

Independent Student Instruction Letter

To apply for financial aid for 2008-2009 school year:

1. Prior to completing the FAFSA application, you need to apply for a PIN at www.pin.ed.gov if you do not have a PIN or have lost your PIN from last year. You will receive your PIN in real-time, so you can use the PIN immediately to sign your FAFSA.
2. After you receive your PIN, complete your new (or renewal) FAFSA at www.fafsa.ed.gov by following the on-screen instructions. Need assistance? Click on "CHAT" link to chat online with a customer service representative or call 1-800-433-3243. Be sure to include Faulkner University's school code (**001003**) as one of your college choices in Step 6.
3. After you complete the FAFSA, access our school website www.faulkner.edu. Select **University Services/Financial Aid**. From the left side bar, select **Financial Aid Forms** to print and complete the following 2008-2009 forms:
 - a. Financial Aid Data Form
 - b. Alabama Student Grant Program Application (if you have been a resident of Alabama for the past 12 months) **Note: for undergraduate students only.**
 - c. Documentation of Alabama Residency: list of accepted proofs for State Grant (5 proofs required). If you received the Alabama State Grant for 2007-2008, you will not need to provide the five proofs again for 2008-2009
 - d. Loan Information Sheet (new students must also do the Master Promissory Note and Entrance Interview (see Step 4 below)
 - e. Authorization and Request for Release of Financial Aid Records and Information
 - f. 2008-2009 Independent Verification worksheet
4. To apply for a student loan, return to our financial aid home web page and select **Loan Information** from the sidebar. Read the information concerning student loans. Click on the "*Click here to Apply*" link to apply, pick a lender. You will be redirected to another website where you will complete an entrance interview before completing the Master Promissory Note.
5. Send these forms plus a **SIGNED** copy of your and your spouse's, if married, 2007 **FEDERAL** tax return that you have mailed (or will mail) to the IRS. Include all W2s. Also submit a readable copy of your driver's license and social security card.

Mail all correspondence and forms to:

Faulkner University Financial Aid Office
5345 Atlanta Hwy
Montgomery, AL 36109

Questions? Email us at finaid@faulkner.edu or call (334) 386-7195.

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01/10/2008

