

# Continuing Dependent Student Instruction Letter

To apply for financial aid for **2011-2012** school year:

1. Prior to completing the **FAFSA** application, you and your parent need to apply for a **PIN** at [www.pin.ed.gov](http://www.pin.ed.gov) if you do not have a **PIN** or have lost your **PIN** from last year. You will receive your **PIN** in real-time, so you and your parents can use the **PIN** immediately to sign your **FAFSA**.
2. Complete the renewal **FAFSA** at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) by following the on-screen instructions. Need assistance? Click on “**CHAT**” link to chat online with a customer service representative or call **1-800-433-3243**.
3. Be sure to include Faulkner University’s school code ( **001003**) as one of your college choices in Step 6.
4. After you complete the **FAFSA**, access our school website [www.faulkner.edu](http://www.faulkner.edu). Select **University Services/Financial Aid**. From the left side bar, select **Financial Aid Forms** to print and complete the following **2011-2012** forms:
  - a. Financial Aid Data Form
  - b. Alabama Student Grant Program Application (if you have been a resident of Alabama for the past 12 months)
  - c. Documentation of Alabama Residency: list of accepted proofs for State Grant. If you received the state grant for **2010-2011**, you do not have to provide the five proofs again for **2011-2012**.
  - d. Loan Information Sheet
  - e. Federal Work Study Application
5. If you are selected for verification, you must submit a **SIGNED** copy of your parents and your 2010 **Federal** Tax Return, W-2’s, and a Dependent Verification worksheet.

**Mail all correspondence and forms to:**  
Faulkner University Financial Aid Office  
5345 Atlanta Hwy  
Montgomery, AL 36109

6. To apply for a parent **PLUS** loan for 2011/2012, go to [www.studentloans.gov](http://www.studentloans.gov) and complete the **PLUS LOAN APPLICATION**. This must be done for all returning students to receive a parent loan.

01/19/11