

Continuing Dependent Student Instruction Letter

To apply for financial aid for **2010-2011** school year:

1. Prior to completing the **FAFSA** application, you and your parent need to apply for a **PIN** at www.pin.ed.gov if you do not have a **PIN** or have lost your **PIN** from last year. You will receive your **PIN** in real-time, so you and your parents can use the **PIN** immediately to sign your **FAFSA**.
2. Complete the renewal **FAFSA** at www.fafsa.ed.gov by following the on-screen instructions. Need assistance? Click on “**CHAT**” link to chat online with a customer service representative or call **1-800-433-3243**.
3. Be sure to include Faulkner University’s school code (**001003**) as one of your college choices in Step 6.
4. After you complete the **FAFSA**, access our school website www.faulkner.edu. Select **University Services/Financial Aid**. From the left side bar, select **Financial Aid Forms** to print and complete the following **2010-2011**forms:
 - a. Financial Aid Data Form
 - b. Alabama Student Grant Program Application (if you have been a resident of Alabama for the past 12 months)
 - c. Documentation of Alabama Residency: list of accepted proofs for State Grant. If you received the state grant for **2009-2010**, you do not have to provide the five proofs again for **2010-2011**.
 - d. Loan Information Sheet
 - e. Federal Work Study Application
5. If you are selected for verification, you must submit a **SIGNED** copy of your parents and your tax Returns, W – 2’s, and a Verification Worksheet.

Mail all correspondence and forms to:

Faulkner University Financial Aid Office
5345 Atlanta Hwy
Montgomery, AL 36109

- 6. To receive a student loan for 2010/2011 you MUST do a new Master Promissory Note. Go to www.studentloans.gov to complete the MPN online. You will use your FAFSA pin to sign this.**
7. To apply for a parent **PLUS** loan for 2010/2011, go to “www.studentloans.gov”. You will need to complete the **PLUS LOAN APPLICATION** first and then complete the **PLUS LOAN MASTER PROMISSORY NOTE** that is also located on this website. This must be done for all returning students to receive a parent loan.