



STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
BRYCE HOSPITAL
1651 RUBY TYLER PARKWAY
TUSCALOOSA, AL 35404
205-507-8000
WWW.MH.ALABAMA.GOV



Kay Ivey
Governor

Kimberly G. Boswell
Commissioner

Audrey McShan
Facility Director

EMPLOYMENT OPPORTUNITY

JOB TITLE: MH Social Worker II

OPEN DATE: 10/03/2025

CLOSE DATE: Until Filled

JOB LOCATION: Bryce Hospital
Tuscaloosa, Alabama

NUMBER: 25-18
JOB CODE: W2000

SALARY

- Range 73 (\$50,253.60 - \$72,504.00 Annually).
- Salary will be commensurate with experience. Limitations apply for current State employees.

BENEFITS

- 13 paid holidays.
- 1 personal leave day accrued each January.
- 13 sick leave days.
- 13 annual leave days accrued in the first year of employment.
- Longevity bonus annually after 5 years of employment.
- Continuous opportunities for acquiring CEU's needed for maintaining professional license.
- Very low-cost health and dental insurance through the [Alabama State Employee Insurance Board](#).
- Defined retirement benefit (not impacted by economic downturns) and a pre-retirement death benefit through the [Retirement Systems of Alabama](#).
 - After 1 year, the minimum amount of the pre-retirement death benefit paid to your designated beneficiary is at least equal to your current or previous fiscal year annual salary.

MINIMUM QUALIFICATIONS

- Master's degree in Social Work from a program approved by the Council on Social Work Education.

SPECIAL REQUIREMENTS

- Must have or be eligible for licensure as graduate social worker as issued by the Alabama Board of Social Work.
- Eligible employees must obtain licensure within one year of appointment date in order to maintain employment.

KIND OF WORK

- Abstracts accurate data from health information records of discharged patients.
- Creates a well-written concise discharge summary.
- Verifies the accuracy of all dictated reports prior to submitting the report to the attending physician.
- Completes monthly discharge summary reports.
- Maintains the delinquent records and hospitalization summary monitoring log.
- Monitors and tracks patient discharge plans daily.
- Conducts record reviews of admissions and readmissions to the hospital.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of clinical and crisis interventions.
- Knowledge of the Joint Commission and the Centers for Medicare/Medicaid Standards.
- Ability to read and comprehend documents such as social history, psychological assessments, data, court orders, etc.
- Ability to make clinical assessments.
- Ability to interact professionally with patients, families and other individuals.
- Ability to keep accurate records and prepare reports.
- Ability to communicate effectively, verbally and in writing.

METHOD OF SELECTION

- Applicants will be rated based on an evaluation of their job-related training, abilities, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above.
- All relevant information is subject to verification.
- **Drug screening and security clearances will be conducted on prospective applicants being given serious consideration for employment whose job requires direct contact with patients.**

[Click Here to Apply Now:](https://laserfiche.alabama.gov/Forms/ADMH-Job-Application)

<https://laserfiche.alabama.gov/Forms/ADMH-Job-Application>

Only work experience detailed on the application will be considered. Applications should be submitted by the deadline to be considered. Announcements open until filled will remain open until a sufficient applicant pool is obtained. Applications should be submitted as soon as possible to ensure the application will be considered for the position. Copies of License/Certifications should be uploaded with your application. A copy of the academic transcript is required. Appointment of successful candidate will be conditional based on receipt of the official transcript provided by the school, college, or university.