

Independent Student Instruction Letter

To apply for financial aid for **2010-2011** school year:

1. Prior to completing the **FAFSA** application, you need to apply for a **PIN** at www.pin.ed.gov if you do not have a **PIN** or have lost your **PIN** from last year. You will receive your **PIN** in real-time, so you can use the **PIN** immediately to sign your **FAFSA**.
2. After you receive your **PIN**, complete your new (or renewal) **FAFSA** at www.fafsa.ed.gov by following the on-screen instructions. Need assistance? Click on “**CHAT**” link to chat online with a customer service representative or call **1-800-433-3243**. Be sure to include Faulkner University’s **school code (001003)** as one of your college choices in **Step 6**.
3. After you complete the **FAFSA**, access our school website www.faulkner.edu. Select **University Services/Financial Aid**. From the left side bar, select **Financial Aid Forms** to print and complete the following **2010-2011** forms:
 - a. Financial Aid Data Form
 - b. Alabama Student Grant Program Application (if you have been a resident of Alabama for the past 12 months) **Note: for undergraduate students only.**
 - c. Documentation of Alabama Residency: list of accepted proofs for State Grant (5 proofs required). If you received the Alabama State Grant for **2009-2010**, you will not need to provide the five proofs again for **2010-2011**.
 - d. Loan Information Sheet (see **Step 4** below)
 - e. Authorization and Request for Release of Financial Aid Records and Information
4. **To apply for a student loan, go to “www.studentloans.gov. You will also need to complete the Entrance Interview and the Master Promissory Note that is located on this website. To sign the Master Promissory Note you will use your FAFSA PIN.**
5. If you are selected for verification, you must submit a **SIGNED** copy of **2009** tax returns, W-2’s, and a Verification Worksheet.
6. Also submit a **readable** copy of your driver’s license and social security card.

Mail all correspondence and forms to:

Faulkner University Financial Aid Office
5345 Atlanta Hwy
Montgomery, AL 36109

Questions? Email us at finaid@faulkner.edu or call (334) 386-7195.