**Continuing Dependent Student Instruction Letter**

To apply for financial aid for **2017-2018** school year:

* Complete the renewal **FAFSA** at [www.fafsa.gov](http://www.fafsa.gov) by following the

on-screen instructions. Need assistance? Click on **“CHAT”** link to chat online with a customer service representative or call **1-800-433-3243**.

* Be sure to include Faulkner University’s school code **( 001003**) as one of your college choices in Step 6. To simplify the process of your financial data, we recommend you use the **IRS DATA RETRIEVAL TOOL** when completing the income tax portion of the **FAFSA.** If unable to use the **DATA RETRIEVAL TOOL**, a **2015 Tax Return** **Transcript** can be obtained at [www.irs.gov](http://www.irs.gov), under the Tools Heading, click “Get a tax transcript,” click “Get Transcript ONLINE.” Make sure to request the “IRS Tax Return Transcript” and **NOT** the “IRS Tax Account Transcript.”
* After you complete the **FAFSA**, access our school website [www.faulkner.edu](http://www.faukner.edu). Select **Quick Links,** select **Tuition/Financial Aid.** From the left side bar, select **Financial Aid Forms,** go to **Annual forms** to print and complete the following **2017-2018** forms:
	1. Alabama Student Grant Program Application (if you have been a resident of Alabama for the past 12 months)
	2. Documentation of Alabama Residency: list of accepted proofs for State Grant. If you received the state grant for **2016-2017**, you do not have to provide the five proofs again for **2017-2018.**
	3. Loan Information Sheet
	4. Federal Work Study Application

**If you are selected for verification, we will notify you of other documents we will need.**

 **Mail all correspondence and forms to:**

Faulkner University

Financial Aid Office

5345 Atlanta Hwy

Montgomery, AL 36109

Fax #: 334-386-7201 Email: **faid@faulkner.edu**

To apply for a parent **PLUS** loan for 2017-2018, go to [www.studentloans.gov](http://www.studentloans.gov) and complete the **PLUS LOAN APPLICATION.**  This must be done for all returning students to receive a parent loan.

10/24/16