural landscapes with an emphasis on the development of man-made features of the present. (Offered every Summer and Spring in the Traditional Program)

4170 Readings in the Social Sciences

The course emphasizes the interrelationship of the several social science disciplines and examines the basic content areas of each. Prerequisites: Consent of instructor (Offered on demand)

4301 Medieval Europe (476 to 1350)

A study of medieval Europe, with emphasis on the roots of modern institutions and patterns of thought (the University, common law, etc.). (Offered Fall 09 in the Traditional Program)

4302 Renaissance and Reformation Europe (1350 to 1648)

A study of the Renaissance and Reformation and their influence on the emergence of modernity in Western thought, especially the beginnings of constitutionalism, rationalism, and the scientific revolution. (Offered Spring 2010 in the Traditional Program)

4303 Early Modern Europe (1648 to 1870)

A study of the Renaissance and Reformation and their influence on the emergence of modernity in Western thought, especially the beginnings of constitutionalism, rationalism, and the scientific revolution. (Offered Fall 08, and 2010 in the Traditional Program)

4304 Modern Europe from 1870 to the Present

A survey of the social, economic, political, and military forces that have shaped modern Europe. (Offered Spring 09 and 2011 in the Traditional Program)

4305 English History Since 1066

A study of the making of the English nation from the Norman Conquest to the present. (Offered on Demand in the Traditional Program)

4311 Readings and Analytical Writing in History (PS 4311)

Readings and analytical historical writing covering selected topics in U.S. or World History. The major emphasis of this course is the mastery of analytical skills and writing techniques used by historians in pursuit of their craft. (Offered Fall 09 and Spring 2011 in the Traditional Program)

4313 Historiography and the Philosophy of History

A detailed study of History as a distinct discipline and its related field of historical interpretation. Special emphasis will be given to the development of the Philosophy of History in Western culture. Prerequisite: Permission of the instructor. (Offered Every Fall in the Traditional Program)

4350 Internship (PS 4350)

An extensive and detailed internship in Historical or Political Science Research with agencies such as the Alabama Archives, the Alabama Court System, or the Alabama Historical Commission. (Offered every semester)

4370 Senior Seminar in Social Sciences

A study emphasizing the interrelationship of the several social science disciplines. (Offered Fall 08 and Spring 2010 in the Traditional Program)

SPECIAL COURSES

2099/3099 Individualized Study

The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. HY 2099 is open to sophomores only; HY 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by dean.

DEGREE PLANS IN SOCIAL SCIENCE

**Bachelor of Arts or Bachelor of Science in Social Science
With a Minor in Pre-Law**

Core Curriculum	64-70
Christian Literacy	(18/24)
Lower Level Courses	
Life of Christ (BI 1211/1311).....	2/3
Book of Acts (BI 1214/1314).....	2/3
Pentateuch (BI 2202/2302).....	2/3
Bible Elective - lower level.....	2/3
Upper Level Courses	
Marriage and Family (BI 3311).....	3
Christian Cultural Heritage (BI 4311).....	3
Upper Division Bible Electives (two textual courses minimum).....	4/6
Cultural Heritage Literacy	(12)
Western Heritage (HU 1310, 1320, & 2310).....	9
American Cultural Heritage (HY 2320).....	3
Mathematical and Scientific Literacy	(10)
Mathematics (MH 1338 or higher).....	3
Natural and Physical Science Requirements.....	7
Natural Science Requirement: one course from Biology	
Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course	
Physical or Natural Science (One companion lab course required)	
Information and Communication Literacy	(15)
Composition and Literature	

English Composition I & II (EH 1301 & 1302).....	6
English/American Literature (EH 2301, 2303, 2304)	3
Communication: Speech Communication (EH 1303)	3
Technology-one course from the following list.....	3
Computer Applications (CA 1302)	
Introduction to Computer Science (CS 2305)	
Information Research and Strategies (INF 1300)	
Technology in the Classroom (ED 2325)	
Computers in the Social Sciences (HY 2300)	
Personal and Social Literacy	(9)
Lifetime Fitness (PE 1300).....	3
PE Activity (Two activity courses).....	2
Freshman Experience (FE 1111).....	1
Social Science: Introduction to Psychology (PY 1310).....	3
Professional Literacy	63
Social Science Core Requirements	(24)
Constitutional Government (PS 2308/3308).....	3
Modern America (HY 3305).....	3
World Regional Geography (HU 3360).....	3
Non-Western Civilization (HY 3307)	3
Philosophy of History (HY 4313)	3
Philosophy (HU 3303).....	3
Cultural Anthropology (ANTH 1301)	3
Introduction to Sociology (SY 2328)	3
Pre-Law Concentration Requirements	(33)
Civil War & Reconstruction (HY 3304).....	3
Alabama History (HY 3306)	3
Parties and Politics (PS 3312)	3
State and Local Government (PS 3316)	3
Medieval Europe (HY 4301)	3
Research and Writing in History (HY 4311)	3
Principles of Accounting I (BA 2301)	3
Principles of Accounting II (BA 2302)	3
Legal Environment of Business I (BA 3380)	3
Legal Environment of Business II (BA 3381)	3
Constitutional Law (CJ 3305)	3
Electives*	(6)
Total Minimum Hours Required	127/133
Note: 48 semester hours of upper level courses are required for graduation	
*Also, for a B.A. degree, 6 hours of foreign language are required	
Note: Graduation requirements for the Social Science/Pre-Law degree include successful completion of the Departmental Exit Exam.	

**Bachelor of Arts or Bachelor of Science in Social Science
With a Minor in Political Science**

Core Curriculum.....	64-70
Christian Literacy.....	(18/24)
Lower Level Courses	
Life of Christ (BI 1211/1311).....	2/3
Book of Acts (BI 1214/1314).....	2/3
Pentateuch (BI 2202/2302)	2/3
Bible Elective - lower level.....	2/3
Upper Level Courses	
Marriage and Family (BI 3311)	3
Christian Cultural Heritage (BI 4311).....	3
Upper Division Bible Electives (two textual courses minimum)	4/6

Cultural Heritage Literacy	(12)
Western Heritage (HU 1310, 1320, & 2310).....	9
American Cultural Heritage (HY 2320)	3
Mathematical and Scientific Literacy	(10)
Mathematics (MH 1338 or higher).....	3
Natural and Physical Science Requirements	7
Natural Science Requirement: one course from Biology	
Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course	
Physical or Natural Science (One companion lab course required)	
Information and Communication Literacy	(15)
Composition and Literature	
English Composition I & II (EH 1301 & 1302).....	6
English/American Literature (EH 2301, 2303, 2304)	3
Communication: Speech Communication (EH 1303)	3
Technology-one course from the following list.....	3
Computer Applications (CA 1302)	
Introduction to Computer Science (CS 2305)	
Information Research and Strategies (INF 1300)	
Technology in the Classroom (ED 2325)	
Computers in the Social Sciences (HY 2300)	
Personal and Social Literacy	(9)
Lifetime Fitness (PE 1300).....	3
PE Activity (Two activity courses).....	2
Freshman Experience (FE 1111).....	1
Social Science: Introduction to Psychology (PY 1310).....	3
Professional Literacy	63
Social Science Core Requirements	(24)
Modern America (HY 3305).....	3
Constitutional Government (PS 2308/3308).....	3
World Regional Geography (HY/HU 3360).....	3
Non-Western Civilization (HY 3307).....	3
Philosophy of History (HY 4313).....	3
Philosophy (HU 3303).....	3
Cultural Anthropology (ANTH 1301).....	3
Introduction to Sociology (SY 2328).....	3
Political Science Concentration Requirements	(30)
American Foreign Policy (PS 3311).....	3
Parties, Politics and Elections (PS 3312).....	3
State and Local Politics (PS 3316).....	3
Research and Writing in Political Science (PS 4311).....	3
Comparative Governmental Institutions (PS 4312).....	3
Political Science Internships (PS 4350).....	3
Civil War and Reconstruction (HY 3304).....	3
Alabama History (HY 3306).....	3
Medieval Europe (HY 4301).....	3
Constitutional Law (CJ 3305).....	3
Electives*	(9)
Total Minimum Hours Required	127/133

Note: 48 semester hours of upper level courses are required for graduation

*Also, for a B.A. degree, 6 hours of foreign language are required

Note: Graduation requirements for the Social Science/Political Science degree include successful completion of the Departmental Exit Exam.

Courses in Political Science (PS)

2308 Introduction to American Constitutional Government

A survey of the structure, development, powers and limits of the federal government. (Offered on demand)

3308 American Constitutional Government

An advanced study of the structure, development, powers and limits of the federal government. (Offered every Summer, Fall 2009, and Spring 2011 in the Traditional Program)

3311 American Foreign Policy

A survey of the diplomatic history of the United States and its domestic and foreign implications. (Offered Spring 09 and Fall 2010 in the Traditional Program)

3312 Parties, Politics and Elections

A survey of the theory and practice of the American political party system, at the national, state and local levels. (Offered Fall 2008 and Spring 2010 in the Traditional Program)

3316 State and Local Government

An advanced study of the structures, development, powers and limits of state and local government in the U.S. (Offered Spring 2009 and Fall 2010 in the Traditional Program)

4311 Readings and Analytical Writing in Political Science (CJ 4311)

Readings and analytical historical writing covering selected topics in U.S. or World History. The major emphasis of this course is the mastery of analytical skills and writing techniques used by historians in pursuit of their craft. (Offered Fall 2009 and Spring 2011 in the Traditional Program)

4312 Comparative Government Institutions

A thorough study of the world's major governmental systems. Prerequisite: PS 2308/3308 (Offered Fall 2009 and Spring 2011 in the Traditional Program)

4350 Internship (HY 4350)

An extensive and detailed internship in Historical or Political Science Research with agencies such as the Alabama Archives, the Alabama Court System, or the Alabama Historical Commission. (Offered every semester)

SPECIAL COURSES

2099/3099 Individualized Study

The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. PS 2099 is open to sophomores only; PS 3099 is open to juniors and seniors. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by dean.

Behavioral Science

In the Counseling (COU), Psychology (PY) and Sociology (SY) programs, we prepare our students for dynamic careers that focus on helping diverse individuals and families at each stage of the life to meet the challenges of a changing world. The breadth of COU, PY, and SY programs require an interdisciplinary approach as it encompasses a complex array of information on how children develop into competent individuals, how adults develop and maintain satisfying relationships, and a host of other issues that are central to living a quality life. The COU, PY, and SY programs provide the integration of research based theories, skills, and methods for counseling into the Christian worldview. The student learning is further enhanced by the application of counseling theories and Christian beliefs to real world issues. This model of integration and application helps students understand the interconnections between academic, career, mental, family, social, and spiritual life. This approach allows students to appreciate the importance of the linkages between home and school relationships as we search for answers to how parents affect children's academic readiness, school success, friendships, and preparation for the workforce, or the interconnectedness of home

and work as busy couples struggle to maintain an appropriate balance in their husband-wife interactions, parent-child relationships, and workplace demands.

The Counseling (COU), Psychology (PY) and Sociology (SY) programs offer a Bachelor of Arts, a Bachelor of Sciences, an interdisciplinary minor within the department, and a cross disciplinary minor for non-Social and Behavioral Sciences students. The COU, PY and SY programs provide students with the foundation and opportunity for a wide variety of careers working with children, parents, single adults, couples, and families. COU, PY and SY graduates can pursue careers teaching and administering programs for children, adolescents and adults; parent education; family life education; mental health; children's ministries; and family ministries. COU, PY and SY graduates can also pursue graduate studies in counseling, psychology, sociology, law, education, special education, family life, ministry, and marriage and family therapy.

COU, PY, and SY graduates can pursue the following occupations: Child Welfare Case Manager; Preschool/HeadStart Teacher/Administrator; Child Care Manager; Child care information and referral specialist; Early childhood intervention specialist; Family day care consultant; Child life hospital specialist; Cooperative Extension/4-H agent; After-school day care program teacher/director; Parks and recreation activities director; Scouting/YMCA/YWCA director or staff worker; Substance abuse/rehabilitation counselor; Juvenile program director /counselor; Leisure services director; Employee assistance specialist; Crisis center director/counselor; Senior citizen center director/counselor; Legislative public policy specialist; Health maintenance organization specialist; Consumer credit counselor; pharmaceutical representative; mental health intake specialist; psychological technician; academic advisor; college recruiter; and many others.

The COU, PY, and SY programs also serves as an excellent undergraduate foundation for students pursuing advanced study in law, counseling, family therapy, psychology, and social work. In addition the COU, PY, and SY programs minors provide students a solid foundation for careers in fields such as education, business, and ministry.

DEGREE PLANS IN BEHAVIORAL SCIENCES

Bachelor of Arts in Counseling

Core Curriculum	64-70
Christian Literacy	(18/24)
Life of Christ (BI 1211/1311).....	2/3
Book of Acts (BI 1214/1314).....	2/3
Pentateuch (BI 2202/2302).....	2/3
Bible Elective - lower level.....	2/3
Marriage and Family (BI 3311).....	3
Christian Cultural Heritage (BI 4311).....	3
Upper Division Bible Electives (two textual courses minimum).....	4/6
Cultural Heritage Literacy	(12)
Western Heritage (HU 1310, 1320, & 2310).....	9
American Cultural Heritage (HY 2320).....	3
Mathematical and Scientific Literacy	(10)
Mathematics (MH 1338 or higher).....	3
Natural and Physical Science Requirements.....	7
Natural Science Requirement: one course from Biology	
Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course	
Physical or Natural Science (One companion lab course required)	
Information and Communication Literacy	(15)
Composition and Literature	
English Composition I & II (EH 1301 & 1302).....	6
English/American Literature (EH 2301, 2303, 2304).....	3
Communication: Speech Communication (EH 1303).....	3
Technology-one course from the following list.....	3
Computer Applications (CA 1302)	
Introduction to Computer Science (CS 2305)	

Information Research and Strategies (INF 1300)

Technology in the Classroom (ED 2325)

Computers in the Social Sciences (HY 2300)

Personal and Social Literacy	(9)
Lifetime Fitness (PE 1300).....	3
PE Activity (Two activity courses).....	2
Freshman Experience (FE 1111).....	1
Social Science: Introduction to Psychology (PY 1310).....	3
Professional Literacy	61
Counseling, Psychology, and Sociology Core	(25)
Introduction to Counseling (COU 2320)	3
Helping Relationships and Advanced Counseling Skills (COU 3324).....	3
Childhood and Adolescence Development (PY 3310).....	3
Behavioral Statistics (PY 3330)	3
Behavioral Statistics Lab (PY 3130)	1
Research Methods (PY 3350)	3
Abnormal Psychology (PY 4310).....	3
Introduction to Sociology (SY 2328).....	3
Constitutional Government (HY 2308/PS 3308).....	3
Counseling Major Requirements	(21)
Human Sexuality (COU 3313).....	3
Life-roles and Career Development (COU 3320)	3
Group Dynamics (COU 3370)	3
Introduction to Professional Counseling Theories (COU 3375).....	3
Professional Ethics in Counseling (COU 4345).....	3
Psychological Assessment (PY 4320).....	3
Intro. to Cultural Anthropology (AN 1301).....	3
Counseling Experiential	(6)
Practicum and Field-based Experience in Counseling (COU 4350).....	3
Internship and Pre-professional Seminar (COU 4390).....	3
Liberal Arts Requirements	(9)
Foreign Language Requirement*	6
Upper level History or Humanities elective.....	3
Total Minimum Hours	125/131

Note: 48 semester hours of upper level courses are required for graduation.
Note: Graduation requirements for the Counseling degree include successful completion of the Departmental Exit Exam.

Bachelor of Science in Counseling

Core Curriculum	64-70
Christian Literacy	(18-24)
Life of Christ (BI 1211/1311).....	2/3
Book of Acts (BI 1214/1314).....	2/3
Pentateuch (BI 2202/2302)	2/3
Bible Elective - lower level.....	2/3
Marriage and Family (BI 3311)	3
Christian Cultural Heritage (BI 4311).....	3
Upper Division Bible Electives (two textual courses minimum)	4/6
Cultural Heritage Literacy	(12)
Western Heritage (HU 1310, 1320, & 2310).....	9
American Cultural Heritage (HY 2320)	3
Mathematical and Scientific Literacy	(10)
Mathematics (MH 1338 or higher).....	3
Natural and Physical Science Requirements	7
Natural Science Requirement: one course from Biology	
Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course	
Physical or Natural Science (One companion lab course required)	

Information and Communication Literacy	(15)
Composition and Literature	
English Composition I & II (EH 1301 & 1302).....	6
English/American Literature (EH 2301, 2303, 2304).....	3
Communication: Speech Communication (EH 1303)	3
Technology-one course from the following list.....	3
Computer Applications (CA 1302)	
Introduction to Computer Science (CS 2305)	
Information Research and Strategies (INF 1300)	
Technology in the Classroom (ED 2325)	
Computers in the Social Sciences (HY 2300)	
Personal and Social Literacy	(9)
Lifetime Fitness (PE 1300).....	3
PE Activity (Two activity courses).....	2
Freshman Experience (FE 1111).....	1
Social Science: Introduction to Psychology (PY 1310).....	3
Professional Literacy.....	58
Counseling, Psychology, and Sociology Core	(25)
Introduction to Counseling (COU 2320)	3
Helping Relationships and Advanced Counseling Skills (COU 3324).....	3
Childhood and Adolescence Development (PY 3310).....	3
Behavioral Statistics (PY 3330).....	3
Behavioral Statistics Lab (PY 3130).....	1
Research Methods (PY 3350).....	3
Abnormal Psychology (PY 4310).....	3
Introduction to Sociology (SY 2328).....	3
Constitutional Government (HY 2308/PS 3308).....	3
Counseling Major Requirements	(21)
Human Sexuality (COU 3313).....	3
Life-roles and Career Development (COU 3320).....	3
Group Dynamics (COU 3370).....	3
Introduction to Professional Counseling Theories (COU 3375).....	3
Professional Ethics in Counseling (COU 4345).....	3
Psychological Assessment (PY 4320).....	3
Intro. to Cultural Anthropology (AN 1301).....	3
Counseling Major Electives (Select two courses).....	(6)
Six hours of courses selected in consultation with advisors such as:	
Parent-Child Relationships (COU 2330)	
Marital & Family Theory (COU 3312)	
Coping with Loss and Grief (COU 3351)	
Substance Abuse (COU 3355)	
Interpersonal and Family Conflict and Violence (COU 3390)	
Psychology of Learning (PY 3380)	
Behavior Modification Theories (PY 3385)	
Psychological Profiling (CJ 4306)	
Social Welfare (SY 3331)	
Interviewing Techniques (CJ 4303)	
Counseling Experiential	(6)
Practicum and Field-based Experience in Counseling (COU 4350).....	3
Internship and Pre-professional Seminar (COU 4390).....	3
Total Minimum Hours	122/128

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for the Counseling degree include successful completion of the Departmental Exit Exam.

Bachelor of Arts in Psychology

Core Curriculum	64-70
Christian Literacy	(18-24)
Lower Level Courses	
Life of Christ (BI 1211/1311).....	2/3
Book of Acts (BI 1214/1314).....	2/3
Pentateuch (BI 2202/2302).....	2/3
Bible Elective - lower level.....	2/3
Upper Level Courses	
Marriage and Family (BI 3311).....	3
Christian Cultural Heritage (BI 4311).....	3
Upper Division Bible Electives (two textual courses minimum).....	4/6
Cultural Heritage Literacy	(12)
Western Heritage (HU 1310, 1320, & 2310).....	9
American Cultural Heritage (HY 2320).....	3
Mathematical and Scientific Literacy	(10)
Mathematics (MH 1338 or higher).....	3
Natural and Physical Science Requirements.....	7
Natural Science Requirement: one course from Biology	
Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course	
Physical or Natural Science (One companion lab course required)	
Information and Communication Literacy	(15)
Composition and Literature	
English Composition I & II (EH 1301 & 1302).....	6
English/American Literature (EH 2301, 2303, 2304).....	3
Communication: Speech Communication (EH 1303).....	3
Technology-one course from the following list.....	3
Computer Applications (CA 1302)	
Introduction to Computer Science (CS 2305)	
Information Research and Strategies (INF 1300)	
Technology in the Classroom (ED 2325)	
Computers in the Social Sciences (HY 2300)	
Personal and Social Literacy	(9)
Lifetime Fitness (PE 1300).....	3
PE Activity (Two activity courses).....	2
Freshman Experience (FE 1111).....	1
Social Science: Introduction to Psychology (PY 1310).....	3
Professional Literacy	62
Counseling, Psychology, and Sociology Core	(25)
Introduction to Counseling (COU 2320).....	3
Helping Relationships and Advanced Counseling Skills (COU 3324).....	3
Childhood and Adolescence Development (PY 3310).....	3
Behavioral Statistics (PY 3330).....	3
Behavioral Statistics Lab (PY 3130).....	1
Research Methods (PY 3350).....	3
Abnormal Psychology (PY 4310).....	3
Introduction to Sociology (SY 2328).....	3
Constitutional Government (HY 2308/PS 3308).....	3
Psychology Major Requirements	(22)
Theories of Personality (PY 3340).....	3
Social Psychology (PY 3360).....	3
Experimental Psychology (PY 43253).....	3
Experimental Psychology Lab (PY 4125).....	1
Psychological Assessment (PY 4320).....	3
Physiological Psychology (PY 4330).....	3
Professional Ethics in Psychology (PY 4345).....	3

History and Systems (PY 4340)	3
Psychology Experiential	(6)
Practicum and Field-based Experience in Psychology (PY 4350).....	3
Internship and Pre-professional Seminar (PY 4390)	3
Liberal Arts Requirements	(9)
Foreign Language Requirement*	6
Upper level History or Humanities elective.....	3
Total Minimum Hours	126/132
Note: 48 semester hours of upper level courses are required for graduation.	
Note: Graduation requirements for the Psychology degree include successful completion of the Departmental Exit Exam.	

Bachelor of Science in Psychology

Core Curriculum	64-70
Christian Literacy	(18-24)
Lower Level Courses	
Life of Christ (BI 1211/1311).....	2/3
Book of Acts (BI 1214/1314).....	2/3
Pentateuch (BI 2202/2302)	2/3
Bible Elective - lower level.....	2/3
Upper Level Courses	
Marriage and Family (BI 3311)	3
Christian Cultural Heritage (BI 4311).....	3
Upper Division Bible Electives (two textual courses minimum)	4/6
Cultural Heritage Literacy	(12)
Western Heritage (HU 1310, 1320, & 2310).....	9
American Cultural Heritage (HY 2320)	3
Mathematical and Scientific Literacy	(10)
Mathematics (MH 1338 or higher).....	3
Natural and Physical Science Requirements	7
Natural Science Requirement: one course from Biology	
Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course	
Physical or Natural Science (One companion lab course required)	
Information and Communication Literacy	(15)
Composition and Literature	
English Composition I & II (EH 1301 & 1302).....	6
English/American Literature (EH 2301, 2303, 2304).....	3
Communication: Speech Communication (EH 1303)	3
Technology-one course from the following list.....	3
Computer Applications (CA 1302)	
Introduction to Computer Science (CS 2305)	
Information Research and Strategies (INF 1300)	
Technology in the Classroom (ED 2325)	
Computers in the Social Sciences (HY 2300)	
Personal and Social Literacy	(9)
Lifetime Fitness (PE 1300).....	3
PE Activity (Two activity courses).....	2
Freshman Experience (FE 1111).....	1
Social Science: Introduction to Psychology (PY 1310).....	3
Professional Literacy	59
Counseling, Psychology, and Sociology Core	(25)
Introduction to Counseling (COU 2320)	3
Helping Relationships and Advanced Counseling Skills (COU 3324).....	3
Childhood and Adolescence Development (PY 3310).....	3
Behavioral Statistics (PY 3330).....	3
Behavioral Statistics Lab (PY 3130)	1

Research Methods (PY 3350).....	3
Abnormal Psychology (PY 4310).....	3
Introduction to Sociology (SY 2328).....	3
Constitutional Government (HY 2308/PS 3308).....	3
Psychology Major Requirements.....	(22)
Theories of Personality (PY 3340).....	3
Social Psychology (PY 3360).....	3
Experimental Psychology (PY 43253).....	3
Experimental Psychology Lab (PY 4125).....	1
Psychological Assessment (PY 4320).....	3
Physiological Psychology (PY 4330).....	3
Professional Ethics in Psychology (PY 4345).....	3
History and Systems (PY 4340).....	3
Psychology Major Electives (Select two courses).....	(6)
Six hours of courses selected in consultation with advisors such as:	
Psychology of Learning (PY 3380)	
Behavior Modification Theories (PY 3385)	
Introduction to Cultural Anthropology (ANTH 1301)	
Psychological Profiling (CJ 4306)	
Social Welfare (SY 3331)	
Interviewing Techniques (CJ 4304)	
Psychology Experiential.....	(6)
Practicum and Field-based Experience in Psychology (PY 4350).....	3
Internship and Pre-professional Seminar (PY 4390).....	3
Total Minimum Hours.....	123/130
Note: 48 semester hours of upper level courses are required for graduation.	
Note: Graduation requirements for the Psychology degree include successful completion of the Departmental Exit Exam.	

**Bachelor of Arts /Bachelor of Science in Social Science
With an emphasis in Sociology#**

Core Curriculum.....	64-70
Christian Literacy.....	(18-24)
Lower Level Courses	
Life of Christ (BI 1211/1311).....	2/3
Book of Acts (BI 1214/1314).....	2/3
Pentateuch (BI 2202/2302).....	2/3
Bible Elective - lower level.....	2/3
Upper Level Courses	
Marriage and Family (BI 3311).....	3
Christian Cultural Heritage (BI 4311).....	3
Upper Division Bible Electives (two textual courses minimum).....	4/6
Cultural Heritage Literacy.....	(12)
Western Heritage (HU 1310, 1320, & 2310).....	9
American Cultural Heritage (HY 2320).....	3
Mathematical and Scientific Literacy.....	(10)
Mathematics (MH 1338 or higher).....	3
Natural and Physical Science Requirements.....	7
Natural Science Requirement: one course from Biology	
Physical Sci. Requirement: a Physical Sci., Chemistry, or Physics course	
Physical or Natural Science (One companion lab course required)	
Information and Communication Literacy.....	(15)
Composition and Literature	
English Composition I & II (EH 1301 & 1302).....	6
English/American Literature (EH 2301, 2303, 2304).....	3
Communication: Speech Communication (EH 1303).....	3

Technology-one course from the following list.....	3
Computer Applications (CA 1302)	
Introduction to Computer Science (CS 2305)	
Information Research and Strategies (INF 1300)	
Technology in the Classroom (ED 2325)	
Computers in the Social Sciences (HY 2300)	
Personal and Social Literacy	(9)
Lifetime Fitness (PE 1300).....	3
PE Activity (Two activity courses).....	2
Freshman Experience (FE 1111).....	1
Social Science: Introduction to Psychology (PY 1310).....	3
Professional Literacy	63
Liberal Arts and Social Science Core.....	(18)
Philosophy (HU 3303).....	3
Non-Western Civilization (HY 3307).....	3
World Regional Geography (HY/HU 3360).....	3
Cultural Anthropology (AN 1301).....	3
Introduction to Sociology (SY 2328).....	3
Constitutional Government (HY 2308/PS 3308).....	3
Sociology Concentration Requirements	(30)
Anthropology Theories (AN 3300).....	3
Marital and Family theory (COU 3312).....	3
Human Sexuality (COU 3313).....	3
Social Psychology (PY 3360).....	3
Professional Ethics in Sociology (SY 4345).....	3
History and Systems (PY 4340).....	3
Sociological Theory (SY 3329).....	3
Introduction to Social Work (SY 3330).....	3
Social Welfare & Social Problems (SY 3331).....	3
Interpersonal and Family Conflict and Violence (SY 3390).....	3
Sociology Experiential.....	(6)
Practicum and Field-based Experience in Sociology (SY 4350).....	3
Internship and Pre-professional Seminar (SY 4390).....	3
Electives#	(6/9)
(Liberal Arts Electives#)	
Foreign Language Requirement*.....	6
Philosophy of History (HY 4313).....	3
Sociology Electives#: Six hours of courses selected in consultation with advisor	
Total Minimum Hours	124-133

Note: 48 semester hours of upper level courses are required for graduation.

Note: Graduation requirements for the Social Science degree include successful completion of the Departmental Exit Exam in Sociology.

Students pursuing the Bachelor of Arts degree will complete the Liberal Arts requirements (9 hours) for the electives area and students pursuing the Bachelor of Science degree will complete the Sociology Electives (6 hours) for the electives area.

Minors in Counseling, Psychology, and Sociology

Minors for students not majoring in Counseling, Psychology, or Sociology

Students majoring in programs outside of Counseling or Psychology may complete these additional course requirements to receive a minor in Counseling, Psychology, or Sociology. The minimum requirements for a minor are completion of the approved courses in the minor area with a least a "C" grade or better in each course.

Minor in Counseling for Non-Majors 24

Counseling, Psychology, and Sociology Core (12)

Introduction to Psychology (PY 1310)	3
Introduction to Counseling (COU 2320)	3
Helping Relationships and Advanced Counseling Skills (COU 3324).....	3
Childhood and Adolescence Development (PY 3310).....	3

Counseling Requirements..... (6)

Introduction to Professional Counseling Theories (COU 3375).....	3
Group Dynamics (COU 3370)	3

Counseling Electives: Select two courses (6)

Parent-Child Relationships (COU 2330)	
Marital & Family Theory (COU 3312)	
Human Sexuality (COU 3313)	
Life-roles and Career Development (COU 3320)	
Coping with Loss and Grief (COU 3351)	
Substance Abuse (COU 3355)	
Interpersonal and Family Conflict and Violence (COU 3390)	
Professional Ethics in Counseling (COU 4345)	

Minor in Psychology for Non-Majors..... 24

Counseling, Psychology, and Sociology Core (12)

Introduction to Psychology (PY 1310)	3
Helping Relationships and Advanced Counseling Skills (COU 3324).....	3
Childhood and Adolescence Development (PY 3310).....	3
Abnormal Psychology (PY 4310).....	3

Psychology Requirements (6)

Social Psychology (PY 3360)	3
Theories of Personality (PY 3340).....	3

Psychology Electives: Select two courses (6)

Psychology of Learning (PY 3380)	
Behavior Modification Theories (PY 3385)	
Experimental Psychology (PY 4325)	
Experimental Psychology Lab (PY 4125)	
Psychological Assessment (PY 4320)	
Physiological Psychology (PY 4330)	
Professional Ethics in Psychology (PY 4345)	
History and Systems (PY 4340)	

Minor in Sociology for Non-Majors..... 24

Counseling, Psychology, and Sociology Core (12)

Introduction to Psychology (PY 1310)	3
Childhood and Adolescence Development (PY 3310).....	3
Introduction to Sociology (SY 2328)	3
Sociological Theory (SY 3329)	3

Sociology Requirements (6)

Introduction to Social Work (SY 3330)	3
Social Welfare and Social Problems (SY 3331).....	3

Sociology Electives: Select two courses..... (6)

- Intro. to Cultural Anthropology (AN 1301)
- Parent-Child Relationships (COU 2330)
- Substance Abuse (COU 3355)
- Interpersonal and Family Conflict and Violence (COU 3390)
- Social Psychology (PY 3360)
- Professional Ethics in Social Sciences (SY 4345)
- Introduction to Criminal Justice (CJ 1300)

Minors for students majoring in Counseling or Psychology

Students majoring in Counseling or Psychology may complete these additional course requirements to receive a cross-disciplinary minor. The minimum requirements for a minor are completion of the approved courses in the minor area with a least a “C” grade or better in each course.

Minor in Counseling for Psychology Majors 12

Counseling Requirements..... (6)

- Introduction to Professional Counseling Theories (COU 3375).....3
- Group Dynamics (COU 3370)3

Counseling Electives: Select two courses (6)

- Parent-Child Relationships (COU 2330)
- Marital & Family Theory (COU 3312)
- Human Sexuality (COU 3313)
- Life-roles and Career Development (COU 3320)
- Coping with Loss and Grief (COU 3351)
- Substance Abuse (COU 3355)
- Interpersonal and Family Conflict and Violence (COU 3390)

Minor in Psychology for Counseling Majors. 12

Psychology Requirements (6)

- Social Psychology (PY 3360).....3
- Theories of Personality (PY 3340).....3

Psychology Electives: Select two courses (6)

- Psychology of Learning (PY 3380)
- Behavior Modification Theories (PY 3385)
- Experimental Psychology (PY 4325)
- Experimental Psychology Lab (PY 4125)
- Physiological Psychology (PY 4330)
- Motivational Aspects of Coaching Theory (PY 4305)
- History and Systems (PY 4340)

Minor in Sociology for Counseling or Psychology Majors.....9

- Sociological Theory (SY 3329).....3
- Introduction to Social Work (SY 3330)3
- Social Welfare and Social Problems (SY 3331)3

Courses in Anthropology (ANTH)

Courses in Anthropology are offered in support of several majors and areas of concentration in Social and Behavioral Science.

1301 Introduction to Cultural Anthropology

Basic anthropological concepts appropriate to holistic and comparative study of human societies. Emphasis is on understanding and appreciating cultural diversity. (Offered every Fall Semester in the Traditional Program)

3300 Anthropological Theories

An advanced study of the major contributions to the foundations and theories of the discipline of Anthropology. (Offered on demand in the Traditional Program)

SPECIAL COURSES

2099 Individualized Study

The course is for introductory level focused study in anthropology. The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. ANTH 2099 is open to sophomores only. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by dean. Prerequisite: Instructor's Consent ANTH 1301 (Offered on demand)

3099 Individualized Study

The course is for introductory level focused study in anthropology. The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. ANTH 3099 is open to sophomores only. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by dean. Prerequisite: Instructor's Consent ANTH 1301 (Offered on demand)

Courses in Counseling (COU)

Courses in Counseling are offered in support of several majors and areas of concentration in the University.

2310 Marriage and Family Development

An overview study of the key theories, principles, and research in marriage and family development. The course examines physical, psychological, social, emotional, career, cognitive, intellectual, moral and spiritual development in the marriage and family setting. The course examines the historical and contemporary diversity issues impacting marriage and family development. Prerequisite: PY 1310. (Offered on demand in the Traditional Program)

2320 Introduction to Counseling

An overview of the field of counseling that emphasizes theories and philosophies underlying current practices in the fields of counseling. Designed for those entering the counseling field as well as for elders, ministers, teachers, supervisors, and church and social workers. Prerequisite: PY 1310 (Offered every Spring Semester in the Traditional Program)

2330 Parent-Child Relationships

A study of the skills and concepts of parenting with an emphasis on the management and discipline of errant behavior. Prerequisite: PY 1310 or COU 2320 (Offered every third semester)

2355 Drugs and Society

An introductory study of substance abuse and its physiological, psychological and societal effects. Included are current trends in prevention and treatment. Prerequisite: None. (Offered on Demand in the Adult Programs)

2360 Personal and Social Adjustment

A study of factors in today's world that effect the growth and development of successful, fulfilling relationships. Attention is given to areas students wish to develop in themselves. This course is for non-counseling and non-psychology majors. This course can be used for general electives but cannot substitute for COU 2320 or PY 1310. Prerequisite: None. (Offered on demand in the Traditional Program)

2390 Introduction to Interpersonal and Family Conflict and Violence

This course will provide an introductory study of the problems and the effects of family violence and examine current societal responses to this increasing problem. It is designed to dispel the many

myths that surround the various types of family violence. Prerequisite: None. (Offered on Demand in the Adult Programs)

3311 Marriage and Family Relations (BI 3311/SY 3311)

An in-depth study of the key theories, principles, and research in marriage and family development. The course examines physical, psychological, social, emotional, career, cognitive, intellectual, moral and spiritual development in the marriage and family setting. The course examines the historical and contemporary diversity issues impacting marriage and family development. Prerequisite: PY 1310 and COU 2320. (Offered on demand in the Traditional Program)

3312 Marital and Family Theory

Introduction to systems, social learning, and psycho-dynamic marital theory. Attention given to dysfunctional manifestations within family systems and factors related to family strengths. Prerequisite: COU 2320 and permission of the Instructor. (Offered every third semester)

3313 Human Sexuality

A study of the key theories, principles, and research in human sexuality and development across the lifespan. The course examines physical, psychological, social, emotional, familial, career, cognitive, intellectual, moral and spiritual development from conception to death. The course examines the historical and contemporary diversity issues impacting human sexual development. Prerequisite: PY 1310 and PY 3300 or PY 3310 (Offered every third semester)

3320 Life-roles and Career Development

A study of (a) career development theories and models, (b) the processes involved in career-decision making, (c) the diverse life-roles and their interaction with work and other roles. Prerequisite: COU 2320 (Offered every third semester)

3324 Helping Relationships and Advanced Counseling Skills

A study of the techniques of counseling with an emphasis on gathering, analyzing and interpreting case data. Includes an analysis of the dynamics of the counselor/counseled relationship. Special attention is given to helping each student develop personal counseling theories and techniques. Pre-requisite: PY/BI 2340 (Offered every Fall semester in Traditional Program)

3351 Coping with Loss and Grief

A study of various situations of loss, the stages of the grief process, the coping response, and avenues of assistance and care. (Offered every third semester)

3355 Substance Abuse

A historical and contemporary study of substance abuse and its physiological, psychological and societal effects. Included are current trends in prevention and treatment. Prerequisite: COU 2320 (Offered every third semester)

3365 Conflict Management

A practical approach to understanding conflict and its sources. An emphasis is placed on the process of moving from conflict mediation to reconciliation and ultimately to effective self-management of conflict. Various models of mediation and reconciliation will be explored. Prerequisite: COU 2320 (Offered every third semester)

3370 Group Dynamics

This course of study provides a broad understanding of group development, dynamics and counseling theories; leadership styles; basic and advanced methods of conducting groups in a counseling setting. Each student must conduct a group of his or her peers as a part of the study. Prerequisites: PY 1310, COU 2320 and COU 3324 (Offered every third semester)

3375 Professional Counseling Theories

This course of study provides a broad understanding of professional roles and functions; professional goals and objectives; professional organizations and associations; professional history and trends; ethical and legal standards; professional preparation standards; and professional credentialing. Prerequisites: COU 2320 (Offered every third semester)

3390 Interpersonal and Family Conflict and Violence

This course will provide students with an in-depth study of the problems of violence in families including spouse abuse, child abuse, elder abuse, as well as the dynamics and dangers of violent relationships. The study will examine the root causes of family violence and the devastation, multigenerational effects of violence on its victims and society. Students will study current societal responses to family violence including protection services, treatment programs, legal defense strategies, and current legislation. Prerequisites: COU 2320 (Offered every third semester)

4345 Professional Ethics in Behavioral, Family, & Social Sciences (PY/SY 4345)

An in-depth study of the theories and principles of ethics and moral development and the impact of these upon individuals, families, communities, professional, and public decisions/policies. The study will also exam the relevant dilemmas faced in the delivery of professional behavioral, family, and social services to individuals, families, and groups in today's health-care systems. Prerequisite: Classification as a junior or higher. (Offered every third semester)

4350 Field Experience in Marriage and Family Therapy (PY/SY 4350)

Supervised experience or research for qualified juniors or seniors with a major or emphasis in Marriage and Family Therapy. Prerequisite: Permission of the instructor. (Offered every Fall semester in the Traditional Program)

4390 Internship and Pre-professional Seminar (PY/SY 4390)

This course is a Pre-professional course, designed to assist the student in exploring the discipline of counseling, psychology, and Sociology through clinical experience under the supervision of an experienced professional. Prerequisite: COU 4350 (Offered every Spring semester in the Traditional Program)

SPECIAL COURSES

2099 Individualized Study

The course is for introductory level focused study in counseling. The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. COU 2099 is open to sophomores only. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by dean. Prerequisite: Instructor's Consent COU 2320 (Offered on demand)

3099 Individualized Study

The course is for advanced level focused study in counseling. The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. COU 3099 is open to juniors and seniors only. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by dean. Prerequisite: Instructor's Consent and COU 2320. (Offered on demand)

4099 Individualized Study

The course is for Pre-professional level focused study in counseling. The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. COU 4099 is open to seniors only. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by dean. Prerequisite: Instructor's Consent and COU 2320. (Offered on demand)

Courses in Psychology (PY)

Courses in Psychology are offered in support of several majors and areas of concentration in the University.

1310 Introduction to Psychology

A survey of the scientific study of behavior and mental processes with specific reference to

perception, physiology, learning, memory, language, development, abnormal behavior, and therapy. (Offered every semester)

2300 Introduction to Developmental Psychology

A survey of the theories, principles, and research in lifespan development. The course provides an overview of the physical, psychological, social, emotional, familial, career, cognitive, moral and spiritual aspects of development from conception to death. Prerequisite: PY 1310 (Offered on Demand)

2340 Introduction to Personality Development

An introductory critical analysis of the major theories of personality. Prerequisite: PY 1310 and sophomore or above. This course is for non-psychology majors. Prerequisite: PY 1310 (Offered on Demand)

3130 Behavioral Statistics Laboratory

This laboratory applies computer and standard statistical analysis to Behavioral Science research. This laboratory is taught in conjunction with PY 3330 Behavioral Statistics. (Offered every third semester)

3300 Lifespan Development

A study of the key theories, principles, and research in lifespan development. The course examines physical, psychological, social, emotional, familial, career, cognitive, intellectual, moral and spiritual development from conception to death. The course examines the historical and contemporary diversity issues impacting lifespan development. Prerequisite: PY 1310 (Excluding Education Majors). (Offered every Spring semester in the Traditional Program)

3310 Childhood and Adolescence Development

A study of the key theories, principles, and research in childhood and adolescent development. The course examines physical, psychological, social, emotional, familial, career, cognitive, intellectual, moral and spiritual development from birth through adolescence. The course examines the historical and contemporary diversity issues impacting childhood and adolescent development. Prerequisite: PY 1310 (Excluding Education Majors). (Offered every Fall semester in the Traditional Program)

3330 Behavioral Statistics

The study of the statistical approach to behavior analysis and how it applies to the fields of behavioral science. To provide a working knowledge of descriptive and inferential statistics and probability theory. Prerequisites: Six semester hours of Psychology and Instructor's Consent. (Offered every third semester)

3340 Theories of Personality

An advanced critical study of the major historical, contemporary, and emerging theories of personality. The course examines (a) the basic concepts and principles of each theoretical perspective; (b) the application of each theoretical perspective; and (c) research on each theoretical perspective. Prerequisite: PY 1310 and Instructor's Consent. (Offered every third semester)

3350 Research Methods in Psychology

An introduction to research methods and strategies used to gather data for behavioral science research. Students will participate in the planning, collecting and analysis of material. One main focus of the class is developing and writing research reports as required by the American Psychological Association. Prerequisite: PY 1310 and Instructor's Consent. (Offered every third semester)

3360 Social Psychology (SY 3360)

An examination of the behavioral consequences of group and individual interaction. Surveys such topics as attitude formation and change, group structure, media influence, and social interaction. Prerequisite: PY 1310 & SY 2328 and Instructor's Consent (Offered every third semester)

3380 Psychology of Learning

An introduction to the basic principles of psychology applied to the educational environment and the

process of learning. Emphasis is on exploring the theoretical foundation and the pragmatic implications found in the psychology of learning. Prerequisite: PY 1310 (Excluding Education Majors) and PY 3300 or PY 3310. (Offered every Spring semester in the Traditional Program)

3385 Behavior Modification Theories

A comprehensive and practical study of both the principles of behavior modification and guidelines for their application. The course will provide a balance between theories, research, and practice, including both applied research and intervention techniques. Prerequisites: 9 hours of Psychology including PY 1310. (Offered every third semester)

4305 Motivational Aspects of Coaching Theory (PE 4305)

A survey of the research and literature related to modern coaching with particular emphasis on motivation and emotion as foundations of behavior along with whole-part learning, anxiety, attribution, social facilitation and person-group perceptual processes. Prerequisite: Instructor's Consent (Offered Spring Semester of even numbered years)

4306 Psychological Profiling

An introduction to the field of psychological research that attempts to gain insight into criminal thought processes, motivations, and behavior. Prerequisite: PY 1310 and Instructor's Consent (Offered on demand)

4310 Abnormal Psychology

The study of behavior disorders as classified in the DSM IV. Focusing on the definition, diagnosis, causes and treatment. Prerequisite: PY 1310 and Instructor's Consent (Offered every third semester)

4320 Psychological Assessment

A survey of the theory and techniques of item construction in psychological testing. Selection, evaluation, administration, scoring, interpretation and uses of tests of intelligence, interests, personality aptitude and social adjustment. Prerequisites: PY 1310 and 9 additional hours in psychology or counseling. (Offered every third semester)

4125 Experimental Psychology Lab

This laboratory class seeks to assimilate experimental experiences in the behavioral and physiological aspects of Psychology. This laboratory is normally taught in conjunction with PY 4325 Experimental Psychology or PY 4330 Physiological Psychology. This laboratory may be repeated as needed. PY 1310 and 9 hours in psychology or counseling. (Offered every third semester).

4325 Experimental Psychology

The study, design, and conduct of classic experimental approaches to gain a deeper understanding of psychological principles/theories. The conceptualization, formulation, and implementation of experimental investigative approaches to current avenues and considerations in psychological thought and theory. Prerequisite: PY 1310 and 9 hours in psychology or counseling. (Offered every third semester).

4330 Physiological Psychology

A study of the relationship of biological factors (mostly brain activity) and behavior featuring how aspects of the brain such as neurotransmitters and neuro-anatomy relate to "real" psychological topics such as language, learning, anxiety, aggression, depression and schizophrenia.

Prerequisite: PY 1310 and BIO 1300 or BIO 1301 and Instructor's Consent (Offered every third semester)

4340 History and Systems

An examination of the historical sources of psychology and the relationship to existing schools of thought. Prerequisites: 1310 and 9 hours in psychology. (Offered every third semester)

4345 Professional Ethics in Behavioral, Family, & Social Sciences (COU/SY 4345)

An in-depth study of the theories and principles of ethics and moral development and the impact of these upon individuals, families, communities, professional, and public decisions/policies. The study will also exam the relevant dilemmas faced in the delivery of professional behavioral, family, and

social services to individuals, families, and groups in today's health-care systems. Prerequisite: Classification as a junior or higher and Instructor's Consent. (Offered every third semester)

4350 Field Experience in Psychology (COU/SY 4350)

Supervised experience or research for qualified juniors or seniors with a major or emphasis in Psychology. Prerequisite: Permission of the instructor. (Offered every Fall semester)

4390 Internship and Pre-professional Seminar (COU/SY 4390)

This course is a Pre-professional course, designed to assist the student in exploring the discipline of counseling, psychology, and Sociology through clinical and research experience under the supervision of an experienced professional. Prerequisite: Instructor's Consent (Offered every Spring semester)

SPECIAL COURSES

2099 Individualized Study

The course is for introductory level focused study in psychology. The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. PY 2099 is open to sophomores only. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by dean. Prerequisite: Instructor's Consent PY 1310 (Offered on demand)

3099 Individualized Study

The course is for advanced level focused study in psychology. The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. PY 3099 is open to juniors and seniors only. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by dean. Prerequisite: Instructor's Consent and PY 1310. (Offered on demand)

4099 Individualized Study

The course is for Pre-professional level focused study in psychology. The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. PY 4099 is open to seniors only. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by dean. Prerequisite: Instructor's Consent and PY 1310. (Offered on demand)

Courses in Sociology (SY)

Courses in Sociology are offered in support of several majors and areas of concentration in Social and Behavioral Science.

2328 Introduction to Sociology

An introduction to the field, including a study of social groups, culture, community and family. (Offered every Fall in the AAA and Traditional Programs)

2390 Introduction to Interpersonal and Family Conflict and Violence (COU 2390)

This course will provide an introductory study of the problems and the effects of family violence and examine current societal responses to this increasing problem. It is designed to dispel the many myths that surround the various types of family violence. (Offered on demand in the Adult Programs)

3311 Sociological Concepts of the Family (BI 3311/ COU 3311)

A sociologically-based course to provide understanding of the nature and influence of marriage and family relations in various cultures. (Offered every semester in the Traditional Program)

3312 Marital and Family Theory (COU 3312)

Introduction to systems, social learning, and psychodynamic marital theory. Attention given to

dysfunctional manifestations within family systems and factors related to family strengths.

Prerequisite: Permission of the Instructor. (Offered every Spring semester in Traditional Program)

3329 Sociological Theory

A study of the major contributions to the foundations and theories of the discipline of sociology.

Prerequisite: SY 2328. (Offered every Fall in the AAA and Traditional Programs)

3330 Introduction to Social Work

An introduction to the philosophy and practice of social work. (Offered every Spring semester in the AAA Traditional Programs)

3331 Social Welfare and Social Problems

A social work course emphasizing social welfare programs and the major social problems of contemporary America. (Offered every Spring in the AAA and Traditional Programs)

3360 Social Psychology

An examination of the behavioral consequences of group and individual interaction. Prerequisite: PY 1310 or SY 2328. (Offered Spring 06, Fall 07, and Spring 09 in Traditional Program)

3390 Interpersonal and Family Conflict and Violence (COU 3390)

This course will provide students with an in-depth study of the problems of violence in families including spouse abuse, child abuse, elder abuse, as well as the dynamics and dangers of violent relationships. The study will examine the root causes of family violence and the devastation, multigenerational effects of violence on its victims and society. Students will study current societal responses to family violence including protection services, treatment programs, legal defense strategies, and current legislation. (Offered Spring 07, and Fall 08 in the Traditional Program)

4345 Professional Ethics in Behavioral, Family, & Social Sciences (PY/COU 4345)

An in-depth study of the theories and principles of ethics and moral development and the impact of these upon individuals, families, communities, professional, and public decisions/policies. The study will also exam the relevant dilemmas faced in the delivery of professional behavioral, family, and social services to individuals, families, and groups in today's health-care systems. Prerequisite: Classification as a junior or higher. (Offered Spring 06, Fall 07, and Spring 09 in the Traditional Program)

4350 Field Experience in Marriage and Family Therapy (PY/COU 4350)

Supervised experience or research for qualified juniors or seniors with a major or emphasis in Marriage and Family Therapy. Prerequisite: Permission of the instructor. (Offered every Fall semester in the Traditional Program)

4390 Internship and Pre-professional Seminar (PY/COU 4390)

This course is a Pre-professional course, designed to assist the student in exploring the discipline of counseling, psychology, and Sociology through clinical experience under the supervision of an experienced professional. (Offered every Spring in the Traditional Program)

SPECIAL COURSES

2099 Individualized Study

The course is for introductory level focused study in sociology. The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. SY 2099 is open to sophomores only. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by dean. Prerequisite: Instructor's Consent SY 2328 (Offered on demand)

3099 Individualized Study

The course is for advanced level focused study in sociology. The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. SY 3099 is open to juniors and seniors only. May

be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by dean. Prerequisite: Instructor's Consent and SY 2328. (Offered on demand)

4099 Individualized Study

The course is for pre-professional level focused study in sociology. The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Course includes conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. SY 4099 is open to seniors only. May be repeated for credit. Number of credit hours awarded (1-3) will be set by department head and approved by dean. Prerequisite: Instructor's Consent and SY 2328. (Offered on demand)

COLLEGE OF BUSINESS AND EXECUTIVE EDUCATION

HARRIS COLLEGE OF BUSINESS & EXECUTIVE EDUCATION

The programs offered in the Harris College of Business are designed to develop and enhance leadership qualities in men and women and prepare them for roles in the business community and the free enterprise system. The College emphasizes the integration of Christian values with traditional business and executive education.

The Harris College of Business offers the Bachelor of Science degree in Business Administration, Management, Business Information Systems and in Information Systems and Technology. Within the Business Administration program, emphases may be taken in Finance, Management or Business Information Systems. Also, within the BACHELOR OF SCIENCE in Business Information Systems an emphasis in E-Commerce is available. These programs prepare students for careers in business, information systems, finance and management as well as graduate work in business.

The Harris College of Business offers innovative programs geared to adult students. An innovative **Executive Bachelor of Business Administration** (BBA) is offered to executives, managers, supervisors, and other professionals. Also, the **Bachelor of Science in Management of Human Resources** (MHR) is offered for adults. Both of these programs are designed for students having two years of prior college, and enable them to complete the baccalaureate degree on a schedule convenient for them. Most adult classes are scheduled in the evening or on the weekend. The Harris College of Business also offers a Master of Science in Management, described in a separate graduate programs catalog.

The Harris College of Business also offers **electives in general Business Administration, and Business Information Systems with the two-year Associate of Arts degree**. These two-year programs are offered at the extension centers and provide a broad-based exposure to the liberal arts complemented by business courses to enhance learning horizons. These programs address the grassroots of learning while relating to a modern-day, real-world business environment.

The Harris College of Business operates within a highly student-oriented environment. The goal of the Harris College of Business and its instructors is to graduate students interested in what an education enables them **to be** as well as what it enables them **to do**.

TRADITIONAL BUSINESS PROGRAMS

Bachelor of Science in Business Administration

The BACHELOR OF SCIENCE in Business Administration is a traditional broad-based program primarily designed to offer a versatile education in business administration.

Program Objectives

- Provide exposure to a common body of knowledge across the business disciplines.
- Prepare the students for strategic decision making in business entities.
- Develop effective oral and written communication skills appropriate to a business environment.
- Provide an education that incorporates a distinctly Christian perspective on ethical issues and related concerns arising in specific business and/or information systems course content areas.
- Prepare students to secure employment within the business field.
- Prepare students to pursue graduate studies in business or related professional fields.
- Equip students with a calculus background sufficient to solve certain common types of problems in a business context.
- Prepare students to analyze and interpret financial data vital to administering a business enterprise.

In addition to the general BACHELOR OF SCIENCE in Business Administration, **emphases** are offered in **Business Information Systems, Finance** and **Management**. For students interested in specializing in these area, these concentrations provide an in-depth academic exposure to the respective fields. They prepare students for specialized careers in management, finance and information systems. (These emphases are available only to those seeking the general Business Administration degree.)

Precise statements of program requirements for all BACHELOR OF SCIENCE in Business Administration degrees are provided on the following pages.

DEGREE PLANS IN BUSINESS

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION – GENERAL

(Traditional Daytime Program Only)

Core Curriculum Requirements	54-58
Christian Literacy	(8/12)
Life of Christ	2/3
Book of Acts	2/3
Pentateuch	2/3
Bible elective (2 or 3 hours)	2/3
Cultural Heritage Literacy	(12)
Western Cultural Heritage (HU 1310; 1320 and 2320)	9
American Cultural Heritage (HY 2320)	3
Mathematical and Scientific Literacy	(10)
Mathematics (MH 1340 Business Calculus or higher)	3
Natural Science	3
Physical Science	3
Natural or Physical Science Lab	1
Information and Communication Literacy	(15)
Composition and Literature	
English Composition I and	6
English/American Literature (EH 2301 or 2303 or	3
Communication: Speech Communication	3
Technology: Computer Applications	3
Personal and Social Literacy	(9)
Physical Education PE 1300	3
PE Activity Courses (two courses at 1 semester hour each)	2
Freshman Experience	1

Social or Behavioral Science: Macroeconomics.....	3
Professional and Major Field	
Required Business Courses:	51
ACF 3302 Managerial Accounting.....	3
ACF 4310 Managerial Finance.....	3
BA 2301 Principles of Accounting.....	3
BA 2302 Principles of Accounting.....	3
BA 2304 Microeconomics.....	3
BA 2305 Business Mathematics.....	3
BA 3310 Professional Writing & Communications.....	3
BA 3340 Business Statistics.....	3
BA 3380 Legal Environment of Business.....	3
BA 3381 Legal Environment of Business.....	3
BA 4380 Business Policy and Strategy.....	3
BIS 3300 Database Management.....	3
BIS 3320 Business Spreadsheets & Graphics.....	3
EC/ACF 2310 Personal & Consumer Finance.....	3
MN 3300 Principles of Management.....	3
MN 4360 Organizational Behavior.....	3
MKT 3310 Principles of Marketing.....	3
Christian Literacy.....	10—12
Marriage and Family.....	3
Christian Cultural Heritage.....	3
Upper Level Textual Electives (2 courses at 2/3 semester hrs each.....)	4/6
Electives (Can be used to satisfy emphasis requirements, if applicable).....	5
Total Minimum hrs. for graduation.....	120—126

NOTES: Forty-eight (48) upper level hours are required for graduation if upper level Bible courses are taken for 3 hours; forty-four (44) upper level hours are required if upper level Bible courses are taken for 2 hours. See section on Graduation Requirements for other requirements. Macroeconomics is a requirement for graduation for all business majors. Business Calculus (or Calculus I), Business Mathematics, Personal & Consumer Finance, Accounting I and Accounting II should be completed by the end of the sophomore year.

Course Requirements for Bachelor of Science in Business Administration with Specific Emphases

Bachelor of Science in Business Administration	
<u>With BIS Emphasis:</u>	15*
BIS 2376 BASIC Programming.....	3
BIS 3386 Advanced Programming: Visual.....	3
BIS 4320 Systems Analysis and Design.....	3
BIS 4340 Web Page Architecture.....	3
BIS 4390 Seminar in Information Systems.....	3
Total Hrs. required for graduation.....	130-136

*Up to 5 hours may be fulfilled as Business electives.

Bachelor of Science in Business Administration	
<u>With Finance Emphasis:</u>.....	12*
ACF 4300 Investments.....	3
ACF/EC 4320 Managerial Economics.....	3
ACF 4330 Financial Markets & Institutions.....	3
EC/ACF 2310 Personal & Consumer Finance.....	3
(satisfied as required Business course)	

Total Hrs. required for graduation.....	127-133
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*Up to 5 hours may be fulfilled as Business electives.

Bachelor Of Science in Business Administration	
With Management Emphasis:	12*
MN 3325 Personnel/HR Management	3
MN 4390 Readings in Management	3
MN 4395 Seminar in Management	3
MN 4320 Marketing Management.....	3
Total Hrs. required for graduation	127-133

*Up to 5 hours may be fulfilled as Business electives.

BACHELOR OF SCIENCE IN MANAGEMENT
(Traditional Daytime Program Only)

The BACHELOR OF SCIENCE in Management is a traditional broad-based program primarily designed to offer a versatile education in management.

Program Objectives

- Provide exposure to a common body of knowledge across the business disciplines.
- Prepare the students for strategic decision making in business entities.
- Develop effective oral and written communication skills appropriate to a business environment.
- Provide an education that incorporates a distinctly Christian perspective on ethical issues and related concerns arising in specific business and/or information systems course content areas.
- Prepare students to secure employment within the business field.
- Prepare students to pursue graduate studies in business or related professional fields.
- Provide a foundation for dealing with personnel and human resource management related issues.
- Expose students to leading trends and emerging ideas in the field of management.

Core Curriculum Requirements	54-58
Christian Literacy	(8/12)
Life of Christ (BI 1211/1311).....	2/3
Book of Acts (BI 1214/1314).....	2/3
Pentateuch (BI 2202/2302)	2/3
Cultural Heritage Literacy	(12)
Western Cultural Heritage (HU 1310; 1320 and 2320).....	9
American Cultural Heritage (HY 2320)	3
Mathematical and Scientific Literacy	(10)
Mathematics: MH 1340 Business Calculus or higher	3
Natural Science	3
Physical Science	3
Natural or Physical Science Lab	1
Information and Communication Literacy	(15)
Composition and Literature	
English Composition I and II.....	6
English/American Literature (EH 2301 or 2303 or	3
Communication: Speech Communication.....	3
Technology: Computer Applications	3
Personal and Social Literacy	(9)
Physical Education: Lifetime Fitness (PE 1300).....	3
PE Activity Courses (two courses at 1 semester hour each	2
Freshman Experience	1
Social Science: Macroeconomics.....	3

Professional and Major

Required Business Courses60

ACF 4310 Managerial Finance.....	3
BA 2301 Principles of Accounting.....	3
BA 2302 Principles of Accounting.....	3
BA 2304 Microeconomics.....	3
BA 2305 Business Mathematics.....	3
BA 3310 Professional Writing & Communications.....	3
BA 3340 Business Statistics.....	3
BA 3380 Legal Environment of Business.....	3
BA 3381 Legal Environment of Business.....	3
BA 4380 Business Policy and Strategy.....	3
BIS 3300 Database Management.....	3
BIS 3320 Business Spreadsheets & Graphics.....	3
EC/ACF 2310 Personal & Consumer Finance.....	3
MN 3300 Principles of Management.....	3
MN 3325 Personnel/HR Management.....	3
MN 4320 Marketing Management.....	3
MN 4360 Organizational Behavior.....	3
MN 4390 Readings in Management.....	3
MN 4395 Seminar in Management.....	3
MKT 3310 Principles of Marketing.....	3

Christian Literacy.....10-12

Marriage and Family.....	3
Christian Cultural Heritage.....	3
Upper Level Textual Electives (2 courses at 2/3 semester hrs each.....)	4/6

Total Minimum hrs. for graduation 124-130

NOTES: Forty-eight (48) upper level hours are required for graduation if upper level Bible courses are taken for 3 hours; forty-four (44) upper level hours are required if upper level Bible courses are taken for 2 hours. See section on Graduation Requirements for other requirements.

Macroeconomics is a requirement for graduation for all business majors.

Finite Math, Business Mathematics, Personal & Consumer Finance, Accounting I and Accounting II should be completed by the end of the sophomore year.

Bachelor of Science in Business Information Systems

The Business Information Systems program is designed to bridge the gap between traditional computer science and business programs. There is indeed an urgent need for professionals able to analyze, create, communicate, store, retrieve, control, and dispose of information in today's business environment. The emphasis in this program is on business computing concepts and a study of sophisticated application software.

Program Objectives

- Provide exposure to certain business disciplines to enable the student to effectively perform an information systems role in a business environment.
- Equip the student to perform a broad range of essential functions within an information systems environment (e.g., using sophisticated application software to collect, manage and analyze data; acquiring programming skills in one or more languages; analyzing and designing systems).
- Prepare the student to make strategic level decisions specifically within the information systems context for business entities
- Develop effective oral and written communication skills appropriate to a business environment.
- Provide an education that incorporates a distinctly Christian perspective on ethical issues and related concerns arising in specific business and/or information systems course content areas.
- Prepare students to secure employment within the field of information systems.

- Prepare students to pursue graduate studies in information systems or business.

Bachelor of Science in Business Information Systems
Traditional Daytime Program Only*

Core Curriculum Requirements	54-58
Christian Literacy	(8/12)
Life of Christ (BI 1211/1311)	2/3
Book of Acts (BI 1214/1314)	2/3
Pentateuch (BI 2202/2302)	2/3
Bible elective (2 or 3 hours)	2/3
Cultural Heritage Literacy	(12)
Western Cultural Heritage (HU 1310; 1320 and	9
American Cultural Heritage	3
Mathematical and Scientific Literacy	10
Mathematics (MH 1340 Business Calculus or higher)	3
Natural Science	3
Physical Science	3
Natural or Physical Science Lab	1
Information and Communication Literacy	(15)
Composition and Literature	
English Composition I and II (EH 1301 & 1302)	6
English/American Literature (EH 2301 or 2303 or 2304)	3
Communication: Speech Communication (EH 1303)	3
Technology: Computer Applications (CA 1302)	3
Personal and Social Literacy	(9)
Physical Education: Lifetime Fitness (PE 1300)	3
PE Activity Courses (two courses at 1 semester hour each)	2
Freshman Experience (FE 1111)	1
Social or Behavioral Science: Macroeconomics (BA 2303)	3
Professional and Major	
Required BIS/Business Courses	57
ACF 4310 Managerial Finance	3
BA 2301 Principles of Accounting	3
BA 2302 Principles of Accounting	3
BA 2305 Business Mathematics	3
BA 3310 Professional Writing & Communications	3
BA 3340 Business Statistics	3
BIS 2376 BASIC Programming	3
BIS 3300 Database Management	3
BIS 3320 Business Spreadsheets	3
BIS 3340 Microcomputer Accounting	3
BIS 3386 Advanced Programming: Visual	3
BIS 4320 Systems Analysis & Design	3
BIS 4340 Web Page Architecture	3
BIS 4345 Advanced Programming	3
BIS 4380 Internship/Project in	3
BIS 4390 Seminar in Information Systems	3
EC/ACF 2310 Personal & Consumer Finance	3
MN 3300 Principles of Management	3
MKT 3310 Principles of Marketing	3
Christian Literacy	10-12
Marriage and Family (BI 3311)	3
Christian Cultural Heritage (BI 4311)	3
Upper Level Textual Electives (2 courses at 2/3 semester hrs each)	4/6

Total Minimum hrs. for graduation 121-127

NOTES: Forty-eight (48) upper level hours are required for graduation if upper level Bible courses are taken for 3 hours; forty-four (44) upper level hours are required if upper level Bible courses are taken for 2 hours. See section on Graduation Requirements for other requirements.

Macroeconomics is a requirement for graduation for all business majors.

Finite Math, Business Mathematics, Personal & Consumer Finance and Accounting I and Accounting II should be completed by the end of the sophomore year.

The vast majority of the computer courses are available during daytime hours only and only in a traditional classroom setting (i.e., not online).

Course Requirements for Bachelor Of Science In Business Information Systems

With E-Commerce Emphasis 12*

BIS 3387 Advanced Programming3

BIS 3388 Database Programming3

BIS 4345 Advanced Programming3

BIS 4395 Seminar in E-Commerce3

Total Minimum hrs. for graduation 133—139

Information Systems & Technology

The BACHELOR OF SCIENCE in Information Systems & Technology (IST) is an interdisciplinary program that builds upon various disciplines within the College of Business and incorporates a technological perspective in its curricular offerings. The technological aspect draws from work place technology, management technology, multi-media technology and integrates them with Information Systems. The aim of the program is to equip students with both the practical skills to manage the technology in place and the theoretical background to guide the expansion of the organization’s information systems operations. The program incorporates a highly practical approach to computing by offering hands-on courses that prepare students to begin work with mid-size companies with little or no additional training. Students are provided with a day-to-day operational perspective so they have the skills and expertise to undertake operational tasks and projects.

Program Objectives

- Equip the student to perform a broad range of essential functions within an information systems environment (e.g., using sophisticated application software to collect, manage and analyze data; acquiring programming skills in one or more languages; analyzing and designing systems).
- Prepare the student to make strategic level decisions specifically within the information systems context for organizations.
- Develop effective oral and written communication skills appropriate to a business environment.
- Provide an education that incorporates a distinctly Christian perspective on ethical issues and related concerns arising in specific business and/or information systems course content areas.
- Prepare students to secure employment within the field of information systems.
- Prepare students to pursue graduate studies in information systems or business.

BACHELOR OF SCIENCE IN INFORMATION SYSTEMS & TECHNOLOGY

(Traditional Daytime Program Only)*

Core Curriculum Requirements	54—58
Christian Literacy	(8/12)
Life of Christ (BI 1211/1311)	2/3
Book of Acts (BI 1214/1314)	2/3
Pentateuch (BI 2202/2302)	2/3
Bible elective (2 or 3 hours)	2/3
Cultural Heritage Literacy	(12)
Western Cultural Heritage (HU 1310; 1320 and 2310)	9
American Cultural Heritage (HY 2320)	3
Mathematical and Scientific Literacy	(10)
Mathematics (MH 1340 Business Calculus or higher)	3
Natural Science	3
Physical Science	3
Natural or Physical Science Lab	1
Information and Communication Literacy	(15)
Composition and Literature	
English Composition I and II (EH 1301 & 1302)	6
English/American Literature (EH 2301 or 2303 or 2304)	3
Communication: Speech Communication (EH 1303)	3
Technology: Computer Applications (CA 1302)	3
Personal and Social Literacy	(9)
Physical Education: Lifetime Fitness (PE 1300)	3
PE Activity Courses (two courses at 1 semester hour each)	2
Freshman Experience (FE 1111)	1
Social Science: Macroeconomics (BA 2303)	3
Professional and Major Required Courses	48
BA 2305 Business Mathematics	3
BA 3340 Business Statistics	3
BIS 2376 BASIC Programming	3
BIS 3300 Database Management	3
BIS 3320 Business Spreadsheets	3
BIS 3386 Advanced Programming: Visual	3
BIS 4320 Systems Analysis & Design	3
BIS 4340 Web Page Architecture	3
EC/ACF 2310 Personal & Consumer Finance	3
EH 3315 Technical Writing	3
IST 3310 Principles of Information Systems & Technology	3
IST 3315 Network Management	3
IST 3325 Technological Configuration & Troubleshooting	3
IST 4380 Internship/Project in Information Systems & Technology	3
IST 4390 Seminar in Information Systems & Technology	3
MN 3300 Principles of Management	3
Electives in Major	6
6 hours from BIS	
Christian Literacy	10-12
Marriage and Family (BI 3311)	3
Christian Cultural Heritage (BI 4311)	3
Upper Level Textual Electives (2 courses at 2/3 semester hrs each)	3
Total Minimum hrs. for graduation	121-127
NOTES: Forty-eight (48) upper level hours are required for graduation if upper level Bible courses are taken for 3 hours; forty-four (44) upper level hours are required if upper level Bible courses are taken for 2 hours. See section on Graduation Requirements for other requirements.	

Macroeconomics is a requirement for graduation for all business majors. Finite Math, Business Mathematics and Personal & Consumer Finance should be completed by the end of the sophomore year. The vast majority of the computer courses are available during daytime hours only and only in a traditional classroom setting (i.e., not online).

Associate Of Science Degree Programs

Associate Of Science In Business Administration Degree* (Offered At Extension Campuses Only)

Core Curriculum Requirements**	50—54
Christian Literacy	(8/12)
Life of Christ (BI 1211/1311)	2/3
Book of Acts (BI 1214/1314).....	2/3
Pentateuch (BI 2202/2302)	2/3
Bible elective (2 or 3 hours).....	2/3
Cultural Heritage Literacy	(12)
Western Cultural Heritage (HU 1310; 1320 and 2310).....	9
American Cultural Heritage (HY 2320)	3
Mathematical and Scientific Literacy	(9)
Mathematics (MH 1338 or higher).....	3
Natural Science	3
Physical Science	3
Information and Communication Literacy	(15)
Composition and Literature	
English Composition I and II (EH 1301 & 1302).....	6
English/American Literature (EH 2301 or 2303 or 2304).....	3
(Communication)	
Speech Communication (EH 1303).....	3
Technology	
Computer Applications (CA 1302)	3
Personal and Social Literacy	(6)
Physical Education: Lifetime Fitness (PE 1300).....	3
Social Science: Macroeconomics (BA 2303).....	3
Total Hours for A.S. Degree in Business Administration	68-72

*Note: For this specialized AS degree only the following AS core requirements are waived to provide specialized training in Business Administration.

Associate of Science Core Requirement Credit Hours
 Physical or Natural Science Lab (one science lab required) 1
 Freshman Experience (FE 1111) 1

The two credit hours for these courses were merged into the 18 hours of Professional and Major Field requirements for this degree. The result was a net increase of four to eight total degree hours from the regular Associate of Science degree.

**Additional core classes are required to satisfy admissions requirements for baccalaureate degree programs, including BBA and MHR. Please refer to the appropriate catalog section for specific degree program requirements.

Associate Of Science In Business Information Systems Degree*

(Offered At Extension Campuses Only)

Core Curriculum Requirements**	38—42
Christian Literacy	(8/12)
Life of Christ (BI 1211/1311)	2/3
Book of Acts (BI 1214/1314)	2/3
Pentateuch (BI 2202/2302)	2/3
Bible elective (2 or 3 hours)	2/3
Cultural Heritage Literacy	(6)
Western Cultural Heritage (HU 1310)	3
American Cultural Heritage (HY 2320)	3
Mathematical and Scientific Literacy	(6)
Mathematics (MH 1338 or higher)	3
Information and Communication Literacy	(12)
Composition and Literature	
English Composition I and II (EH 1301 & 1302)	6
Communication Speech Communication (EH 1303)	3
Technology	
Computer Applications (CA 1302)	3
Personal and Social Literacy	(6)
Physical Education: Lifetime Fitness (PE 1300)	3
Social or Behavioral Science: Macroeconomics (BA 2303)	3
Professional and Major Field	
Business Information Systems Major Requirements	33
Principles of Accounting I and II (BA 2301 & 2302)	6
Business Mathematics (BA 2305)	3
Introduction to Finance (BA 2310)	3
Keyboarding and Word Processing (BIS 2300)	3
BASIC Programming (BIS 2376)	3
Survey of Programming (BIS 2378)	3
Introduction to Microcomputer Accounting (BIS 2385)	3
Introduction to Database Management (BIS 2395)	3
Statistics (MH 2340)	3
Total Minimum Hours Required for ASBIS Degree	71/74

*Note: For this specialized AS degree only the following AS core requirements are waived to provide specialized training in BIS.

Associate of Science Core Requirement Credit Hours

Western Cultural Heritage II, III (HU 1320 and 2310) 6

Physical or Natural Science 3

Physical or Natural Science Lab (one science lab required) 1

English/American Literature (EH 2301, 2303, 2304) 3

Freshman Experience (FE 1111) 1

The fourteen credit hours for these courses were merged into the 33 hours of Professional and Major Field requirements for this degree. The result was a net increase of seven to ten total degree hours from the regular Associate of Science degree.

**Additional core classes are required to satisfy admissions requirements for baccalaureate degree programs, including BBA and MHR. Please refer to the appropriate catalog section for specific degree program requirements.

Courses In Accounting & Finance (ACF)

2310 Personal & Consumer Finance (EC 2310)

Managing personal finances; inflation and recession, tax problems, insurance, annuities, credit, budgeting, financial planning, home ownership, bank accounts, investments, and social insurance programs. (Must be eligible to take MH 1338 or higher; BA 2305 *recommended* for those taking this course and majoring in a Business field.)

3302 Managerial Accounting

The collection, interpretation, and use of accounting data in management decisions and business activities. Prerequisite: Grade of C or better in BA 2302.

3310 Intermediate Accounting I

Advanced principles of accounting systems and the analysis of financial data. Prerequisites: Grade of C or better in BA 2302 and MH 1338 or higher.

3311 Intermediate Accounting II

A continuation of ACF 3310. Prerequisite: Grade of C or better in ACF 3310.

3312 Tax Accounting I

Preparation of tax returns. Accounting for income tax purposes. Prerequisite: Grade of C or better in BA 2302.

3313 Tax Accounting II

Specialized tax determinations of individuals, corporations, estates and trusts. Additional emphasis on tax research and compliance. Prerequisite: Grade of C or better in ACF 3312.

3340 Microcomputer Accounting (BIS 3340)

An introduction to automated accounting systems requiring the application of skills attained in Principles of Accounting I and II. Specific emphasis on accounts receivable and payable, general ledger and inventory control. Prerequisites: Grade of C or better in BA 2302; Grade of C or better in CA 1302.

3360 Cost Accounting

Accounting principles and methods applied to job order cost, process cost, and standard cost systems. An emphasis on cost and control. Prerequisite: Grade of C or better in BA 2302.

4300 Investments

Theory, concepts and principles of investment decisions. Portfolio construction and management; investment media; fundamental and technical analysis; tools of investment analysis. Prerequisite: MH 1338 or higher; BA 2305.

4310 Managerial Finance (EC 4310)

A study of financial management including financial markets and intermediaries, corporate taxation, financial statements, budgeting and forecasting techniques, discounting methods and capital budgeting, valuation, cost of capital structure, and capital asset pricing. Prerequisites: BA 2301, 2302, 2303, 2305, 3340, MH 1338 or higher.

4320 Accounting Information Systems (BIS 4320)

The study of the elements of systems analysis with emphasis on structure design, information system life cycle phases, feasibility analysis, input/output design and file design. Prerequisites: CA 1302, BIS 3300, BIS 3320.

4325 Managerial Economics (EC 4325)

Decision theory and criteria for decision making concerning output, pricing, capital budgeting, scale of operation, investment, and inventory control. Attention is also given to concepts of profits, production, and cost functions. This course also emphasizes the quantitative and qualitative application of economic principles to business analysis. Pre-requisites: grades of C or better in: BA 2303, BA 2304, and MH 1338 or higher.

4330 Financial Markets and Institutions.

The student will acquire a working knowledge of major financial markets and institutions, e.g.,

banks, brokerage houses, mutual funds, commodities, exchanges, exchange traded funds (ETF's), and international monetary exchanges. Pre-requisite: MH 1338 or higher.

4341 Advanced Accounting

Advanced accounting theories and methods. Prerequisite: Grade of C or better in ACF 3311.

4350 Government/Not for Profit Accounting

Principles of accounting practices and financial reporting for non-profit entities and governmental units. Grade of C or better in ACF 3311.

4380 Auditing

Principles and procedures in auditing. Professional standards and ethics. Audit report preparation. Practice cases. Prerequisite: Grade of C or better in ACF 3311.

Courses in Business Administration (BA)

1301 Business Principles and Concepts

An introduction to the basic principles of American business and the free enterprise system.

1341 Business Calculus

A course designed specifically for the Business major including basic techniques of differential and integral calculus with applications in business. Prerequisite: Minimum grade of "C" in MH 1340 or appropriate score on ACT math subsection, SAT math section or placement test.

2301 Principles of Accounting I

The structure of accounting. Beginning principles, theory, and practice for service and trading enterprises. Prerequisite: BA 2305

2302 Principles of Accounting II

A continuation of Accounting I. A special emphasis on applications to corporations. The preparation and interpretation of financial data. Prerequisite: Grade of C or better in BA 2301.

2303 Macroeconomics

Study of macroeconomics, economic growth and development, economic systems, unemployment and inflation, circular flow, fiscal instruments, money and banks, monetarism, demand and supply, protectionism, and international economic order. (Must be eligible to take MH 1338 or higher.)

2304 Microeconomics

Study of microeconomics with emphasis on consumer choice, market demand and elasticity, business firm choice, market structures, capital structures, antitrust, regulatory agencies, and international trade. (Must be eligible to take MH 1338 or higher.)

2305 Business Mathematics

Mathematics for personal and business finance. Topics studied include interest, markup, depreciation, discounts, installment loans, and taxes. (Must be eligible to take MH 1338 or higher.)

2309 Introduction to Management

An introduction to management principles, concepts, theory, and practice with focus on the management process.

2310 Introduction to Finance

An introduction to financial markets and intermediaries and capital budgeting tools and techniques.

2311 Introduction to Marketing

An introduction to marketing principles, concepts, theory, and practice with an overview of the primary tools of marketing.

2312 Introduction to Professional Writing

Survey of the fundamentals of business writing. Exposure to drafting essential documents (business letters, memoranda, etc.). Emphasis on basic grammatical principles, clarity and conciseness in writing, organizational skills and paragraph structure.

2380 Business Law I

An introduction to a general body of legal principles and concepts pertaining to business including contracts, sale of goods, consumer protection, bailment's, agency and employment, estate planning, and business organization and regulation.

2381 Business Law II

A continuation of BA 2380–Business Law I.

3310 Professional Writing and Communications

Professional writing concepts. Emphasis on style, organization and mechanics. Focus on a multitude of business communications concepts. Prerequisite: CA 1302 and minimum grade of “C” in EH 1302.

3340 Business Statistics (EC 3340, Economics & Statistics)

Provides a statistical background through study and review of general statistical theories and techniques including probability, frequency distribution, sampling, hypothesis testing, correlation and regression. Prerequisite: BA 2305. Recommended: MH 1338 or higher.

3380 Legal Environment of Business I

Structure and evolution of business law. Legal principles and social forces in government, business, and society. Overview of court system. Studies in contracts and torts.

3381 Legal Environment of Business II

Studies in the Uniform Commercial Code: Overview of Article 2 (Sales) and Article 9 (Secured Transactions). Prerequisite: BA 3380.

4380 Business Policy and Strategy

The formulation and application of policies and programs pertaining to the business enterprise. Focus on multiple functional areas with business. Prerequisites: ACF 4310; BA 2301, 2302, 2303, 2305, 3340; MN 3300; MKT 3310; MH 1338 or higher.

BA 4390 Business Internship

A structured, supervised work experience in a business or a public sector entity.

SPECIAL COURSES**2099/3099 Individualized Study**

The course may involve a systematic reading program, library research, laboratory project, studio work, field study or creative expression. Conferences or tutoring as required, but no formal lectures or recitations. Quizzes, tests, and examinations as may be appropriate. BA 2099 is open to sophomores only; BA 3099 is open to juniors and seniors. Number of credit hours awarded (1-3) will be set by the department head and requires formal approval of the Associate Dean of the College of Business.

Courses in Business Information Systems (BIS)**2300 Keyboarding/Word Processing**

An introduction to word processing techniques and concepts including familiarity and speed with the keyboard.

2376 BASIC Programming (IST 2376)

A detailed study of the BASIC language and the fundamental concepts of programming inclusive of system procedures, creating loops and controlling locations, nested loops, strings, arrays, subroutines, sequential files, random access files and debugging. Focus on Microsoft Visual BASIC. Prerequisite: CA 1302.

2378 Survey of Programming

An overview of the “C” language with emphasis on structures, branching and command operations. Prerequisite: BIS 2376.

2385 Introduction to Business Spreadsheets

An introduction to microcomputer spreadsheets using the Windows XP and onward platforms. Prerequisite: CA 1302.

2390 Introduction to Microcomputer Accounting

An introduction and overview of accounting techniques using Windows XP and onward platforms. Prerequisites: CA 1302, BA 2301.

2395 Introduction to Database

An introduction to Microsoft Access for Windows XP and onward software packages with focus on entering, storing, revising, and retrieving data. Prerequisite: CA 1302.

3300 Database Management (IST 3300)

“Hands-on” database concepts using micro-computers. Learn to enter, store, retrieve and revise information like purchase orders, financial statements, salespersons’ records, etc. Development of cross-reference skills by department or job or as the situation requires. Introduction to data relationships. Focus on Windows XP and onward operating systems; specific focus on Microsoft Access. Curriculum designed for Certified Microsoft Office User -Specialist (MOUS). Prerequisites: BA 2305, CA 1302.

3310 Principles of Information Systems & Technology (IST 3310)

An in-depth review of Information Systems from a technological perspective. Reflection upon the integration of Information Systems and Technology. An overview of Information Systems as it impacts the “human side of enterprise”.

3320 Business Spreadsheets (IST 3320)

Learn to access, analyze and modify voluminous financial, accounting and marketing data instantaneously and the use of the multiple variables like income statements, balance sheets, sales reports and projects. Graphic presentation of existing and projected data in multi-dimensional formats. Overview of financial and statistical functions. Specific emphasis on Microsoft Excel for Windows XP and onward. Curriculum designed for Certified Microsoft Office User -Specialist (MOUS). Prerequisites: BA 2301, BA 2305, CA 1302, MH1338 or higher.

3340 Microcomputer Accounting

An introduction to automated accounting systems using Peachtree Accounting for Windows XP and onward, while applying skills attained in Principles of Accounting. Specific emphasis on accounts receivable and payable, general ledger and inventory control. Prerequisites: BA 2301, BA 2302, BA 2305, CA 1302.

3386 Advanced Programming: Visual BASIC (IST 3386)

Survey of the Visual BASIC programming language inclusive of variables and operators, decision structures, loops and timers, object properties, preferred user interface, special effects and use of modules and procedures. Prerequisites: CA 1302, BIS 2376, MH 1338.

3387 Advanced Programming: JAVA

A study of the JAVA programming language using methods, classes and objects. Focus on object concepts, input, selection, repetition, arrays and strings and applets. Prerequisite: BIS 2376.

3388 Database Programming

A problem solving approach to learning advanced database skills. Covers automating forms with Visual Basic and VB applications to Access 2007 (and later versions) and connecting databases to the web. Prerequisites: BIS 3300, BIS 2376.

4320 Systems Analysis and Design (IST 4320)

The study of the elements of systems analysis with emphasis on structure design, information system life cycle phases, feasibility analysis, file design, and project management tools. Prerequisites: CA 1302, BIS 3300, BIS 3320.

4340 Web Page Architecture (IST 4340)

Planning and creating web sites, navigation techniques, hyperlinks, multimedia and themes,

bookmarks and forms, and search engines. Use of Dreamweaver software. Prerequisites: CA 1302, BIS 3386, MH 1338 or higher.

4345 Advanced Programming: HTML

An in-depth reviewing of HTML with emphasis on creating web documents using HTML. Emphasis on web design. Prerequisites: BIS 2376, BIS 4340.

4380 Internship/Project in BIS

Supervised work experience in the field of business information systems and/or project as assigned. Prerequisites: BIS 2376; 3300; 3320; 3340; 3386; 4340 and permission of instructor.

4390 Seminar in Information Systems

An overview of current trends in Management Information Systems. A forum for discussion and presentation of current issues in Information Systems. Prerequisites: BIS 2376; 3300; 3320; 3340; 3386; 4340 and permission of instructor.

4396 Seminar in E-Commerce

An overview of current concepts, principles and topics pertaining to e-commerce that include e-marketing, e-management, etc. Prerequisites: BIS 3386, BIS 4340, BIS 4345, BIS 4390.

Course in Computer Applications (CA)

1302 Computer Applications

Overview of terms and concepts of computing. A “hands-on” approach for surveying menu and mouse driven software for word processing, spreadsheets, graphics, presentation, and database management. Primary focus on Windows XP and Microsoft Office applications. Special computer applications as necessary. Core course for most majors.

Courses in Economics (EC)

2310 Personal & Consumer Finance (ACF 2310)

Managing personal finances; inflation and recession, tax problems, insurance, annuities, credit, budgeting, financial planning, home ownership, bank accounts, investments, and social insurance programs. Prerequisites: None (BA 2305 *recommended* for those taking this course and majoring in a Business field.)

3340 Economics and Statistics (BA 3340 Business Statistics)

Provides a statistical background through study and review of general statistical theories and techniques including probability, frequency distribution, sampling, hypothesis testing, correlation and regression. Prerequisite: BA 2305. Recommended: MH 1338 or higher.

4310 Managerial Finance (ACF 4310)

A study of financial management including financial markets and intermediaries, corporate taxation, financial statements, budgeting and forecasting techniques, discounting methods and capital budgeting, valuation, cost of capital structure, and capital asset pricing. Prerequisites: BA 2301, 2302, 2303, 2305, 3340, MH 1338 or higher.

Courses in Information Systems & Technology (IST)

2376 BASIC Programming (BIS 2376)

A detailed study of the BASIC language and the fundamental concepts of programming inclusive of system procedures, creating loops and controlling locations, nested loops, strings, arrays, subroutines, sequential files, random access files and debugging. Focus on Microsoft Visual BASIC. Prerequisite: CA 1302.

3300 Database Management (BIS 3300)

“Hands-on” database concepts using micro-computers. Learn to enter, store, retrieve and revise information like purchase orders, financial statements, salespersons’ records, etc. Development of

cross-reference skills by department or job or as the situation requires. Introduction to data relationships. Focus on Windows XP and onward operating systems; specific focus on Microsoft Access. Curriculum designed for Certified Microsoft Office User -Specialist (MOUS). Prerequisites: BA 2305, CA 1302.

3310 Principles of Information Systems & Technology

An in-depth review of Information Systems from a technological perspective. Reflection upon the integration of Information Systems and Technology. An overview of Information Systems as it impacts the “human side of enterprise”.

3315 Network Management

Configuration of small to medium sized networks, including PCs and servers. Focus on operational aspects of existing networks for smooth functioning. Overview of wireless networks and network security.

3320 Business Spreadsheets (BIS 3320)

Learn to access, analyze and modify voluminous financial, accounting and marketing data instantaneously and the use of the multiple variables like income statements, balance sheets, sales reports and projects. Graphic presentation of existing and projected data in multi-dimensional formats. Overview of financial and statistical functions. Specific emphasis on Microsoft Excel for Windows 2007 and onward. Curriculum designed for Certified Microsoft Office User -Specialist (MOUS). Prerequisites: BA 2301, BA 2305, CA 1302, MH1338 or higher.

3325 Technological Configuration & Troubleshooting

A practical “hands-on” approach to the design and operation of PCs in the workplace today. Emphasis on diagnostics, installation of various components, and troubleshooting of systems to keep them functional and operational.

3386 Advanced Programming: Visual BASIC (BIS 3386)

Survey of the Visual BASIC programming language inclusive of variables and operators, decision structures, loops and timers, object properties, preferred user interface, special effects and use of modules and procedures. Prerequisites: CA 1302, BIS 2376, MH 1338.

4320 Systems Analysis and Design (BIS 4320)

The study of the elements of systems analysis with emphasis on structure design, information system life cycle phases, feasibility analysis, file design, and project management tools. Prerequisites: CA 1302, BIS 3300, BIS 3320.

4340 Web Page Architecture (BIS 4340)

Planning and creating web sites, navigation techniques, hyperlinks, multimedia and themes, bookmarks and forms, and search engines. Use of Dreamweaver software. Prerequisites: CA 1302, BIS 3386, MH 1338 or higher.

4380 Project/Internship in Information Systems & Technology

Supervised work experience in a business or public sector setting and/or completion of appropriate project as assigned.

4390 Seminar in Information Systems & Technology

An overview of current and emergent issues in the areas of Information Systems and Technology.

Courses in Management (MN)

3300 Principles of Management

The functions of management and the applications of management principles in organization. Emphasis on planning, organization, implementation and control. Study of strategic planning, portfolio strategy, group dynamics, motivation, leadership, ethics and management practice.

3310 Small Business Management

In-depth analysis of the key functional areas of a small business. Prerequisite: MN 3300.

3325 Personnel/Human Resource Management

Focus on human resource planning, job analysis, recruiting sources, selection devices, employee training, career development, performance appraisals and compensation administration.

Prerequisite: MN 3300.

4360 Organizational Behavior

Study of the mainsprings of motivation, social systems, work groups, and job satisfaction. Emphasis on leadership and supervision, group dynamics, organizational development, organizational structure and design, communicating relationships, incentive systems, and stress management.

Prerequisite: MN 3300.

4390 Readings in Management

Variable content in the management area. Survey and analysis of a multitude of leading articles in general business management. Prerequisite: MN 3300; Senior status.

4394 International Management

A survey of trends in International business management with a focus on international human resource management. An overview of the global economy. Prerequisite: MN 3300; Senior status.

4395 Seminar in Management

A forum of discussion pertaining to current trends and issues in the management area including re-engineering, restructuring, revitalization, and studying paradigm shifts. Prerequisite: MN 3300; Senior status.

4396 Seminar in E-Commerce

An overview of current concepts, principles and topics pertaining to e-commerce that include e-marketing, e-finance, e-management, etc. Prerequisites: BIS 3386, BIS 4340, BIS 4345, BIS 4390.

Courses in Marketing (MKT)**3310 Principles of Marketing**

A general study of marketing procedures including evaluating target markets, consumer buying behavior, marketing research, product concepts, marketing channels, wholesaling, retailing, distributing, promotion, advertising, and pricing.

4320 Marketing Management

Study and overview of the strategic marketing process including planning, competitive marketing strategy, product life-cycle strategy, multi-dimensional product decisions, pricing and advertising.

Prerequisite: MKT 3310.

EXECUTIVE BUSINESS PROGRAMS

The programs offered in the Harris College of Business & Executive Education are designed to develop and enhance leadership qualities in men and women preparing them for roles in the free enterprise system of the business community. The College emphasizes the integration of Christian values with business in its traditional and executive programs. The Harris College of Business & Executive Education operates within a quality student/teaching oriented environment and adapts a futuristic approach in graduating educated students interested in what an education enables them to be as well as what it enables them to do.

Executive Bachelor of Business Administration (BBA)

The Executive Bachelor of Business Administration is a broad-based program primarily designed to offer a versatile education in business and management within a stipulated time frame of one year (6 Modules). This executive program of study is offered to current and potential executives, professionals, managers and supervisors who have completed two (2) years of college study. Candidates seeking admission to the program are generally expected to be above 23 years of age with at least two (2) years of relevant work experience. This program is geared to enhance the learning horizons of executives by offering a blend of the various courses considered vital for a career in business.

An objective of the Executive BBA program is for it to distinguish itself in many ways: from the quality of its students, the teaching of its faculty, and the leadership/accomplishments of its prospective alumni.

It is our firm determination to maintain a leading role in the education of business professionals by offering them general management education opportunities throughout the various stages of their careers. We strive to maintain high Christian standards that will enable us to earn leadership status in Executive education because of our outstanding faculty, innovative programs, and focus on Christian perspectives.

Our focus is on the most pressing issues facing business and industry. In order to show the dynamic nature of the marketplace we will address the current international and regulatory forces affecting executive decisions. Often, our program participants become a source of vital information for the faculty.

Classes are structured to combine theory with application, thus allowing executives the opportunity to learn from each other as well as from our own distinguished faculty. In general, small class sizes for the management programs are maintained to ensure that each participant receives individual attention.

One of our longtime goals has been the development of a complete and exclusive learning environment for our program participants. The Executive BBA program is designed to bridge the gap between traditional academic programs and Executive education. We invite you to study this catalog in detail and to consider the many benefits of this Executive BBA program.

Program Highlights

In addition to facilitating professional growth and development in a multitude of ways, the BBA program, being totally structured in modules within the semester, has the following advantages:

- Credit for prior undergraduate work at accredited institutions.
- Option of Tuesday/Thursday or Saturday classes for certain groups.
- Completion within one year (50 weeks/3 semesters/6 modules).
- Each semester comprised of 2 modules and each module comprised of 6-7 weeks.
- Each module has four courses, two of which are 3-semester credit hrs. each, one for 1-semester credit hr., and another of 3-semester credit hrs. of directed study.
- Ability to enter program several times during the year. (You may only begin in Module 1, however.)
- Moderate executive tuition package with choice of individualized tuition payment plans.

Program Objectives

- Broaden the student's knowledge and understanding of the current facets of business via a curriculum designated and structured for executive education.
- Improve the student's capacity for effective decision making in organizations.
- Facilitate professional growth by exposure to organizational culture and development of conceptual as well as diagnostic skills.
- Provide a practical understanding of the total enterprise while promoting the process of abstract thought.
- Emphasize objective setting, strategic planning, operational planning and time-management concepts.
- Review multiple organizational structures/design, job designs, and authority relationships.
- Focus on organizational behavior within the managerial dimensions of attitude, personality, perception, learning, roles, norms, and techniques in the management of group dynamics.
- Promote development of interpersonal relationships, along with effective oral and written communications.
- Enhance human resource management skills to achieve high productivity.
- Encourage integration of the Biblical doctrines of Christian perspectives within the value systems of business, professional relationships and the code of conduct in management.
- Gain insights into the basic elements of the marketing concept and its implementation.
- Recognize and understand the environmental variables that influence marketing decisions, activities and strategy formulation.
- Provide an overview of the basic structure of accounting systems and financial analysis from a management perspective.
- Survey the economic environment as it relates to individuals, business and society.
- Analyze and interpret certain information system concepts vital to modern-day business.
- Survey statistical/quantitative methodology in conjunction with problem scenarios that provide insights into managerial decisions.

Admission To BBA

Students who meet the following requirements may apply for admission status:

- minimum GPA of 2.0 on credit hours applied to entrance competencies
- completion of entrance competencies as listed below
- 23 years of age
- two years of relevant work experience

Conditional/provisional admission status may be granted by the BBA Department Director. Such admission exception must be in writing prior to enrollment. **Absolutely no waiver shall be granted by the Director for any student who has less than the minimum 60 hours required entrance competency.**

The Executive BBA Program consists of a total of 120 semester credit hours, that is, suggested 60 hours as an entrance requirement plus 60 hours in the one-year modular program. Any deficiencies in entrance competencies will be evaluated and students having such must fulfill the requirements before they graduate. Such students shall be granted provisional admission. These entrance requirements can be completed at either Faulkner University or any other regionally accredited college and must be completed within two years from the date the student begins the program. At least two years of relevant work experience is highly desirable. A student must maintain a cumulative GPA of 2.0 in order to be awarded the BBA degree.

Students enrolled in Faulkner University's one-year degree completion programs will not be granted permission to simultaneously take core courses. Transfer credit for core requirements will not be accepted from other schools if taken while enrolled in any of Faulkner University's one-year degree completion programs.

Academic Criteria for BBA

The Executive BBA Program, true to its literal implication, is a bachelor's degree program with a stair-step structure similar to the Executive programs offered in block schedules or modules.

While it is designed to adhere to the executive/professional curriculum of Faulkner University in a flexible format, the very essence of this program is its executive orientation. This program provides a unique blend of traditional academics and executive management programs to effectively equip managers, professionals and executives with the knowledge to confront the major issues and problems encountered in the business world.

The program is designed to help students acquire a functional understanding of business organizations as operating systems within the larger system of society. This is accomplished by ensuring that incoming students possess a reasonably strong background in liberal arts.

Faulkner University's executive education programs, including the Executive BBA and MHR, are offered primarily as degree completion programs. Students graduating successfully from such programs are eligible to apply for admission to graduate programs in the College of Business of Faulkner University. Certain graduate Business programs offered by Faulkner University might require additional prerequisites.

Because of the diversity in graduate programs (numerous programs across the nation and in various fields within the broad area of business, related to business, or outside of business) and the variety of entrance competencies for entry therein, it is not feasible for the University to undertake to advise students as to whether their programs of study at Faulkner will satisfy the prerequisites of other studies at other universities. Thus, the student contemplating transfer or graduate work at another institution bears the sole responsibility for ensuring that work done at Faulkner will satisfy the program requirements at a different university.

Executives enrolled in the program are required to take 6 hours in two courses titled *Christian Values and Ethics in Business*, and *The Executive and the Family*. These courses, by studying Biblical passages emphasizing ethics and family values, are to provide a sense of professional responsibility in the acquisition of the abilities to reach conclusions on a carefully reasoned basis, to act with integrity in the face of social/organizational pressure, and to work constructively with others.

Transcripts from all institutions attended are considered in calculation for honors. A Faulkner transcript will show both a Faulkner grade point average (GPA), and an Overall GPA that includes any transfer credit as authorized by the Registrar's Office. However, the final GPA, which will be considered for honors at graduation, will include all Registrar approved credit from all accredited schools attended (technical and academic) in addition to credit awarded by Faulkner University. **Students with an Overall GPA of 3.75 or higher will graduate with honors.**

All requirements of the Executive BBA degree must be completed within four (4) years of the initial enrollment to the program. Students who withdraw from the program, prior to re-entry/re-enrollment must satisfy the requirements based on the current curriculum/catalog including completion/satisfaction of any core requirement deficiencies.

Executive Bachelor of Business Administration (BBA)

Core Curriculum..... 60

Christian Literacy..... (12)

Four lower level courses in Bible (BI 1311; BI 1314; BI 2302 and one BI elective)

Students who transfer in core curriculum requirements for the BBA program can substitute 12 hours in general education courses for this requirement. Students who take courses at Faulkner University to satisfy the core curriculum requirements for the BBA program must take a Bible course within every 15 hours to satisfy the University's Christian Literacy requirement.

Cultural Heritage Literacy (3)

One course in humanities or history will satisfy this requirement.

Mathematical and Scientific Literacy	(9)
Mathematics Requirement (MH 1300 College Math or higher)	3
Natural or Physical Science Requirement	3
Mathematics or Natural or Physical Science	3
Information and Communication Literacy	(6)
<u>Composition Requirement</u>	6
EH 1301 English Composition I	
EH 1302 English Composition II	
A course in computer literacy is recommended for students prior to taking the professional literacy area.	
Personal and Social Literacy	(12)
Social Sciences: Four courses in any social science area such as history, political science, economics, psychology, sociology, anthropology, library science, geography, etc.	
Electives	(18)
Professional Literacy	60
Business Administration Major Requirements	(60)
Module 1	
BBA 3301 Professional Business Writing	3
BBA 3310 Legal Environment of Business	3
BBA 3120 Management and Organization	1
BBA 3320 Directed Study in Management	3
Module 2	
BBA 3330 Survey of Accounting	3
BBA 3340 Survey of Economics	3
BBA 3150 Survey of Marketing	1
BBA 3350 Directed Study in Marketing.....	3
Module 3	
BBA 3360 Financial Management	3
BBA 3370 Christian Values & Ethics in Business	3
BBA 3180 Personnel/Human Resource Management	1
BBA 3380 Directed Study in Human Resource Management	3
Module 4	
BBA 4300 Quantitative Business Analysis	3
BBA 4310 Information Systems for Management	3
BBA 4130 Human Relations in Organizations	1
BBA 4331 Directed Study in Organizational Behavior	3
Module 5	
BBA 4330 The Executive and the Family	3
BBA 4340 Managerial Accounting	3
BBA 4150 International Culture & Business	1
BBA 4350 Directed Study in International Business	3
Module 6	
BBA 4390 Readings in Management	3
BBA 4370 Small Business Management	3
BBA 4180 Business Policy & Strategy	1
BBA 4380 Directed Study in Management Policy	3
Total Minimum Hours Required	120

60 semester hours of upper level courses are required for graduation.
The BBA curriculum as listed above is subject to change.
Transfer credit cannot be accepted for substitution of BBA courses.

COURSE DESCRIPTIONS FOR BBA

Module 1

3301 Professional Business Writing

Review of organizational communication models. Message design for information, persuasion, motivation, attention, clarity, conciseness, accuracy, sincerity, and vividness. Focus on understanding differences in perception and emotional reaction. Integration of specific topics. Involves rigorous writing.

3310 Legal Environment of Business

Overview of structure and evolution of business law. Legal principles affecting social forces in government, business, and society. Survey of legal patterns in general business operations.

3120 Management and Organization

The functions of management and the applications of management principles in organizations. Emphasis on planning, organization, implementation and control. Study of strategic planning, portfolio strategy, group dynamics, motivation, leadership, ethics, and management practice.

3320 Directed Study in Management

An analysis of management concepts covered in BBA 3120, Management and Organization, through appropriate discussion questions, case studies, concept comprehension reviews and video review reports.

Module 2

3330 Survey of Accounting

Overview of the structure of accounting. Beginning principles, theory, and practice for general business. Basic preparation and interpretation of financial data for executives.

3340 Survey of Economics

A general review of economic concepts and systems. Emphasis on how economic forces impact the executive and modern day decision making.

3150 Survey of Marketing

A general review of marketing processes for the executive. Emphasis on how knowledge of marketing research, consumer behavior and product concepts can help business managers develop target markets.

3350 Directed Study in Marketing

Emphasis on practical aspects of forecasting, market survey and target market analysis. An analysis of marketing concepts covered in BBA 3150, Survey of Marketing, through appropriate discussion questions, case studies, concept comprehension reviews and video review reports.

Module 3

3360 Financial Management

A survey of financial management including financial markets, intermediaries, financial statements, budgeting, valuation, cost of capital and capital structure. Focus on their application in the general business environment.

3370 Christian Values & Ethics in Business

An analytical review of corporate ethics addressed from the Biblical standpoint. Focus on code of ethics, integration of "integrity" into corporate cultures, top management commitment to ethics and civic involvement.

3180 Personnel/Human Resource Management

Focus on human resource planning, job analysis, recruiting sources, selection devices, employee training, career development, performance appraisals and compensation administration for managers.

3380 Directed Study in Human Resource Management

Managerial emphasis on manpower planning and performance appraisal process. An analysis of

human resource management concepts covered in BBA 3180, Personnel/Human Resource Management, through appropriate discussion questions, case studies, concept comprehension reviews and video review reports.

Module 4

4300 Quantitative Business Analysis

Broad overview of quantitative tools and techniques used in managerial decision making. Emphasis on optimum use of decision tools and their applications in the general business environment.

4310 Information Systems for Management

An overview of business information systems with focus on managerial decision making. Emphasis on managerial familiarity of modern information systems, terms and applications.

4130 Human Relations in Organizations

The study of organizational development, structure and design along with group dynamics as related to development of executive leadership. Emphasis on problem solving, motivation, productivity, incentive systems, and stress management.

4331 Directed Study in Organizational Behavior

Review of the concepts learned in BBA 4130 Human Relationships in Organizations in relation to current issues facing the executive including the dynamics of change, corporate culture and environment. Focus on leadership skill building through appropriate discussion questions, case studies, concept comprehension reviews and video review reports.

Module 5

4330 The Executive and the Family

Overview of Biblical concepts to broaden learning horizons that would be beneficial to strengthening family ties and relationships that contribute to professional development in today's complex business environment. Emphasis on Christian value systems in organizations.

4340 Managerial Accounting

A survey of the collection, interpretation, and use of accounting data in management decisions and business activities.

4150 International Culture & Business

A survey of trends in international business. Review of policies and forces that impact the role of the management executive in the global economy. Focus on multinational cultures.

4350 Directed Study in International Business

A review and analysis of international business issues covered in BBA 4150, International Culture & Business, through appropriate discussion questions, case studies, concept comprehension and reviews and video review reports.

Module 6

4390 Readings in Management

Variable content in the management area. Survey and analysis of a multitude of leading articles in general business management. Emphasis on the development of the reading comprehension, critical thinking, and analytical/quantitative skills necessary to successful management.

4370 Small Business Management

A survey of the key functional areas of a small business. Focus on the entrepreneur's role and impact in the modern economy.

4180 Business Policy & Strategy

The formulation and application of policies and programs pertaining to the business enterprise. Focus on multiple functional areas within business.

4380 Directed Study in Management Policy

A broad analysis of various strategic management concepts covered in BBA 4180, Business Policy

and Strategy, through appropriate discussion questions, case studies, concept comprehension reviews and video review reports.

Bachelor Of Science In Management Of Human Resources (MHR Executive Program)

The Management of Human Resources degree program is a nontraditional bachelor's degree program designed specifically for the working adult student. Individuals seeking admission to the program are generally expected to be above 23 years of age and to have completed two years of college study with a minimum GPA of 2.0 on suggested entrance competencies. The MHR program is focused on the working adult's professional and educational goals. It is intended to provide an introduction to, and an overview of, the field of human resources management. The program will benefit individuals in fields such as insurance, banking, law enforcement, sales, government, general administration or military service.

The program is designed to be completed in approximately one (1) year and will fit into the working adult's busy schedule. Classes meet one night per week, for three and one-half or four hours each session. Classes generally consist of ten to twenty other adults who share the same motivation and who will become a support group as students attend classes and study together.

Classes are structured to combine theory with application, thus allowing adult students to learn from each other. Classes are offered and taught sequentially, and the material is organized in a manner that adults find preferable, thus maximizing the potential of the participants.

Two components of learning comprise the professional MHR program: coursework and a research project. **Please refer to the MHR Student Handbook for more detailed information on these components.**

First, the student will participate in fourteen courses, or modules, which address pertinent issues and ideas related to the student's success. These sessions provide hands-on, immediate practice on the job. Detailed course descriptions are given later in this catalog. An emphasis on effective interpersonal communications permeates the program. Forty-eight semester hours are earned by completing the MHR modules and directed studies.

Second, with the assistance of an instructor, the student will conduct an applied research project which is designed according to the student's interests. Most students elect to solve a problem directly related to their work.

Program Highlights

In addition to facilitating professional growth and development in a multitude of ways, the MHR program, being totally structured in modules within the semester, has the following advantages:

- Credit for prior undergraduate work at accredited institutions.
- Classes one night per week.
- Total of three Directed Study seminars in the program (on Saturdays).
- Completion within 13 months.
- All classes taken with other motivated and dedicated adults.
- Each module has one course; all courses are offered sequentially.
- Moderate tuition package with choice of individualized tuition plans for the working adult.

Program Objectives

- Facilitate professional growth by exposure to organizational culture and development of conceptual and diagnostic skills via a curriculum designed and structured for executive education..
- Focus on organizational behavior and the managerial dimensions of attitudes, personality, perception, learning, roles, norms, and techniques for managing work groups.

- Enhance the students' knowledge and understanding of the current issues and theories of human resources management.
- To describe concepts and approaches underlying human resources management.
- Recognize various elements that constitute an organization's external and internal environments and their possible impact upon management.
- Identify demographic, cultural and ethical differences occurring within a society, and their implications for management.
- Appreciate the major laws and court decisions affecting equal employment opportunity and affirmative action.
- Explain various factors that must be taken into account when designing a job and how these factors motivate employees.
- Explain the role of communication in management; identify barriers to communication and cite requisites for effective communication.
- Familiarize students with concepts of planning, organizing, staffing, leading and controlling.
- Improve the students' capacity for effective decision making in organizations.
- Provide a practical understanding of the total enterprise and promote abstract thinking.
- Emphasize objective setting, strategic planning, operational planning and time-management concepts.
- Review multiple organizational structures and design, job designs, and authority relationships.
- Promote development of interpersonal relationships and effective oral and written communications.
- Encourage integration of Christian perspectives and Biblical doctrines with value systems, in business, professional relationships and management's code of conduct.
- Survey statistical and quantitative methodology in conjunction with problem scenarios that provide insights into managerial decisions.

Admission To MHR

Students who meet the following requirements may apply for admission status:

- minimum GPA of 2.0 on credit hours applied to entrance competencies
- completion of entrance competencies as listed below
- 23 years of age
- two years of relevant work experience

Conditional/provisional admission status may be granted by the MHR Department Director. Such admission exception must be in writing prior to enrollment. **Absolutely no waiver shall be granted by the Director for any student who has less than the minimum 60 hours required entrance competency.**

The MHR Program consists of a total of 120 semester credit hours. This includes the minimum 60 hours as an entrance requirement, plus 48 hours in the one year modular program. The remaining 12 hours can be earned through coursework, or CLEP testing. Any deficiencies in suggested competencies will be evaluated, and students lacking credit will need to fulfill the requirements before graduation. These entrance requirements can be completed at either Faulkner University or any other regionally accredited college and must be completed within four years from the date the student begins the program. A student must maintain a cumulative GPA of 2.0 in order to be awarded the Bachelor of Science in the Management of Human Resources degree.

Students enrolled in Faulkner University's one-year degree completion programs will not be granted permission to simultaneously take core courses. Transfer credit for core requirements will not be accepted from other schools if taken while enrolled in any of Faulkner University's one-year degree completion programs.

Academic Criteria For MHR

The Management of Human Resources program is an accelerated degree completion program designed to adhere to the liberal arts core curriculum required by Faulkner University, yet be flexible

enough to provide the adult student with the academic foundation to meet the challenges and problems of business or organization management.

The program will provide students with an understanding of business and organizational structure and functioning, increase effectiveness in communication and interpersonal relationships and identify and describe significant life experiences and lessons learned from these experiences.

Adults enrolled in the program are required to take the following three courses, which are worth a total of nine (9) hours: Management and the Family, Biblical Perspectives and Business Ethics and Values. These courses, by emphasizing Biblical principles and studying Biblical passages, are to provide a sense of professional ethics by enabling professionals to acquire the ability to reach conclusions on a carefully reasoned basis, to act with integrity in the face of social and organizational pressure, to work constructively with others, and to appreciate Christian family life.

Faulkner University's executive education programs, including the Executive BBA and MHR, are offered primarily as degree completion programs. Students graduating successfully from such programs are eligible to apply for admission to graduate programs in the College of Business of Faulkner University. Certain graduate Business programs offered by Faulkner University might require additional prerequisites.

Because of the diversity in graduate programs (numerous programs across the nation and in various fields within the broad area of business, related to business, or outside of business) and the variety of entrance competencies for entry therein, it is not feasible for the University to undertake to advise students as to whether their programs of study at Faulkner will satisfy the prerequisites of other studies at other universities. Thus, the student contemplating transfer or graduate work at another institution bears the sole responsibility for ensuring that work done at Faulkner will satisfy the program requirements at a different university.

Although the MHR program provides the student with a bachelor's degree and 48 semester hours of upper-division credit, please note that admission requirements for graduate schools vary extensively. It is possible that some graduate schools may require more than 48 upper division hours for admission.

Students must satisfy the above requirements, pass the courses in the MHR program, maintain a 2.0 grade point average on all work attempted, and pass a Comprehensive Examination in order to receive the Bachelor of Science degree. **See the MHR Student Handbook for further discussion concerning the Comprehensive Examination.**

Transcripts from all institutions attended are considered in calculation for honors. A Faulkner transcript will show both a Faulkner grade point average (GPA), and an Overall GPA that includes any transfer credit as authorized by the Registrar's Office. However, the final GPA, which will be considered for honors at graduation, will include all Registrar approved credit from all accredited schools attended (technical and academic) in addition to credit awarded by Faulkner University. **Students with an Overall GPA of 3.75 or higher will graduate with honors.**

All requirements of the MHR degree must be completed within four (4) years of the initial enrollment to the program. Students who withdraw from the program, prior to re-entry re-enrollment must satisfy the requirements based on the current curriculum/catalog including completion/satisfaction of any core requirement deficiencies.

Academic Advising For MHR

Students should recognize that they have the primary responsibility in planning their own academic program, given the fact that this is a **structured** degree completion program. All students entering the University's executive programs will be given an official evaluation of transcripts, military school **and training, etc.** **Any student lacking in core requirements has a variety of options available to** satisfy these deficiencies: CLEP, additional coursework, etc. The Assessment Center in the Registrar's Office will provide the student with detailed information on these options, and specific courses needed to satisfy core. While the dean of the business school and the academic vice president may make recommendations, the Assessment Center has the responsibility and authority on the evaluation of any and all credit transferred to Faulkner.

The Academic Vice President, the Dean of the College of Business, and the program chair/director stand ready to help with special problems.

Academic Appeal For MHR

If a student has reason to question the decision of an instructor with regard to course content or to a grade received, the student should follow this protocol:

1. The appeal is first made to the instructor of the course.
2. If the student has further concerns, he/she may appeal (in writing) to the Program Director. The Director will investigate the student's concerns and respond.
3. If an appeal is made, the Program Director will forward the appeal to the MHR Academic Review Committee and provide the student with a copy of the final decision.

The MHR Academic Review Committee is comprised of the Director/Chair of the MHR department, the Director/Chair of the BBA department, the Director/Chair of the M.S. in Management department, the Associate Dean of the College of Business, and the Dean of the College of Business and Executive Education.

The primary role of the Committee is to work with operational issues such as grades, conduct, comprehensive exams, and special situations. The Committee deals with plagiarism and/ or complicity though it is not limited to such. If any of the individuals in the committee happens to be the professor who has awarded the grade being appealed, he/she will be replaced in that committee by another credentialed faculty member while the appeal is being addressed.

Academic Misconduct In MHR

Academic misconduct includes but is not limited to plagiarism, falsification on tests and assignments, attempting to take credit for another's work, and abuse or inappropriate behavior toward an instructor or administrator. Inappropriate behavior would include disrespect for an instructor/administrator's authority, calling members of the administration at home with complaints, or any non-professional behavior during an academic session. Aggressive and/or offensive verbal communications with instructors, staff, administrators and/or fellow students will not be tolerated. **Please refer to the MHR Student handbook for additional details.**

Attendance–Classroom–MHR

Regular class attendance is expected of all students and is essential for academic development. In some courses, class interaction and individual participation are such vital parts of the course objective that appreciable absence from class negates the value of the course. An education, being more than the attainment of facts and skills, includes the development of attitudes, appreciations, and understandings that are experienced from the classroom.

The following policies and procedures are to be followed in regard to absences of students:

1. Students are expected to attend class and are responsible for assignments and work missed because of absence, but an instructor is not obligated to permit a student to make up work.
2. One absence is allowed without prior approval of the department chair; however, please note there is some exception to modules 2, 3, and 11. Please refer to the MHR Student Handbook for additional details. The student must have prior approval from the department chair before the second absence. **Regardless** of the reason for an absence (personal illness, family illness, death of family member, work, vacation, etc.), **a student who misses three meetings of any class will receive an automatic "F" in the class.**
3. The handling of other absences and makeup work is at the discretion of individual instructors, but it must be consistent with the program's class attendance policy mentioned in the syllabus distributed at the beginning of the module.
4. Instructors are required to keep an accurate record of class attendance and to notify the Program Director's office at the earliest moment an attendance problem becomes evident.

Please refer to the MHR Student Handbook for additional details.

Comprehensive Examination For MHR

Students receive an MHR Program calendar during registration that contains the date that the written comprehensive examination will be administered. Satisfactory completion of this exam will be required prior to graduation. The results of this exam shall be reported on a Pass or Fail basis only.

The examination shall be comprised of questions, cases, or problem situations which focus the student's energies on the progressive absorption features of the MHR Program. During Semester Three of the MHR program, the students will receive a list of topics relating to the different courses from which the examination will be taken. An informational letter will be sent one to two weeks prior to the examination making known the time and location.

The examination is prepared by members of the Faulkner University College of Business Examination Committee based on topics submitted by instructors teaching in the MHR Program. Answers to the questions or solutions to the problems are to be essay-type and are to be written and completed within the testing session. The examination consists of 6 questions. The questions or problem situations are based on the concepts in the following courses of the MHR program:

- Module 1 MHR 4300 Organizational Behavior
- Module 4 MHR 3310 Statistical Methods & Research
- Module 5 MHR 4310 Management Information Systems
- Module 6 MHR 3320 Effective Interpersonal Relations
- Module 8 MHR 4430 Human Resources Management
- Directed Study 3 MHR 4390 Training & Development of Human Resources

Members of the Examination Committee will evaluate the examination and will assign either a "Pass" or "Fail" Grade. A Pass grade is the equivalent of a numerical grade of 70 or higher on each of the six questions. A Fail grade is the equivalent of a numerical grade of 69 or below on any given question. A grade of Fail requires a retake of the examination. Any question failed must be re-taken before an overall pass grade can be given for successful completion of the comprehension examination. Students will be notified when the re-take examination will be given. The re-take examination may consist of any of the questions listed in the topic areas already given out to the student during Semester 3 of the program. A Pass grade will result in a student being certified to the MHR Chair/Director as having successfully completed the comprehensive examination. The Pass or Fail grade designation is not used in determining grade point averages.

A student who receives a grade of 69 or below will be allowed **two retakes** of the examination. The retake examination questions will come from the same list of topics used for the first comprehensive examination. All retake examinations will be administered on the Faulkner campus in Montgomery. Each retake of the examination costs the student a retake fee of \$50.00 and this must be paid prior to taking the test. Students must register for each retake taken. A student who has repeatedly failed the comprehensive examination may apply in writing to the MHR Director to be allowed to retake the examination a third time. A final decision regarding such will be made by the MHR Academic Review Committee. **Also, any student who fails to attend the Comprehensive Exam when he/she is scheduled, without prior notification, will be charged a \$50 fee for the rescheduling. All students are expected to take the Comprehensive Examination on the date identified on the MHR Calendar for their group.**

A student who does not pass the retakes of the comprehensive examination must appeal in writing to the MHR Chair/Director for re-admission to the program. If this petition is approved, the student must retake and successfully complete some or all of the MHR courses previously listed, as advised by the MHR Academic Review Committee. The student must then successfully complete the comprehensive examination. Students who, for whatever reason, withdraw from the Program and later choose to take the Comprehensive Exam would have to assume responsibility for retaking any new/updated courses in MHR curriculum. The same applies to students who complete the Program and do not take the Comprehensive Exam.

Bachelor of Science Degree in Management of Human Resources (MHR)

Core Curriculum..... 72

Christian Literacy..... (12)

Four lower level courses in Bible (BI 1311; BI 1314; BI 2302 and one BI elective
Students who transfer in core curriculum requirements for the MHR program can
substitute 12 hours in general education courses for this requirement. Students
who take courses at Faulkner University to satisfy the core curriculum
requirements for the MHR program must take a Bible course within every 15 hours
to satisfy the University's Christian Literacy requirement.

Cultural Heritage Literacy (3)

One course in humanities or history will satisfy this requirement.

Mathematical and Scientific Literacy (9)

Mathematics Requirement (MH 1300 College Math or higher)3

Natural or Physical Science Requirement3

Mathematics or Natural or Physical Science.....3

Information and Communication Literacy (6)

Composition Requirement.....6

EH 1301 English Composition I

EH 1302 English Composition II

A course in computer literacy is recommended for students prior to taking
the professional literacy area.

Personal and Social Literacy (14)

Physical Education.....2

Social Sciences: Four courses in any social science area such as
history, political science, economics, psychology, sociology,
anthropology, library science, geography, etc..... 12

Electives (28)

Professional Literacy..... 48

Management of Human Resources Major Requirements..... (48)

Semester	Weeks	Number	Credit	Title
<u>Semester I</u>				
Module 1	5	MHR 4300	3	Organizational Behavior
Module 2	4	MHR 4211	2	Supervision and Management
Module 3	3	MHR 3300	3	Research Methods in Management
Module 4	5	MHR 3310	3	Statistical Methods & Research
Module 11		MHR 4199	1	Research Project (Part I)
Directed Study		MHR 3340	3	D.S. in Perspectives of Management
Directed Study		MHR 3140	1	Perspectives of Management
	17		16	
<u>Semester II</u>				
Module 5	6	MHR 4310	3	Management Information Systems
Module 6	5	MHR 3320	3	Effective Interpersonal Relations
Module 7	5	MHR 3331	3	Biblical Perspectives
Module 11		MHR 4399	3	Research Project (Part 2)
Directed Study		MHR 4382	3	D.S. in International Dimensions
Directed Study		MHR 4182	1	International Dimensions
	16		16	
<u>Semester III</u>				
Module 8	6	MHR 4430	4	Human Resources Management
Module 9	5	MHR 4381	3	Management & the Family
Module 10	5	MHR 4341	3	Business Ethics & Values
Module 11	2	MHR 4299	2	Research Project (Part 3)

Directed Study	MHR 3340	3	D.S. in Training and Development of Human Resources
Directed Study	MHR 3140	1	Training and Development of Human Resources
	18	16	
TOTAL	51 Weeks	48	Semester Hours
Total Minimum Hours Required			120

60 hours of the core curriculum must be completed to enter the program.
48 semester hours of upper level courses are required for graduation.
The MHR curriculum as listed above is subject to change.
Transfer credit cannot be accepted for substitution of MHR courses.

COURSE DESCRIPTIONS FOR MHR

MODULE 1

MHR 4300 Group and Organizational Behavior

A survey of employee behavior and how various factors affect organizational effectiveness. Students develop an understanding of organizational structure, corporate culture and how motivation and proper leadership result in a successful organization. This module lasts five weeks.

MODULE 2

MHR 4211 Supervision and Management

This course is intended to survey the concepts of supervision and provide a perspective on the supervisory process as it pertains to management. Leadership, delegation, motivation, and conflict resolution are discussion components of this course. Learning is facilitated by discussion and interaction of practical situations relevant to supervision methods and techniques. This module lasts four weeks.

MODULE 3

MHR 3300 Research Methods in Management

This module concerns the teaching of basic research methods the student will use in the preparation of the Research Project (Module 11). It includes the methodological approaches to research, the methods of data collection, and evaluation techniques. Examples of research are presented and the student will complete the first steps of the Research Project, including the topic proposal. This module lasts three weeks.

MODULE 4

MHR 3310 Statistical Methods and Research

Problem analysis and evaluation techniques are presented. Students are shown methods for defining, researching, analyzing and evaluating a problem or opportunity. This module lasts five weeks.

MODULE 5

MHR 4310 Management Information Systems

An overview of business information systems with focus on managerial decision making. Emphasis on managerial familiarity with modern information systems, terms and applications. This module lasts six weeks.

MODULE 6

MHR 3320 Effective Interpersonal Relations

This module investigates communication and relationships in creating a productive work environment. Effectiveness in creating personal and social relationships is covered through readings and exercises. Topics pertain to nonverbal communication, constructive feedback, dealing

with anger, and resolving conflict. Students develop a model for effective relationships. This module lasts five weeks.

MODULE 7

MHR 3331 Biblical Perspectives

This module reflects the commitment as a Christian, liberal arts university to nurturing an appreciation for the rich resources of the Scriptures for creative, personal faith and human life in the understanding of the literature and history of the Bible and to integrate faith, learning and living. This module lasts five weeks.

MODULE 8

MHR 4430 Human Resources Management

Students explore the values and perceptions of selected groups affecting social and economic life through a survey of policies and practices regarding recruitment, selection, and compensation of employees. There is an overview of employment legislation through a series of case studies and simulations. This module lasts six weeks.

MODULE 9

MHR 4381 Management and the Family

This is an overview of family values from a Christian perspective to broaden learning horizons that would be beneficial to strengthening family structure, ties and relationships that contribute to professional development in today's complex business environment. This module lasts five weeks.

MODULE 10

MHR 4341 Business Ethics & Values

In this module the student formulates a philosophy of life, providing the base for such concerns as ethics in business, accountability in government, respect for human rights and a responsible lifestyle in a contemporary world. Ethical theories and personal values are examined through readings, an understanding of the workplace, and classroom discussion. This module lasts five weeks.

MODULE 11

MHR 4199 , 4399, 4299 Research Project

The Research Project examines a problem or opportunity in the student's work or community environment. Each student combines his/her research and practical implementation of theories and concepts in order to develop a Project. The Project is then written and presented to the class instructor.

DIRECTED STUDY I

MHR 3340 D.S. in Perspectives of Management

This course provides a general understanding of the variable content within the management area. It places emphasis on the core concepts and applications that make up the fundamentals of management. The development of diagnostic and analytical skills is highlighted. Critical and abstract thinking, which is necessary for successful management, is examined.

MHR 3140 Perspectives of Management

Assessment of students understanding of core concepts and applications that make up the fundamentals of management.

DIRECTED STUDY II

MHR 4382 D.S. in International Dimensions

This course surveys trends in international business from a managerial perspective. There is also an overview of the global economy and a focus on multinational cultures.

MHR 4182 International Dimensions

Assessment of students understanding of trends in international business from a managerial perspective, the global economy, and multinational cultures.

DIRECTED STUDY III

MHR 4390 D.S. in Training and Development of Human Resources

This course gives a general understanding of the nature of the training and development function within organizations. It includes training needs analyses, training philosophies, program development, implementation, and evaluation.

MHR 4190 Training and Development of Human Resources

Assessment of students understanding of the nature of the training and development function within organizations, including training needs analyses, training philosophies, program development, implementation, and evaluation.

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BIS	243	Business Information Systems
CA	245	Computer Applications
CHM	199	Chemistry
CJ	97	Criminal Justice (Traditional Program)
COU	220	Counseling
CS	86	Computer Science
CSIS	88	Computer and Information Science
EC	245	Economics
ED	131	Education
EH	141	English
FA	55	Faulkner
FE	55	Freshman Experience
FR	169	French
FY	70	Youth and Family Ministry
GB	162	Great Books
GER	169	German
HU	168	Humanities
HY	205	History
INF	90	Informatics
IST	245	Information Systems & Technology
LAT	170	Latin
LS	109	Legal Studies
MH	174	Mathematics
MHR	260	Management of Human Resources*
MKT	247	Marketing
MN	246	Management (Traditional Program)
MU	148	Music
PE	181	Physical Education
PHY	200	Physics
PS	210	Political Science
PY	222	Psychology
SP	170	Spanish
SY	225	Sociology
TH	158	Theater
* Subjects marked with asterisks are for Executive and Professional Programs.		

ACADEMIC CALENDAR

Fall 2008

August 11-15	Freshman Experience
August 13	Faculty Conference (Wed.)
August 14, 15	Registration for Fall Semester 2008 (Thurs., Fri.)
August 18	Classes Begin (Mon.)
August 25	Last Day to Add a class
<i>September 1</i>	<i>Labor Day Holiday</i>
September 2	Graduation Application Deadline
September 5	All School Employee Conference
October 6 – 9	Mid-Term Exams
November 3-14	Pre-registration of Spring Semester
November 7	Last Day to Drop a class with a W
<i>November 24-28</i>	<i>Thanksgiving Holidays</i>
December 8-11	Final Exams for Fall Semester (Mon.-Thu.)
December 12	Final grades for Graduates due
December 13	Graduations 10:00 a.m. and 2:00 p.m.
December 16	All final grades due by 1 p.m.
<i>Dec. 15 – Jan. 4</i>	<i>Christmas Holidays (faculty/students)</i>

Spring 2009

January 5, 6	Registration for Spring Semester 2009 (Mon., Tue.)
January 7	Classes begin (Wed.)
January 13	Last day to Add a class
<i>January 19</i>	<i>Holiday</i>
February 2	Graduation Application Deadline
February 16-20	Mid-Term Exams
March 2-5	Annual Bible Lectureship
<i>March 16-20</i>	<i>Spring Break</i>
March 23	Last Day to Drop a class with a W
March 23-Apr. 3	Pre-registration for Summer and Fall
April 27-30	Final Exams for Spring Semester (Mon.-Thu.)
May 1	Final grades for Graduates due
May 2	Graduations 10:00 a.m. and 2:00 p.m.
May 5	All final grades due by 1 p.m.

Summer 2009

May 7, 8	Registration (Thur., Fri.)
<u>Summer Session I</u>	
May 11	Classes begin (meet Mon-Thu)
May 12	Last day to Add a class for Session I
<i>May 25</i>	<i>Memorial Day Holiday</i>
May 26	Last day to Drop a class with a W
June 12	Final Exams for Session I (Fri.)
June 16	All Session I final grades due
<u>Summer Session II</u>	
June 15	Classes begin for Session II (meet Mon.-Thu.)
June 16	Last day to Add a class for Session II
July 2	Last day to Drop with a W
July 17	Final Exams for Session II (Fri.)
July 21	All Session II final grades due (Tue.)

ACADEMIC CALENDAR

Fall 2009

August 10-14	Freshman Experience
August 12	Faculty Conference (Wed.)
August 13, 14	Registration for Fall 2009 (Thur., Fri.)
August 17	Classes begin (Mon.)
August 31	Last day to Add a class
September 1	Graduation Application deadline
September 4	All Employee Conference
<i>September 7</i>	<i>Labor Day Holiday</i>
October 5-10	Mid-Term Exams
November 2-13	Pre-registration for Spring Semester
November 2	Last day to Drop a class with a W
<i>November 23-27</i>	<i>Thanksgiving Holidays</i>
December 7 – 10	Final Exams for Fall semester (Mon.-Thu.)
December 11	Final grades for Graduates due
December 12	Graduations 10:00 a.m. and 2:00 p.m.
December 15	All final grades due by 1 p.m.
<i>Dec. 16 – Jan. 3</i>	<i>Christmas Holidays for faculty/students</i>

Spring 2010

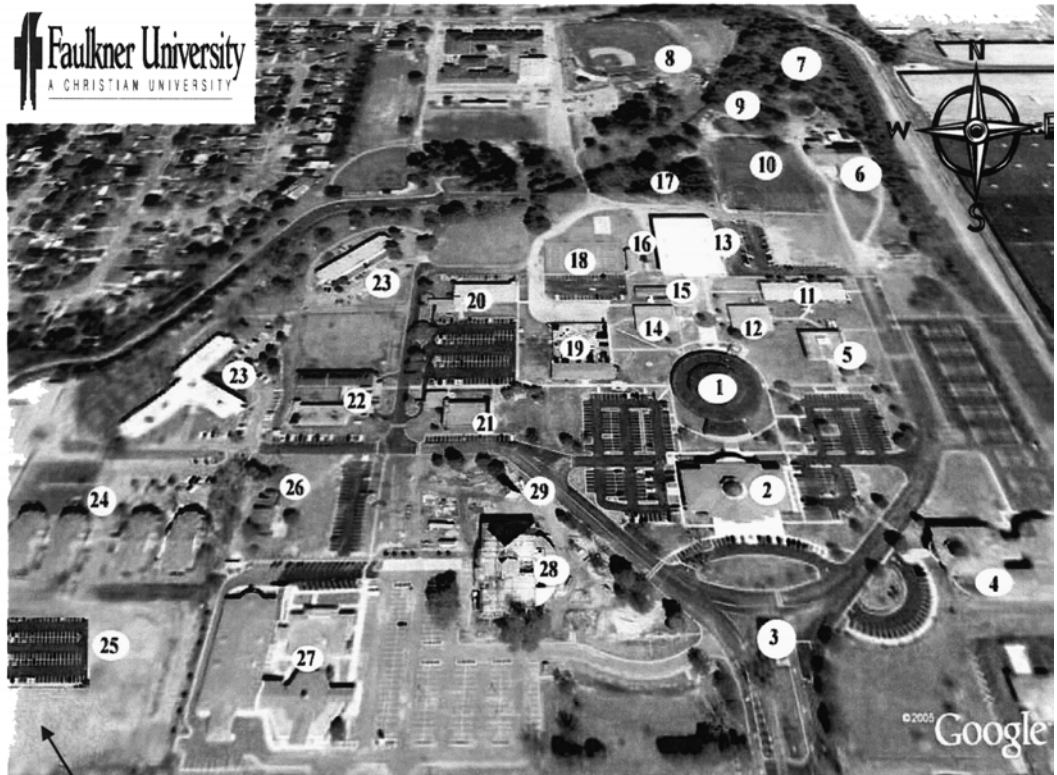
January 4, 5	Registration for Spring Semester (Mon., Tue.)
January 6	Classes begin (Wed.)
January 12	Last day to Add a class
<i>January 18</i>	<i>Holiday</i>
February 2	Graduation Application deadline
February 15-19	Mid-Term Exams
March 1-4	Annual Bible Lectureship
<i>March 15-19</i>	<i>Spring Break</i>
March 22	Last day to Drop a class with a W
March 22-Apr. 2	Pre-registration for Summer and Fall
Apr. 26-29	Final Exams for Spring semester (Mon.-Thu.)
April 30	Final grades for Graduates due
May 1	Graduations 10:00a.m. and 2:00p.m.
May 4	All final grades due by 1 p.m.

Summer 2010

May 6, 7	Registration (Thu., Fri.)
<u>Summer Session I</u>	
May 10	Classes begin
May 11	Last day to Add a class for Session I
May 25	Last day to Drop with a W
<i>May 31</i>	<i>Memorial Day Holiday</i>
June 11	Final Exams for Session I (Fri.)
June 15	All final grades due (Tue.)
<u>Summer Session II</u>	
June 14	Classes begin
June 15	Last day to Add a class for Session II
July 1	Last Day to Drop a class with a W
July 16	Final Exams for Session II (Fri.)
July 20	All final grades due (Tue.)

Welcome to Faulkner University!

- | | | |
|---|-------------------------------|--|
| 1. E.L. Collum Rotunda | 11. Brooks Hall | 21. Burton Dorms |
| 2. Harris College of Business | 12. Greer Hall | 22. Davis Dorms |
| 3. Main Entrance and Visitor Information Center | 13. Tine Davis Gym/ Multiplex | 23. Elizabeth Wright Apartments |
| 4. Thomas Goode Jones School of Law | 14. Johnson Hall | 24. Harrison Apartments |
| 5. Gus Nichols Library | 15. Johnson Annex | 25. Women's Residence Hall |
| 6. M.B. "Pop" Myers Fine Arts Building | 16. Project Key | 26. National Lads to Leaders Office |
| 7. Eagles Football Field (Coming Soon!) | 17. Maintenance Office | 27. University Church of Christ |
| 8. Harrison Baseball Field | 18. Tennis Courts | 28. V.P. Black College of Biblical Studies |
| 9. Sojourner Park | 19. J.L. Perry Cafeteria | 29. Freeman Tower |
| 10. Lady Eagles Softball Field | 20. Baldwin Dorms | |



Driving off campus to the Right:

Downtown Montgomery, Cramton Bowl, Patterson Field, Riverwalk Stadium and Amphitheater, Publix, Winn Dixie, fast food, and banks

Driving off campus to the Left:

Walmart, Winn Dixie, Eastdale Mall, fast food, Blockbuster, Movie Gallery, banks, and restaurants



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